

**Solicitation No. 1000193523****To All Offerors:**

Please be advised that the Department has been asked for clarification relative to Solicitation 1000193523 and we would like to submit the following information to all prospective offerors to assist in the formulation of bid packages:

**QUESTIONS AND ANSWERS:**

## Question #1

What is the relationship between the NGMP and the five-year strategic plan(s) established to implement the NGMP?

## Answer #1

NGMP's five year strategic plan was developed by the Secretariat and is intended to provide long-term high-level guidance and direction to NGMP and its Steering Committee.

## Question #2

What is the status of the 2010-2015 strategic plan? And are there any other plans or mechanisms in place since 2015?

## Answer #2

The five year strategic plan is out of date and has not been renewed. The intent is to renew the plan based upon the findings and direction of the five year review. The renewal of the Strategic Plan is **NOT** a component of this solicitation. Annual work plans are developed by the Secretariat to guide its day-to-day operational activities; additional high-level direction is provided, on a regular basis, by the Steering Committee.

## Question #3

What is the status of the 2016-2017 monitoring plan, what is it monitoring and how does it fit with other plans including the 2010-2015 strategic plan and possible subsequent plans?

## Answer #3

NGMP does not create monitoring plans per. se. Annual monitoring priorities are established by the Steering Committee with input and support from the Secretariat. NGMP is also required to create state of the environment (SOE) reports. SOEs are largely based upon the findings derived from NGMP-funded research as well as readily available and reliable data on indicators related to NGMP's approved socio-economic and eco-systemic valued components. NGMP has not yet produced an SOE. Monitoring (broadly defined) is the evaluation of and reporting against information, impacts and data collected related to specific valued components considered important to Nunavut's eco-systemic and socio-economic health.

## Question #4

The 2010-2015 strategic plan identifies eight overarching goals in four activity areas. Is the information as to the status/progress made against these eight goals readily available through NGMP secretariat (or any other source)? Or does it have to be compiled by the contractor?

## Answer #4

Some of the information may be available via the Secretariat however it is expected that some of the information would also have to be compiled by the successful bidder.

## Question #5

The 2010-2015 strategic plan also identifies three types of monitoring: baseline, effects (status and trends), and compliance. The NGMP website also stipulates that the NGMP '*gathers existing*

*ecosystemic and socio-economic monitoring data, and identifies gaps where more monitoring needs to take place.*” Is the relevant information already gathered and accessible or does it have to be compiled by the contractor? (Should the answer be different from one type of monitoring to the other, could you please specify). Should such information already exists when has it been gathered? In the “Monitoring in Nunavut” section of NGMP website, the data presented dates of 2013. Are there more recent data?

Answer #5

It is not the expectation of the Secretariat that the successful bidder undertake any monitoring exercises or provide an evaluation of the monitoring data collected to date. It is the Secretariat's expectation that the successful bidder be able to evaluate (among other things) the mechanisms and processes by which NGMP funds, collects and monitors; and if necessary provide recommendations as to how to improve or adjust those processes.

Question #6

In the Statement of work section of the RFP under Departmental Support section, it is stipulated that the department will *“provide office space and required tools for any work that requires secret clearance at INAC locations”*. Is it required from the contractor to interact with INAC offices in Vancouver, or would similar arrangement be made available in the National Capital Region?

Answer #6

The delivery location of the work is Iqaluit Nunavut, and the successful bidders access to INAC offices will only be in Iqaluit Nunavut. INAC offices in Vancouver, BC are the Contracting Authority Office for this solicitation.

Question #7

Several interviews and meetings (in person or over the phone) will have to be carried out for the benefit of this project. Will the contractor benefit from the support of the Department to organize such meetings, including reaching out and contacting the relevant stakeholders, or will it be the sole responsibility of the contractor to make the proper arrangements?

Answer #7

The Secretariat will provide the successful bidder with assistance and support in identifying relevant stakeholders as well as providing the successful bidder with up to date contact information. It is the expectation of the Secretariat that the successful bidder would then be responsible for reaching out to those stakeholders and scheduling interviews based upon mutually-acceptable times and dates. If, through the interview process, additional stakeholders are identified the same process would apply.

Question #8

Should the team proposed by the contractor be limited to three people (i.e., senior resource, intermediate resource, junior resource), or can the contractor provide more than one person in each of the three “categories”?

Answer #8

It is at the discretion of the bidder to propose the resource(s) required. The solicitation includes the number of days (level of effort) required for each of the resource categories.