



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des soumissions**  
**- TPSGC**  
**11 Laurier St. / 11 rue Laurier**  
**Place du Portage, Phase III**  
**Core 0B2 / Noyau 0B2**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

## SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

### Comments - Commentaires

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Consultant Services Division/Division des services  
d'experts-conseils  
11 Laurier St./11 Rue Laurier  
3C2, Place du Portage  
Phase III  
Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> West Memorial Building	
<b>Solicitation No. - N° de l'invitation</b> EH900-173222/A	<b>Amendment No. - N° modif.</b> 009
<b>Client Reference No. - N° de référence du client</b> 20173222	<b>Date</b> 2017-09-22
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$FE-172-73224	
<b>File No. - N° de dossier</b> fe172.EH900-173222	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-09-28</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Boujenoui(fe172), Nabil	<b>Buyer Id - Id de l'acheteur</b> fe172
<b>Telephone No. - N° de téléphone</b> (873) 469-4905 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> West Memorial Building, Ottawa, Ontario	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**The following changes in the Request for Proposal document is effective immediately. This amendment will form part of the contract documents.**

**This amendment is being raised to amend the following:**

**ITEM 001: SC1 Security Requirement**

**Delete: SC1 Security Requirement, Paragraph 3.**

**Replace with:**

3. The Consultant and/or any and all Subconsultant must be from a country with which Canada has an international bilateral industrial security instrument or will have such an instrument with Canada by the end of the bidding period. The Contract Security Program (CSP) has international bilateral industrial security instruments with the countries listed on the following PSPC website: <http://www.tpsgc-pwgsc.gc.ca/esc-src/international-eng.html>.

All CANADA CLASSIFIED information/assets, furnished to the Foreign recipient Consultant / Subconsultant, shall be safeguarded as follows:

1. The Foreign recipient Consultant / Subconsultant shall, at all times during the performance of the Contract / Subcontract, hold a valid Facility Security Clearance (FSC), issued by the National Security Authority (NSA) or Designated Security Authority (DSA) of the supplier's country, at the equivalent level of SECRET, and hold an approved Document Safeguarding Capability Clearance at the level of SECRET.
2. All CANADA CLASSIFIED information/assets provided or generated under this Contract / Subcontract will continue to be safeguarded in the event of withdrawal by the recipient party or upon termination of the Contract / Subcontract, in accordance with the national policies of the supplier's country.
3. The Foreign recipient Consultant / Subconsultant shall provide the CANADA CLASSIFIED information/assets a degree of safeguarding no less stringent than that provided by the Government of Canada in accordance with the national policies, National Security legislation and regulations and as prescribed by the National Security Authority (NSA) or Designated Security Authority (DSA) of the supplier's country.
4. All CANADA CLASSIFIED information/assets provided to the Foreign recipient Consultant / Subconsultant pursuant to this Contract / Subcontract by the Government of Canada, shall be marked by the Foreign recipient Consultant /

Subconsultant with the equivalent security classification utilized by the supplier's country and in accordance with the national policies of the supplier's country.

5. The Foreign recipient Consultant / Subconsultant shall, at all times during the performance of this Contract / Subcontract, ensure the transfer of CANADA CLASSIFIED information/assets be facilitated in accordance with the national policies of the supplier's country, and in compliance with the provisions of the Bilateral Industrial Security Instrument between the supplier's country and Canada.
6. Upon completion of the work, the Foreign recipient Consultant / Subconsultant shall return to the Government of Canada, via government-to-government channels, all CANADA CLASSIFIED information/assets furnished or produced pursuant to this Contract / Subcontract, including all CANADA CLASSIFIED information/assets released to and/or produced by its subcontractors.
7. CANADA CLASSIFIED information/assets shall be released only to Foreign recipient Consultant / Subconsultant personnel, who have a need-to-know for the performance of the Contract / Subcontract and who have a Personnel Security Clearance at the level of SECRET, granted by their respective National Security Authority (NSA) or Designated Security Authority (DSA) of the supplier's country, in accordance with national policies of the supplier's country.
8. CANADA CLASSIFIED information/assets provided or generated pursuant to this Contract / Subcontract shall not be further provided to a third party Foreign recipient Subcontractor unless:
  - a. written assurance is obtained from the third-party Foreign recipient's National Security Authority (NSA) or Designated Security Authority (DSA) to the effect that the third-party Foreign recipient Subcontractor has been approved for access to CANADA CLASSIFIED information/assets by the third-party Foreign recipient's NSA/DSA; and
  - b. written consent is obtained from the NSA/DSA of the supplier's country, if the third-party Foreign recipient Subcontractor is located in a third country.
9. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of their respective National Security Authority (NSA) or Designated Security Authority (DSA), in accordance with the national policies of the the supplier's country.
10. The Foreign recipient Consultant / Subconsultant MUST NOT utilize its Information Technology systems to electronically process, produce, or store on a computer system any CANADA CLASSIFIED information/assets until the National Security Authority (NSA) or Designated Security Authority (DSA) of the supplier's country has granted approval to do so. After approval has been granted in writing to the Foreign recipient Consultant / Subconsultant, these tasks may be performed up to the level of SECRET.
11. The Foreign recipient Consultant / Subconsultant shall not use the CANADA CLASSIFIED information/assets for any purpose other than for the performance of the Contract / Subcontract without the prior written approval of the

Government of Canada. This approval must be obtained from the Canadian DSA.

12. The Foreign recipient Consultant / Subconsultant visiting Canadian Government or industrial facilities, under this contract, will submit a Request for Visit form to Canada's Designated Security Authority (DSA) through their respective National Security Authority (NSA) or Designated Security Authority (DSA).
13. The Foreign recipient Consultant / Subconsultant shall immediately report to the Canadian DSA all cases in which it is known or there is reason to suspect that CANADA CLASSIFIED information/assets pursuant to this Contract / Subcontract has been compromised.
14. The Foreign recipient Consultant / Subconsultant shall immediately report to its respective National Security Authority (NSA) or Designated Security Authority (DSA) all cases in which it is known or there is reason to suspect that CANADA CLASSIFIED information/assets accessed by the Foreign recipient Consultant / Subconsultant, pursuant this Contract / Subcontract have been lost or disclosed to unauthorized persons.
15. The Foreign recipient Consultant / Subconsultant shall not disclose CANADA CLASSIFIED information/assets to a third party government, person, firm or representative thereof, without the prior written consent of the Government of Canada. Such consent shall be sought through the recipient's National Security Authority/ Designated Security Authority (NSA/DSA).
16. The Foreign recipient Consultant / Subconsultant shall comply with the provisions of the International bilateral industrial security instrument between the supplier's country and Canada, in relation to equivalencies.
17. The Foreign recipient Consultant / Subconsultant must comply with the provisions of the Security Requirements Check List attached at Appendix E.
18. In the event that a Foreign recipient Consultant / Subconsultant is chosen as a supplier for this Contract, subsequent Country-Specific Foreign security requirement clauses shall be generated and promulgated by the Canadian DSA, and provided to the Government of Canada Contracting Authority, to ensure compliance with the security provisions, as defined by the Canadian DSA, in relation to equivalencies.

**END OF ITEM 001**

**ITEM 002: Appendix C – Price Proposal Form**

**Delete:** Appendix C – Price Proposal Form in it's entirety

**Replace with the following:**

## APPENDIX C - PRICE PROPOSAL FORM

INSTRUCTIONS: Complete this Price Proposal Form and submit in a **separate sealed envelope** with the Name of Proponent, Name of Project, PWGSC Solicitation Number, and the words "PRICE PROPOSAL FORM" typed on the outside of the envelope. Price Proposals are not to include Applicable Taxes.

PROPOSERS SHALL NOT ALTER THIS FORM

**Project Title:** West Memorial Building Rehabilitation Project

**Name of Proponent:**

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**The following will form part of the evaluation process:**

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### 1. REQUIRED SERVICES

**REQUIRED SERVICES** - The "Required Services" as specified in the Project Brief and in the RFP documents, being all services and deliverables to complete RS 1- Design Management, RS 2- Pre-Design, RS 3 – Schematic Design, RS 4 – Design Development, RS 5 – Construction Documentation, RS 8 – Commissioning (supporting RS1 to RS 5), RS 9 –Estimating and Cost Planning (supporting RS 1 to RS 5), RS 10- Project Time Planning (supporting RS1 to RS 5) and RS 12 Bilingual Documents (supporting RS 1 to RS 5).

**FIXED FEE** (R1230D (2016-01-28), GC 5 - Terms of Payment – Architectural and/or Engineering Services), for the Required Services is as follows:

REQUIRED SERVICES	FIXED FEE
RS 1 Design Management	\$..... (a)
RS 2 Pre Design	\$..... (b)
RS 3 Schematic Design	\$..... (c)
RS 4 Design Development	\$..... (d)
RS 5 Construction Documentation	\$..... (e)
RS 8 Commissioning (supporting RS1 to RS5)	\$..... (f)
RS 9 Estimating and Cost Planning (supporting RS1 to RS5)	\$..... (g)
RS 10 Project Time Planning (supporting RS1 to RS5)	\$..... (h)
RS 12 Bilingual Documents (supporting RS1 to RS5)	\$..... (i)
<b>TOTAL FIXED FEE FOR REQUIRED SERVICES (sum of (a)-(i)) <u>above</u></b>	<b>\$..... (1)</b>

For clarity, the forgoing FIXED FEE for the Required Services includes, without limitation, all related cost.

## APPENDIX C - PRICE PROPOSAL FORM (CONT'D)

### 2. OPTIONAL REQUIRED SERVICES

The "Optional Required Services" as specified in the Project Brief and in the RFP documents, being all services and deliverables to complete, RS 6 – Construction Tender, RS 7- Construction and Contract Administration, RS 8 – Commissioning (supporting RS6 to RS7), RS 9 - Estimating and Cost Planning (supporting RS 6 to RS 8), RS 10 - Project Time Planning (supporting RS6 to RS 8), RS 11 - Resident Site Services and RS 12 - Bilingual Documents (supporting RS 6 and RS 7 ).

#### FEE FOR OPTIONAL REQUIRED SERVICES:

**A. FIXED FEE** (R1230D (2016-01-28), GC 5 - Terms of Payment – Architectural and/or Engineering Services) for the Optional Required Services is as follows:

OPTIONAL REQUIRED SERVICES	FIXED FEE
RS 6 Construction Tender	\$..... (a)
RS 7 Construction and Contract Administration	\$..... (b)
RS 8 Commissioning (supporting RS6 to RS7)	\$..... (c)
RS 9 Estimating and Cost Planning (supporting RS6 to RS8)	\$..... (d)
RS 10 Project Time Planning (supporting RS6 to RS8)	\$..... (e)
RS 12 Bilingual Documents (supporting RS6 and RS7)	\$..... (f)
<b>TOTAL FIXED FEE FOR OPTIONAL REQUIRED SERVICES (sum of (a)-(f) above)</b>	<b>\$..... (2)</b>

For clarity, the forgoing FIXED FEE for the Optional Required Services includes, without limitation, all related cost; and

**B. TIME BASED FEES** (R1230D (2016-01-28), GC 5 - Terms of Payment– Architectural and/or Engineering Services) for RS 11 – Residential Services are as follows:

RS 11 - Resident Site Services	HOURS* (Column A)	HOURLY RATES** (Column B)	TIME BASED FEE (Columns A x B)
Principal Resident Site Representative. (Senior Architect) based on 40 hours per week X 180 weeks	7,200	\$.....	\$..... (a)
Assistant to Principal Resident Site Representative based on 40 hours per week X 180 weeks	7,200	\$.....	\$.....(b)
<b>TOTAL TIME BASED FEES FOR RS 11 (sum of (a) and (b))</b>			<b>\$..... (3)</b>

## APPENDIX C - PRICE PROPOSAL FORM (CONT'D)

The hourly rate provided must be equal to or greater than the hourly rate provided for the position listed below it. For example, the hourly rate for the Principal Resident Site Representative cannot be less than the hourly rate for the Assistant to the Principal Resident Site Representative.

\* The Hours in Column A are for bid evaluation purposes only and do not represent any hours or estimate of hours associated with the project. For clarity, payment will be based on the hourly rates in Column B and paid on the basis of actual hours worked.

\*\* This all-inclusive hourly rate is applicable to both normal working hours and any other shift work including weekends and off-hours, as required. For clarity, travel time and/or expenses will not be reimbursed separately (Refer to R1230D (2016-01-28), GC 5.12 – Disbursements).

The quantities and categories of personnel identified in the chart above are for evaluation purposes only and shall not be interpreted to be a commitment by Canada for any quantity of hours whatsoever.

**TOTAL FEES FOR OPTIONAL REQUIRED SERVICES (sum of (2) and (3))**    \$.....

### 3.      **ADDITIONAL SERVICES**

**ADDITIONAL SERVICES** – as and when required

**FIRM HOURLY RATES** (R1230D (2016-01-28), GC 5 - Terms of Payment– Architectural and/or Engineering Services) for the Additional Services shall be, subject to the Escalation, based on the Proponent's following hourly rate for the Proponent's Personnel (inclusive of payroll costs, overhead and profit):

For each of the disciplines listed (Senior, Intermediate and Junior) below, to ensure that fair and competitive hourly rates are received for each of the positions listed, the following requirement must be strictly adhered to: proponents must provide an hourly rate for each listed position. In the event that the firm consists of fewer personnel than listed, provide an hourly rate that corresponds with each position listed. The hourly rate provided must be equal to or greater than the hourly rate provided for the position listed below it. For example, if the firm does not have an Intermediate Personnel, the hourly rate provided must be equal to or greater than the hourly rate provided for the Junior Personnel. The hourly rate for any given category of personnel cannot be \$0 or nil value. Failure to insert an hourly rate for each position listed will render your proposal non-responsive.



### APPENDIX C - PRICE PROPOSAL FORM (CONT'D)

PROPOSER'S PERSONNEL		HOURS * (Column A)	HOURLY RATES** (Column B)	TOTAL (Columns A X B)
<b>Principals</b>				
1.	Principal in Charge	400	\$.....	\$.....(a)
2.	Lead Project Architect	400	\$.....	\$.....(b)
3.	Lead Heritage Conservation Architect	400	\$.....	\$.....(c)
4.	Lead Structural Engineer	400	\$.....	\$.....(d)
5.	Lead Mechanical Engineer	400	\$.....	\$.....(e)
6.	Lead Electrical Engineer	400	\$.....	\$.....(f)
7.	Lead Civil Engineer	400	\$.....	\$.....(g)
8.	Lead Landscape Architect	400	\$.....	\$.....(h)
<b>Staff</b>				
1.	Arch Staff Senior	500	\$.....	\$.....(i)
2.	Arch Staff Intermediate	1000	\$.....	\$.....(j)
3.	Arch Staff Junior	1000	\$.....	\$.....(k)
4.	Building Envelope Specialist	400	\$.....	\$.....(l)
5.	Sustainable Design Specialist	400	\$.....	\$.....(m)
6.	Quality Control Specialist	400	\$.....	\$.....(n)
7.	Specification Writer	400	\$.....	\$.....(o)
8.	Site Representative and Contract Admin	1000	\$.....	\$.....(p)
9.	Cost Specialist	400	\$.....	\$.....(q)

10.	Time Specialist	400	\$.....	\$.....(r)
11.	Code and Life Safety Consultant	400	\$.....	\$.....(s)
12.	Security Consultant	400	\$.....	\$.....(t)
13.	Building Information Modelling Specialist	400	\$.....	\$.....(u)
<b>Heritage Conservation</b>				
1.	Senior Heritage Conservation staff	600	\$.....	\$.....(v)
2.	Intermediate Heritage Conservation staff	600	\$.....	\$.....(w)
3.	Junior Heritage Conservation staff	1000	\$.....	\$.....(x)
<b>Structural</b>				
1.	Senior Structural Engineer	500	\$.....	\$.....(y)
2.	Intermediate Structural Engineer	800	\$.....	\$.....(z)
3.	Junior Structural Engineer	800	\$.....	\$.....(aa)
4.	Technologist	1200	\$.....	\$.....(bb)
<b>Mechanical</b>				
1.	Senior Mechanical Engineer	500	\$.....	\$.....(cc)
2.	Intermediate Mechanical Engineer	800	\$.....	\$.....(dd)
3.	Junior Mechanical Engineer	800	\$.....	\$.....(ee)
4.	Mechanical Technologist	1200	\$.....	\$.....(ff)
5.	Commissioning Specialist	500	\$.....	\$.....(gg)
<b>Electrical</b>				
1.	Senior Electrical Engineer	500	\$.....	\$.....(hh)
2.	Intermediate Electrical Engineer	800	\$.....	\$.....(ii)
3.	Junior Electrical Engineer	800	\$.....	\$.....(jj)

4.	Electrical Technologist	1200	\$.....	\$.....(kk)
5.	Commissioning Specialist	500	\$.....	\$.....(ll)
<b>Site/Civil</b>				
1.	Senior Civil Engineer	800	\$.....	\$.....(mm)
2.	Intermediate Civil Engineer	800	\$.....	\$.....(nn)
3.	Junior Civil Engineer	1200	\$.....	\$.....(oo)
4.	Senior Landscape Architect	400	\$.....	\$.....(pp)
5.	Intermediate Landscape Architect	400	\$.....	\$.....(qq)
6.	Junior Landscape Architect	800	\$.....	\$.....(rr)
<b>Interior Design</b>				
1.	Senior Interior Designer	300	\$.....	\$.....(ss)
2.	Intermediate Interior Designer	600	\$.....	\$.....(tt)
3.	Junior Interior Designer	1000	\$.....	\$.....(uu)
<b>Information Technology</b>				
1.	Senior Specialist	300	\$.....	\$.....(vv)
2.	Intermediate Specialist	600	\$.....	\$.....(ww)
3.	Junior Specialist	1000	\$.....	<u>\$.....(xx)</u>
<b><u>TOTAL FEE FOR ADDITIONAL SERVICES (sum of (a) to (xx))</u></b>				<b>\$.....(4)</b>

\* The Hours in Column A are for bid evaluation purposes only and do not represent any hours or estimate of hours associated with the project. The quantities and categories of personnel identified in the chart above are for evaluation purposes only and shall not be interpreted to be a commitment by Canada to request the additional services of any of the personnel for any quantity of hours whatsoever. For clarity, payment will be based on the hourly rates in Column B and paid on the basis of actual hours worked, if any.

\*\* This all-inclusive hourly rate is applicable to both normal working hours and any other shift work including weekends and off-hours, as required. For clarity, travel time and/or expenses will not be reimbursed separately (Refer to R1230D (2016-01-28), GC 5.12 – Disbursements).

### APPENDIX C - PRICE PROPOSAL FORM (CONT'D)

The firm hourly rates detailed in the Additional Services Table (located in Appendix C) will be adjusted (the “**Escalation**”) annually on the start date of each new Contract Year (starting with Contract Year 2) based on the annual average percentage increase (decrease) in the monthly index of the Consumer Price Index for Canada, All-Items (Not Seasonally Adjusted), published in Statistics Canada Catalogue no.62-001-X, Table 5, for the 12-month period ending 3 months prior to the new Contract Year Start date.

For clarity, if the contract start date was April 10, 2018 then at the start of Contract Year 2 (i.e. April 10, 2019), the Contract Year 1 rates as stated in the Additional Services Table (Appendix C) would be increased by 1.3% based on the following assumptions:

		% Change in Monthly CPI
February	2018	1.1%
March	2018	1.2%
April	2018	40.9%
May	2018	0.9%
June	2018	1.1%
July	2018	1.0%
August	2018	1.4%
September	2018	1.6%
October	2018	1.6%
November	2018	1.7%
December	2018	1.5%
January	2019	<u>1.7%</u>
		15.7% / 12 = 1.3%

Moreover, to determine the Contract Year 3 rates, the Contract Year 2 rates calculated above would be adjusted using the same Statistics Canada Table and same formula with data for the February 2018 - January 2020 12-month period.

## APPENDIX C - PRICE PROPOSAL FORM (CONT'D)

### 4. TOTAL COST OF SERVICES FOR PROPOSAL EVALUATION PURPOSES

Any errors in the addition or multiplication of the amounts in the Price Proposal Form Sections (1), (2), (3), and (4) above will be corrected by Canada to obtain the Total Fee Amount. In the case of error in the extension or addition of unit prices, the unit price as so calculated by Canada will govern.

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#### TOTAL COST OF SERVICES FOR PROPOSAL EVALUATION PURPOSES

Total Fixed Fee for Required Services	\$..... (1)
Total Fees for Optional Required Services	\$..... (sum of (2) and (3))
Total Fee for Additional Services	<u>\$.....</u> (4)
<b>Total Evaluated Fee (sum of (1), (2), (3) and (4))</b>	<b>\$.....</b>

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## APPENDIX C - PRICE PROPOSAL FORM (CONT'D)

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The following will NOT form part of the evaluation process

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### DISBURSEMENTS

Notwithstanding anything contained in this RFP to the contrary (which includes without limitations GC 5.12 Disbursements), no disbursement shall be paid in excess of the following amounts:

DISBURSEMENTS	MAXIMUM PAYMENT
Reproduction and delivery costs of technical documentation additional to that specified in the Project Brief, with the prior approval and authorization of the Departmental Representative	\$50,000
Bilingual Documents (beyond services stated in the RFP)	\$20,000
Investigations, materials testing and inspections (refer to RS 2.3)	\$150,000
Other Disbursements	<u>\$50,000</u>
<b>MAXIMUM AMOUNT FOR DISBURSEMENTS</b>	<b><u>\$270,000</u></b>

For clarity, the disbursements shall not include mark-up or profit, and shall not be paid unless the consultant provides the required invoices/receipts. Canada shall not pay any more as provided for in clause R1230D (2016-01-28), GC 5 - Terms of Payment– Architectural and/or Engineering Services, section GC5.12 Disbursements.

**END OF PRICE PROPOSAL FORM**

**END OF ITEM 002**

**The following is in response to inquiries received in relation to this solicitation.**

**Question 31)**

Are sub-consultants allowed to submit with more than one Prime Consultant/Architect?

**Answer 31)**

Refer to R1110T General Instructions (GI) – Architectural and/or Engineering Services – Two Phase Request for Proposal, GI 9 Limitation of submissions, paragraph 3.

**Question 32)**

It is expected that for the 2 projects that the Proponents should clearly demonstrate experience pertinent to: a)- h)

For our Interior Design Consultant, with the exception of minimal Heritage and LEED, these items a)-h) are not relevant to interior-fit ups.

Would it be possible to provide an additional pre-requisite for this discipline as it relates to the scope of work for this project? i.e. furniture, Workplace 2.0 experience in office and special purpose spaces, swing space, programming etc.

**Answer 32)**

Please refer to SRE 3 Phase One Submission Requirements and Evaluation, 3.2.2 Achievements of Key Sub-consultants and Specialists on Projects

The Proponent shall describe the key sub-consultants` and accomplishments, achievements, knowledge and experience either as a prime consultant or a sub-consultant on two (2) projects per key sub-consultant and specialist that are comparable in terms of scope, scale and complexity of work, to the project described in the Project Brief.

**Question 33)**

Are Interior Design personnel required to have Secret status Security Clearance? They are not listed in Appendix F.

**Answer 33)**

No, the Security Clearance level required for Interior Designers is Reliability. Refer to Security Classification Guide in Appendix E.

**Question 34)**

Further to addendum 8, we have the following question regarding section 3.2.2 Achievements of Key Sub-consultants and Specialists on Projects:

Q. If our team is composed of two conservation architect firms, should we present two (2) projects per firm OR a total of two (2) projects for that speciality (i.e. one (1) project per firm)?

**Answer 34)**

If the team is composed of 2 firms as key sub-consultant for one specialty the total of 2 projects for that specialty should be presented.

**Question 35)**

While addendum 7, Q/A 25, says that we must submit subcontracted projects by discipline, addendum 8 talks about two projects per subcontractor or specialist. If we rely exclusively on addendum 8, a subcontractor covering several disciplines (e.g. electrical, mechanical, security) should submit a total of two projects only, but our reading of addendum 7 would indicate that two projects per discipline indicated in SRE 3.1.2 “Key Sub-Consultants/Specialists” (e.g. two electrical, two mechanical, two security, etc.) would need to be submitted.

**Answer 35)**

The projects may be the same or different, but the information provided in the project description must be related to the discipline.

**Question 36)**

If one of our sub-consultants does not have a valid FSC but all of their key team members do possess their personnel clearance, is it possible for the sub-consultant to do 100% of their work in the architect’s office who has a valid FSC?

**Answer 36)**

Refer to SI6 and SRE 3.1.5 for a list of all Sub-Consultants requiring FSC Secret at Bid Close.