



**Bid Receiving/Réception des
sousmissions :**

**Correctional Service Canada
Attn: Edward desormo
443 Union Street West,
Kingston, Ontario
K7L 1L0**

**Facsimile Number for Amendments:
613-536-4571**

**INVITATION TO TENDER APPEL
D'OFFRES**

**Tender to: Correctional Service
Canada** We hereby offer to sell to Her
Majesty the Queen in right of Canada, in
accordance with the terms and
conditions set out herein, referred to
herein or attached hereto, the goods,
services and construction listed herein
and on any attached sheets at the
price(s) set out thereof.

**Soumission aux: Gendarmerie royale
du Canada** Nous offrons par la présente
de vendre à Sa Majesté I Reine du chef
du Canada, aux conditions énoncées ou
incluses par référence dans la présente
et aux annexes ci-jointes, les biens,
services et construction énumérés ici sur
toute feuille ci-annexée, au(x) prix
indiqué(s). **Comments –
Commentaries :**

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur :**

Facsimile No. - No de télécopieur:

Telephone No. - no de téléphone:

**Issuing Office - Bureau de distribution
Correctional Service Canada
443 Union Street West,
Kingston, Ontario
K7L 1L0**

Foundations & Footings for CSC Multi-Purpose Building – Collins bay Complex	
Solicitation No. - No. de l'invitation 2140139-17-2515452	Date 18-September-2017
Client Reference No. - No. De Référence du Client	
GETS Reference No. - No. de Référence de SEAG	
Solicitation Closes -L'invitation prend fin at - à Time Zone on - le at /à : 14 :00 EDT / 14 :00 heures on / le : 27-October-2017/27-October-2017 F.O.B. - F.A.B.	
Address Enquiries to: - Adresser toutes questions à: Edward Desormo Edward.desormo@csc-scc.gc.ca or Greg Dobbie, Gregory.Dobbie@csc-scc.gc.ca	
Telephone No. - No de téléphone 613-536-4583 or 613-545-8274	Fax No. - No de FAX: 613-536-4571
Destination of Goods, Services, and Construction: Destinations des biens, services et construction: Collins Bay Complex, Kingston, Ontario	
This document contains a PERSONNEL SECURITY Clearance requirement.	
Delivery Required - Livraison exigée: see herein	Delivery Offered - Livraison proposée
Name and title of person authorized to sign on behalf of Vendor/Firm : Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur :	



PART 1 – GENERAL INFORMATION

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

Part 1 General Information: provides a general description of the requirement;

Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;

Part 3 Bid Acceptance and Form: provides the bidder the form to submit their bid and includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment and any other annexes.

Summary

Correctional Service of Canada (CSC) has a requirement to have the following work completed and shall consist of all materials, equipment and labor for the excavating, backfilling, granular; including compaction testing required as per plans and specifications.

Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

Bid Security

For solicitations requiring Bid Security, the following conditions apply:

- Bid security is to be in the form of a bid bond or a cash security deposit in an amount equal to 10% of the tender amount.
- A Bid Bond must have original signatures and be issued by a company that is acceptable to the Government of Canada.
- A security deposit must be in the form of cash, a certified cheque, a bill of exchange, bank draft or money order payable to the Receiver General for Canada, or a bond issued by or guaranteed by the Government of Canada.
- The contractor awarded the contract must then replace bid security with a labour and material payment bond and a performance bond or other acceptable contract security.

Bid and Acceptance Form

CSC uses the Bid and Acceptance Form for all construction contracts valued at \$40,000 or over.

- The contract documents are listed in the Bid and Acceptance Form.

Insurance

The scope of insurance coverage required is determined using forms from the Insurance Bureau of Canada (IBC) with riders for additional risks.



- Before beginning the work, contractors must provide a certificate of insurance proving that they are insured, and this must be done no later than 30 days after acceptance of their bid.
- The amount of any deductible is left to the discretion of the contractor and its insurer.

Workers Compensation Board and Safety Program:

The recommended Tenderer shall provide to the Contracting Authority, prior to Contract Award:

- a Workers Compensation Board letter of good standing, also listing covered Directors, Principals, Proprietor(s) or Partners who will be or will be or who are anticipated to be present on the work site(s); and
- a Certificate of Recognition (COR) or Registered Safety Plan (RSP) acceptable to the Authority Having Jurisdiction (AHJ). A health and safety policy and program, as required by the respective provincial/territorial Occupational Health and Safety Act, will be acceptable in lieu of a COR or RSP. If none is required by law, a copy of a health and safety policy and program that has been sent to the AHJ for review will also be acceptable, provided that the recommended Tenderer certifies that it has been sent to the AHJ.

The recommended Tenderer shall deliver all of the above documents to the Contracting Authority on or before the date stated (usually 3 to 5 days after notification) by the Contracting Authority. Failure to comply will result in a breach of promise, at which time the Contracting Authority will be free to approach the next lowest responsive Tenderer.



PART 2 – BIDDER INSTRUCTIONS

Bid Documents:

The following are the bid documents:

- Invitation to Tender - Page 1;
- Special Instructions to Bidders;
- General Instructions to Bidders R2710T (2017-04-27) and;
- Bid and Acceptance Form and any Appendices attached thereto.

Submission of a bid constitutes acknowledgment that the Bidder has read and agrees to be bound by these documents.

General Conditions and General Instructions:

General Instructions to Bidders are incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Website: <http://sacc.pwgsc.gc.ca/sacc/index-e.jsp>.

Exceptions to General Conditions and General Instructions to Bidders incorporated by Reference:

Delete reference to “Public Works and Government Services Canada” and substitute “Correctional Service Canada”.

Bid Submission:

Bids must be submitted only to CSC Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Bids are to be directed only to the bid receiving address specified above. Correctional Service Canada (CSC) will NOT assume responsibility for bids directed to any other location. **(Canada Post Priority Courier is not considered a Courier)**

Enquiries During the Solicitation Period:

Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 as early as possible within the solicitation period. Except for the approval of alternative materials as described in GI15 of the General Instructions to Bidders, enquiries should be received no later than **five (5)** calendar days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may not result in an answer being provided.

To ensure consistency and quality of the information provided to Bidders, the Contracting Officer shall examine the content of the enquiry and shall decide whether or not to issue an amendment.



All enquiries and other communications related to this bid sent throughout the solicitation period are to be directed **ONLY** to the Contracting Officer named on the Invitation to Tender - Page 1. Non-compliance with this requirement during the solicitation period can, for that reason alone, result in disqualification of a bid.

Mandatory Site Visit:

There will be a mandatory site visit on the 12 October, 2017 at 1PM. **The Contracting Officer must be notified 48 hours prior to the Mandatory Site Visit ,the names of the Representatives from the firm that will be attending this site visit for security reasons. Failure to notify CSC of the names will result in your Representative not being allowed entrance for the Site Visit, and for that reason alone will result in disqualification of a bid.**

The site visit for this project is **MANDATORY**. The representative of the bidder will be required to sign the Site Visit Attendance Sheet at the site visit. Bids submitted by Bidders who have not signed the attendance sheet will not be accepted.

Revision of Bid:

A bid may be revised by letter or facsimile in accordance with GI10 of the General Instructions to Bidders. This must be submitted to the Contracting Officer.

Negotiations:

In the event that the lowest compliant tender exceeds the amount of funding Canada has allocated for the construction phase of the work:

by 15% or less, Canada, at its sole discretion, shall either

1. Cancel the tender call;
2. Obtain additional funding and, subject to the provisions of clause 11 of the General Instructions to Bidders, award the Contract to the Tenderer submitting the lowest compliant tender; or
3. Revise the scope of the work accordingly and negotiate, with the Tenderer submitting the lowest compliant tender, a corresponding reduction in its tendered price.

by more than 15%, Canada, at its sole discretion, shall either

1. Cancel the tender call;
2. Obtain additional funding and, subject to the provisions of clause 11 of the General Instructions to Bidders, award the Contract to the Tenderer submitting the lowest compliant tender; or
3. Revise the scope of the work accordingly and invite those who submitted compliant tenders at the original tender call to retender the work.

If negotiations or a re-tender are undertaken, Tenderers shall retain the same subcontractors and suppliers as they carried in their original tender submissions.

If Canada elects to negotiate a reduction in the tendered price and the negotiations fail to reach an agreement, Canada shall then exercise either of option 3.



Bid Validity Period:

Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.

If the extension referred to in paragraph 1 of Bid Validity Period is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.

If the extension referred to in paragraph 1 of Bid Validity Period is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either

- Continue to evaluate the bids of those who have accepted the proposed extension and Seek the necessary approvals; or
- Cancel the invitation to tender.

The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 of the General Instructions to Bidders.



PART 3 - BID AND ACCEPTANCE FORM / RESULTING CONTRACT CLAUSES

Identification:

Description of the Work: Correctional Service of Canada has a requirement for the following work and shall consist of all materials, equipment and labor for and including concrete, rebar, equipment, forms required as per plans and specifications included. Please note this project will take place in winter conditions Work under this contract will involve, but is not limited to, the following, for Correctional Service Canada (CSC). Supply of all labour, material, tools, equipment, transportation, installation and supervision necessary to. Work will include but is not limited to etc., as further detailed in the specification and drawings.

- 1) Location: Collins Bay Complex, Ontario
- 2) Solicitation Number: 2140139-17-2515452

Business Name and Address of Bidder:

- 1) Name: _____
- 2) Address: _____

- 3) Telephone: _____ Fax: _____
E-Mail Address: _____
- 4) GST/HST Number: _____

The Offer *(to be completed by Bidder)*:

- 1) The Bidder offers to Canada as represented by the Minister of Public Safety to perform and complete the Work for the above named project in accordance with the Bid Documents for the **Total Bid Amount** of \$ _____ excluding GST/HST which consists of:
- 2) Any errors in the extension of the Price per Unit and the addition of the Estimated Total Price in the Unit Price Table shall be corrected by Canada in order to obtain the Total Estimated amount.
- 3) Any errors in the addition of the amounts in subparagraph shall be corrected by Canada to obtain the Total Bid Amount.

Bid Validity Period:

The bid shall not be withdrawn for a period of 90 days following the date of solicitation closing.

Resulting Contract Documents and Conditions:



The following are the resulting contract documents and resulting conditions:

- (a) Contract page when signed by Canada;
- (b) Duly completed Bid and Acceptance Form and any Appendices attached thereto;
- (c) Plans and Specifications;
- (d) General Conditions:
 - (I) GC1 General Provisions R2810D (2016-04-04);
 - (ii) GC2 Administration of the Contract R2820D (2016-01-28);
 - (iii) GC3 Execution and Control of the Work R2830D (2015-02-25);
 - (iv) GC4 Protective Measures R2840D (2008-05-12);
 - (v) GC5 Terms of Payment R2850D (2016-01-28);
 - (vi) GC6 Delays and Changes in the Work R2860D (2016-01-28);
 - (vii) GC7 Default, Suspension or Termination of Contract R2870D (2008-05-12);
 - (viii) GC8 Dispute Resolution R2880D (2016-01-28);
 - (ix) GC9 Contract Security R2890D (2014-06-26);
 - (x) GC10 Insurance R2900D (2008-05-12)
- (e) Supplementary Conditions, if any;
- (f) Allowable Costs for Contract Changes Under GC6.4.1 R2950D (2015-02-25);
- (g) Schedules of Wage Rates for Federal Construction Contracts;
- (h) Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
- (i) Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
- jl) Any amendment or variation of the contract documents that is made in accordance with the General Conditions.

The documents identified by title, number and date in **Resulting Contract Documents and Conditions** are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Website: <http://sacc.pwgsc.gc.ca/sacc/index-e.jsp>. Delete references to PWGSC and replace with Correctional Service Canada (CSC).

Schedules of Wage Rates for Federal Construction Contracts is included by reference and May be accessed from the Website <http://www.hrsdc.gc.ca/asp/gateway.asp?hr=en/lp/lo/lswf/fw/schedule.shtml&hs=cgp>

The language of the contract documents shall be the language of the Bid and Acceptance Form submitted.

Acceptance and Contract:

Upon acceptance of the Contractor's offer by Canada, a binding Contract shall be formed between Canada and the Contractor. The documents forming the Contract shall be the contract documents referred to in **Resulting Contract Documents and Conditions**.



Construction Time:

The Contractor shall perform and complete the Work no later than 06-October-2017 from the date of notification of acceptance of the offer.

Bid Security:

- 1) The Bidder shall enclose bid security with its bid in accordance with GI08 BID SECURITY REQUIREMENTS.
- 2) If the security furnished does not comply fully with the requirements referred to in paragraph 1) herein, the bid shall be disqualified.
- 3) If a security deposit is furnished as bid security, it shall be forfeited in the event that the bid is accepted by Canada and the Contractor fails to provide Contract Security in accordance with GC9 CONTRACT SECURITY, provided that Canada may, if it is in the public interest, waive the right of Canada to forfeiture of the security deposit.

Personnel Security:

The successful Contractor MUST:

- Provide personal data including the full name, date of birth, present address and other data as requested by the CSC representative, for each person working on this project if requested. This information will be used for security clearance purposes. Fingerprinting may be required. This information must be provided within (3) three days of request.
- Ensure that all persons working on site hold a valid security clearance issued by CSC Departmental Security.

In addition:

It is understood and agreed that all security rules, regulations and procedures applicable to public servants employed by the Correctional Service of Canada will apply equally to the Contractor, its officers, servants and agents.

The Contractor is responsible to ensure the completion of all documentation required in the Correctional Service of Canada personnel security program for the purpose of security clearance or reliability screening of its officers, servants and agents. It is understood and agreed that access to Correctional Service of Canada premises or to Correctional Service of Canada documents will be withheld until clearance documentation is submitted and processed and the officer, servant or agent is deemed to meet the applicable reliability clearance standard.

The Contractor understands and accepts that its officers, servants and agents must consent to the necessary disclosure of personal information required to support the personnel security program and that failure to consent to these disclosures will render the person unsuitable for employment on Correctional Service of Canada premises and/or to have access to any Correctional Service of Canada documents.

The Contractor agrees that its officers, servants and agents will comply with all standing orders or other regulations in force at the site where the work covered by this contract is to be performed, relating to the safety of persons on the site or the protection of property against loss or damage from any, and all causes, including fire.



More particularly, the Contractor, its officers, servants, agents and subcontractors are responsible to immediately report to CSC security personnel any information about or observations of inmate conduct that could jeopardize anyone's safety or the security of a penitentiary.

Health and Labour Conditions:

In this section, "Public Entity" means the municipal, provincial or federal government body authorized to enforce any laws concerning health and labor applicable to the performance of the Work or any part thereof.

The Contractor shall comply with all laws concerning health and labor conditions applicable to the performance of the Work or part thereof and shall also require compliance of same by all its subcontractors when applicable.

The Contractor upon any request for information or inspection dealing with the Work by an authorized representative of a Public Entity shall forthwith notify the Project Authority or Her Majesty.

Evidence of compliance with laws applicable to the performance of the Work or part thereof by either the Contractor or its subcontractor shall be furnished by the Contractor to the Project Authority or Her Majesty at such time as the Project Authority or Her Majesty may reasonably request."

Health and Safety:

FOR WORK IN THE PROVINCE OF ONTARIO.

Prime Contractor: will be CORCAN Construction.

CORCAN Construction shall, for the purposes of the Contract, and for the duration of the Work of the Contract:

1. Act as the Employer, where there is only one employer on the work site, in accordance with the Authority Having Jurisdiction;
2. Accept the role of Contractor/Principal Contractor/Constructor, where there are two or more employers involved in work at the same time and space at the worksite, in accordance with the Authority Having Jurisdiction; and
3. Agree, in the event of two or more Contractors working at the same time and space at the work site, without limiting the intent of GC3 - (Execution and Control of Work) to the Project Manager's order *to:
 - o Accept, as the Contractor/Principal Contractor/Constructor, the responsibility for the Project Manager's other Contractor(s); or
 - o Accept that the Project Manager's other Contractor is Contractor/Principal Contractor/Constructor and conform to that Contractor's Site Specific Health and Safety Plan.

* Definition of "order" is a "Change Order issued after the contract has been awarded"



Permits, Notifications and Safety Plan:

The Contractor shall provide to the Project Manager:

- prior to the pre-construction meeting, a transmittal and copy of the Advance Notification of Project form, contained herein, as sent to the Authority Having Jurisdiction (AHJ), unless this requirement is waived by the Project Manager; and
- prior to commencement of work and without limiting the terms of General Instructions to Bidders GI14 and GC4 - Protective Measures GC 4.2
 - copies of all other necessary permits, notifications and related documents as called for in the scope of work/specifications and/or (AHJ); and
 - a site specific Health and Safety Plan which is acceptable to the AHJ, unless this requirement is waived by the Project Manager.

Workers' Compensation:

It is mandatory that every contractor contracted for work must have an account with the Provincial Worker's Compensation Board/ Commission, and coverage shall be extended to cover all employees.

Compliance with Applicable Laws:

The Contractor shall comply with all laws, regulations and rules applicable to the performance of the Work or any part thereof. The Contractor shall also comply with all laws, regulations and rules applicable to the agents and servants of the Crown. The Contractor shall also require compliance therewith by all of its subcontractors. Evidence of compliance with such laws, regulations and rules shall be furnished by the Contractor to the Contracting Authority at such times as the Contracting Authority may reasonable request.

Unless otherwise provided in the contract, the Contractor shall obtain all permits and hold all certificates and licenses required for the performance of the Work.

Details on existing CSC policies can be found at www.csc-scc.gc.ca or any other CSC web page designated for such purpose.

Tuberculosis Testing:

It is a condition of this contract that the Contractor or any employees of the Contractor who require entry into a Correctional Service of Canada Institution to fulfill the conditions of the contract may, at the sole discretion of the Warden, be required to provide proof of and results of a recent tuberculin test for the purpose of determining their TB infection status.

Failure to provide proof of and results of a tuberculin test may result in the termination of the contract.

All costs related to such testing will be at the sole expense of the Contractor.



Code of Conduct for Procurement:

The Bidder confirms that it has read the Code of Conduct for Procurement (<http://www.pwgsc.gc.ca/acquisitions/text/cndt-cndct/tcm-toc-e.html>) and agrees to be bound by its terms.

The bidder certifies that:

- no corruption and no collusion took place in the preparation of its bid; and
- it has not committed an offence under section 121 ("Frauds on the government" & "Contractor subscribing to election fund"), 124 "Selling or purchasing office"), 380 (Fraud committed against Her Majesty) or 418 ("Selling defective stores to Her Majesty") of the Criminal Code of Canada, or under paragraph 80(1)(d) (False entry, certificate or return), subsection 80(2) (Fraud against Her Majesty) or Section 154.01 (Fraud against Her Majesty) of the Financial Administration Act

Information Guide for Contractors

Prior to the commencement of any work, the Contractor certifies that its employees, or employees of its subcontractors, working under contract for CSC will complete the applicable Module(s) and retain the signed checklist(s) from the CSC "Information Guide for Contractors" website: <http://www.csc-scc.gc.ca/text/pblct/cnrctr-modules/mod-intro-eng.shtml>.

SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (Type or print)

Signature

Date



BID AND ACCEPTANCE FORM - APPENDIX [1]

List of Subcontractors

- 1) The Bidder will subcontract the parts of the work listed below to the subcontractor named for each part. The Bidder agrees not to make changes in the list of subcontractors without the written consent of the Departmental Representative. The Bidder understands that for each part of the work, if more than one subcontractor is named, or no subcontractor is named, or, the Bidder fails to state that the work will be done by its own forces where applicable, the bid will be disqualified. (change categories as required)

OR

- 2) All Work as detailed will be done by our own forces without the use of sub-contractors.

Check box to confirm.



DISTRIBUTION

The Prime/Principal Contractor or Constructor is responsible to ensure proper distribution of this form and must provide proof that the form was sent to the Labour Authority. Work activities cannot commence until such proof has been provided. Proof can be by registered mail receipt, or by providing a copy of a fax transmittal notice, or any other means providing indication that the Labour Authority has received this document: Original: to applicable provincial/territorial labour authority Copies to: CSC Project Manager.

A copy of this form is to be posted at the project site prior to the commencement of work.

NOTE:

Please do not include any forms that include personal 3rd party information such as the names of the contractor's employees and their related claims information.

LABOUR AUTHORITY CONTACTS

The contacts below represent the Labour Authority in the various jurisdictions. They are not representatives of the Workers Compensation. Do not contact the people referenced below for issues pertaining to WCB or WCB Clearances. Those queries must be directed specifically to the WCB, and where the WCB has both a Labour and Compensation component, WCB issues must be directed to the Compensation/Employer Services sections.



ANNEX "A" – SCOPE OF WORK



STATEMENT OF WORK

Project Name: CSC MULTI-PURPOSE BUILDING
Project #: 32789
Required Task: Footings and Foundations
Anticipated Start Date: December 15, 2016

Background / Site Description:

Construction of a new multipurpose building for Correctional Service Canada consisting of roughly 2,282 m² to be constructed using a combination of CORCAN staff and outside contractor services. Construction consists of standard spread footing concrete foundations, supporting a steel frame structure. The ground floor will be slab-on-grade, the mezzanine will be concrete topping on metal deck, single sloped roof. The cladding will be prefinished metal siding with curtain wall and overhead doors. The interior finishes are typical for a facility of this nature, a combination of concrete block and gypsum board over metal studs. The mechanical and electrical systems are standard for a building of this nature and will be housed on the mezzanine level. The site work includes all landscaping.

The jobsite is on the grounds of Collins Bay Institution – Minimum Unit, located in Kingston, Ontario. The property is owned by the Government of Canada and will serve as an offender training facility. The property on which the project is located comprises of approximately 320 hectares. Adjacent properties are as follows:

- o **South:** Front Road, Kingston
- o **West:** Days Road, Kingston
- o **North:** Bath Road, Kingston
- o **East:** Cataraqui Region Conservation Authority

Scope of Work:

The work covered by this section shall consist of all labor, equipment, materials including concrete, rebar, equipment, forms required as per plans and specifications included. Please note this project will take place in winter conditions

Annexes/Drawings:

The following Annexes and drawings form part of the statement of work and must be used as a reference when evaluating the scope of work in its entirety.

- Annex 1 -
- Drawing A100, A300, A400, A500, A501 A600, C100, S100, S300, S301, S302,



STATEMENT OF WORK

S400, S401, S402

General Requirements:

- The Contractor shall provide quantity surveyors, construction personnel, equipment, materials, tools and supervision as needed to complete the services that meet the technical requirements in this Statement of Work [SOW]. It is expected that the Contractor shall partner closely with CORCAN personnel.
- The work shall be executed in a diligent manner in accordance with a negotiated firm fixed price and performance period. The period of performance for all Phases of the project shall be completed within the specified timeframe included in the contract.
- The Contractor shall be required to prepare and submit reports, bill of materials, product literature, drawings, specifications, quality control schedules, safety plan and construction costs. These documents shall provide the necessary interfaces, coordination, and communication between CORCAN and Contractor for the delivery of a completed project.
- All work to be performed during regular business hours (0800 – 1600 hrs)
- All work to be carried out using current standards for workmanship and where applicable work to be carried out by appropriate certified journeyman or supervised apprentice trades workers.
- Contractors are expected to take their own measurements.
- Disposal of all waste materials shall be carried out by the Contractor in an environmentally friendly fashion. This includes recycling where possible.
- The Contractor shall not conduct any work that is beyond this Statement of Work and accompanying specifications unless directed in writing by the Contracting Officer [CO]. Any work done by the Contractor beyond this SOW and accompanying specifications without direction from the CO will be at the Contractor's own risk and at no cost to the Crown.
- The Contractor shall be responsible for all required materials not provided by CORCAN, equipment and personnel to manage, administer, and supervise the project. All workmanship shall be of good quality and performed in a skillful manner as determined by CORCAN.
- All materials and equipment incorporated into the project shall be new unless noted otherwise. The Contractor shall transport and safeguard all materials and equipment required for construction.
- Receipt Of Materials - Shipment of equipment, materials, and supplies shall be addressed to the Contractor - not CORCAN. The Contractor must be on hand to accept shipments; CORCAN will not accept shipments.
- The Contractor will be provided with a storage and staging area as determined by CORCAN. The Contractor shall be responsible for restoring the area to its original condition at the completion of the work. The Contractor shall be responsible for repair of any damage incurred to buildings or pavement as a result of storage activities. The Contractor is responsible for obtaining any additional off compound storage areas as required.



STATEMENT OF WORK

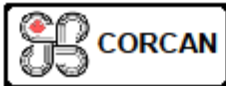
- Cleanup - The Contractor shall keep the work areas at all sites, including storage areas, free from accumulations of waste materials on a daily basis and comply with all federal, provincial and local regulations pertaining to the storage, transport and disposal of wastes.

Responsibility of the Contractor:

- The Contractor shall be responsible for the professional quality, technical accuracy, and the coordination of all construction and other services furnished under this contract. The Contractor shall, without additional compensation, correct or revise any errors or deficiencies in its construction and other services.
- The Contractor shall identify a Project Site Manager who shall be responsible for the overall management of the project and shall represent the Contractor on the site during construction.
- All documentation produced for this project will become the ownership of the Crown at the completion of this project.
- Any cost associated with services subcontracted by the Contractor shall be borne by and be the complete responsibility of the Contractor under the fixed price of this contract.
- The Contractor is responsible for safety and shall comply with all local labor laws, regulations, customs and practices pertaining to labor, safety and similar matters. The Contractor shall promptly report all accidents resulting in lost time, disabling, or fatal injuries to the CORCAN.
- Submit a copy of a Contractor's Installation Guarantee covering the work, labor and equipment for a period of ONE [1] year at no cost to the Crown signed by the Contractor.

Technical Requirements:

1. A drawing and a clear description of requirement will be provided to the Contractor, by the Technical Authority.
2. The Contractor shall visit the site prior to work commencement for verification of all measurements and materials required to complete the work and to familiarize themselves with the facility.
3. Prior to start of work, Contractor is responsible for locates of all underground services. Upon request, CSC may provide a drawing showing all known underground services but will not guarantee the accuracy of the locations.
4. All work layouts must allow for safety of the Contractor's employees and the occupants of the building along with maximizing the normal day to day operations to continue in the area of installation, repair or maintenance.
5. The Contractor must follow all manufacturer recommendations for the installation and



STATEMENT OF WORK

repair of equipment.

6. The Contractor, if requested by the Technical Authority, will supply samples and certification that all materials furnished fully comply with the specifications identified in the Scope of Work.

Proposed Solicitation:

- Contractors competing for this project must submit itemized Quotes which provide a clear breakdown of proposed labour and material costs for each requirement identified in the Scope of Work. Quotes are to be valid for 60 days.
- A mandatory site visit is required.

Construction/Safety Standards:

All applicable Federal, Provincial and Municipal Codes and legislation must be followed and the strictest of each shall be adhered to. Not limited to the following:

- Canadian Standards Association (CSA)
- National Fire Code (NFC)
- Canadian General Standard Board (CGSB)
- Underwriters' Laboratories of Canada (ULC)
- Canada Labour Code (CLC)
- Occupational Health and Safety Act 1990
- Canada Labour Code, part 2, Canada Occupational Safety and Health Regs.
- Workplace Safety and Insurance Act, 1997
- Workplace Hazardous Materials Information System (WHMIS)
- Workplace Safety and Insurance Board (WSIB)
- Health & Safety Ontario
- Infrastructure Health and Safety Association (IHSA)
- CSA Standards

Security Clearance:

At the time of contract award, an Institutional Access CPIC Clearance Request must be completed by the Contractor for each or their staff. The names of those individuals who will be working on the project must be identified on CSC form # 1279 - sections A through E and forwarded to the Contracting Authority for Security Clearance.



STATEMENT OF WORK

Only individuals who successfully pass CSC Security Clearance will be allowed on the work site. If Clearances are not obtained the contract will be considered null and void and the next lowest bid will be Awarded the Contract.

All contractors are subject to random security searches and inspections well on site.

Terminology:

CSC – Correctional Service Canada
MPB – Multi-Purpose Building

Physical Site Address:

Collins Bay Institution
1455 Bath Road
P.O. Box 190
Kingston ,Ontario K7L 4V9

Site Authority

Chris Stein
CORCAN Construction Manager
Correctional Service of Canada
Tel: (613) 536-4580
Fax: (613) 536-4581
Email: Chris.stein@csc-scc.gc.ca





















Technical Authority (TBD)

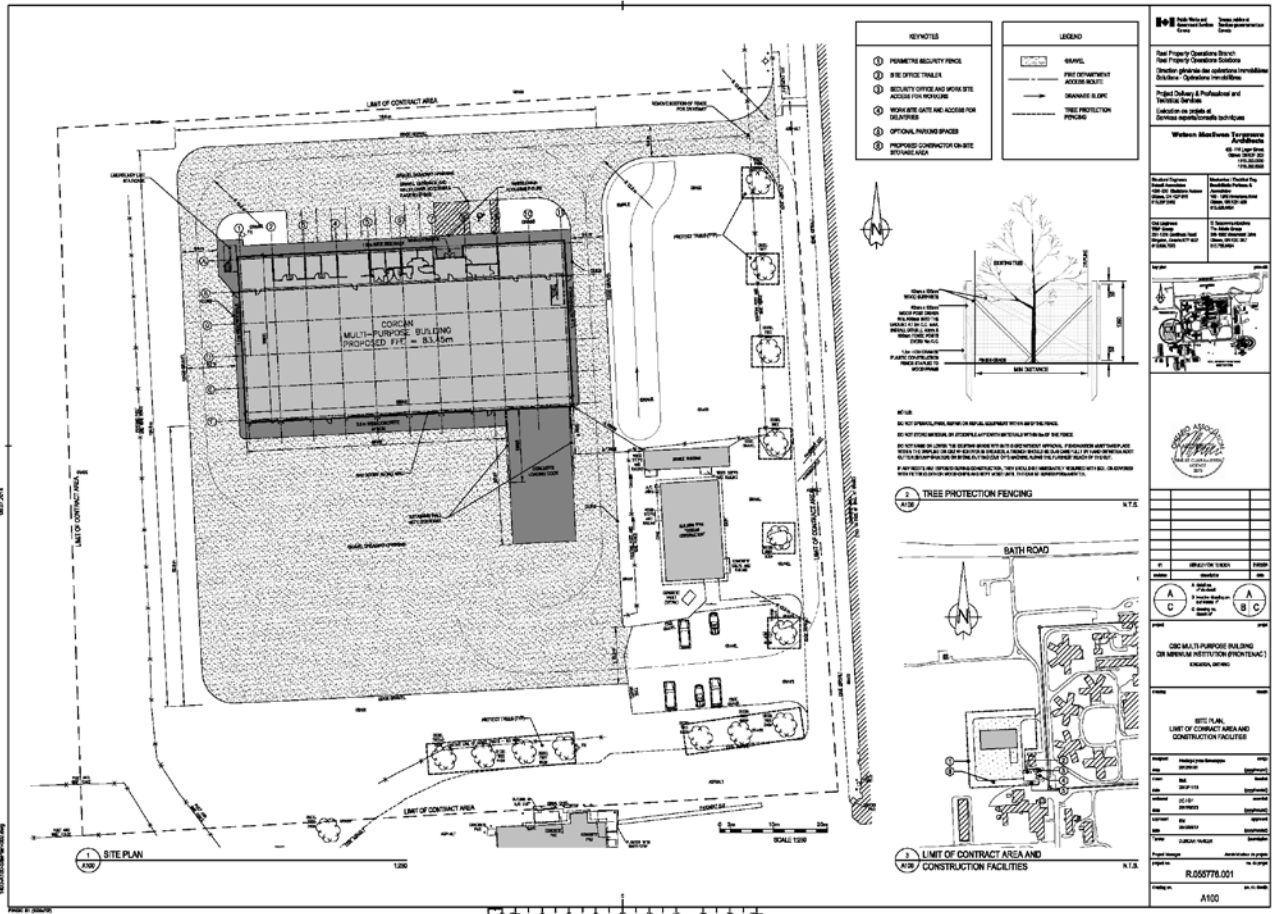
name
position
Correctional Service of Canada
Tel: (613) XXX-XXXX
Fax: (613) XXX-XXXX
Email: XXXX.XXXX@csc-scc.gc.ca

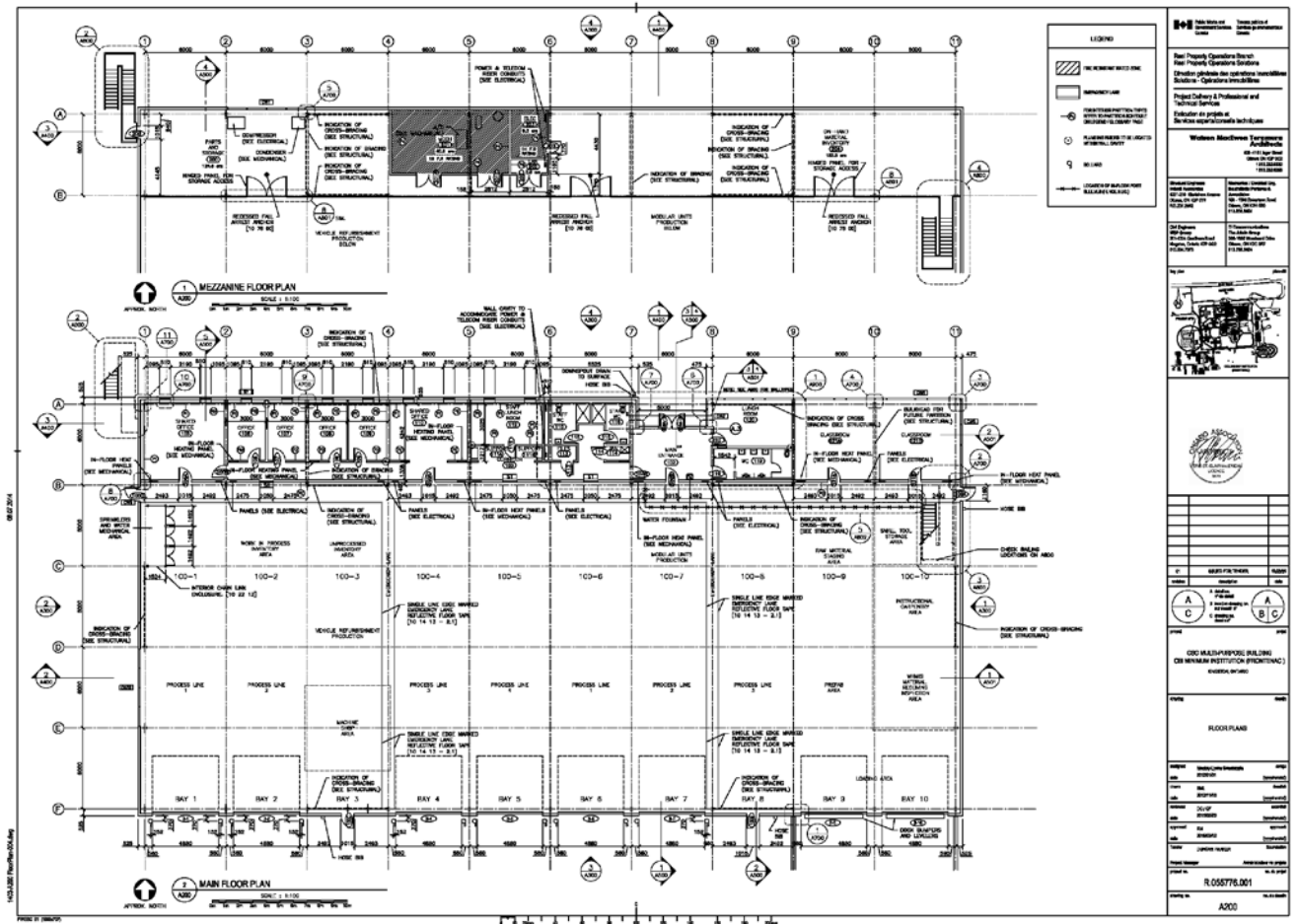


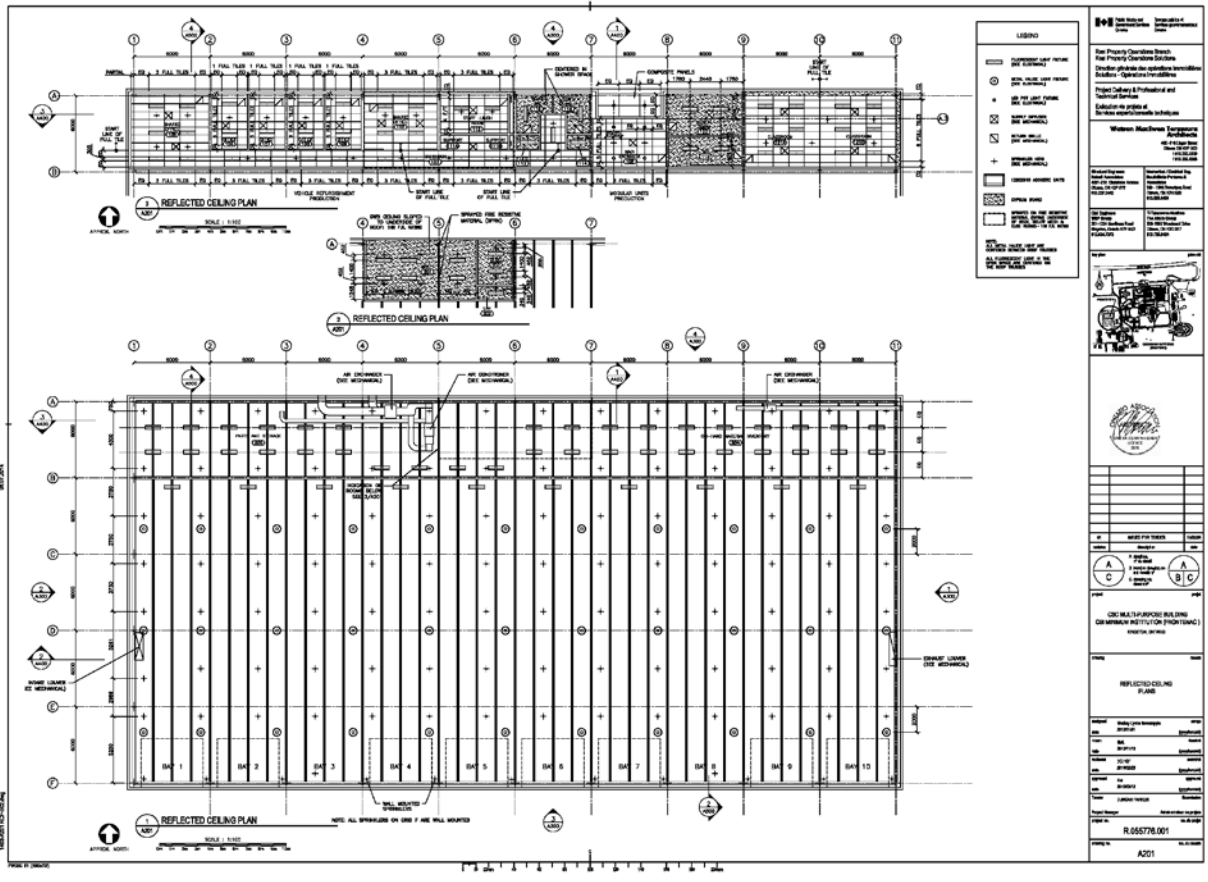
ANNEX "B" – ARCHITECTURE A001-A1000 & STRUCTURAL S100-S402

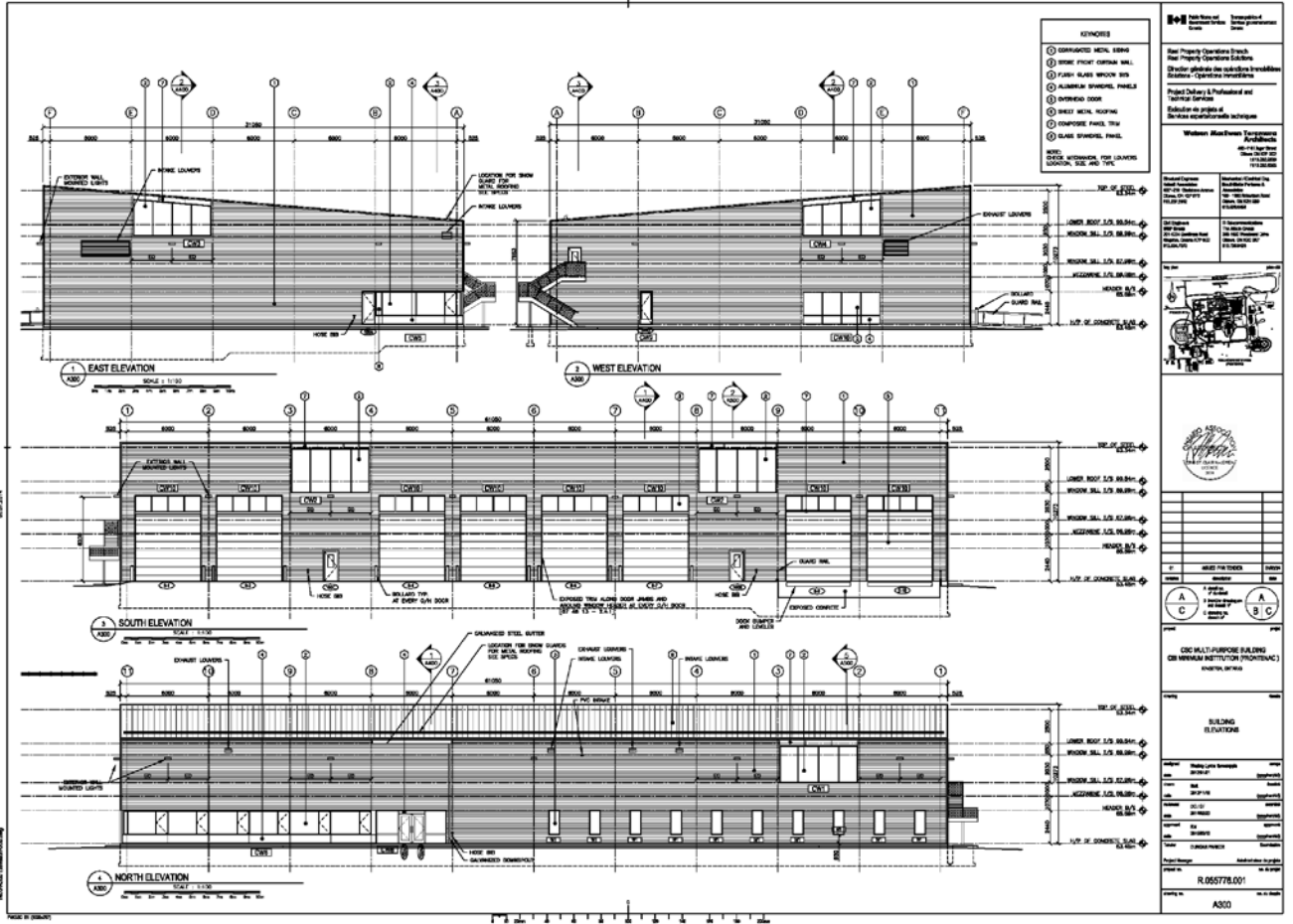
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PANEL 01 (08/07/09)

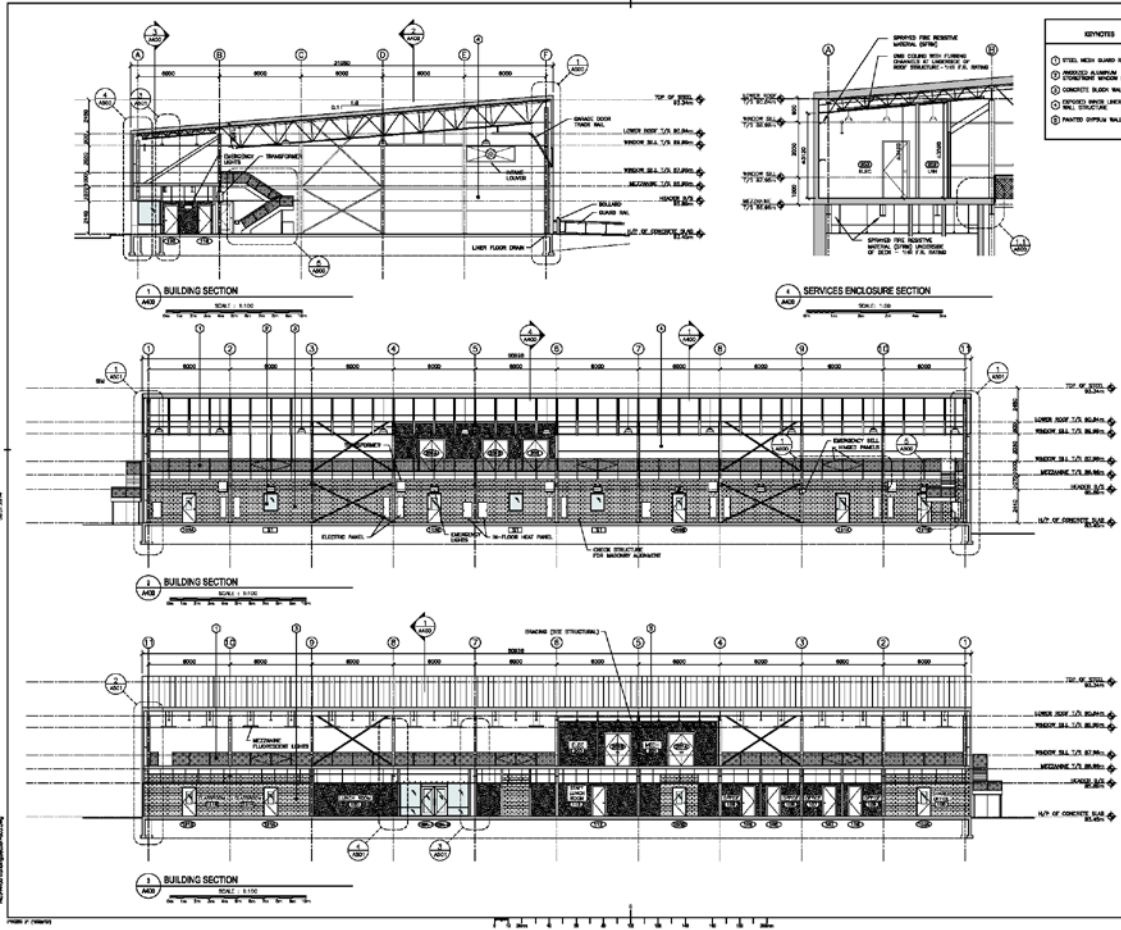
TYPE	INTERNAL WALL TYPE DESCRIPTION	STC	FIRE RATING	NOTES FOR INTERNAL WALL TYPES	TYPE	INTERNAL WALL TYPE DESCRIPTION	STC	FIRE RATING	NOTES FOR INTERNAL WALL TYPES
P11	 CERAMIC TILE ON GROUT SETTING BED ON 12.7mm CEMENT BOARD ON ONE SIDE TO U/S OF CEILING 150mm METAL STUDS WITH SOUND BATTS IN CAVITY TO U/S STRUCTURE 150mm GYPSUM BOARD ON OPPOSITE SIDE TO U/S STRUCTURE	STC 47	BASED ON WALL TYPE 546 NBC 2010		P0	 EXPOSED CONCRETE	STC 60	BASED ON WALL TYPE 576 NBC 2010	1. GYPSUM BOARD ON THE INNER SIDE OF ALL MECHANICAL ROOMS SHALL BE SUPPORTED BY SOUND STRUCTURE. 2. FOR ALL FLEED SURFACES IN MECHANICAL & SANITARY ROOMS, THE SUBSTRATE SHALL BE GYPSUM BOARD. 3. FOR ALL PAINTED SURFACES IN MECHANICAL ROOMS, THE SUBSTRATE SHALL BE GYPSUM BOARD. 4. THE FINISHING SHALL BE AS SPECIFIED IN THE DRAWINGS. 5. SOUND BATTS WILL BE 150mm THICKNESS UNLESS NOTED OTHERWISE. 6. SEALANT TO BE APPLIED AT ALL GYPSUM JOINTS WHERE VISIBLE TERMINATED AT U/S OF STRUCTURE. 7. REFER TO FLOOR PLANS FOR WALL TYPE LOCATIONS. 8. UNLESS OTHERWISE INDICATED ON DRAWINGS WALL TYPE IS P0A.
P12	 CERAMIC TILE ON GROUT SETTING BED ON 12.7mm CEMENT BOARD ON ONE SIDE TO U/S OF CEILING 150mm METAL STUDS WITH SOUND BATTS IN CAVITY TO U/S STRUCTURE 150mm GYPSUM BOARD ON OPPOSITE SIDE TO U/S STRUCTURE	STC 47	BASED ON WALL TYPE 546 NBC 2010		P1	 150mm GYPSUM BOARD TO U/S STRUCTURE			
P13	 CERAMIC TILE ON GROUT SETTING BED ON 12.7mm CEMENT BOARD ON ONE SIDE TO U/S OF CEILING 150mm METAL STUDS WITH SOUND BATTS IN CAVITY TO U/S STRUCTURE 150mm GYPSUM BOARD ON OPPOSITE SIDE TO U/S STRUCTURE	STC 47	BASED ON WALL TYPE 546 NBC 2010		P2	 150mm GYPSUM BOARD ON BOTH SIDES TO U/S STRUCTURE			
P14	 2 LAYERS OF 150mm GYPSUM BOARD ON BOTH SIDES TO U/S STRUCTURE 150mm METAL STUDS WITH SOUND BATTS IN CAVITY TO U/S STRUCTURE 150mm GYPSUM BOARD ON OPPOSITE SIDE TO U/S STRUCTURE	STC 60	BASED ON WALL TYPE 576 NBC 2010		P3	 150mm GYPSUM BOARD ON BOTH SIDES TO U/S STRUCTURE	STC 47	BASED ON WALL TYPE 546 NBC 2010	
P15	 150mm FIRE RESISTANT GYPSUM BOARD ON BOTH SIDES TO U/S OF STRUCTURE 150mm METAL STUDS TO U/S OF STRUCTURE				P4	 150mm GYPSUM BOARD ON BOTH SIDES TO U/S STRUCTURE			
P16	 150mm GYPSUM BOARD ON BOTH SIDES TO U/S OF STRUCTURE 150mm METAL STUDS WITH SOUND BATTS IN CAVITY TO U/S OF STRUCTURE	STC 47	BASED ON WALL TYPE 546 NBC 2010		P5	 150mm GYPSUM BOARD ON BOTH SIDES TO U/S STRUCTURE			
P17	 CERAMIC TILE ON GROUT SETTING BED ON 12.7mm CEMENT BOARD ON ONE SIDE TO U/S OF CEILING 150mm METAL STUDS WITH SOUND BATTS IN CAVITY TO U/S STRUCTURE 150mm GYPSUM BOARD ON OPPOSITE SIDE TO U/S STRUCTURE	STC 47	BASED ON WALL TYPE 546 NBC 2010		P6	 CERAMIC TILE ON GROUT SETTING BED ON 12.7mm CEMENT BOARD ON ONE SIDE TO 1000mm A.F.F. TO U/S STRUCTURE 150mm GYPSUM BOARD 1000mm A.F.F. TO U/S STRUCTURE 150mm METAL STUDS WITH SOUND BATTS IN CAVITY TO U/S STRUCTURE			
P18	 CERAMIC TILE ON GROUT SETTING BED ON 12.7mm CEMENT BOARD ON ONE SIDE TO 1000mm A.F.F. 150mm METAL STUDS WITH SOUND BATTS IN CAVITY TO U/S STRUCTURE 150mm GYPSUM BOARD ON OPPOSITE SIDE TO U/S STRUCTURE	STC 60	BASED ON WALL TYPE 576 NBC 2010		P7	 CERAMIC TILE ON GROUT SETTING BED ON 12.7mm CEMENT BOARD ON ONE SIDE TO U/S OF CEILING 150mm GYPSUM BOARD ON OPPOSITE SIDE TO U/S STRUCTURE			
P19	 CERAMIC TILE ON GROUT SETTING BED ON 12.7mm CEMENT BOARD ON ONE SIDE TO 1000mm A.F.F. 150mm METAL STUDS WITH SOUND BATTS IN CAVITY TO U/S STRUCTURE 150mm GYPSUM BOARD ON OPPOSITE SIDE TO U/S STRUCTURE	STC 47	BASED ON WALL TYPE 546 NBC 2010		P8	 CERAMIC TILE ON GROUT SETTING BED ON 12.7mm CEMENT BOARD ON ONE SIDE TO U/S STRUCTURE 150mm GYPSUM BOARD ON OPPOSITE SIDE TO U/S STRUCTURE			
P20	 CERAMIC TILE ON GROUT SETTING BED ON 12.7mm CEMENT BOARD ON ONE SIDE TO U/S OF CEILING 150mm METAL STUDS WITH SOUND BATTS IN CAVITY TO U/S STRUCTURE 150mm GYPSUM BOARD ON OPPOSITE SIDE TO U/S STRUCTURE	STC 47	BASED ON WALL TYPE 546 NBC 2010		P9	 CERAMIC TILE ON GROUT SETTING BED ON 12.7mm CEMENT BOARD ON ONE SIDE TO U/S OF CEILING 150mm GYPSUM BOARD ON OPPOSITE SIDE TO U/S STRUCTURE			











KEYNOTES

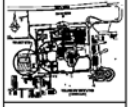
- ① STEEL WITH ALUMINUM PAINT
- ② CONCRETE BLOCK WALL
- ③ CONCRETE BLOCK WALL WITH FINISH
- ④ CONCRETE BLOCK WALL WITH FINISH AND PAINT
- ⑤ PAINTED CONCRETE BLOCK WALL

REVISIONS

NO.	DATE	DESCRIPTION
1	2010-01-15	Issue for Construction

PROJECT INFORMATION

Project Name: ...
 Project Location: ...
 Project No.: ...



PROJECT DATA

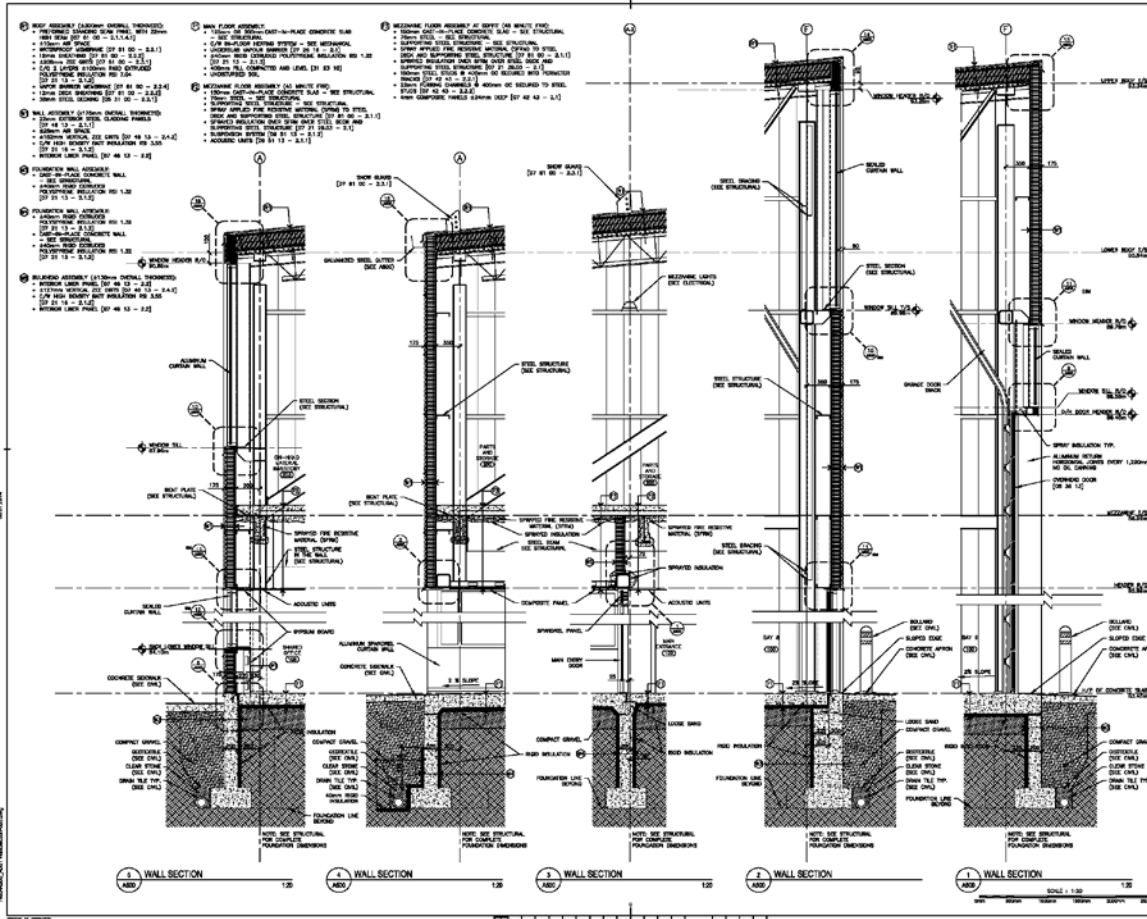
PROJECT NO.	...
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PROJECT NO.	...
DATE	...
PROJECT NAME	...
PROJECT LOCATION	...

PROJECT NO. R.060778.001

DATE 10/10/10

PROJECT NAME ...

PROJECT LOCATION ...



101	
<p>For Property Operator/Inspector For Property Custodian/Inspector</p> <p>Check to confirm the condition of wall and floor. Operator/Inspector</p> <p>Project Custodian/Inspector and Inspected Custodian</p> <p>Calculate to confirm Service equipment/structure</p> <p>Warden Machine Inspection 48.44 (see 200) 49.00 (see 200) 50.00 (see 200)</p>	<p>Inspected By: _____ Inspected On: _____ Inspected At: _____</p> <p>Warden Machine 48.44 (see 200) 49.00 (see 200) 50.00 (see 200)</p>
<p>WALL SECTIONS</p> <p>1 WALL SECTION 2 WALL SECTION 3 WALL SECTION 4 WALL SECTION 5 WALL SECTION</p> <p>SCALE: 1:20</p>	
<p>PROJECT NO. R.055778.001</p> <p>DATE: 05/08/01</p> <p>ASCO</p>	

