



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC**  
**11 Laurier St. / 11 rue Laurier**  
**Place du Portage, Phase III**  
**Core 0B2 / Noyau 0B2**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Consultant Services Division/Division des services  
d'experts-conseils  
11 Laurier St./11 Rue Laurier  
3C2, Place du Portage  
Phase III  
Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> West Memorial Building	
<b>Solicitation No. - N° de l'invitation</b> EH900-173222/A	<b>Amendment No. - N° modif.</b> 007
<b>Client Reference No. - N° de référence du client</b> 20173222	<b>Date</b> 2017-09-13
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$FE-172-73224	
<b>File No. - N° de dossier</b> fe172.EH900-173222	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-09-28</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Boujenoui(fe172), Nabil	<b>Buyer Id - Id de l'acheteur</b> fe172
<b>Telephone No. - N° de téléphone</b> (873) 469-4905 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> West Memorial Building, Ottawa, Ontario	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**The following is in response to inquiries received in relation to this solicitation.**

**Question 13)**

Achievements of Proponents on Projects: the 3 projects have to demonstrate experience which emphasize the Heritage/Conservation aspects of the work.

However, the project has multiple major architectural aspects in addition to the Heritage/Conservation, such as the office planning, temporary courts and management of large complex public projects.

Could the criteria for the 3 projects be expanded to include a broader range of relevant experience?

**Answer 13)**

No, the criteria will not be expended, please refer to SRE 3.2.1.

Proponents should provide the requested information in accordance with the nine items listed in that section.

**Question 14)**

It is proving to be difficult to clearly and legibly illustrate the level of detail that is requested for each one of the seven sub-consultant teams under 3.2.2 and 3.2.3. We would like to respectfully request a short page extension to the page limit of 25 pages for the Rated Requirements section.

**Answer 14)**

The maximum number of pages (including text and graphics) to be submitted for the Rated Requirements under SRE 3.2 is twenty-five (25) pages.

The page requirements remain at 25 pages.

**Question 15)**

Under 3.2.1 Achievements of Proponent on Projects

If the Prime Consultant is a Joint Venture which includes a heritage specialist, can one of the projects provided be by the heritage specialist wherein they were associate architects on a past but relevant project?

**Answer 15)**

Please refer to SRE 3.2.1: Describe the Proponent's accomplishments, achievements knowledge and experience as Prime Consultant.

**Question 16)**

For SRE 3.2.1, only one of the three projects is required to be completed in the last 10 years. Please confirm that projects completed longer than 10 years ago are acceptable for the other two.

**Answer 16)**

Response to follow in Amendment 008.

**Question 17)**

If projects in SRE 3.2.1 are older than 10 years, what impact will this have on the evaluation?

**Answer 17)**

Response to follow in Amendment 008.

**Question 18)**

For the purposes of this proposal, can one firm be part of a proponent team as a Joint Venture, as well as be a sub-consultant on a separate team?

**Answer 18)**

Refer to R1110T General Instructions (GI) – Architectural and/or Engineering Services – Two Phase Request for Proposal, GI 9 Limitation of submissions, paragraph 4.

**Question 19)**

Under section 7.3 of the Project Brief (Consultant Services - Heritage Building Services), Masonry Conservation services are listed. Please clarify whether you are requiring an architect with masonry conservation expertise or a masonry conservator.

**Answer 19)**

As per section PD7 of the RFP. The Consultant Team must have the necessary qualifications and expertise to provide Heritage Building Services in Masonry Conservation. Members of the team may have qualifications and expertise to provide services in more than one discipline.

**Question 20)**

Under section 7.3 of the Project Brief (Consultant Services - Heritage Building Services), Heritage Materials Conservation for Plaster and Wood services are listed. Please clarify if a conservator is required for the Heritage Materials Conservation for Plaster and Wood. If a conservator is required, presumably this would be two separate roles: a plaster conservator and a wood conservator. Could you clarify the requirements for this item?

**Answer 20)**

As per section PD7 of the RFP. The Consultant Team must have the necessary qualifications and expertise to provide Heritage Building Services in Heritage Materials Conservation for Plaster and Wood. Members of the team may have qualifications and expertise to provide services in more than one discipline.

**Question 21)**

Is there a timeline known at this point for the Phase 2 submission, or will this be made known only to the shortlisted teams?

**Answer 21)**

PWGSC intends to start Phase 2 of this RFP by the end of October 2017.

**Question 22)**

Do all sub-consultants need to be identified in the first phase of the proposal, or can additional sub-consultants be introduced in the second phase?

**Answer 22)**

Please refer to SRE 3.1.2 for Key Sub-consultants / Specialists to be identified in Phase 1. For Sub-consultants / Specialists to be identified in Phase 2, please refer to SRE 4.2.4.

**Question 23)**

Will the Phase 2 submission be the chance to indicate additional sub consultants and specialists not specifically listed in the Phase 1 submission?

**Answer 23)**

Yes, please refer to SRE 4.2.4 Management of Services.

**Question 24:**

In Section 3.2.3., item 4 - A demonstration of roles, responsibilities and degree of involvement of individual on past projects.... Do those projects have to be the same as those listed in Sections 3.2.1 and 3.2.2?

**Answer 24:**

The projects listed to demonstrate the project-related achievements of key individuals may be identical to those listed in Sections 3.2.1 and 3.2.2, but it is not mandatory.

**Question 25:**

Can we combine disciplines when listing project-related achievements in Section 3.2.2 (e.g. mechanics and electricity) or would PWGSC prefer that each discipline be listed separately?

**Answer 25:**

The achievements of key sub-consultants/specialists must be listed by discipline.

**Question 26:**

We must include signing authorities with our proposal because we are submitting a joint venture. Please confirm whether those additions count towards the number of pages allowed.

**Answer 26:**

Signing authorities for joint ventures do not count towards the maximum number of pages indicated in Section SRE 2.2.

**Question 27:**

Is Appendix A a sufficient response for Sections 3.1.1 and 3.1.2 of the Request for Proposals Phase 1, or should we include other documents?

**Answer 27:**

Appendix A is sufficient for responding to the requirements in Sections SRE 3.1.1 and 3.1.2. Appendix A is an example of an acceptable format (typical).

**Question 28:**

Given the number of bidding processes currently taking place in the national capital region, and in order to submit the best document possible, would it be possible to extend the submission deadline by 5 working days?

**Answer 28:**

See Amendment 006.

**Question 29)**

Can a named Key Sub-Consultant on one proponent team also be a joint venture partner submitting as prime consultant on a different proponent team without causing the disqualification of either of the two proponent teams for the above-noted project?

**Answer 29)**

Refer to R1110T General Instructions (GI) – Architectural and/or Engineering Services – Two Phase Request for Proposal, GI 9 Limitation of submissions, paragraph 4.

**Question 30)**

Could you provide a list of the people who attended the site visit?

**Answer 30)**

No. Please see the link below for a list of interested suppliers:

<https://buyandsell.gc.ca/procurement-data/tender-notice/PW-FE-172-73224/list-of-interested-suppliers>