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11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Electrical & Electronics Products Division
11 Laurier St./11, rue Laurier
7B3, Place du Portage, Phase III
Gatineau, Québec K1A 0S5

Title - Sujet Audio Visual Services	
Solicitation No. - N° de l'invitation EH713-181237/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client 20181237	Date 2017-09-27
GETS Reference No. - N° de référence de SEAG PW-\$\$HN-458-73442	
File No. - N° de dossier hn458.EH713-181237	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-10-10	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Lee, Carlos	Buyer Id - Id de l'acheteur hn458
Telephone No. - N° de téléphone (819) 420-0336 ()	FAX No. - N° de FAX (819) 953-4944
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment 001 is raised to provide a revised copy of Annex A - Statement of Work, Annex B – AV Equipment List & Pricing Sheet and Room Diagrams as attached.

All other terms and conditions remain unchanged.

Annex A – STATEMENT OF WORK

Background:

National Defense will be hosting the “2017 United Nation Peacekeeping Defense Ministerial Summit”; a two-day event taking place November 14th - 15th, 2017 at the Vancouver Convention Centre (VCC).

The Department of Public Service and Procurement Canada (PSPC) via the Events & Conference Management branch (ECM), requires a complete show production solution for this high-level event. The primary area of focus is the provision of **audiovisual support**, which includes: large-format, HD video projection & data displays, audio reinforcement, multi-camera image magnification (IMAG), Webcast and simultaneous interpretation equipment, IT peripherals, as well as all associated installation/operation labour required to facilitate the production of the conference.

****IMPORTANT:** Unless noted otherwise, load-in for all designated meeting rooms to occur on Monday, November 13th, 2017 at 5:00 am. ******

****IMPORTANT:** All rooms on Level 1 must be set and personnel must vacate by 18:30 on November 13th as there will be a security sweep at 19:00. ******

AUDIOVISUAL SUPPORT: SEE ATTACHED ANNEX B (Please provide cost for all items listed)

*****NOTES: Media Center and Studio – BALLROOM A, November 14th and 15th, 8:00 – 18:00*****

- Class room for 160 set up.
- Power bar should be provide for the Media, 1 per table.
- Four (4) flat screen displays will show the floor Audio/Video from selected part of the Plenary (TBD)
- All S.I. audio from selected part of the Plenary (TBD) to be included
- Equipment and personnel must be show-ready by 18:30 on Monday, November 13th.

*****NOTES: Press Conference – BALLROOM B, November 14th, 10:00 – 21:00 and November 15th, 8:00 – 19:00 *****
See drawing #2

- *Note: Riggitt Services serves as the in-house rigger at the VCC, and is the only supplier authorized to hang equipment at the venue. Vendors are ask to include Riggitt Services into their proposal.
- The room consist of a stage, 4 podium and a backdrop for the Press Conference.
- Press conference will be locally interpreted in English and French.
- Require an appropriate suspended Audio and broadcast Lighting Package.
Please provide justification for ground installation for any of the equipment listed.
- Equipment and personnel must be show-ready by 18:30 on Monday, November 13th.

****NOTES: PLENARY SESSIONS – VCC: Ballroom C, November 15th 8:00 - 18:00****

See drawing #1

- Preference for all large-format video wall screens. Audio reinforcement equipment to be suspended. ***Please provide justification for ground installation for any of the equipment listed.*** *Note: Riggitt Services serves as the in-house rigger at the VCC, and is the only supplier authorized to hang equipment at the venue. Vendors are ask to include Riggitt Services into their proposal.
- Projection layout as follows:
 - Outside video walls and flat-panel reference monitors will display all visual presentation material including: slide decks, electronic documents, full-motion video and Conference logo(s). This will also be sent to the Observer room # 220-222 (Level 2) (screen dimensions to be determined by the vendor). A printed backdrop will be used behind the stage.
 - Please ensure that the image processor(s)/switcher(s) included in the estimate are capable of accommodating various source formats/layouts/configurations.
- All presentation computers to be supplied by the client.
- Four (4) 80” monitors will be use as “pledge Info screen”.
- For the IMAG and overflow camera component, please ensure that pricing reflects the use of a HD camera system. Note that the camera feed is strictly for closed-circuit coverage and video recording. The camera feed will be sent to the Observer room # 220-222(Level 2), the Media Center and Studio in Ballroom A and the Public Affairs room #111-112. There is a slight possibility that it will be used as a pool camera for outside broadcast and of the opening and closing remarks (TBC).
- The session will be interpreted into 6 languages; English, French, Spanish, Russian, Mandarin and German. Requiring 6 separate interpretation booth. All interpretation audio is to be sent to the Observer room # 220-222, the Media Center and Studio in Ballroom A and the Public Affairs room #111-112.

****NOTES: PLENARY SESSIONS – VCC: Ballroom C (cont.) ****

- Require an appropriate Broadcast/General Purpose Lighting/Truss Package
- Wall between Ballroom C & D will be open and Ballroom D will be used as a working space.
- Equipment and personnel must be show-ready by 18:30 on Monday November 13th.

*****NOTES: OPENNING RECEPTION Ballroom D, November 14th, 18:00 – 19:30 *****

- Reception style 8' X 8' x 16" Stage with 1 Podium.
- Up lighting
- Equipment and personnel must be show-ready by 18:30 on Monday, November 13th.

*****NOTES: Focus Events – ROOM 109, November 14th, 9:00 – 16:00 *****

- Center stage with 2 screens on each sides of the room.
- Parliamentary style set up (TBC)
- The Sessions will be Webcast with Floor, English and French audio so 3 webcast streams will be required.
- Equipment and personnel must be show-ready by 18:30 on Monday, November 13th.

****NOTES: Focus Events – ROOM 110, November 14th, 9:00 – 16:00 ****

- 5 working group of 15 – 20 persons at Round tables with one Led Monitor 50"-65" each to connect their laptops.
- One 8' x 8' stage with one podium and 2 Q&A mics on floor stands
- English and French Interpretation.
- The Sessions will be Webcast with Floor, English and French audio so 3 webcast streams will be required.
- Equipment and personnel must be show-ready by 18:30 on Monday, November 13th.

****NOTES: Scrum Kit – 1st Floor, Ballroom Foyer, November 14th, 18:00 – 19:30 and November 15th, 8:00 – 20:00 standby****

- Equipment and personnel must be show-ready by 13:00 on Tuesday, November 14th.

****NOTES: Public Affairs – ROOM 111-112, November 14th and 15th, 6:00 – 21:00****

- Classroom for 30 set up style.
- Power bar should be provide for the Media, 1 per table
- Two (2) flat screen displays will show the floor Audio/Video from selected part of the Plenary (TBD).
- Two (2) flat screen displays with cable TV access.
- All S.I. audio from selected part of the Plenary (TBD) to be included
- Equipment and personnel must be show-ready by 18:30 on Monday, November 13th.

****NOTES: OBSERVER ROOM 220 -222, November 15th, 8:00 – 18:00 ****
See drawing #3

*****This room is available for setup as of 8:00 am on November 12th*****

- This room is an overflow of the Plenary Session. All S.I. and Video projection in the Plenary session (Ballroom C) will be duplicated in this room
- A podium and microphone will be required for local announcement.
- The room consist of 3 presentation screens. Center Screen will show the camera and the side screens will show the presentations
- Two 80” monitors will be use as “pledge Info screen”.
- Equipment and personnel must be show-ready by 13:00 on Tuesday, November 14th.

****NOTES: Delegate Lunch – Level 2, Ocean Foyer, November 15th, 10:00 – 15:00****

- Reception style with bistro tables buffet.
- Equipment and personnel must be show-ready by 9:00 on Wednesday, November 15th

****NOTES: HOD Dinner – ROOM 119 - 120, November 14th, 18:00 – 20:00 ****

- Round tables for 250.
- Equipment and personnel must be show-ready by 17:00 on Monday, November 13th.

****NOTES: Ministerial Dinner – ROOM 301-305, November 15th, 18:30 – 21:00 ****

- Round tables for 150, 1 main riser with podium.
- Simultaneous interpretation for 6 languages
- Camera, and Photo risers.
- Press box for 6 languages.
- Up lighting.
- Equipment and personnel must be show-ready by 12:00 on Wednesday, November 15th.

****NOTES: Gender Breakfast – ROOM 306, November 15th, 7:30 – 9:00 ****

- Round tables for 80, main stage, with 1 podium.
- English and French interpretation.
- Equipment and personnel must be show-ready by 15:00 on Tuesday, November 14th.

ADDITIONAL INFORMATION: (SEE ATTACHED ANNEX D 'EVALUATION & MANDATORY CRITERIA' FOR ADDITIONAL REQUIREMENTS)

- The successful vendor will specify its onsite requirements (i.e. electrical, internet/telephone access, furniture, etc.) including space requirements for installation of all production equipment. Provisions for any supplemental fees charged by the host venue(s) for these and other services (electrical tie-in, storage, outside vendor penalty, security, etc.) should be accounted for in the bidder's initial estimate. Payment for charges accrued on-site and billed back to ECM following the event may be refused.
- To facilitate billing, all charges related to technical production services for this event, will be processed using a 'Master Billing' format. Subcontracted equipment and labour if required, must be included as part of the Vendor's estimate/final bill. Remuneration for any such services is the sole responsibility of the primary vendor. Invoices received by ECM from any subcontractor, will be forwarded to the primary vendor for payment.
- Session times, room locations, equipment and labour requirements are subject to change on short notice. The successful vendor should be prepared to work in close and frequent contact with representatives from the ECM team, to address these variances efficiently and with the highest degree of professionalism.

ANNEX B - AV Equipment List & Pricing Sheet

Qty:	Description:	# of Days:	Unit Price	Extended Price
Media Center and Studio Room Ballroom A (November 14th and 15th, 8:00 - 18:00)				
4	50" LED Flat-Panel Display w. Floor Stand **Audio-Video Feed from Plenary**	2		
50	Power Bars	2		
	Infra-Red Radiator w. Stands (Qty. As Determined By Vendor) ** S.I. From Plenary**	2		
100	Infra-Red Multi-channel Receivers	2		
100	Stereo Headsets	2		
Press Conference Ballroom B (November 14th, 10:00 - 21:00 and November 15th 8:00 - 19:00)				
AUDIO:				
4	Slimline Podium Microphone (Podium Supplied by Venue)	2		
5	Table Push to talk microphones	2		
5	UHF Wireless Microphone Kit Lapel Transmitter	2		
2	UHF Wireless Microphone Kit (Handheld or Lapel Transmitter) **2 Q&A mics**	2		
1	Digital Audio Console	2		
1	Digital Audio Recorder (Floor)	2		
1	Large Venue PA System - Suspended Support (Sized to Accommodate an Audience of 200 People)	2		
6	16-Channel Media Feed Box (Floor, English and French Audio)	2		
SIMULTANEOUS INTERPRETATION:				
1	Rigid Panel Interpretation Booth w. Lamps/Fans	2		
1	SI Rack (CCU, IR Transmitter, Audio Matrix)	2		
2	Interpreter's Desks w. Headsets	2		
1	SI Rack (CCU, IR Transmitter, Audio Matrix)	2		
	Infra-Red Radiator w. Stands (Qty. As Determined By Vendor)	2		
100	Infra-Red Multi-channel Receivers	2		
100	Stereo Headsets	2		
STAGING:				
1	20'w x 8'd x 16"h Stage (supplied by VCC)	2		
2	6' table with 5 chairs (supplied by VCC)	2		
1	32'w x 4'd x 16"h Camera riser	2		
1	12'w x 4'd x 24"h Photography riser	2		
4	20 X 40 Black Velour Staging Drape (90')	2		
9	13 x 16 Black Velour Staging Drape (80') w. Hardware	2		
LIGHTING:				
1	Large Venue Broadcast/General Purpose Lighting / Truss Package.	2		
	1-Ton Chain Motor (Qty. As Determined By Vendor)	2		
1	Motor Controller	2		
1	Dimmer	2		
1	Console	2		
1	200A 3-Phase Distro - If Required	2		
LABOUR:				
	Load-In/Install (November 13th)			
	Install/Technical Systems Verification (November 13th)			
1	Operate - Audio (November 14th-15th)			
1	Operate - Audio OT (November 14th-15th)			
1	Operate - Lighting (November 14th-15th)			
1	Operate - Lighting OT (November 14th-15th)			
1	Operate - SI (November 14th-15th)			
1	Operate - SI OT (November 14th-15th)			
	Dismantle/Load Out (November 15th)			
	Dismantle/Load Out OT (November 15th)			
Plenary Sessions - VCC Ballroom C (November 15th 8:00 - 18:00):				
VIDEO:				
2	24 x 13.5 Video Wall w. Rigging Hardware - Content Screens	1		
1	Multi-Format Seamless Switcher Pkg.(Projection) - **See Note in SOW Regarding Imaging Requirements**	1		
2	55" LED Flat Panel Display w.Wedge (Reference Monitors)	1		
4	80" LED Flat Panel Display (Pledge Screens)	1		
1	HD Video Production Package - To Include: 2 x PTZ Camera Heads w. Stands & Airpack (For IMAG and	1		
1	Perfect Cue	1		
1	Solid State HD Recorder - Floor Audio (PGM Out From Production Switcher - 1080p File format TBC)	1		
1	Wireless Presentation Cue System	1		
1	Presentation timer	1		
AUDIO:				
2	Executive-Style Podium	1		
2	Slimline Podium Microphone	1		
2	Powered Wedge PA (Stage Monitor)	1		
6	Digital UHF Wireless Microphone Kit (Handheld or Lapel Transmitter)	1		
6	Headset microphones	1		

100	Digital Push-to-Talk (PTT) Delegate Microphone w. Dual Headphone Connection/Channel Selector	1		
1	Digital PTT Microphone CCU w. Name Handling Software	1		
1	PC Audio Adapter	1		
1	32-Channel Digital Audio Console	1		
1	Large Venue PA System (Sized to Accommodate an Audience of 300 People) **See Note in SOW Rega	1		
1	Digital Audio Recorder (Floor)	1		
STAGING:				
1	28'w x 12'd x 16"h stage (supplied by VCC)	1		
1	40'w x 12'd x 24"h Interpreters riser (supplied by VCC)	1		
1	24'w x 8'd x 24"h Tech riser (supplied by VCC)	1		
1	24'w x 4'd x 16"h Camera riser (supplied by VCC)	1		
1	12'w x 4'd x 24"h Photography riser (supplied by VCC)	1		
6	Armchairs (Provided by client)	1		
100	Desk chairs (Provided by client)	1		
1	Podium with Graphics Insert	1		
4	20 X 40 Black Velour Staging Drape (90')	1		
15	13 x 16 Black Velour Staging Drape (80') w. Hardware	1		
LIGHTING:				
1	Large Venue Broadcast/General Purpose Lighting / Truss Package.	1		
	1-Ton Chain Motor (Qty. As Determined By Vendor)	1		
1	Motor Controller	1		
1	Dimmer	1		
1	Console	1		
1	200A 3-Phase Distro - If Required	1		
SIMULTANEOUS INTERPRETATION:				
6	Rigid Panel Interpretation Booth w. Lamps/Fans	1		
1	SI Rack (CCU, IR Transmitter, Audio Matrix)	1		
12	Interpreter's Desks w. Headsets	1		
	Infra-Red Radiator w. Stands (Qty. As Determined By Vendor)	1		
200	Infra-Red Multi-channel Receivers	1		
200	Stereo Headsets	1		
LABOUR/FREIGHT:				
1	Technical Coordinator - All Rooms (November 13th and 15th)			
1	Technical Coordinator OT(November 13th and 15th)			
	Load-In (November 13th)			
	Install (November 13th)			
	Install/Aim-Focus/Technical Systems Verification (November 14th)			
1	Operate - Projection/Switcher (November 15th)			
1	Operate - Projection/Switcher OT (November 15th)			
1	Operate - Audio (November 15th)			
1	Operate - Audio OT (November 15th)			
1	Operate - SI (November 15th)			
1	Operate - SI OT (November 15th)			
1	Operate - Video/Switcher (November 15th)			
1	Operate - Video/Switcher OT(November 15th)			
1	Operate - Lighting (November 15th)			
1	Operate - Lighting OT (November 15th)			
	Dismantle/Load Out (November 15th)			
	Dismantle/Load Out OT (November 15th)			
1	Delivery/Transportation (All Rooms)			
Opening Reception Ballroom D (November 14th 18:00 - 19:30)				
1	Executive-Style Podium	1		
1	Audio Console	1		
1	Digital Audio Recorder (Floor)	1		
1	PC Audio Adapter	1		
1	Large Venue PA System (Sized to Accommodate an Audience of 500 People)	1		
20	Uplights distributed around the room	1		
STAGING:				
1	8'w x 8'd x 16"h Stage (supplied by VCC)	1		
1	Camera Riser 4'w x 4'w x 16"h	1		
LABOUR:				
	Load-In/Install (November 13th)			
	Install/Technical Systems Verification (November 13th)			
1	Operate - Audio (November 14th, 18:00 - 19:30)			
1	Operate - Video (November 14th, 18:00 - 19:30)			
	Dismantle/Load Out (November 15th)			
	Dismantle/Load Out OT (November 15th)			
Focus Events Room 109 (November 14th, 9:00 - 16:00)				
VIDEO:				
2	5.5' x 9.6' Fast-fold Screen (Rear) w. Dress Kit	1		

2	WXGA Projector Package (5000 ANSI)	1		
1	4:1 Switcher/Image Processor w. Logo Store	1		
1	1:4 Video Distribution Amplifier	1		
1	Wireless Presentation Cue System	1		
1	Presentation timer	1		
1	HD Video Production Package - To Include: 3 x PTZ Camera Heads w. Stands & Airpack	1		
3	Webcast Encoders **Floor, English and French Webcast **	1		
1	Webcast Hosting Service	1		
1	Lan Drop for Webcasting	1		
1	Digital Video HD Recorder (Camera)	1		
	AUDIO:			
1	Slimline Podium Microphone (Podium Supplied by VCC)	1		
2	UHF Wireless Microphone Kit Handheld (Floor stand for Q&A)	1		
5	UHF Wireless Microphone Kit Lapel Transmitter	1		
1	PC Audio Adapter	1		
1	Digital Audio Console	1		
1	Digital Audio Recorder (Floor)	1		
1	Medium Venue PA System (Sized to Accommodate an Audience of 200 People)	1		
	SIMULTANEOUS INTERPRETATION:			
1	Rigid Panel Interpretation Booth w. Lamps/Fans	1		
1	SI Rack (CCU, IR Transmitter, Audio Matrix)	1		
2	Interpreter's Desks w. Headsets	1		
	Infra-Red Radiator w. Stands (Qty. As Determined By Vendor)	1		
100	Infra-Red Multi-channel Receivers	1		
100	Stereo Headsets	1		
	STAGING:			
1	16'w x 4'd x 16"h stage (supplied by VCC) Camera riser	1		
1	12'w x 8'd x 8"h stage (supplied by VCC)	1		
	Focus Events Room 110 (November 14th, 9:00 - 16:00)			
	VIDEO:			
5	50" LED Flat Panel Display	1		
1	HD Video Production Package - To Include: 2 x PTZ Camera Heads w. Stands & Airpack	1		
3	Webcast Encoders **Floor, English and French Webcast **	1		
1	Webcast Hosting Service	1		
1	Lan Drop for Webcasting	1		
1	Digital Video HD Recorder (Camera)	1		
	AUDIO:			
1	Slimline Podium Microphone (Podium Supplied by VCC)	1		
2	UHF Wireless Microphone Kit (Handheld or Lapel Transmitter) 2 HH for Q&A	1		
1	PC Audio Adapter	1		
1	Digital Audio Console	1		
1	Digital Audio Recorder (Floor)	1		
1	Medium Venue PA System (Sized to Accommodate an Audience of 200 People)	1		
	SIMULTANEOUS INTERPRETATION:			
1	Rigid Panel Interpretation Booth w. Lamps/Fans	1		
1	SI Rack (CCU, IR Transmitter, Audio Matrix)	1		
2	Interpreter's Desks w. Headsets	1		
	Infra-Red Radiator w. Stands (Qty. As Determined By Vendor)	1		
100	Infra-Red Multi-channel Receivers	1		
100	Stereo Headsets	1		
	STAGING:			
1	8'w x 8'd x 24"h stage (supplied by VCC)	1		
1	16'w x 4'd x 16"h stage (supplied by VCC) Camera riser	1		
	LABOUR for Focus Events 109 and 110 :			
	Load-In (November 13th)			
	Install (November 13th)			
	Install/Technical Systems Verification OT (November 13th)			
2	Operate - Audio (November 14th)			
2	Operate - Audio OT (November 14th)			
2	Operate - Camera Airpack (November 14th)			
2	Operate - Camera Airpack OT (November 14th)			
2	Operate - Presentations/Video Playback (November 14th)			
2	Operate - Presentations/Video Playback (November 14th)			
2	Operate - SI (November 14th)			
2	Operate - SI OT (November 14th)			
	Dismantle/Load Out - Audio/Staging Components (November 14th)			
	Dismantle/Load Out OT - Audio/Staging Components (November 14th)			
	Scrum Kit 1st Floor Ballroom Foyer (November 14th -15th on stand by)			
2	Slimline Podium Microphone (Podium Supplied by Venue)	2		

2	UHF Wireless Microphone Kit Lapel Transmitter	2		
2	UHF Wireless Microphone Kit (Handheld or Lapel Transmitter) **2 Q&A mics**	2		
1	Audio Console	2		
1	Digital Audio Recorder (Floor)	2		
1	Venue PA System - Ground Support (Sized to Accommodate an Audience of 50 People)	2		
1	16-Channel Media Feed Box (Floor Audio)	2		
LABOUR:				
	Load-In/Install (November 13th)			
	Install/Technical Systems Verification (November 13th)			
1	Operate - Audio (November 14th-15th)			
1	Operate - Audio OT (November 14th-15th)			
	Dismantle/Load Out (November 15th)			
	Dismantle/Load Out OT (November 15th)			
Public Affairs Room 111-112 (November 14 th and 15th 6:00 - 21:00)				
2	80" LED Flat-Panel Display w. Floor Stand **Cable TV access**	2		
2	80" LED Flat-Panel Display w. Floor Stand **Audio-Video Feed from Plenary**	2		
50	Power Bars	2		
	Infra-Red Radiator w. Stands (Qty. As Determined By Vendor) ** S.I. From Plenary**	2		
100	Infra-Red Multi-channel Receivers	2		
100	Stereo Headsets	2		
		2		
HoD Dinner, Room 119-120 (November 14th 18:00 - 20:00)				
1	Slimeline Podium Microphone (Podium Supplied by Venue)	1		
1	UHF Wireless Microphone Kit (Handheld or Lapel Transmitter)	1		
1	Audio Console	1		
1	PA System - House	1		
Observer Room 220-222 (November 15th 8:00 - 18:00)				
3	7.5' x 13.3' Fast-fold Screen (Rear) w. Rigging Hardware - Outside Screens	1		
1	Large Venue HD Projector (6000 ANSI) w. Lens & Rigging Hardware/Scaffold	1		
1	Multi-Format Seamless Switcher Pkg.(Projection)	1		
2	80" LED Flat Panel Display (Pledge Screens)	1		
1	12-Channel Audio Console	1		
1	Medium Venue PA System - Ground Supported (Sized to Accommodate an Audience of 300 People)	1		
1	UHF Wireless Microphone Kit (Handheld or Lapel Transmitter)	1		
	Infra-Red Radiator w. Stands (Qty. As Determined By Vendor)	1		
300	Infra-Red Multi-channel Receivers	1		
300	Stereo Headsets	1		
LABOUR:				
	Load-In/Install (November 13th)			
	Install/Technical Systems Verification (November 13th)			
1	Operate - Audio (November 15th)			
1	Operate - Audio OT (November 15th)			
1	Operate - Video (November 15th)			
1	Operate - Video OT (November 15th)			
	Dismantle/Load Out (November 15th)			
	Dismantle/Load Out OT (November 15th)			
LABOUR:				
	Load-In (November 13th) **Audio-Video Feed from Plenary**			
	Install/Systems Verification **Audio-Video Feed from Plenary**			
	Dismantle/Load Out (November 15th) **Audio-Video Feed from Plenary**			
Delegate Lunch Room Level 2, Ocean Foyer (November 15th 10:00 - 15:00)				
1	Slimeline Podium Microphone (Podium Supplied by Venue)	1		
1	Audio Console	1		
1	PA System - for local announcements	1		
Gender Breakfast Room 306 (November 15th 7:30 - 9:00)				
1	Slimeline Podium Microphone (Podium Supplied by Venue)	1		
1	Audio Console	1		
1	Small Venue PA System (Sized to Accommodate an Audience of 100 People)	1		
Ministerial Dinner, Room 301-305 (November 15th 18:30 - 21:00)				
1	Slimeline Podium Microphone (Podium Supplied by Venue)	1		
1	UHF Wireless Microphone Kit (Handheld or Lapel Transmitter)	1		
1	Audio Console	1		
1	Medium Venue PA System - Ground Supported (Sized to Accommodate an Audience of 150 People)	1		
SIMULTANEOUS INTERPRETATION:				

6	Rigid Panel Interpretation Booth w. Lamps/Fans	1		
1	SI Rack (CCU, IR Transmitter, Audio Matrix)	1		
12	Interpreter's Desks w. Headsets	1		
	Infra-Red Radiator w. Stands (Qty. As Determined By Vendor)	1		
200	Infra-Red Multi-channel Receivers	1		
200	Stereo Headsets	1		
6	16-Channel Media Feed Box (Floor, English and French Audio)	1		
	LIGHTING:			
1	Broadcast Lighting Package (Fixtures, Stands, Cabling) - Ground Supported	1		
16	Uplights distributed around the room	1		
1	Dimmer	1		
1	Console	1		
	STAGING:			
1	8'w x 8'd x 16"h stage (supplied by VCC)	1		
1	16'w x 4'd x 16"h stage (supplied by VCC) Camera riser	1		
	LABOUR:			
	Load-In/Install (November 12th)			
	Install/Technical Systems Verification (November 12th)			
1	Operate - Audio (November 15th)			
1	Operate - Audio OT (November 15th)			
1	Operate - Lighting (November 15th)			
1	Operate - Lighting OT (November 15th)			
1	Operate - SI (November 15th)			
1	Operate - SI OT (November 15th)			
	Dismantle/Load Out (November 15th)			
	Dismantle/Load Out OT (November 15th)			
	TOTAL COST			\$





