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Gatineau

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K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

**Maintenance & Professional Consulting Services
Division (FK)**

11 Laurier St./ 11, rue Laurier

3C2, Place du Portage, Phase III

Gatineau

Québec

K1A 0S5

Title - Sujet New Block 2 PMSS Contract	
Solicitation No. - N° de l'invitation EP758-180979/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client 20180979	Date 2017-10-04
GETS Reference No. - N° de référence de SEAG PW-\$\$FK-302-73436	
File No. - N° de dossier fk302.EP758-180979	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-10-18	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Kraya, Jeahan	Buyer Id - Id de l'acheteur fk302
Telephone No. - N° de téléphone (819) 420-5351 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment 002 is in two parts. Part 1 is raised to answer questions from the industry, and Part 2 is raised to make modifications to the RFP.

Part 1

Q1. Under MT3, it is suggested that resources must be employees of the bidding firms.

- This requirement has never appeared in any other RFP issued for Real Property Project Management Support Services in this past and in particular most recently for projects on the Hill. We ask that the element be removed as it is unfair to smaller firms and has never been asked for in the past.
- In addition, the RFP asks for 18 resources, 9 of which are optional and may never be used. Why would the Crown ask the supplier to carry resources that may never be used?

A1. This requirement has been revised as part of addendum.

Q2. Under MT7 it is suggested that bidders complete and submit their own technical evaluation. Is this correct?, and what exactly does it mean?

A2. Delete Mandatory Requirement MT7. Note that there is already wording included in the RFP recommending that Bidders to provide this information in section 1.0 Technical Criteria of Attachment 2 to Part 4. The expectation is that the bidder will provide a summary demonstrating in a concise fashion how they meet each one of the requirements by providing a brief narrative and/or referring to a relevant section/page number of their proposal.

Q3. MT12 – Photocopies of certifications do not provide proof of a person being in good standing with a professional order as a person may have been certified several years ago, but have let their license lapse. The only way to provide proof is to either provide a copy of the resources membership card for the current year, receipt of membership payment made for the current year and/or from information from the Associations' Registry listed on the internet which list members in "good standing". Please clarify what form of proof is required for this element?

A3. MT12 – Delete "Photocopies of certification as proof must be submitted with the bid." Replace with "To demonstrate proof of good standing with a professional order, Bidders must provide, in addition to copies of certification, a copy of the resources membership card for the current year or other similar proof."

Q4. MT16 requires that one of the two Project Administrators must have a university degree in commerce, accounting, or another related field. Please advise as to what another acceptable field would be. As this is mandatory requirement, it is imperative that it be clear as to what the expectation is. Can a person with an appropriate college certification, MBA, or PMP be acceptable? If not, please advise as to why such a high level of degree is needed when a person has already been qualified under the "Flexible Grid" process?

A4. MT16 – Delete c) “must have a university degree in commerce, accounting or in another related field” and replace with “c) must have a college or university degree in commerce, accounting, finance, or business administration”

Q5. Upon reviewing the Scope of Work for the Project there are several references to 100 Wellington Street. Has this asset not been designated as the new Culture Centre for Canada’s First Nation People? What impact will this change have on the Scope of the Work and the expectations from the company providing project management support services?

A5. 100 Wellington has been designated by the federal government as a space for Indigenous Peoples. As described under section 2.4 Program Scope of Annex A Statement of Work, the scope of the Block 2 redevelopment program includes 100 Wellington.

Part 2

1. At Part 3 – Bid Preparation instructions subsection “ATTACHMENT 1 to PART 3, PRICING SCHEDULE”, Table 1 - Initial Contract Period (Year 1 to 3) (Contract award to March 31 2020)

Delete in its entirety and replace with the following:

Table 1 - Initial Contract Period (Year 1 to 3) (Contract award to March 31 2020)					
			(A)	(B)	(C)
Consultant Category	Level of Expertise	Name of Proposed Resource(s)	Estimated Level of Effort (in days)	Firm per diem Rate	Total Cost = (A) x (B)
Project Administrator for Real Property	Senior		600	\$	\$
	Senior		600	\$	\$
	Intermediate (Optional)		120	\$	\$
Project Manager for Real Property	Senior		600	\$	\$
	Senior		600	\$	\$
	Senior		600	\$	\$
	Senior (Optional)		600	\$	\$
	Intermediate		600	\$	\$
	Intermediate (Optional)		600	\$	\$
	Intermediate (Optional)		600	\$	\$
	Junior (Optional)		600	\$	\$

Project Leader for Real Property	Senior		600	\$	\$
	Senior (Optional)		120	\$	\$
Project Planner for Real Property	Senior		150	\$	\$
	Intermediate (Optional)		120	\$	\$
Financial/Cost Specialist for Real Property	Senior (Optional)		120	\$	\$
	Intermediate (Optional)		120	\$	\$
Total Estimated Cost (D):					\$

2. At ATTACHMENT 2 to PART 4 TECHNICAL CRITERIA, section “Mandatory Technical Criteria”

Delete in its entirety and replace with the following:

Mandatory Technical Criteria (MT)			
The Bidder			
Number	Description	Met/Not Met	Substantiation
MT1	<p>The Bidder must offer ALL resource categories and levels listed under the required and optional resources. Refer to Table 1 in sub-section 1.2, section RS 1 General Services, Annex “A” Statement of Work for a complete list.</p> <p>Any individual cannot be proposed for more than ONE resource category.</p>		
MT2	<p>The following Bidder’s proposed Required resources must be employees of the bidding firm or firms (in case of a joint venture), at least by the time of contract award:</p> <ul style="list-style-type: none"> - Project Administrator for Real Property 		

	<ul style="list-style-type: none"> - Project Manager for Real Property - Project Leader for Real Property 		
MT3	The Bidder must have at least ten (10) years of demonstrated experience providing real property project management support services within the past 15 years.		
MT4	<p>The Bidder must submit three (3) reference projects demonstrating experience in the planning and delivery of real property projects meeting all of the following criteria:</p> <ol style="list-style-type: none"> 1) All projects must have a minimum contract value for project management services of \$5 million. 2) At least one project must be related to the renovation of a heritage building. In this context, the definition of heritage building shall follow the Canadian Historic Places Register or any equivalent national level designation for projects outside Canada. 3) At least one project must be related to the renovation or construction of a building in the public sector with a construction value of over \$100 million. 		<p>At the minimum, the Bidder should provide the following:</p> <ol style="list-style-type: none"> a. Project/Program description and deliverables (up to 5); b. Name of the client; c. Date of the project; d. Nature of the project/program scope, schedule and budget; e. Responsibilities of principals and the work performed by the Bidder on the project; and f. Demonstrate how these projects have contributed to your understanding of delivering projects and programs within GoC framework, as project manager of a team.
MT5	<p>Each of the Bidder's required and optional resources, must obtain the minimum points for their respective resource category and level.</p> <p>Please refer to the TSPS Flexible Grid in Attachment 1 to Part 4 (derived from TSPS Supply Arrangement E60ZN-13TSPS).</p>		
<p>The Bidder's Proposed Required Resources</p> <p>Note: Only the proposed individuals listed as required resources will be evaluated in the following Mandatory Technical Criteria. Experiences and education of the proposed individuals for the optional resources will not be evaluated in the criteria below.</p>			

Number	Description	Met/Not Met	Substantiation
MT7	<p>The proposed <u>“Project Leader – Senior”</u> must demonstrate experience in the following:</p> <p>A) at least 10 years within the last 15 years working as a “Project Leader – Senior” in real property projects similar to the projects stated in Annex “A” Statement of Work;</p> <p>B) working as a Project Leader in at least 2 heritage projects valued over \$10M; and</p>		
MT8	<p>Each of the three (3) proposed <u>“Project Manager for Real Property – Senior”</u> must demonstrate experience in the following:</p> <p>A) a minimum of 10 years within the last 15 years working as a Project Manager (PM) in real property projects similar to the projects stated in Annex “A” Statement of Work;</p> <p>B) working as a PM on at least 1 heritage project valued over \$10M; and</p>		
MT9	<p>One of the proposed three (3) “Project Manager for Real Property – Senior” must demonstrate experience in the following: A) working as a PM on a project valued over \$100M delivered using a Design-Build approach or an Alternative Form of Procurement (AFP). AFP includes a blend of contracting options that include various forms of the following elements: Design-Build-Maintain-Operate-Finance (DBMOF)</p>		
MT10	<p>Each of the three (3) proposed <u>“Project Manager for Real Property – Senior”</u> must have a university degree in the field of Engineering or Architecture.</p> <p>Academic Certification (Degree, etc) must be obtained through a recognized academic institution in the field of expertise.</p>		

	<p>The individual must have obtained its education from a recognized* Canadian university, college, or the equivalent as established by a recognized* Canadian academic credentials assessment service, if obtained outside Canada.</p> <p>*The list of recognized organizations can be found under the Canadian Information Centre for International Credentials web site (http://www.cicic.ca/2/home.canada).</p> <p>Photocopies of academic certification(s) as proof must be submitted with the bid.</p>		
MT11	<p>Each of the proposed three (3) <u>“Project Manager for Real Property – Senior”</u> must be a certified professional engineer or architect in good standing in Canada.</p> <p>To demonstrate proof of good standing with a professional order, Bidders must provide, in addition to copies of certification, a copy of the resources membership card for the current year or other similar proof.</p>		
MT12	<p>The proposed <u>“Project Manager for Real Property – Intermediate”</u> must demonstrate experience in the following:</p> <p>A) at least 5 years within the last 10 years working as a PM in real property projects similar to the projects stated in Annex “A” Statement of Work;</p> <p>B) working as a PM in at least 1 real property project valued over \$10M;</p>		
MT13	<p>The proposed <u>“Project Manager for Real Property – Intermediate”</u> must have a university degree in the field of Engineering or Architecture.</p> <p>Academic Certification (Degree, etc) must be obtained through a recognized academic institution in the field of expertise.</p>		

	<p>The individual must have obtained its education from a recognized* Canadian university, college, or the equivalent as established by a recognized* Canadian academic credentials assessment service, if obtained outside Canada.</p> <p>*The list of recognized organizations can be found under the Canadian Information Centre for International Credentials web site (http://www.cicic.ca/2/home.canada).</p> <p>Photocopies of academic certification(s) as proof must be submitted with the bid.</p>		
MT14	<p>One of the two (2) proposed <u>“Project Administrator for Real Property - Senior”</u> must demonstrate experience in the following:</p> <p>A) at least 5 years within the last 10 years working as a Project Administrator in real property projects similar to the projects stated in Annex “A” Statement of Work;</p> <p>B) at least 2 years working as a Project Administrator in Federal Public Sector real property projects.</p>		
MT15	<p>One of the two (2) proposed <u>“Project Administrator for Real Property - Senior”</u> must demonstrate experience in the following:</p> <p>A) at least 5 years within the last 10 years working as a Project Administrator in real property <u>with a focus on accounting/bookkeeping</u>, on projects similar to the projects stated in Annex “A” Statement of Work;</p> <p>B) at least 2 year working as a Project Administrator in Federal Public Sector real property projects; and</p> <p>c) must have a college or university degree in commerce, accounting, finance, or business administration”.</p>		

MT16	<p>The proposed <u>“Project Planner for Real Property – Senior”</u> must demonstrate experience in the following:</p> <p>A) a minimum of 10 years within the last 20 years working as a Project Planner in real property projects similar to the projects stated in Annex “A” Statement of Work; and</p> <p>B) working as a Project Planner on at least 1 heritage project valued at over \$10M.</p>		
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3. At ANNEX “A” STATEMENT OF WORK “ PROJECT ADMINISTRATION (PA) PA 1 GENERAL REQUIREMENTS” subsection 1.13 Work Location and Provision of Accommodation

Delete in its entirety and replace with the following:

1.13 Work Location and Provision of Accommodation

The PMSS team will perform the work from various PWGSC PPB office buildings most of which are located on Sparks Street. PWGSC will provide and maintain basic office furniture, all computers, software, printers, and data lines used to service the PMSS Team. PWGSC will not provide cellular phones or BlackBerry. PWGSC will not charge the Contractor rent for the work space. However, if space is no longer available within PWGSC premises, the Contractor will have to provide accommodation and PWGSC will reimburse the actual cost to the Contractor, with no mark-up. The location should not be further than 2 km from the PWGSC project team assuming to be located at 185 Sparks Street.