

Subject: ADDENDUM #2 - (RFSO) #1000188761 IT Relocation Services

Please be advised that this Addendum #2 is hereby raised to answer questions raised by Bidders.

Question 1)

Can you please clarify the number of vendors Health Canada is looking to have on the Standing Offer ?

- a. And – if there is more than one vendor – How will the call ups work? (I.E. will there be a competition for each project or will there be a rotation?)

Answer 1)

Under Part 7 – Standing Offer and Resulting Contract Clauses, Item 7.8 Callup Procedures

- a. Multiple Standing Offers:

It is intended that up to two (2) Standing Offers will be awarded. The ranking methodology is described below:

- i. right of first refusal basis:
The call-up procedures require that when a requirement is identified, the identified user will contact the highest-ranked offeror to determine if the requirement can be satisfied by that offeror. If the highest-ranked offeror is able to meet the requirement, a call-up is made against its standing offer. If that offeror is unable to meet the requirement, the identified user will contact the next ranked offeror. The identified user will continue and proceed as above until one offeror indicates that it can meet the requirement of the call-up. In other words, call-ups are made based on the "right of first refusal" basis. When the highest-ranked offeror is unable to fulfill the need, the identified user is required to document its file appropriately. The resulting call-ups are considered competitive and the competitive call-up authorities can be used.

Question 2)

For the Pricing component - Currently the pricing table shows a fixed number of hours but does not clarify when the work is to take place.

- 1. Can you please let us know if the scenario has all work being completed after regular business hours?
(or clarify the percentage of hours the work will take place for the pricing table)
 - 1. 8AM – 5PM
 - 2. Evenings / Weekends

Answer 2)

95% of the work will be conducted after regular business hours during evenings and on the weekend. 5% of the work will be conducted during business hours.

*All other terms and conditions shall remain the same.