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Halifax, N.S./Halifax, (N.E.)
B3J 1T3
Halifax
Bid Fax: (902) 496-5016

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

This amendment is issued to answer questions and to extend the closing date of the solicitation.

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.E.)
B3J 3C9
Halifax
Nova Scot

Title - Sujet Bedford Row Interior Redesign	
Solicitation No. - N° de l'invitation EB144-180785/A	Amendment No. - N° modif. 004
Client Reference No. - N° de référence du client EB144-18-0785	Date 2017-10-06
GETS Reference No. - N° de référence de SEAG PW-\$PWA-203-5640	
File No. - N° de dossier PWA-7-78053 (203)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-10-16	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: MacDonald (PWA), Isabelle	Buyer Id - Id de l'acheteur pwa203
Telephone No. - N° de téléphone (902) 496-5025 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment

This amendment is issued to answer questions and to extend the closing date of the solicitation.

1. Upon thorough review of the meeting requirements for the schedule, the RFP would suggest that 64 meetings may be required during the 8 weeks allocated for the RS 1.2 Functional Requirements I Programming phase of the project. Can you please confirm the following sequence of meeting requirements and clarify how this is to be achieved within the allocated 8 weeks?

The following make up the list of our understanding of requested Meetings throughout RS 1.2 Functional Requirements I Programming:

- 1.2.2 1. Visioning Activities #1 – “Discovery” Meeting 1
- 1.2.2 2. Visioning Activity #2 – “Confirmation” 1 Meeting
- 1.2.2 6. Round Table **Conversations** #1 (of 2 required) – Q and A 1 Meeting
- 1.2.2 3. Townhall **meeting** #1 (of 2 required) – Concept Introduction 1 Meeting
- 1.2.2 4. Information Gathering
 - A) Schedule Group Interviews (assumed 19 required) 19 Meetings
 - B) Schedule employee information sessions/survey interviews (assumed 19) 19 Meetings
- 1.2.2 5. Focus Groups (19 required) 19 Meetings
- 1.2.2 6. Round Table **Conversations** #2 (of 2 required) – Q and A 1 Meeting
- 1.2.2 3. Townhall **meeting** #2 (of 2 required) – Findings 1 Meeting
- 1.2.2 7. B) Functional Program Presentation 1 Meeting

Total 64 Meetings

Contract No. - N° de Contract
EB144-180785/A
Client Ref. No. - N° de réf. du client
EB144-180785

Amd. No. - N° de la modif.
004
File No. - N° du dossier
EB144-180785

Buyer ID - Id de l'acheteur
PWA203
CCC No./N° CCC - FMS No./N° VME

Response: The project will require significant consultation with the buildings occupants. An attempt has been made, to the best of our ability, to define that level of effort. Some meetings will be larger/smaller, than others. Some may take place in a short order of time. But it is fundamental that the Consultant factor in the appropriate resources to gain the information necessary to complete a thorough ABW design, based on a variety of activities and a certain number of FTE's. We recognise that this is perhaps beyond the typical amount of consultation required for a design project but this is the nature of this ABW project.

2. Section RS 11 Change Management and Support Services notes a requirement during Schematic Design for five presentations to management followed by 19 presentations to tenant groups. Can you please confirm this requirement and clarify how this is to be achieved in the 4 weeks allocated?

Response: See question 1.

3. Refer to Amendment 1 Question 8: ANSWER: The Consultant will be required to hire the third Party Commissioning Agent.

This answer does not align with the body of the RFP which instructs the Consultant, in several places, that the Consultant is to provide support to the Commissioning Agent in fulfilling their responsibilities. Please clarify which party is responsible to hire the Commissioning Agent.

Response: Delete the response to question eight (8) and replace with:

“PSPC will engage the third party Commissioning agent.”

The closing date of this solicitation is being extended to October 16, 2017.

All other terms and conditions remain the same.