



## INVITATION TO TENDER NOTICE

To Whom It May Concern,

Fisheries and Oceans Canada (DFO) invites tenders from Bidders to provide the construction services described in this Invitation to Tender (ITT) as below.

**Solicitation number:** FP802-170183  
**Closing Date:** Tuesday, September 12<sup>th</sup>, 2017  
**Time for solicitation closure:** 02:00 PM (/EDT)

**Title:** Trailer Improvements  
**Work site location:** Nain, NL

### **THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:**

1. Invitation to Tender Notice
2. Specification (Description of required services)
3. Drawings/ Plans (14 in total)
4. Construction Tender Form (*Mandatory – Pages 3 & 4 to be completed by Bidder*)

### **CLOSING LOCATION(S):**

**Bid Bonds:** All bids bonds are to be submitted in hard copy ONLY and received **by the bid closing date and time** to the mailing address indicated below.

**Submission of the Construction Tender Form, pricing table (if applies) and all signed addendums must be submitted either electronically or in hard copy to the following:**

**Hard copy submissions:** All hard copy submissions (via Canada Post or by Courier) must be addressed and received **by the bid closing date and time** to:

**Fisheries and Oceans Canada,  
Solicitation Number: FP802-170183  
Attention: Natasha Blackstein  
Procurement Hub – Ottawa Office,  
Station 9W067 9th Floor,  
200 Kent Street,  
Ottawa, Ontario K1A 0E6**



**Electronic submissions:** All electronic submissions must be received **by the bid closing date and time** to the contracting officer's email listed below: [Natasha.Blackstein@dfo-mpo.gc.ca](mailto:Natasha.Blackstein@dfo-mpo.gc.ca)

The onus is on the bidder to ensure that the bid is delivered on time to the location designated. Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.

**SCOPE OF WORK / DELIVERABLES:**

The scope of work consists of the furnishing of all plant, labour, equipment and material for trailer improvements in Nain, NL in strict accordance with the specifications and accompanying drawings, and subject to all terms and conditions of the Contract.

In general, work under this contract consists of refurbishment of the existing trailer and construction of a new shed, as per outlined drawings,

**LOCATION OF WORK, WORK SITE AND DELIVERY POINT:**

Nain, NL

**FAMILIARIZATION WITH SITE:**

Before submitting a bid, it is recommended bidders visit the site and its surroundings, at their own expense, to review and verify the form, nature, and extent of the work, materials needed for the completion of the work, the means of access to the site, severity, exposure, and uncertainty of weather, soil conditions, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies, and other circumstances which may influence or affect their bid. No allowance shall be made subsequently in this connection on account or error or negligence to properly observe and determine the conditions that will apply.

Contractors, bidders, or those they invite to site are to review specification Section 01 35 29.06 – “Health and Safety Requirements” before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.

Contractor's wishing to visit the site must contact the Contracting Authority before carrying out such site inspection.

**EXPECTED START AND COMPLETION DATES:**

**Start Date:** Upon contract award  
**Completion Date:** November 30, 2017

**SECURITY REQUIREMENTS:**

None



**MANDATORY REQUIREMENTS:**

1. The tenderer must provide tender security, at the tenderer's own cost, in accordance with the document entitled "Tender Security Requirements" as Bid Security is required for bids over \$100,000. Under these circumstances, the Tender and **original signed Bid Bond** must be delivered to the Closing Location prior to the closing date.

**Note: All tender securities (Bid Bond) will be returned except that of the successful tenderer (Bidder), which will be retained until the successful tenderer (Contractor) has completed the said contract.**

**QUESTION AND ANSWER PERIOD:**

Bidders should note that all questions regarding this Invitation to Tender are to be submitted **ONLY** in writing by email, no later than Thursday, September 7<sup>th</sup>, 2017, 2:00 PM (EDT) to the contract Officer listed below. The department may be unable to respond to questions submitted after that date.

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Regards

Natasha Blackstein  
Senior Contracting Officer  
Procurement Hub  
Materiel and Procurement Services  
Fisheries and Oceans Canada  
200, Kent Street  
Ottawa, ON, K1A 0E6, CANADA  
Government of Canada  
Telephone: (613) 993-5741  
Fax: (613) 991-4545  
Email: [Natasha.Blackstein@dfo-mpo.gc.ca](mailto:Natasha.Blackstein@dfo-mpo.gc.ca)