



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada
189 Prince William St Rm 405
189, rue Prince William, pièce 405
Saint-John, NB E2L 2B9
Bid Fax: (506) 636-4376

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

All enquiries are to be submitted in writing to the
Contracting Officer, Janine Donovan: Email -
janine.donovan@pwgsc.gc.ca.

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Saint John, NB (STJ)
189 Prince William St., Rm 405
189, rue Prince William, Pc 405
St. John, NB E2L 2B9

Title - Sujet Career Transition Services	
Solicitation No. - N° de l'invitation 51019-176003/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client 51019-176003	Date 2017-09-27
GETS Reference No. - N° de référence de SEAG PW-SSTJ-002-4185	
File No. - N° de dossier STJ-7-40063 (002)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-10-26	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Donovan (STJ), Janine E.	Buyer Id - Id de l'acheteur stj002
Telephone No. - N° de téléphone (506) 636-5347 ()	FAX No. - N° de FAX (506) 636-4376
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation Amendment No. 002

This solicitation is hereby amendment to provide the following questions and answers:

Q1: Please confirm that BC provincial designation, Certified Career Development Practitioner (CCDP) from the BC Career Development Association (<http://bccda.org/ccdp-certification/>) would be accepted as a viable certification, and that when combined with the minimum academic qualifications and a minimum of 12 month's work experience in the last 3 years, would result in staff being approval by VAC (4.5.2 on page 24 of 76 of the SOW).

A1: Yes, this would be accepted.

Q2: Pages 5-6 of the SOW describes an outcome target for CTS as 75% of program clients are participating in the civilian labour force. How and at what point will that target be measured?

A2: A combination of a Closure Report and a Follow Up survey will attempt to capture this data.

Q3: Please define Career Transition Services. Would services provided under the Vocational Rehabilitation Services contract fall under this definition?

A3: Career Transition Services will ensure members and Veterans have the knowledge, tools and abilities to smoothly transition into the civilian labour force. The services to be provided under the direct service delivery model include: labour market information, online resources and instruction, career counselling, education planning, referrals, job-finding assistance, and coaching and job placement assistance, when required. Services will be provided on a sliding scale of intensity depending on client type with serving members receiving labour market information and online resources and instruction. Other clients will receive more intensive services under career counselling and job-finding assistance.

The CTS population is different from the Rehabilitation population, but some of the services would be similar e.g., job search prep. The CTS plan would not require the same level of detail, it would be done by semester vs. by year and there is no in person required.

Q4: Will there be the need for a claims centre to reimburse clients for the ETB?

A4: No, ETB payments will be processed by VAC.

Q5: Will travel for counsellors and/or clients be reimbursed if clients are not able to connect electronically?

A5: There is no authority for travel to meet clients in this contract.

Q6: On page 64 of 76 of the SOW we see the anticipated volume for CTS. What is the anticipated volume of ETB?

A6: It is not mandatory for ETB clients to use the Contractor. Only those who are CTS eligible will be able to get ETB planning. The ETB volume is factored in to the overall CTS number.

Q7: Page 8 of the SOW describes a target of 75% of program clients participating in the civilian labour force. Does this include clients who are self-employed?

A7: Yes

Q8: Are the requested services for the above referenced solicitation currently being provided or have they been provided previously? If so, please identify the means by which such services have been supplied (e.g., direct and or term employee, personal services contract, or contracted services through a company). If the services were contracted through a company, please provide the name of the contractor and the duration and dollar amount of the contract(s).

A8: Career Transition Services were previously provided under two national contracts with Right Management. The first contract covered the period of July 1, 2007 to March 31, 2011 in the amount of \$18,423,389.24. The second contract covered the period from August 1, 2010 to March 31, 2013 in the amount of \$7,612,096.88. In 2012, the program changed to a reimbursement model whereby Veterans Affairs Canada would reimburse Veterans up to a lifetime maximum of \$1,000.00 for career transition services such as career counselling, job-search training and job-finding assistance services.

Q9: I would like to find out if we could apply to service one specific region (example: National Capital Region) or does this RFP require to service all the regions and provinces?

A9: This Request for Proposal requires the Contractor to provide services across all 10 provinces and three territories.

Q10: Based on the complexity of the bid, and to confirm a realistic pricing structure, would it be possible to extend the due date to October 27, 2017?

A10: An extension to October 26, 2017 has been granted.

Q11: From the same supplier:

a) **Would the Crown consider extension the RFP closing date to November 30th, 2017 to ensure the Industry as sufficient time to create and submit the best Value Proposition to the Crown?**

b) **We are requesting a minimum 8 week extension to the submission deadline to allow more comprehensive industry engagement and to ensure the best possible solution.**

A11: An extension to October 26, 2017 has been granted.

AND

This solicitation is hereby amended to:

- (1) **Reference Part 1 – General Information, Paragraph 1.2.1**
DELETE The Work is to be performed for a total period of 43 months which includes: a four (4) month implementation period, thirty-six (36) month full service period; and a six (6) month contract close out period.; and
INSERT The Work is to be performed for a total period of 43 months which includes: a four (4) month implementation period, thirty-six (36) month full service period; and a three (3) month contract close out period.
- (2) **Reference Part 2 – Bidder Instructions, 2.7**
DELETE Paragraph 2.7 in its entirety.
- (3) **Reference Part 4 – Evaluation Procedures and Basis of Selection, Paragraph 4.2.1.1.**
DELETE (d) obtain the requirement minimum of 1,470 points overall for the technical evaluation criteria which are subject to point rating.; and
INSERT (d) obtain the requirement minimum of 14,700 points overall for the technical evaluation criteria which are subject to point rating.
- (4) **Reference Part 7 – Resulting Contract Clauses, paragraph 7.2.2**

DELETE 4007 (2010/08/16) Canada to Own Intellectual Property
INSERT 4006 (2010/08/16) Contractor to Own Intellectual Property Rights in Foreground Information
- (5) **Reference Part 7 – Resulting Contract Clauses, paragraph 7.11.b**

DELETE 4007 (2010/08/16) Canada to Own Intellectual Property; and
INSERT 4006 (2010/08/16) Contractor to Own Intellectual Property Rights in Foreground Information

All other terms and conditions remain the same.