



Canadian Tourism
Commission

Commission canadienne
du tourisme

NEGOTIATED REQUEST FOR PROPOSAL ("NRFP") DC-2017-TL-02 ADDENDUM #01
INSURANCE BROKER SERVICES

Close Date/Time:

October 23, 2017
14:00 hours
Pacific Time

From: DC Procurement

To: All Vendors

E-mail: procurement@destinationcanada.com

Below are answers to question(s) submitted in regards to the above noted NRFP DC-2017-TL-02 Insurance Broker Services.

Q1. C.4 Scope of Work requires the Contractor to provide consulting services related to risk management as required. Is Destination Canada able to advise what risk management services may be required – contract reviews, risk control surveys, etc. How often has Destination Canada utilized these services of its current Contractor in the past year.

Answer: Destination Canada's risk management services may require contract reviews. Last year Destination Canada used contract review service for 10 to 15 times.

Q2. C.8 Resource Requirements requires that the Contractor must possess either a CIP, FCIP, AIIIC or FIIC. If the primary Account Executive holds a comparable insurance designation(s) such as Canadian Accredited Insurance Broker (CAIB) and/or Canadian Risk Management designation certificate (CRM) will this satisfy the educational requirement?

Answer: Yes, CAIB and CRM will satisfy the educational requirement.

Q3. Does Destination Canada have a dedicated risk colleague/primary point of contact that all insurance requests will flow through?

Answer: Yes. Destination Canada has a primary point of contact for insurance related matter. Destination Canada will provide the name of the contact once the NRFP process is complete.

Q4. Will the awarded Contractor be required to go through a security clearance process, if the Contractor has a valid standing offer with the Government of Canada?

Answer: No. The awarded Contractor will not be required to go through a security clearance process, if the Contractor has a valid standing offer with the Government of Canada.