



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 9	RFP Amendment Date: August 25, 2017
Office of the Chief Electoral Officer File No. ECRS-RFP-16-0167	
Title: Voting Services Modernization / Polling Place Process Enhancement	
Request for Proposal Closing Date: September 21, 2017 at 2:00 p.m. (Gatineau time)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal (RFP) for Voting Services Modernization / Polling Place Process Enhancement bearing number ECRS-RFP-16-0167 and dated June 22, 2017 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following question(s) have been asked in response to the RFP and Elections Canada hereby answers as follows:

2.1 Question No. 76

Question:

Section 6.04 Table “5”: Event Hardware and Software asked for

‘6.04.03 Event Hardware and Software – E-Poll RO Kit (per Local Office, including hardware and software)

Upon an approved Task Authorization from EC, for provisioning of each E-Poll RO Kit to an EC Local Office, delivered in accordance with the Contract, during the Term of Contract, Elections Canada will pay the Contractor the following for item 3 of column B identified in Table “5” of Annex B – Pricing table, using the prices for the applicable deployment scenario as specified by the Task Authorization, a price per Electoral Event in which it is used during the Term of Contract as follows:

(a) for the minimum 57 day duration of an E-Poll Solution Electoral Event (36 days for the Electoral Event and 21 days of Post-Election day support):

i. for the first Electoral Event in which an E-Poll RO Kit is provisioned, the “Initial Price Per Unit;

ii. for each subsequent Electoral Event in which an E-Poll RO Kit is provisioned, the “reuse Price Per Unit”;

This is similar to;

Section 6.04.06 Event Hardware and Software – E-Poll Polling Place Kit (per Polling Place, including hardware and software) and

Section 6.04.09 Event Hardware and Software - E-Poll Polling Place Kit (per Polling Place, including hardware and software)

The hardware within each of the kits has a life expectancy of around 36 months and therefore may not be reusable after that period, yet EC is asking for a re-use price.

Our assumption is the re-use price would only be used when more than one event occurred within a single contract period when the hardware can be re-used within its life expectancy.

As an example if Elections held an election in the initial contract term and a second election was called within the initial term then the re-use price would apply to the number of devices used in the initial term. (i.e the reissue price would apply only to the devices being reused that are within their life expectancy.

However if an election was called in the second term beyond the life expectancy of the devices used in the initial elections then the initial price per kit would apply not the re-use price.

Is this correct?

Answer:

Life expectancy is dependent on the solution components proposed. The bidder may adopt the model suggested in this question, or propose solution components which may have a longer life expectancy. The bidder may also offer a mix of new equipment and equipment previously used for other clients at the reuse price, provided all requirements are met, most notably that the hardware and software are the same version for all E-Poll Devices used in an Electoral Event.

2.2 Question No. 77

Question:

Can Elections confirm the amount of lead time a Task Authorization will be issued in advance of an event during a majority government scenario to allow the Contractor lead time to have the hardware and software is in place?

Answer:

Elections Canada has outlined an expected 1st by-election and 1st general election preparation schedules in section 30.02 and 30.03 of the SOW. It is expected that as part of the bidder's plan for Mandatory Criteria #8 (M8), the timeline for delivery of the work, as described in the SOW and Pricing Table of Part 8 will be clearly indicated, including whether any adjustments would be necessary for the first events outlined in sections 30.02 and 30.03, and whether the bidder has alternate schedules for

subsequent events. For example, for the 43rd GE, the bidder will receive the Task Authorization to procure no earlier than 1 February 2019. EC invites bidders who can respond with less time to propose in their bid a later date than 1 February 2019 which would still allow the Contractor to provide the solution components to the local offices at the requisite time.

2.3 Question No. 78

Question:

Section 6.04 Table “5”: *Event Hardware and Software states; 6.04.01 Event Hardware and Software – Contractor Central Server (hosting service – including hardware and software)*

(a) for the minimum 57 day duration of an E-Poll Solution Electoral Event (36 days for the Electoral Event and 21 days of Post-Election day support):

i. for the first Electoral Event in which the Contractor Central Server is provisioned, the “Initial Price Per Unit”;

ii. for each subsequent Electoral Event in which the Contractor Central Server is provisioned, the “reuse Price Per Unit”;

It is possible that the server solution may require multiple virtual or physical servers to meet the requirements of the RFP. However, the price evaluation table indicates the mount being evaluated is 1.

Some bidders may size their servers differently and then after contract award attempt to charge for multiple servers if required to accommodate the load needed by Elections Canada if multiple servers are required.

Can Elections Canada please confirm the price input for the centralized server is intended to cover the costs of the entire server environment required to meet the needs and not on a unit basis based on a server by server.

Answer:

Elections Canada confirms that the price input for the centralized server is intended to cover the costs of the entire server environment required to meet the needs and not on a unit basis based on a server by server. Elections Canada has written the requirements based on the logical concept of a single Contractor Central Server. However, as noted in the SOW (section 5.04. Centralized Hosting Services), with EC’s written approval, the physical implementation may comprise multiple physical servers. In such a case, requirements which span the entire electoral event must be met in a way that preserves equivalence to a single Contractor Central Server.