



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des**  
**soumissions - TPSGC**  
**11 Laurier St. / 11, rue Laurier**  
**Place du Portage, Phase III**  
**Core 0B2 / Noyau 0B2**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

**REQUEST FOR PROPOSAL**  
**DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Medium Duty Truck	
<b>Solicitation No. - N° de l'invitation</b> U6DAR-186161/A	<b>Date</b> 2017-10-05
<b>Client Reference No. - N° de référence du client</b> U6DAR-186161	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$HP-371-73526	
<b>File No. - N° de dossier</b> hp371.U6DAR-186161	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-11-15</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Modérie, Christine	<b>Buyer Id - Id de l'acheteur</b> hp371
<b>Telephone No. - N° de téléphone</b> (873) 469-3327 ( )	<b>FAX No. - N° de FAX</b> (819) 953-2953
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF INDUSTRY CANADA Measurement Canada 50 BROWN AVE DARTMOUTH Nova Scotia B3B1X8 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Vehicles & Industrial Products Division  
11 Laurier St./11, rue Laurier  
7A2, Place du Portage, Phase III  
Gatineau, Québec K1A 0S5

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	Medium Duty Truck The truck must be supplied in accordance with the requirements description / specifications detailed in Annex "A".	U6DAR	U6DAR	1	Each	\$	XXXXXXXXXXXX		See Herein	

## **TABLE OF CONTENTS**

### **PART 1 - GENERAL INFORMATION**

- 1.1 Requirement
- 1.2 Debriefings
- 1.3 Trade Agreements

### **PART 2 - BIDDER INSTRUCTIONS**

- 2.1 Standard Instructions, Clauses and Conditions
- 2.2 Submission of Bids
- 2.3 Enquiries - Bid Solicitation
- 2.4 Applicable Laws
- 2.5 Improvement of Requirement during Solicitation Period

### **PART 3 - BID PREPARATION INSTRUCTIONS**

- 3.1 Bid Preparation Instructions

### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

- 4.1 Evaluation Procedures
- 4.2 Basis of Selection

### **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

- 5.1 Certifications Required with the Bid
- 5.2 Certifications Precedent to Contract Award and Additional Information

### **PART 6 - RESULTING CONTRACT CLAUSES**

- 6.1 Requirement
- 6.2 Standard Clauses and Conditions
- 6.3 Term of Contract
- 6.4 Authorities
- 6.5 Payment
- 6.6 Invoicing Instructions
- 6.7 Certifications
- 6.8 Applicable Laws

- 6.9 Priority of documents
- 6.10 SACC Manual Clauses
- 6.11 Inspection and Acceptance
- 6.12 Preparation for delivery
- 6.13 Shipping Instructions - Delivery at Destination
- 6.14 Post-Contract Award Meeting/Pre-Production Meeting
- 6.15 Material
- 6.16 Packaging
- 6.17 Warranty
- 6.18 Interchangeability

### **Attachments**

- Annex "A" - Measurement Canada (MC) - Specifications
- Appendix 1- Technical Information Questionnaire – MC
- Annex "B" - Electronic Payment Instruments

## **PART 1**

### **GENERAL INFORMATION**

#### **1.1 Requirement**

Measurement Canada (MC) requires one (1) Medium Duty Truck as detailed herein, in accordance with Annex "A" – MC - Specifications attached hereto.

#### **1.2 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within 15 working days of receipt of notification that their bid was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

#### **1.3 Trade Agreements**

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).

## PART 2

### BIDDER INSTRUCTIONS

#### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

**Delete:** sixty (60) days  
**Insert:** ninety (90) days

#### 2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

#### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that

the proprietary nature of the question is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

## **2.4 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

## **2.5 Improvement of Requirement during Solicitation Period**

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least **seven (7)** calendar days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

## **PART 3 BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (2 hard copies)
- Section II: Financial Bid (1 hard copy)
- Section III: Certifications (1 hard copy)
- Section IV: Additional Information (2 hard copy)

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper and
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

### **Section I: Technical Bid**

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

### **3.2 Equivalent Products**

**3.2.1** Products that are equivalent in form, fit, function and quality to the item(s) specified in the bid solicitation will be considered where the Bidder:

- (a) designates the brand name, model and/or part number of the substitute product;
- (b) states that the substitute product is fully interchangeable with the item specified;
- (c) provides complete specifications and descriptive literature for each substitute product;

(d) provides compliance statements that include technical specifics showing the substitute product meets all mandatory performance criteria that are specified in the bid solicitation; and

(e) clearly identifies those areas in the specifications and descriptive literature that support the substitute product's compliance with any mandatory performance criteria.

3.2.2 Products offered as equivalent in form, fit, function and quality will not be considered if:

(a) the bid fails to provide all the information requested to allow the Contracting Authority to fully evaluate the equivalency of each substitute product; or

(b) the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.

3.2.3 In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to demonstrate, at the sole cost of bidders, that the substitute product is equivalent to the item specified in the bid solicitation.

## **Section II: Financial Bid**

### **3.3 Pricing**

Bidders must submit their financial bid in accordance with the Basis of Payment specified in Part 6. The total amount of applicable Taxes must be shown separately, if applicable.

The Bidder must submit firm unit prices in "Line Item Detail" only. **No prices must be indicated in any other section of the bid.**

#### **3.3.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "X" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "X" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

#### **3.3.2 Exchange Rate Fluctuation Risk Mitigation**

1. The Bidder may request Canada to assume the risks and benefits of exchange rate fluctuations. If the Bidder claims for an exchange rate adjustment, this request must be clearly indicated in the

bid at time of bidding. The Bidder must submit form PWGSC-TPSGC 450, Claim for Exchange Rate Adjustments with its bid, indicating the Foreign Currency Component (FCC) in Canadian dollars for each line item for which an exchange rate adjustment is required.

2. The FCC is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuations. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.

3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provision in the contract. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease).

4. At time of bidding, the Bidder must complete columns (1) to (4) on form PWGSC-TPSGC 450, for each line item where they want to invoke the exchange rate fluctuation provision. Where bids are evaluated in Canadian dollars, the dollar values provided in column (3) should also be in Canadian dollars, so that the adjustment amount is in the same currency as the payment.

5. Alternate rates or calculations proposed by the Bidder will not be accepted for the purposes of this exchange rate fluctuation provision.

### **Section III: Certifications**

Bidders must submit the certifications required under PART 5 - CERTIFICATIONS.

### **Section IV: Additional Information**

Canada requests that bidders submit the following information:

#### **1. Delivery**

While delivery of the Medium Duty Truck is requested by 30 March 2018, the best delivery that can be offered is as follows:

Item 001 – one (1) Medium Duty Truck will be delivered within \_\_\_\_ calendar days from the effective date of the contract.

#### **2. Manufacturer's Standard Warranty Period**

Canada requests that the Bidder provide details of the manufacturer's standard warranty period for the vehicle/equipment and its component that exceeds the minimum warranty period of twelve (12) months.

## **PART 4**

### **EVALUATION PROCEDURES AND BASIS OF SELECTION**

#### **4.1 Evaluation Procedures**

a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

b) An evaluation team composed of representatives of Canada will evaluate the bids.

##### **4.1.1 Technical Evaluation**

###### **4.1.1.1 Bidders must submit, with their bid \ the followings documents:**

- 1) Annex "A"- Specifications – Measurement Canada; and
- 2) Appendix 1- Technical Information Questionnaire

###### **4.1.1.2 Equivalent Products**

Bidders proposing substitutes and/or alternatives must provide with their bid all the information requested as detailed in Part 3, "equivalent products" to be considered for evaluation.

##### **4.1.2 Financial Evaluation**

**4.1.2.1** The purpose of the financial evaluation is to determine the lowest price using the information submitted in "Line item Detail".

**4.1.2.2** Bids will be evaluated on an aggregate price basis for the item and quantity.

#### **4.2 Basis of Selection**

A bid must comply with the requirements of the bid solicitation and meet all mandatory requirements to be declared responsive. The responsive bid with the lowest evaluated aggregate price will be recommended for award of a contract.

## **PART 5 CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

### **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### **5.2.1 Integrity Provisions – Required Documentation**

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

#### **5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the Employment and Social Development Canada (ESDC) - Labour's website

([http://www.esdc.gc.ca/en/jobs/workplace/human\\_rights/employment\\_equity/federal\\_contractor\\_program.page?&\\_ga=1.229006812.1158694905.1413548969](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969)).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the “FCP Limited Eligibility to Bid” list at the time of contract award.

### 5.2.3 Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to comply with the request of the Contracting Authority and to provide the certifications within the time frame provided will render the bid non-responsive.

#### 5.2.3.1 General Environmental Criteria Certification

The Bidder must select and complete one of the following two certification statements.

A)The Bidder certifies that the Bidder is registered or meets ISO 14001.

---

**Bidders' Authorized Representative Signature**

**Date**

**or**

B)The Bidder certifies that the Bidder meets and will continue to meet throughout the duration of the contract, a minimum of four (4) out of six (6) criteria identified in the table below.

**The Bidder must indicate which four (4) criteria, as a minimum, are met.**

<b>Green Practices within the Bidders' organization</b>	<b>Insert a checkmark for each criterion that is met</b>
Promotes a paperless environment through directives, procedures and/or programs	
All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client	

Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification	
Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity.	
Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program.	
A minimum of 50% of office equipment has an energy efficient certification.	

---

**Bidders' Authorized Representative Signature**

---

**Date**

## PART 6 - RESULTING CONTRACT CLAUSES

### 6.1 Requirement

The Contractor must deliver one (1) Medium Duty Truck in accordance with Annex "A" – Measurement Canada - Specifications.

### 6.2. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.2.1 General Conditions

-2010A (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### 6.3. Term of Contract

#### 6.3.1 Delivery of Truck

Delivery of the truck must be made as follows:

Item 001 – one (1) Medium Duty Truck must be delivered on or before \_\_\_\_ (inserted at contract award)

### 6.4 Authorities

#### 6.4.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Christine Modérie  
Title: Supply Specialist  
Organization: Public Works and Government Services Canada - Acquisitions Branch  
LEFT Directorate, HP Division,  
7A2, Place du Portage, Phase III  
11 Laurier Street  
Gatineau Quebec K1A 0S5  
Telephone: 873 469-3327 / Fax: 819 953-2953  
E-mail: christine.moderie@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

#### 6.4.2 Procurement Authority

The Procurement Authority for the Contract is: (inserted at contract award)

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

**6.4.3 Technical Authority:**

The Technical Authority for the Contract is: (inserted at contract award)

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

**6.4.4 Contractor's Representative**

Name and telephone number of the person responsible for:

**To be completed by the bidder**

**General enquiries**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_-\_\_\_\_-\_\_\_\_

Facsimile: \_\_\_\_-\_\_\_\_-\_\_\_\_

E-mail: \_\_\_\_\_

**Delivery follow-up**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_-\_\_\_\_-\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail: \_\_\_\_\_

#### **6.4.5 After Sales Service**

The following dealer and/or agent is authorized to provide after sales service, Maintenance and warranty repairs; and a full range of repair parts for the truck offered:

#### **To be completed by the bidder**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Distance between the delivery location and the dealer and/or agent: \_\_\_\_\_ km

### **6.5. Payment**

#### **6.5.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of their obligations under the Contract, the Contractor will be paid firm unit prices in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, including Canadian Custom Duties and Excise Taxes included where applicable, and applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

The price paid will be adjusted in accordance with the exchange rate fluctuation provision (as Applicable). (if applicable).

#### **6.5.2 Electronic Payment of Invoices – Contract**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;

- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

### **6.5.3 SACC Manual Clauses**

H1000C	Single Payment	2008-05-12
C3015C	Exchange rate fluctuation adjustment	2017-08-17 (if applicable)

### **6.6. Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed. Offerors / suppliers are requested to provide invoices in electronic format unless otherwise specified by the Contracting Authority or Project Authority, thereby reducing printed material.

Invoices must be distributed as follows:

- a) The original and one copy of the Contractor's own invoice must be forwarded by mail to:  
(inserted at contract award)
- b) One copy of all invoices to the PWGSC Contracting Authority.

### **6.7 Certifications**

#### **6.7.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

### **6.8 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

### **6.9 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2016-04-04) General Conditions - Goods (Medium Complexity);
- (c) Annex "A" – Measurement Canada - Specifications;

- (d) Appendix 1 - Technical Information Questionnaire; and
- (e) the Contractor's bid dated \_\_\_\_\_

### 6.10 SACC Manual Clauses

The following clauses set out in the SACC Manual must form part of this Contract:

A1009C	Work Site Access	2008-05-12
A9049C	Vehicle Safety	2011-05-16
A9068C	Government Site Regulations	2010-01-11
B1505C	Shipment of Hazardous Materials	2016-01-28
G1005C	Insurance	2016-01-28

### 6.11 Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

### 6.12 Preparation for Delivery

The vehicle / equipment must be serviced, adjusted and delivered in condition for immediate use. The interior and exterior must be cleaned before leaving the factory and being released to Measurement Canada personnel at the final delivery location.

The fuel tanks must be at least half full prior to release of the vehicle(s) to Measurement Canada personnel.

Any attempt by the carrier to deliver vehicles will be refused unless arrangements have been made for authorized, qualified personnel to be available to perform inspections and to accept the delivery. When the carrier is required to return due to its failure to make an appointment for delivery, Canada will not be liable to pay for additional costs.

### 6.13 Shipping Instructions - Delivery at Destination

The Contractor must ship the goods prepaid DDP - Delivered Duty Paid **Dartmouth, NS**. Unless otherwise directed, delivery must be made by the most economical means. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and taxes.

The contact person for delivery is: \_\_\_\_\_ **(inserted at contract award)**.

## **6.14 Post-Contract Award Meeting/Pre-Production Meeting**

### **To be completed by the bidder**

Within ten (10) working days of the receipt of the contract, the Contractor must contact the Technical Authority to determine the details of a pre-production meeting. The meeting will be held at the Contractor's plant\_\_\_\_\_.

Cost of holding such pre-production meeting must be included in the price of the bid. Please note that the travel and living expenses for Government Personnel will be arranged and paid for by the Crown. The Crown reserves the right to carry out the Post-Contract Award Meeting/Pre-Production Meeting via teleconference.

## **6.15 Material**

Material supplied must be new, unused and of current production by manufacturer (2017 model-year or newer).

## **6.16 Packaging**

The methods used for preservation and packaging must be in conformity with the contractor's normal standard for domestic shipment or, if necessary, with standards for overseas shipment (as below deck cargo).

## **6.17 Warranty**

### **To be completed by the bidder**

The manufacturer's standard warranty of (\_\_\_\_\_ months or \_\_\_\_\_ km) as administered through the designated dealer or authorized agent apply.

## **6.18 Interchangeability**

Unless changes during the production run are authorized by PWGSC, all vehicles supplied against any one item of a contract must be the same make and model, and all like assemblies, sub-assemblies and parts must be interchangeable.

## APPENDIX 1 TECHNICAL INFORMATION QUESTIONNAIRE

Bidders are required to complete the following questionnaire

- A) This is not a purchase description but rather a generic specifications sheet designed to cover the majority of vehicle purchases in this class. Refer to **Annex "A" - MC - Specifications for the Requirements**.
- B) Fill out the form where applicable in order to provide details on the unit(s) you are offering.
- (1) Cab and Chassis Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_
- (2) GVWR \_\_\_\_\_ lbs. GCWR \_\_\_\_\_ lbs.
- (3) Dimensions WB: \_\_\_\_\_ inches CA: \_\_\_\_\_ inches
- (4) Engine Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Net HP: \_\_\_\_\_ HP at \_\_\_\_\_ RPM  
Net torque: \_\_\_\_\_ lbs. feet at \_\_\_\_\_ RPM
- (B) Radiator Shutters Make: \_\_\_\_\_ Model: \_\_\_\_\_
- (5) Transmission Make: \_\_\_\_\_ Model: \_\_\_\_\_ No. of Speeds: \_\_\_\_\_
- (B) Clutch Type: \_\_\_\_\_ Size: \_\_\_\_\_
- (C) Transfer Case Make: \_\_\_\_\_ Model: \_\_\_\_\_ Ratio: \_\_\_\_\_
- (6) Front Axle Make: \_\_\_\_\_ Model: \_\_\_\_\_ Capacity: \_\_\_\_\_ lbs.
- (7) Rear Axle Make: \_\_\_\_\_ Model: \_\_\_\_\_  
Capacity: \_\_\_\_\_ lbs. Ratio(s): \_\_\_\_\_
- (8) Suspension  
Capacity at Ground Front: \_\_\_\_\_ lbs. each Shocks: \_\_\_\_\_  
Rear: \_\_\_\_\_ lbs. each Shocks: \_\_\_\_\_  
Auxiliary: \_\_\_\_\_ lbs. each
- (9) Tires Front size: \_\_\_\_\_ X \_\_\_\_\_ Ply/PR: \_\_\_\_\_ Tread: \_\_\_\_\_

Rear size: \_\_\_\_\_ X \_\_\_\_\_ Ply/PR: \_\_\_\_\_ Tread: \_\_\_\_\_

Spare size: \_\_\_\_\_ X \_\_\_\_\_ Ply/PR: \_\_\_\_\_ Tread: \_\_\_\_\_

(10) Frame Material: \_\_\_\_\_ RBM: \_\_\_\_\_ in lbs.

(B) Reinforcement Type: \_\_\_\_\_ RBM: \_\_\_\_\_ in lbs.

(11) Fuel Tank(s) Qty: \_\_\_\_\_ Type(s): \_\_\_\_\_

Capacity (each): \_\_\_\_\_ Gallons Locations: \_\_\_\_\_

(12) Battery(s) Qty: \_\_\_\_\_ Individual battery rating: \_\_\_\_\_ CCA

Total capacity: \_\_\_\_\_ CCA

(13) Alternator Output: \_\_\_\_\_ amps

(14) Steering Type: \_\_\_\_\_ Model: \_\_\_\_\_

(15) Brakes Type: \_\_\_\_\_ Size Front: \_\_\_\_\_ Rear: \_\_\_\_\_

(B) Compressor Make: \_\_\_\_\_ Model: \_\_\_\_\_ Capacity: \_\_\_\_\_  
CFM

(C) Air Dryer Make: \_\_\_\_\_ Model: \_\_\_\_\_

(D) Moisture Ejector Make: \_\_\_\_\_ Model: \_\_\_\_\_

(16) Seats Driver's Make: \_\_\_\_\_ Model: \_\_\_\_\_

Passenger's Make: \_\_\_\_\_ Model: \_\_\_\_\_

(17) Accessories \_\_\_\_\_

(18) Instruments \_\_\_\_\_

(19) VEHICLE PERFORMANCE (truck at full GVWR)

Geared Top Speed - \_\_\_\_\_ MPH (SAE J688)

## **ANNEX “B”**

### **ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)

ANNEX A Specifications		Mandatory	
BIDDERS MUST INDICATE THEIR CONFORMANCE TO THE FOLLOWING MANDATORY SPECIFICATIONS			
General Specifications			
1.0	2WDR		Met
1.1	Model Year 2017 or newer		Met
1.2	Truck cab and chassis only		Met
1.3	Must be able to accommodate a steel flat bed of 134" long X 90" wide behind the cab		Met
2.0	Manuals		Met
2.1	Provide one (1) copy of the operating manual (English and French)		Met
3.0	Delivery		Met
3.1	Lubricate and service unit prior to delivery		Met
3.2	Delivery is desirable prior to March 31, 2018		Met
4.0	Inspection		Met
4.1	Final inspection to be made by consignee at destination		Met
5.0	Engine Equipment		Met
5.1	Minimum 300HP 700 lb/ft Diesel Engine		Met
5.2	Payload capacity of 4500kg		Met
5.3	Engine block heater complete with connecting cord		Met
5.4	Power steering		Met
5.4.1	Power steering reservoir - see through		Met
5.5	Heavy duty maintenance free batteries - 2 (12 volt)		Met
5.6	Exhaust System: stainless steel muffler		Met
6.0	Transmission		Met
6.1	Automatic transmission		Met
6.1.1	Transmission gears - Minimum 6 speed		Met
6.2	Limited slip differential		Met
6.3	Transmission mounted PTO		Met
6.3.1	PTO controls must be dash mounted		Met
7.0	Front Axle and Suspension		Met
7.1	Front shock absorbers		Met
7.2	Mud flaps installed		Met
8.0	Rear Axle and Suspension		Met
8.1	Dual rear wheels with single axle		Met
8.2	Rear shock absorbers		Met
8.3	Mud flaps installed		Met
9.0	Brake System		Met
9.1	4 wheel hydraulic disk brakes (no air brakes)		Met
9.2	Brake housing dust shields		Met
9.3	Anti lock braking system		Met
10.0	Frame and Chassis Equipment		Met
10.1	Front tow hooks		Met
10.2	Trailer brake controller & class IV towing package		Met
10.3	Back up alarm		Met
10.4	Minimum Fuel Tank Capacity 150L		Met
11.0	Wheels and Tires		Met
11.1	Aluminum rims		Met
11.2	Front wheels must meet or exceed capacity of front axle		Met
11.3	Rear wheels must meet or exceed capacity of rear axle		Met
11.4	Full size spare aluminum drive axle wheel and tire		Met
11.5	Tire size to be suitable for use and load (no low profile)		Met
12.0	Cab Exterior		Met
12.1	Extended Cab (5 passenger capacity)		Met
12.2	Exterior heated mirrors		Met
12.3	Aux. convex mirrors a minimum of 5.5" in diameter		Met
12.3.1	Aux. mirrors mounted below side mirrors		Met
12.4	Colour - Blue or Gray		Met
13.0	Cab Interior		Met
13.1	Power window controls and door locks		Met
13.2	Cruise Control		Met
13.3	Tilt and telescoping steering wheel		Met
13.4	Sunvisors - Dual style, Driver and Passenger		Met
13.5	Interior door mounted grab handle		Met
13.5	Heater and defroster		Met
13.6	Air conditioning		Met
13.7	12v power supply in cab		Met
13.8	Front seats: 40/20/40 or bucket seats with console		Met
13.8.1	Passenger seating - Bench type passenger seat		Met
13.8.2	Cloth seats		Met
13.90	Radio AM/FM with USB Connectivity		Met
13.10	Intermittent wipers		Met

Purpose: Carrying test equipment (crane, test weights) for the inspection of medium duty capacity scales. Delivery to be made to Measurement Canada, 50 Brown Avenue, Dartmouth, NS B3B 1X8

Measurement Canada Medium Duty Truck (2017 model or newer)