



CMHC Oral Proficiency Test Interviewer Training

Certification Requirements

1. Interviewers must have a high level of proficiency in the language being evaluated.
2. Interviewers must participate in a full day training session.
3. Interviewers must submit 3 sample interviews with their evaluations.
4. Interviews and evaluations submitted must meet the administration and evaluation requirements.

Training

1. Full day training session for English evaluators (held in the National Capital Region).
2. Full day training session for French evaluators (held in the National Capital Region).
3. Each training session includes:
 - a. Presentation of the interview format and delivery protocol.
 - b. Presentation of the evaluation criteria.
 - c. Practice administering and evaluating interviews.

OLBI Provides:

1. Training staff.
2. Test materials.
3. Feedback reports.
4. Training certificates (after successful completion of all certification requirements).

Client Provides:

1. Space for the training (1 larger meeting room and a small room with a telephone for each pair of evaluators being trained).
2. Candidates for the interviews required for certification.

Pricing:

\$3200 for training in both languages

\$1600 for training in only one language

Notes:

1. Requests for training must be initiated by CMHC. Training will only be provided to recognized CMHC vendors.
2. Training dates will be set at a mutually convenient time. A minimum of two weeks' notice is required to schedule training.