

**RFSO-2017-0001 PROCESS SERVING SERVICES FOR THE DEPARTMENT OF JUSTICE CANADA (JUS), BRITISH COLUMBIA REGION**

**AMENDMENT 002**

**This amendment is raised to delete within the RFSO, Table 5.0 BULK TRIBUNAL SERVICE AND SERVICE ON THE APPLICANT – ONE (1) FIRM “DAILY PICK-UP” under Annex B, Basis of Payment and replace with:**

**5.0 BULK TRIBUNAL SERVICE AND SERVICE ON THE APPLICANT – ONE (1) FIRM “DAILY PICK-UP”**

Item #	Service Type	Service Area	Initial Period Oct. 1, 2017 to Sept. 30, 2018		Option Period 1 Oct. 1, 2018 to Sept. 30, 2019		Option Period 2 Oct. 1, 2019 to Sept. 30, 2020		Option Period 3 Oct. 1, 2020 to Sept. 30, 2021		Option Period 4 Oct. 1, 2021 to Sept. 30, 2022	
			Est. Volume	Unit Cost	Est. Volume	Unit Cost	Est. Volume	Unit Cost	Est. Volume	Unit Cost	Est. Volume	Unit Cost
5.1	Bulk Tribunal	Inside Vancouver Metropolitan Area	5	\$_____	5	\$_____	5	\$_____	5	\$_____	5	\$_____
5.2	Bulk Tribunal	Outside Vancouver Metropolitan Area	2	\$_____	2	\$_____	2	\$_____	2	\$_____	2	\$_____
5.3	Bulk Applicants	Inside Vancouver Metropolitan Area	5	\$_____	5	\$_____	5	\$_____	5	\$_____	5	\$_____
5.4	Bulk Applicants	Outside Vancouver Metropolitan Area	2	\$_____	2	\$_____	2	\$_____	2	\$_____	2	\$_____
Totals: All Category 5 items per period Estimated Volume times Unit Cost			\$_____	\$_____	\$_____	\$_____	\$_____	\$_____	\$_____	\$_____	\$_____	\$_____
Evaluated Price: Sum of all Totals			\$_____									

**DEFINITIONS:**

**BULK TRIBUNAL SERVICE and SERVICE ON the APPLICANT- ONE (1) "DAILY FIRM PICK-UP":**

Documents to be sorted and served on the Tribunals listed below at the same time and address, in bulk, and subsequently sorted and served on Applicants either individually or in bulk if at the same time and address. Documents are to be returned within three (3) business days.

Monday to Friday, includes British Columbia Family Day (excluding weekends and Statutory Holidays).

From: Department of Justice, 840 Howe Street, 9th Floor, Reception, and 666 Burrard Street, 4th Floor, Reception, Vancouver, British Columbia.

Service locations include, but are not limited to:

- Immigration and Refugee Board (Immigration Appeal Division, Immigration Division, Refugee Protection Division and Refugee Appeal Division)  
1600 – 300 West Georgia Street, Vancouver, B.C., V6B 6C9
- Citizenship and Immigration Canada, 1148 Hornby Street, Vancouver, B.C. V6Z 2C3
- Citizenship and Immigration Canada, 200 – 877 Expo Boulevard, Vancouver, B.C., V6B 8P8
- Citizenship and Immigration Canada, 914 Yates Street, Victoria, B.C., V8V 3M2
- Citizenship and Immigration Canada, Room 201E - 60 Front Street, Nanaimo, B.C., V9R 5H7

\*A firm unit cost must be submitted to include all documents being served in bulk. The lower of Bulk Service rate and regular Individual Service rate shall apply. For clarity, the Bulk Service rate shall only apply where it results in a lower cost than cumulative Individual Service.

**BULK SERVICE ON APPLICANTS:** Sort and serve documents on multiple Applicants in bulk, at the same time and address in same or separate files and return within three (3) business days:

\*A firm unit cost must be submitted to include all documents being served in bulk. The lower of Bulk Service rate and regular Individual Service shall apply. For clarity, the Bulk Service rate shall only apply where it results in a lower cost than cumulative Individual Service.