

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
**11 Laurier St./11, rue Laurier**  
**Place du Portage, Phase III**  
**Core 0B2 / Noyau 0B2**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

# REQUEST FOR QUOTATION DEMANDE DE PRIX

**Quotation To: Public Works and Government Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Soumission de prix aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

## Comments - Commentaires

**Vendor/Firm Name and Address****Raison sociale et adresse du fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Furniture Division/Division des ameublements  
11 Laurier St. / 11, rue Laurier  
6B1, Place du Portage  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> Workstations	
<b>Solicitation No. - N° de l'invitation</b> 45045-170027/A	<b>Date</b> 2017-10-11
<b>Client Reference No. - N° de référence du client</b> 000009790	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$\$PQ-981-73552
<b>File No. - N° de dossier</b> pq981.45045-170027	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b>  <b>at - à            02:00 PM</b> <b>on - le         2017-11-21</b>	
<b>Time Zone - Fuseau horaire</b>  Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> MacIsaac, James	<b>Buyer Id - Id de l'acheteur</b> pq981
<b>Telephone No. - N° de téléphone</b> (819)639-4357 (   )	<b>FAX No. - N° de FAX</b> (   ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  <div style="text-align: center;">Specified Herein Précisé dans les présentes</div>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>           	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>           	
<b>Signature</b>	<b>Date</b>



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS A:

See Section 1  
Voir Section 1

### STANDARD REQUEST FOR BID

#### INVITATION A SOUMISSIONNER - STANDARD

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/.../PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ.

Solicitation No. - N° de la demande	Amendment No. - N° de modification
<b>45045-170027</b>	

Solicitation closes – La demande prend fin :	File No. - N° de dossier
at – à See Section 1 Voir Section 1	
on – le See Section 1 Voir Section 1	

No of Page/  
N° de page \_\_\_\_\_

Date of Solicitation – Date de la demande

Address inquiries to – Adresser toute demande de renseignement à :

**See Section 2, Article 4.1**

**Voir Section 2, Article 4.1**

Destination

**See Section 2, Annex A**

**Voir Section 2, Annexe A**

#### Instructions:

**Municipal taxes are not applicable.**

**Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.**

#### Instructions:

**Les taxes municipales ne s'appliquent pas.**

**Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.**

Supplier Name and Address – Nom et adresse du fournisseur

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of supplier (type or print)

Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

## TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods.

## SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

☒ **Competitive** or ☐ **Non-Competitive**

For Competitive Requirements:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

☒ **General** or ☐ **PSAB**

### Terms of the RFB:

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4 below at the time indicated in article 3.

### Security Requirement

There is no security associated to this requirement.

### Bid Evaluation

An evaluation team composed of representatives of Canada will evaluate the bids.

<b>RFB Issued by:</b>	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, Article 4.1 below.
<b>RFB Closing - Submit Bid:</b> Bids must be submitted to the Contracting Authority on the date and at the time indicated below.	
By no later than:	a. <b>October 26, 2017</b> b. <b>14:00 EDT</b>

- To physical location (if applicable)	<b>PWGSC</b> <b>BID RECEIVING UNIT</b> Place du Portage, Phase III Tower B, Room 0B2-103 11 rue Laurier Gatineau, QC K1A 0S5
<b>RFB Enquiries</b>	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	5 Business Days

## SECTION 2 - RESULTING CONTRACT CLAUSES

<b>1.</b>	<b>Terms and Conditions of the Contract</b>	
	The terms and conditions of Parts 6A and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
<b>2.</b>	<b>Security Requirement</b>	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below (the checked article applies).	
a.		<b>Contractor may be escorted; possession of security clearance not required.</b> Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.		<b>Possession of security clearance(s) is required.</b> The Contractor must meet the security clearance requirements contained in the clauses in Annex B herein.
c.	<b>X</b>	<b>There is no security requirement associated with this contract.</b>
<b>3.</b>	<b>Requirement</b>	
3.1	The Contractor must perform the work listed in Annex A herein.	
<b>4.</b>	<b>Authorities</b>	
<b>4.1</b>	<b>Contracting Authority</b>	
	Name:	James MacIsaac
	Title:	Supply Officer
	Department/Agency/Crown Corporation:	PWGSC/TPSGC
	Address:	11 rue Laurier Place du Portage, Phase III, 6B3 Gatineau, QC K1A 0S5
	Telephone No.:	(819)639-4357
	E-mail address:	<a href="mailto:James.MacIsaac@tpsgc-pwgsc.gc.ca">James.MacIsaac@tpsgc-pwgsc.gc.ca</a>
<b>4.2</b>	<b>Project Authority</b> <i>(will be completed upon contract award)</i>	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	E-mail address:	

4.3	<b>Contractor's Representative</b>	
	As set out in Annex A, Table 10 below.	
5.	<b>Payment</b>	
	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input type="checkbox"/>	Single Payment
	<input checked="" type="checkbox"/>	Multiple Payment
6.	<b>Invoicing</b>	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	Name of the organization and contact: Statistics Canada	
	Address:  Statistics Canada Financial & Administrative Services Division RH Coats Building, Finance Counter (RHC7A) 100 Tunney's Pasture Driveway Ottawa, ON K1A 0T6	

## ANNEX A

### REQUIREMENT and BASIS OF PAYMENT

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#### 1. Category Selection

The requirement includes the following category (ies) of work:

☒ Category 1 – Interconnecting Panels and Freestanding Systems

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when combined with interconnecting panels and/or freestanding systems and if the total sum of metal storage products represent less than 20% of the requirement. If this rule does not apply to the requirement, Category 3 must be used for the metal storage products forming part of this category.

☒ Category 1 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB

☒ Category 2 – Freestanding Height Adjustable Desk / Table Products

**RULE:** Category 1 and 2

Category 1 and 2 can be combined for tier 2 and tier 3 requirements when Category 2 surfaces comprise no more than 50% of the total sum of work surfaces.

☐ Category 2 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

☒ Category 3 – Metal Filing and Storage Cabinets

**RULE:** High Storage Products

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable when the requirement is to match existing panel systems heights forming part of an existing inventory. Additional storage forming part of the same requirement not incorporated into an existing panel system workstation must not specify maximum heights and added as a separate line item at article 3 of this Annex.

Maximum Height for product #(s) 1 at article 3 of this Annex is 66”.

☐ Category 3 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB

☐ Category 4 – Wood Veneer – Freestanding Products

☐ Category 5 – Ancillary and Lighting Products

☒ Category 6 - Support Space – Collaborative Furniture

Category 6 can be further subdivided by space or like item in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like items are defined as products with similar design and construction.

☒ Category 6 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB

☐ Product Related Services

## 2. GoCUID Identification and/or Floor Plan(s)

### 2.2 For Categories 1- 6:

Scenario a. ☐ Does not include a floor plan – Category (ies) N/A

Scenario b. ☒ Includes floor plan(s) WITH identification of product information in Annex C of this RFB. Category (ies) 1 a).

Floor plan(s) are used for information purposes.

Refer to Annex A article 4 of the SA for site inspection and documentation instructions after contract award.

Site Inspection Date: \_\_\_\_\_ *(to be completed at contract award)*

## 3. Product and Pricing Tables

**Bidder to complete:** Sections B of the tables identified by the IU in article 3 of this Annex as well as Tables 9 and 10. In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

## Category: 1 & 2

**Table 1 – Product**

Refer to floor plan at Annex “C”.

Categories 1 and 2 will be awarded to only one supplier as rule applies.

**Table 2 – Delivery**

Section A - IU REQUIREMENT			Section B – SUPPLIER'S BID		
Location	Desired Date(s) (Y/M/D)	Desired Time: Outside Normal Hours	Supplier will deliver on the date and at the time below*	Firm Unit Price \$	Extended Total (Qty x Firm Unit Price) \$
Tunney's Pasture Driveway Shipping & Receiving Main Building, Tunney's Pasture Driveway Loading Dock Ottawa, ON K1A 0T6  <i>Delivery for RH floors 6 &amp; 9</i>	18/02/13	Outside Normal Hours	(Y) (M) (D)		
Shipping & Receiving Loading Dock  <i>Delivery for Main Building- Wing 1405</i>	18/02/19	Outside Normal Hours			
Shipping & Receiving Loading Dock  <i>Delivery for RH floors 8 &amp; 10</i>	18/02/23	Outside Normal Hours			
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. <a href="#">Outside Normal Business Hours 17:00 – 7:00, as per SA, Annex A, Article 5]</a> **Delivery dates may be subject to change; Project Authority will confirm in advance.			Delivery Total:		\$



**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Location	Desired Install Start (Y/M/D)	Install End	Desired Time: Normal Business Hours**	Supplier will install on the date and at the time below*	Firm Unit Price \$	Extended Total (Qty x Firm Unit Price) \$
100 Tunney's Pasture RH Coats Building Floors 6 & 9	18/02/14	18/03/07	Normal Business Hours	(Y) (M) (D)		
150 Tunney's Pasture Main Building Wing 1405	18/02/20	18/03/05	Normal Business Hours			
100 Tunney's Pasture RH Coats Building Floors 8 & 10	18/02/26	18/03/16	Normal Business Hours			
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. <a href="#">Normal Business Hours 8:00 – 17:00, as per SA, Annex A, Article 5</a> *Installation dates may be subject to change; Project Authority will confirm in advance.				Installation Total:		\$

**Table 4 – Optional Product- N/A****Table 5 – Optional Delivery- N/A****Table 6 – Optional Installation- N/A****Table 7 – Product Related Services- N/A****Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.  Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.  The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.	
<b>2.</b>	<b>Canada's Facilities to Accommodate the Delivery</b>	
2.1	Loading Dock/Location	
A	Location	Jean Talon Shipping & Receiving (B1W21)
B	Dock	Accommodate all vehicles (53' trailers, small vans etc...)
C	Lift	Exists. Scissor lifts to ground, 10,000lb capacity
D	Door	53'1" or 3.9 meter clearance
2.2	Freight Elevator	At loading dock

2.3	Other (specify, if any)	
<b>3.</b>	<b>Continuance of Certifications</b>	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	Product Total (Table 1) or Annex C Total	\$
2	<b>Optional</b> Product Total (Table 4)	N/A
3	Delivery Total (Table 2)	\$
4	<b>Optional</b> Delivery Total (Table 5)	N/A
5	Installation Total (Table 3)	\$
6	<b>Optional</b> Installation Total (Table 6)	N/A
7	Product Related Services Total (if applicable) (Table 7)	N/A
8	NSA Total (if applicable) refer to Annex D	\$
9	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
10	<b>Total Evaluated (Bid) Price* (1 + 3 + 5 + 8 + 9):</b>	\$
11	Applicable Tax(es):	\$
12	Total Estimated Cost (10+11):	\$

**Table 10 – Bidder's Authorized Representative**

<b>Table 10 – Bidder's Authorized Representative</b>		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

**\*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price"**

**Category: 3****Table 1- Product**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	PSTxW2DLxxx2424Lxxx	Personal Storage Tower 66"H	254			
**Must not exceed ceiling unit price in SA.				Product Total		\$

**Table 2 – Delivery**

Section A - IU REQUIREMENT					Section B – SUPPLIER'S BID		
#	Location	Desired Date (Y/M/D)	Qty	Desired Time: Normal Business Hours*	Supplier will deliver on the date and at the time below*	Firm Unit Price \$	Extended Total (Qty x Firm Unit Price) \$
1	Tunney's Pasture Driveway Shipping & Receiving Loading Dock Ottawa, ON K1A 0T6	18/02/14	200	Normal Business Hours			
1	Tunney's Pasture Driveway Shipping & Receiving Ottawa, ON K1A 0T6	18/02/20	54	Normal Business Hours			
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. <a href="#">[Normal Business Hours 8:00 – 17:00, as per SA, Annex A, Article 5]</a> **Delivery dates may be subject to change; Project Authority will confirm in advance.					Delivery Total:		\$

**Table 3 – Installation**

Section A – IU REQUIREMENT					Section B – SUPPLIER'S BID		
Item # from Table 1	Qty	Location	Desired Date	Desired Time: Normal Business Hours*	Supplier will deliver on the date and at the time below*	Firm Unit Price \$	Extended Total (Qty x Firm Unit Price) \$
1	100	100 Tunney's Pasture RH Coats Building 6 <sup>th</sup> Floor	18/02/15-18/03/07	Normal Business Hours	(Y) (M) (D)		
1	100	RH Coats 9 <sup>th</sup> Floor	18/02/15-18/03/07	Normal Business Hours			
1	54	150 Tunney's Pasture Main Building Wing 1405	18/02/21-18/03/06	Normal Business Hours			
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. <a href="#">Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5]</a> *Installation dates may be subject to change; Project Authority will confirm in advance.					Installation Total:		\$

**Table 4 – Optional Product- N/A****Table 5 – Optional Delivery- N/A****Table 6 – Optional Installation- N/A****Table 7 – Product Related Services- N/A****Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.  Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.  The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.	
<b>2.</b>	<b>Canada's Facilities to Accommodate the Delivery</b>	
2.1	Loading Dock/Location	
A	Location	Jean Talon Shipping & Receiving (B1W21)
B	Dock	Accommodate all vehicles (53' trailers, small vans etc...)
C	Lift	Exists. Scissor lifts to ground, 10,000lb capacity
D	Door	53'1" or 3.9 meter clearance

2.2	Freight Elevator	At loading dock
2.3	Other (specify, if any)	
<b>Continuance of Certifications</b>		
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	Product Total (Table 1) or Annex C Total	\$
2	<b>Optional</b> Product Total (Table 4)	N/A
3	Delivery Total (Table 2)	\$
4	<b>Optional</b> Delivery Total (Table 5)	N/A
5	Installation Total (Table 3)	\$
6	<b>Optional</b> Installation Total (Table 6)	N/A
7	Product Related Services Total (if applicable) (Table 7)	N/A
8	NSA Total (if applicable) refer to Annex D	\$
9	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
10	<b>Total Evaluated(Bid) Price* (1 + 3 + 5 + 8 + 9):</b>	\$
11	Applicable Tax(es):	\$
12	<b>Total Estimated Cost (10+11):</b>	\$

**Table 10 – Bidder's Authorized Representative**

<b>Table 10 – Bidder's Authorized Representative</b>		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

**\*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price"**

**Category: 6****Table 1- Product**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	SRESTQPANILSAWNILO MCFFTFNILNILN	3- seater sofa (no arms)	35			
2	SREFRDRDPDPATRNIO MCFFTFNILNILN	Tablet Chair (Universal)	76			
3	SCNTDQPMRPFSAWNILN ILPPMNILNILN	Kitchen Bar Height Stools	57			
4	SCNCCQPFNILSAWNILNI LPPMNILNILN	Kitchen Chairs (no arms)	62			
5	SRETRPARNILSAWSPCO MNILTFNILN20xx	Counter Height Task Chairs	38			
6	TRFTPCVCNILTSLPCW60x xNILN24xx	24 x 60 Rectangular Table	32			
7	TRFTPCVCNILTSLPCW60x xNILN30xx	30 x 60 Table	42			
8	TTPSPTPTNILRSLNILN IL30xxN	30" diameter table	3			
9	TTPSPTPTNILRSLNILN IL36xxN	36" diameter table	2			
10	TTPSQPMNLRSSNILN N42xxN	42" diameter table	13			
11	TTPSPTPTNILRSLNILN IL48xxN	48" diameter table	23			
12	TTPSPPLCNILVSSDMQ96 xxN42xx	42"x 96" oval meeting table	4			
13	TTSDPSCBPESDSSDMQ6 6xxN60xx	Counter Height Media Tbl D Shape, with power	2			

14	TTSDPSCBPESDSSDMQ8 4xxNILNIL54xx	Counter Height Media Tbl D Shape, with power	4			
**Must not exceed ceiling unit price in SA.				Product Total		\$

Table 2 – Delivery

Section A - IU REQUIREMENT					Section B – SUPPLIER'S BID		
#	Location	Desired Date (Y/M/D)	Qty	Desired Time: Outside Normal Business Hours*	Supplier will deliver on the date and at the time below*	Firm Unit Price \$	Extended Total (Qty x Firm Unit Price) \$
1	Tunney's Pasture Driveway Shipping & Receiving Loading Dock Ottawa, ON K1A 0T6	18/02/14	16	Outside Normal Business Hours			
		18/02/20	7				
		18/02/23	12				
2	Tunney's Pasture Driveway Shipping & Receiving	18/02/14	24	Outside Normal Business Hours			
		18/02/20	8				
		18/02/23	44				
3	Tunney's Pasture Driveway Shipping & Receiving	18/02/14	36	Outside Normal Business Hours			
		18/02/20	21				
4	Tunney's Pasture Driveway Shipping & Receiving	18/02/14	24	Outside Normal Business Hours			
		18/02/20	6				
5	Tunney's Pasture Driveway Shipping & Receiving	18/02/14	28	Outside Normal Business Hours			
		18/02/20	10				
6	Tunney's Pasture Driveway Shipping & Receiving	18/02/14	28	Outside Normal Business Hours			
		18/02/20	4				
7	Tunney's Pasture Driveway	18/02/14	8	Outside			

	Shipping & Receiving	18/02/20	2	Normal Business Hours			
		18/02/23	32				
8	Tunney's Pasture Driveway Shipping & Receiving	18/02/20	3	Outside Normal Business Hours			
9	Tunney's Pasture Driveway Shipping & Receiving	18/02/14	2	Outside Normal Business Hours			
10	Tunney's Pasture Driveway Shipping & Receiving	18/02/20	9	Outside Normal Business Hours			
		18/02/23	4				
11	Tunney's Pasture Driveway Shipping & Receiving	18/02/14	20	Outside Normal Business Hours			
		18/02/20	3				
12	Tunney's Pasture Driveway Shipping & Receiving	18/02/23	4	Outside Normal Business Hours			
13	Tunney's Pasture Driveway Shipping & Receiving	18/02/20	2	Outside Normal Business Hours			
14	Tunney's Pasture Driveway Shipping & Receiving	18/02/14	4	Outside Normal Business Hours			
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. <a href="#">[Normal Business Hours 8:00 – 17:00, as per SA, Annex A, Article 5]</a> **Delivery dates may be subject to change; Project Authority will confirm in advance.					Delivery Total:		\$



Table 3- Installation

Section A – IU REQUIREMENT					Section B – SUPPLIER'S BID		
Item # from Table 1	Qty	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours**	Supplier will deliver on the date and at the time below*	Firm Unit Price \$	Extended Total (Qty x Firm Unit Price) \$
1	7	150 Tunney's Pasture Main Building Wing 1405	18/02/05- 18/02/19	Normal Business Hours	(Y) (M) (D)		
	8	100 Tunney's Pasture RH Coats Building 6 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	8	RH Coats 9 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	6	RH Coats 8 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	6	RH Coats 10 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
2	8	Main Building Wing 1405	18/02/05- 18/02/19	Normal Business Hours			
	12	RH Coats 6 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	12	RH Coats 9 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	22	RH Coats 8 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	22	RH Coats 10 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
3	21	Main Building Wing 1405	18/02/05- 18/02/19	Normal Business Hours			
	18	RH Coats 6 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	18	RH Coats 9 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
4	6	Main Building Wing 1405	18/02/05- 18/02/19	Normal Business Hours			

	12	RH Coats 6 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	12	RH Coats 9 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	16	RH Coats 8 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	16	RH Coats 10 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
5	10	Main Building Wing 1405	18/02/05- 18/02/19	Normal Business Hours			
	14	RH Coats 6 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	14	RH Coats 9 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
6	4	Main Building Wing 1405	18/02/05- 18/02/19	Normal Business Hours			
	14	RH Coats 6 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	14	RH Coats 9 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
7	2	Main Building Wing 1405	18/02/05- 18/02/19	Normal Business Hours			
	4	RH Coats 6 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	4	RH Coats 9 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	16	RH Coats 8 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	16	RH Coats 10 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
8	3	Main Building Wing 1405	18/02/05- 18/02/19	Normal Business Hours			
9	1	RH Coats 6 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			
	1	RH Coats 9 <sup>th</sup> Floor	18/02/05- 18/02/19	Normal Business Hours			

10	9	Main Building Wing 1405	18/02/05-18/02/19	Normal Business Hours			
	2	RH Coats 8 <sup>th</sup> Floor	18/02/05-18/02/19	Normal Business Hours			
	2	RH Coats 10 <sup>th</sup> Floor	18/02/05-18/02/19	Normal Business Hours			
11	3	Main Building Wing 1405	18/02/05-18/02/19	Normal Business Hours			
	10	RH Coats 6 <sup>th</sup> Floor	18/02/05-18/02/19	Normal Business Hours			
	10	RH Coats 9 <sup>th</sup> Floor	18/02/05-18/02/19	Normal Business Hours			
12	2	RH Coats 8 <sup>th</sup> Floor	18/02/05-18/02/19	Normal Business Hours			
	2	RH Coats 10 <sup>th</sup> Floor	18/02/05-18/02/19	Normal Business Hours			
13	2	Main Building Wing 1405	18/02/05-18/02/19	Normal Business Hours			
14	2	RH Coats 6 <sup>th</sup> Floor	18/02/05-18/02/19	Normal Business Hours			
	2	RH Coats 9 <sup>th</sup> Floor	18/02/05-18/02/19	Normal Business Hours			
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. Normal Business Hours 8:00 – 17:00, as per SA, Annex A, Article 5 *Installation dates may be subject to change; Project Authority will confirm in advance.					Delivery Total:		\$

**Table 4 – Optional Product- N/A**

**Table 5 – Optional Delivery- N/A**

**Table 6 – Optional Installation- N/A**

**Table 7 – Product Related Services- N/A**

**Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

1.	Standard Finishes
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>

<b>2.</b>	<b>Canada's Facilities to Accommodate the Delivery</b>	
2.1	Loading Dock/Location	
A	Location	Jean Talon Shipping & Receiving (B1W21)
B	Dock	Accommodate all vehicles (53' trailers, small vans etc...)
C	Lift	Exists. Scissor lifts to ground, 10,000lb capacity
D	Door	53'1" or 3.9 meter clearance
2.2	Freight Elevator	At loading dock
2.3	Other (specify, if any)	
<b>Continuance of Certifications</b>		
The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:		
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	Product Total (Table 1) or Annex C Total	\$
2	<b>Optional</b> Product Total (Table 4)	N/A
3	Delivery Total (Table 2)	\$
4	<b>Optional</b> Delivery Total (Table 5)	N/A
5	Installation Total (Table 3)	\$
6	<b>Optional</b> Installation Total (Table 6)	N/A
7	Product Related Services Total (if applicable) (Table 7)	N/A
8	NSA Total (if applicable) refer to Annex D	\$
9	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
10	<b>Total Evaluated(Bid) Price* (1 + 3 + 5 + 8 + 9):</b>	\$
11	Applicable Tax(es):	\$
12	Total Estimated Cost (10+11):	\$

**Table 10 – Bidder's Authorized Representative**

<b>Table 10 – Bidder's Authorized Representative</b>		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

**\*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price"**

## ANNEX C FLOOR PLAN(s)

### Instructions to Bidder(s):

For scenario B procurements, Bidders must provide:

- a) Completed floor plan(s) with proposed SA approved products;
- b) A product listing of proposed SA approved products offered at floor plan(s). As a minimum the product listing must include the following information:
  - Supplier part numbers;
  - Brief product descriptions;
  - Quantities;
  - Firm unit prices

By submitting a bid, the Bidder certifies that their submission includes all components and quantities required and identified in the floor plan(s) in accordance with the product descriptions, the product configurations and panel matrices or workstation layouts stipulated at Annex C.

**\*At contract award, “By submitting a bid, the Bidder...” becomes “The Contractor...”**

NSA products forming part of the requirement will be identified at Annex D of this RFB.

### 1) Floor Plan(s) in PDF

Refer to attached floor plan(s).

### 2) Product Descriptions

- a) Required panel heights: Seated Privacy Height;
- b) Powered outlets are located below the work surface;
- c) Type of power feed (power poles).

### 3) Product Configurations

Refer to floor plan for product quantities.

#	GoCUID	Description of Product
1	SPPTFSMxxLHFFCD662424	Personal Storage Tower <ul style="list-style-type: none"> <li>• Metal</li> <li>• Hinged-left</li> <li>• File/file drawers</li> <li>• Closed</li> </ul>
2	SPPTFSMxxRHFFCD662424	Personal Storage Tower <ul style="list-style-type: none"> <li>• Metal</li> <li>• Hinged-right</li> <li>• File/file drawers</li> <li>• Closed</li> </ul>

3	SPPDWLLxxxxBFCSxxxx22	Pedestals <ul style="list-style-type: none"> <li>• Locking casters</li> <li>• Laminate</li> <li>• Box, file drawers</li> <li>• Cushion seat</li> </ul>
4	FSCAEA4824 FSCAEA6024	Sit/Stand Range Height Adjustable Work Surfaces <ul style="list-style-type: none"> <li>• Electrically assisted</li> <li>• 1219mm (48 in./po) x 610mm (24 in./po)</li> <li>• 1524mm (60 in./po) x 610mm (24 in./po)</li> </ul>
5	WSxxPMLHRxxxxxxxx2424 WSxxPMLHRxxxxxxxx4824 WSxxPMLHRxxxxxxxx6024	Work Surfaces <ul style="list-style-type: none"> <li>• Panel mounted</li> <li>• Laminate</li> <li>• Rectangular</li> <li>• 24" x 24"</li> <li>• 24" x 48"</li> <li>• 24" x 60"</li> </ul>

#### 4) Panel Matrix

##### RHC- Floors 6 & 9:

##### Panel Matrix 1- Seated Privacy Height

<i>upper element 1</i>	<i>upper element 2</i>
Clear Glazed	Clear Glazed
<i>lower element 1</i>	<i>lower element 2</i>
Fabric	Fabric
Side 1	Side 2

##### Panel Matrix 2- Seated Privacy Height, Powered Outlets Below Work Surface

<i>upper element 1</i>	<i>upper element 2</i>
Clear Glazed	Clear Glazed
<i>lower element 1</i>	<i>lower element 2</i>
Cut-out(s) for Power & Data, Fabric	Fabric
Side 1	Side 2

Panel Matrix 3- Seated Privacy Height, Powered Outlets Below Work Surface

<i>upper element 1</i> Clear Glazed	<i>upper element 2</i> Clear Glazed
<i>lower element 1</i> Cut-out(s) for Power & Data, Fabric	<i>lower element 2</i> Cut-out(s) for Power & Data, Fabric
Side 1	Side 2

**Main Building- Wing 1405:**Panel Matrix 1- Seated Privacy Height

<i>upper element 1</i> Glass	<i>upper element 2</i> Glass
<i>lower element 1</i> Fabric	<i>lower element 2</i> Fabric
Side 1	Side 2

Panel Matrix 2- Seated Privacy Height, Powered Outlets Below Work Surface

<i>upper element 1</i> Clear Glazed	<i>upper element 2</i> Clear Glazed
<i>lower element 1</i> Cut-out(s) for Power & Data, Fabric	<i>lower element 2</i> Fabric
Side 1	Side 2

Panel Matrix 3- Seated Privacy Height, Powered Outlets Below Work Surface

<i>upper element 1</i> Clear Glazed	<i>upper element 2</i> Clear Glazed
--	--

<i>lower element 1</i>	<i>lower element 2</i>
Cut-out(s) for Power & Data, Fabric	Cut-out(s) for Power & Data, Fabric
Side 1	Side 2

### RHC- Floors 8 & 10:

#### Panel Matrix 1- Seated Privacy Height

<i>upper element 1</i>	<i>upper element 2</i>
Clear Glazed	Clear Glazed
<i>lower element 1</i>	<i>lower element 2</i>
Fabric	Fabric
Side 1	Side 2

#### Panel Matrix 2- Seated Privacy Height

<i>upper element 1</i>	<i>upper element 2</i>
Fabric	Fabric
<i>lower element 1</i>	<i>lower element 2</i>
Fabric	Fabric
Side 1	Side 2

#### Panel Matrix 3- Seated Privacy Height, Powered Outlets Below Work Surface

<i>upper element 1</i>	<i>upper element 2</i>
Clear Glazed	Clear Glazed



<i>lower element 1</i>	<i>lower element 2</i>
Cut-out(s) for Power & Data, Fabric	Fabric
Side 1	Side 2

Panel Matrix 4- Seated Privacy Height, Powered Outlets Below Work Surface

<i>upper element 1</i>	<i>upper element 2</i>
Clear Glazed	Clear Glazed
<i>lower element 1</i>	<i>lower element 2</i>
Cut-out(s) for Power & Data, Fabric	Cut-out(s) for Power & Data, Fabric
Side 1	Side 2

Panel Matrix 5- Seated Privacy Height, Powered Outlets Below Work Surface

<i>upper element 1</i>	<i>upper element 2</i>
Fabric	Fabric
<i>lower element 1</i>	<i>lower element 2</i>
Cut-out(s) for Power & Data, Fabric	Fabric
Side 1	Side 2

## ANNEX D NON- SUPPLY ARRANGEMENT (NSA) PRODUCTS

This Annex includes the Specifications, Products and Pricing, Certifications associated with NSA products forming part of the requirement.

### 1. Specifications




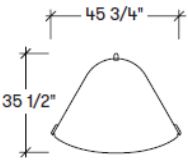
See attached specifications.

### 2. Product and Pricing

Bidder to complete: Sections B of the tables identified by the IU below as well as Tables 9 and 10 of Annex A. In a resulting contract, the term "Bid" means the Supplier's commitment, the term "Bidder" means "Contractor".

### Product Category: 1 & 6

**Table 1 – NSA Products**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	Description of Product	Qty	Image (line drawing is generic and represents the design intent)	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	Mobile Whiteboard (36"W x 66" H) <i>Writeable both sides; Magnetic; lockable casters</i>	7				
2	Mobile Whiteboard (48"W x 66" H) <i>Writeable both sides; Magnetic; lockable casters</i>	19				
3	Lounge Chair with privacy screens <i>w/power; w/light, w/ottoman, w/side surface, w/work surface, w/storage space</i>	16				
4	Lounge Chair with high curved back	9				

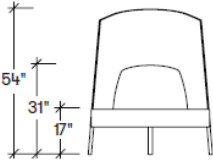
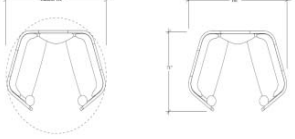


						
5	Semi-private area with power, 2 built in sofas	6				
6	24 x 72 surface, panel hung	212				
7	36" x 60" oval meeting table	2				
				Product Total		\$

Table 2 - Delivery

Section A - IU REQUIREMENT					Section B – SUPPLIER'S BID		
#	Location	Desired Date (Y/M/D)	Qty	Desired Time: Normal Business Hours*	Supplier will deliver on the date and at the time below*	Firm Unit Price \$	Extended Total (Qty x Firm Unit Price) \$
1	Tunney's Pasture Driveway Shipping & Receiving Loading Dock Ottawa, ON K1A 0T6	18/02/20	1	Outside Normal Business Hours	(Y) (M) (D)		
		18/02/23	6				
2		18/02/14	12	Outside Normal Business Hours			
		18/02/20	3				
		18/02/23	4				
3		18/02/14	12	Outside Normal Business Hours			
		18/02/20	4				
4		18/02/14	6	Outside Normal Business Hours			
		18/02/20	3				
5		18/02/14	6	Outside			

				Normal Business Hours			
6		18/02/23	212	Outside Normal Business Hours			
7		18/02/20	2	Outside Normal Business Hours			
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] **Delivery dates may be subject to change; Project Authority will confirm in advance.					Delivery Total:		\$

Table 3 – Installation

Section A – IU REQUIREMENT					Section B – SUPPLIER'S BID		
Item # from Table 1	Qty	Location	Desired Date	Desired Time: Normal Business Hours**	Supplier will deliver on the date and at the time below*	Firm Unit Price \$	Extended Total (Qty x Firm Unit Price) \$
1	3	100 Tunney's Pasture RH Coats Building 6 <sup>th</sup> Floor	18/02/15-18/03/07	Normal Business Hours	(Y)		
					(M)		
					(D)		
	3	RH Coats 9 <sup>th</sup> Floor	18/02/15-18/03/07				
	1	150 Tunney's Pasture Main Building Wing 1405	18/02/20-18/03/06				
2	6	RH Coats Building 6 <sup>th</sup> Floor	18/02/15-18/03/07	Normal Business Hours			
	6	RH Coats 9 <sup>th</sup> Floor	18/02/15-18/03/07				
	3	Main Building Wing 1405	18/02/20-18/03/06				
	2	RH Coats 8 <sup>th</sup> Floor	18/02/26-18/03/16				
	2	RH Coats 10 <sup>th</sup> Floor	18/02/26-18/03/16				
3	6	RH Coats 6 <sup>th</sup> Floor	18/02/15-18/03/07				

	6	RH Coats 9 <sup>th</sup> Floor	18/02/15- 18/03/07	Normal Business Hours			
	4	Main Building Wing 1405	18/02/20- 18/03/06				
4	3	RH Coats 6 <sup>th</sup> Floor	18/02/15- 18/03/07	Normal Business Hours			
	3	RH Coats 9 <sup>th</sup> Floor	18/02/15- 18/03/07				
	3	Main Building Wing 1405	18/02/20- 18/03/06				
5	3	RH Coats 6 <sup>th</sup> Floor	18/02/15- 18/03/07	Normal Business Hours			
	3	RH Coats 9 <sup>th</sup> Floor	18/02/15- 18/03/07				
6	106	RH Coats 8 <sup>th</sup> Floor	18/02/26- 18/03/16	Normal Business Hours			
	106	RH Coats 10 <sup>th</sup> Floor	18/02/26- 18/03/16				
7	2	Main Building Wing 1405	18/02/20- 18/03/06	Normal Business Hours			
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. <b>**Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5]</b> <b>*Installation dates may be subject to change; Project Authority will confirm in advance.</b>					Installation Total:		\$

**Table 4- NSA TOTAL**

1	Product Total	\$
2	Delivery Total	\$
3	Installation Total	\$
4	NSA Total (1+2+3)	\$\$

## **ANNEX D NSA SPECIFICATIONS**

### **1. SCOPE OF WORK**

- 1.1 This specification is for the supply, delivery and installation of soft seating within an enclosed office on the executive floor.
- 1.2 Product need not all be from the same manufacturer.
- 1.3 All products must be new.

### **2. REFERENCES**

- 2.1 American National Standards Institute (ANSI) / Business and International Furniture Manufacturers Association (BIFMA International)
  - 2.1.1 ANSI/BIFMA x 5.4 - American National Standard for Office Furnishings - Lounge Seating - Tests.
  - 2.1.2 ANSI/BIFMA X5.6, American National Standard For Office Furnishings - Panels Systems -Tests.
  - 2.1.3 ANSI/BIFMA M7.1-, American National Standard For Office Furnishings - Standard Test Method For determining VOC Emissions From Office Furniture Systems, Components and Seating.
- 2.2 California Department of Consumer Affairs California Technical Bulletin 117 - Requirement Test Procedure and Apparatus for Testing the Flame Retardance of Resilient Filling Materials Used in Upholstered Furniture.
- 2.3 Association of Contract Textiles (ACT)
  - 2.3.1 Textiles Performance Guidelines.
- 2.4 Canadian General Standards Board (CGSB)
- 2.5 GreenGuard Certification Standards for Low-Emitting Products.

**NOTE: Reference to the above publications, or test methods, is to the latest issue unless otherwise specified.**

### **3. PERFORMANCE REQUIREMENTS**

- 3.1 The finished products must be stable, uniform in quality, style, material and workmanship, and be clean and free from defects that may affect appearance, serviceability and safety.
- 3.2 External surfaces must be smooth and all edges must be rounded and/or beveled. All accessible surfaces must be free from sharp edges, burrs and any other hazards to safety.

#### 4. TEST REQUIREMENTS

- 4.1 All tests must be completed at an acceptable testing facility. An independent testing laboratory and/or a company owned laboratory are acceptable provided that the laboratory has been accredited by a nationally recognized body such as Standards Council of Canada, A2LA (American Association for Laboratory Accreditation) or is listed on the Canadian General Standards Board (CGSB) Laboratory Acceptance Program.
- 4.2 Seating – All seating must meet the requirements of this specification and the acceptance levels of the performance tests described in ANSI/BIFMA X5.4.
- 4.3 Flammability - All applicable components must comply with California Technical Bulletin 117.
- 4.4 Upholstery - The fabric used to upholster the chairs must meet the ACT textile performance Guidelines for upholstery and shall pass its applicable testing requirements and acceptance levels.
- 4.5 Tables – all tables must be the standard scratch test. The finish, when tested in accordance with ASTM D 3363-05, “scratch hardness” method, must not be less than 2H for painted non-wood
- 4.6 All finishes, including metals, plastic laminates, and wood veneers must be tested and meet the Performance Testing Requirements acceptance criteria provided in CAN/CGSB-44.227- Freestanding Office Desk Products and Components.

#### 5. PRODUCTS

##### 5.1 SEATING:

##### 5.1.1 SEATING MATERIALS & COMPONENTS

##### 5.1.1.1 Fabric:

- 5.1.1.1.1 Fabric must meet the following category requirements of the Association for Contract Textiles (ACT) Voluntary Performance Guidelines: Wet + Dry Crocking, Physical Properties, Flammability; and Colorfastness to Light.
- 5.1.1.1.2 Fabric for the chair offered must have an abrasion resistance rating of 75,000 double rubs (DR) or more.
- 5.1.1.1.3 Fabric must be a minimum of two grades above the manufacturer's lowest standard fabric grade as published in the manufacturer's pricing guide.
- 5.1.1.1.4 Must have the option of stain resistant fabric.
- 5.1.1.1.5 All finishes, fabric colour & pattern T.B.D. by designer from manufacturer's full range.
- 5.1.1.1.6 Patterns must align at seams.

##### 5.1.1.2 Base/exposed frame:

- 5.1.1.2.1 Metal finish.
- 5.1.1.2.2 Painted components must be finished with powder coat paint.

##### 5.1.1.3 Seat/back Material:

- 5.1.1.3.1 Fabric

- 5.1.1.3.2 Urethane type: Seat must be constructed of 2.6 lb density, 80 UC polyurethane foam 2" thick and have fixed seat. Top stitch on seams.
- 5.1.1.3.3 Molded construction flexible polyurethane must be used for the seat. Back must be constructed of 2.5lb density, 45 UC polyurethane foam 2" thick and have fixed back. Top stitch on seams.
- 5.1.1.3.4 Frame must be constructed of 12mm thick hardwood plywood utilizing box joinery and 24" wide ULTRA 10 webbing.
- 5.1.1.3.5 Plastic Laminate:
  - 5.1.1.3.5.1 All plastic laminates must meet the high pressure laminate acceptance criteria provided in CAN/CGSB-44.227- Freestanding Office Desk Products and Components.
  - 5.1.1.3.5.2 Surfaces must have plastic laminate bonded to all exposed single and double faced sides.

#### 5.1.1.4 Line Drawings:

- 5.1.1.5.1 Refer to line drawings as shown in Annex B. The line drawings are for reference purposes only.

## 5.2 SEATING TYPES

### 5.2.1 Collaborative - Seat #1

#### 5.2.1.1 Description:

- 5.2.1.1.1 Lounge privacy chair with a curved back or straight back.
- 5.2.1.1.2 Enclosed upholstered outer frame.
- 5.2.1.1.3 Back and seat cushions must be fixed.
- 5.2.1.1.4 Fully upholstered for a tailored look
- 5.2.1.1.5 Must have 4 legs with adjustable glides
- 5.2.1.1.6 Must have added screens for privacy.
- 5.2.1.1.7 Must have fixed seat and backrest with integral arms.
- 5.2.1.1.8 Must have fixed height lumbar support
- 5.2.1.1.9 Must have a side surface (left or right) with rounded corners and task lighting as an option.
- 5.2.1.1.10 Must have open storage area below.
- 5.2.1.1.11 Must have a swiveling and tilting personal work surface
- 5.2.1.1.12 Must have integrated power and data module
- 5.2.1.1.13 Must have independent foot rest.

#### 5.2.1.2 Finishes:

- 5.2.1.2.1 Seat & backrest must be stain resistant fabric
- 5.2.1.2.2 Exposed base/legs to be metal with paint finish
- 5.2.1.2.3 Work surface must be wood, wood veneer, molded plastic or laminate finish with coordinating edge material.
- 5.2.1.2.4 Added Screen surface must be frosted, translucent finish.

#### 5.2.1.3 Dimensions:

- 5.2.1.3.1 Overall dimensions (+/-2"): 43" wide x 36" deep x 25" high (without screens)



5.2.1.3.2	Added privacy screens: 23 ½" high
5.2.1.3.3	Seat (+/- 1"): depth 21"; width 22"; back width 22"; height from floor 17".
5.2.1.3.4	Glides: adjustable range of 1.5"
5.2.1.3.5	Side Surface (+/- 1"): 11"W x 32"D at a fixed 25"H
5.2.1.3.6	Storage area (+/-1"): 14"D x 10"W x 17.5"H
5.2.1.3.7	Personal work surface (+/- 1"): 16.5"D x 18"W with rounded corners

## 5.2.2 Collaborative - Seat #2

### 5.2.2.1 Description:

5.2.2.1.1	Lounge chair with a curved high back (bell shape)
5.2.2.1.2	Enclosed upholstered outer frame.
5.2.2.1.3	Back and seat cushions/bolster must be fixed or have Velcro attachment.
5.2.2.1.4	Fully upholstered for a tailored look
5.2.2.1.5	Must have a 3 legs – no casters.
5.2.2.1.6	Must have fixed back, seat and no armrests.

### 5.2.2.2 Finishes:

5.2.2.2.1	Stain resistant fabric
5.2.2.2.2	Exposed base/legs to be chrome finish

### 5.2.2.3 Dimensions:

5.2.2.3.1	Overall dimensions (+/- 1"): 45.5"W x 35"D x 54"H
5.2.2.3.2	Seat height (+/- 1"): 17" above finished floor

## 5.2.3 Collaborative - Seat #3

### 5.2.3.1 Description:

5.2.3.1.1	Privacy lounge with seating for four.
5.2.3.1.2	Enclosed upholstered outer frame with partial height slots on side panels.
5.2.3.1.3	Must have one shared surface and two side tablets.
5.2.3.1.4	Back and seat cushions must be fixed.
5.2.3.1.5	Must have partial height fabric panels on interior.
5.2.3.1.6	Metal legs.
5.2.3.1.7	Must have integrated power.

### 5.2.3.2 Finishes:

5.2.3.2.1	Stain resistant fabric
5.2.3.2.2	Exposed base/legs to be metal finish.
5.2.3.2.3	Panels to be partially upholstered with partial wood slots

### 5.2.3.3 Dimensions:

5.2.3.3.1	Overall dimensions (+/-1"): 101"W x 71" D
5.2.3.3.2	Seat height (+/-1"): 18" above finished floor. Back height from seat (+/-1"): 14"
5.2.3.3.4	Seat depth (+/-1"): 19"

- 5.2.3.3.4 Side table (+/-1"): 9" diameter
- 5.2.3.3.5 Integrated power: centered under each seat.

### 5.3.1 MISCELLANEOUS ITEM - Mobile Whiteboard

#### 5.3.1.1 Description:

- 5.3.1.1.1 Lockable casters
- 5.3.1.1.2 Whiteboard both sides
- 5.3.1.1.3 Frame to be metal
- 5.3.1.1.4 Magnetic both sides

#### 5.3.1.2 Finishes:

- 5.3.1.2.1 Painted white metal frame
- 5.3.1.2.2 Painted components must be finished with powder coat paint

#### 5.3.1.3 Dimensions:

- 5.3.1.3.1 Overall dimensions for Item #1 (+/-1"): 36" W x 65" H
- 5.3.1.3.2 Overall dimensions for Item #2 (+/-1"): 48" W x 65" H

### 5.3.2 MISCELLANEOUS ITEM Meeting Tables

- 5.3.2.1 Meeting tables must be of oval shapes, and top surfaces must be wood veneer and/or high-pressure laminate.
- 5.3.2.2 The meeting table bases must be offered in metal.
- 5.3.2.3 The meeting table bases must be offered in star/cross base, and /or four post legs and /or flat disc with single center post.
- 5.3.2.4 All bases and legs must have a levelling mechanism with a vertical adjustment of at least 25mm (1 in.)
- 5.3.2.5 Dimensions: oval tables must be 30" x 60"

### 5.3.3 MISCELLANEOUS ITEM Fixed Height Work Surfaces

- 5.3.3.1 Fixed height work surfaces must be freestanding and integrated with the storage products system and be of similar construction and appearance, as well as being supported by the storage products or to fit over a low storage/credenza unit with no interruptions to wire management or power and data.
- 5.3.3.2 The tolerance for all work surface widths listed in the GoC PC is +/- 25.4mm (1 in.).
- 5.3.3.3 The tolerance for all work surface depths listed in the GoC PC is +/- 13mm (0.5 in.).
- 5.3.3.4 Dimensions: 24" x 72"

## 5.4 REQUIRED SAMPLES AND FINISHES

Samples will be required after contract award:

- 5.4.1 Minimum four fabric cards must be available for showing complete range of colours. Three of these cards must be stain resistant fabric and the fourth card must be 100% recycled fabric.
- 5.4.2 Minimum four wood veneer samples must be available.

5.4.3 Minimum four metal samples must be available.

## 5.5 MARKING

- 5.5.1 All freestanding office furniture components must also be permanently and legibly marked with the product code and the date of manufacture or alternatively the expiry date of the warranty.
- 5.5.2 All components that consist of primary, secondary or dedicated surfaces must be permanently and legibly marked with the manufacturer's name or recognized trademark.
- 5.5.3 Adequate operating instructions in pictorial form and/or written form in both French and English must be provided with each user-adjustable product.

## **LEED ENVIRONMENTAL CRITERIA**

Within 5 days of award, the Contractor must provide the Project Authority with documentation that indicates how the Contractor's products assist, or do not assist, in scoring points for LEED – CI (Commercial Interiors), in the following categories. If the documentation does not pertain to LEED or does not assist in scoring points for LEED, the Contractor is to indicate 'Not Applicable' or explain the difference for each category.

The documentation must be provided in CD/DVD format, written in Adobe Acrobat PDF version 7 or older, or hard copy.

### **Categories**

#### Materials & Resources

4.1 Recycled Content, 10%

4.2 Recycled Content, 20%

6 Rapidly Renewable materials; and

7 Certified Wood

#### Indoor Environmental Quality

4.1 Low-emitting Materials, Adhesives and Sealants;

4.2 Low-emitting Materials, Paints and Coatings; and

4.4 Low-emitting Materials, Composite Wood and Laminate Adhesives

4.5 Low-emitting Materials, Systems Furniture

### 3. Certification

#### **NSA Product Conformance** (Required precedent to Issuance of a contract)

The Supplier certifies that all the NSA products offered will conform to all specifications of, and meet the testing requirements detailed in Annex D of this RFB.

\_\_\_\_\_  
Supplier's Signature

\_\_\_\_\_  
Date

#### **NSA Product Conformance Certification** (applies after contract award)

The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in Annex D. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.

1. The drawings are the property of the Government of Canada and are not to be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of the Government of Canada.

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Contractor to verify all dimensions & quantities shown on drawings & verify the dimensional representation of all discrepancies.

no.	description	date
1	PROPOSED FURNITURE	17-04-2017
2	PROPOSED FURNITURE	17-04-2017
3	PROPOSED FURNITURE	17-04-2017
4	PROPOSED FURNITURE	17-04-2017
5	PROPOSED FURNITURE	17-04-2017
6	PROPOSED FURNITURE	17-04-2017
7	PROPOSED FURNITURE	17-04-2017
8	PROPOSED FURNITURE	17-04-2017
9	PROPOSED FURNITURE	17-04-2017
10	PROPOSED FURNITURE	17-04-2017
11	PROPOSED FURNITURE	17-04-2017
12	PROPOSED FURNITURE	17-04-2017
13	PROPOSED FURNITURE	17-04-2017
14	PROPOSED FURNITURE	17-04-2017
15	PROPOSED FURNITURE	17-04-2017
16	PROPOSED FURNITURE	17-04-2017

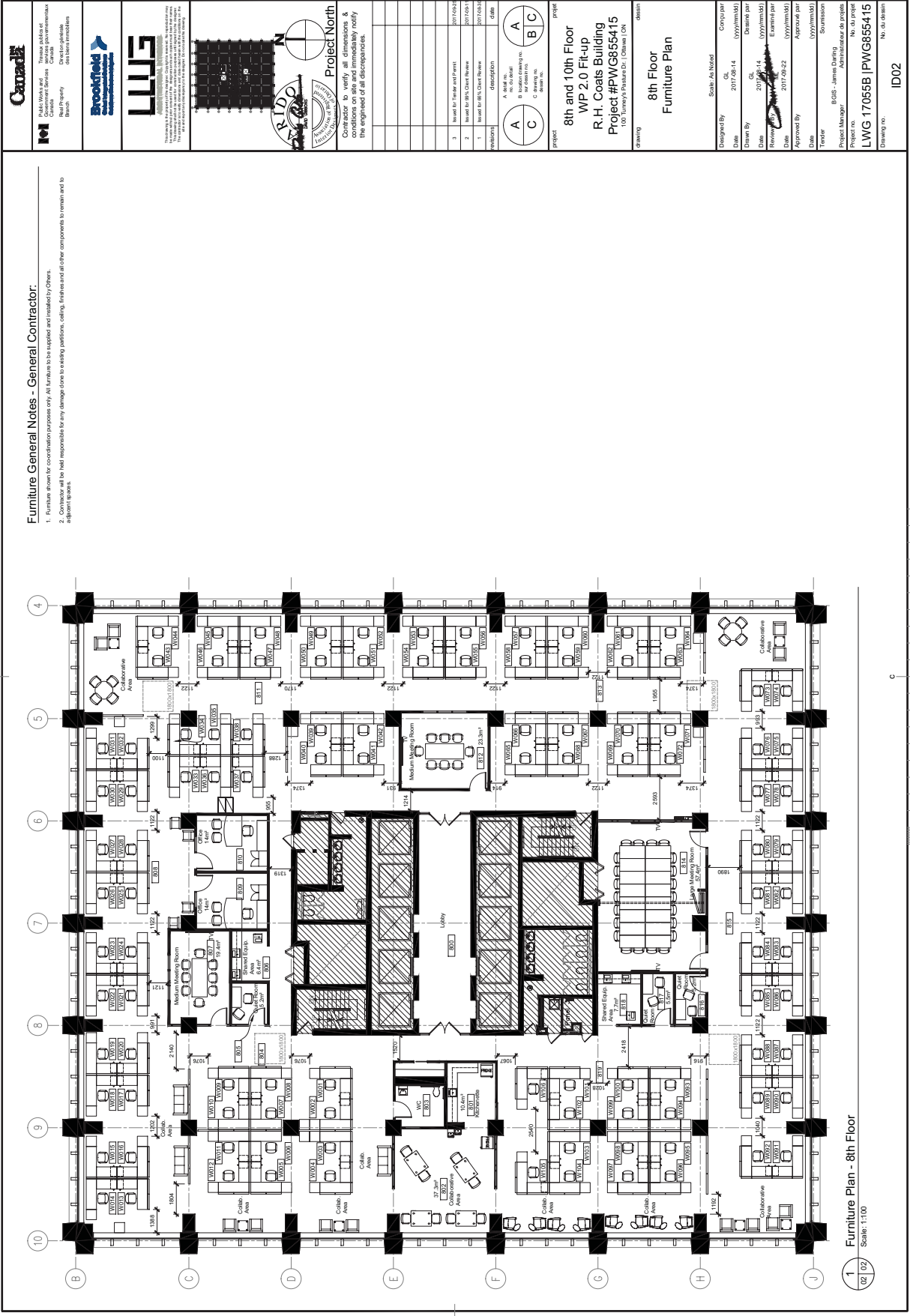
MAIN STATISTICS  
BUILDING - ABW  
WING 1405  
OTTAWA, ON

FURNITURE PLAN:  
FOR REFERENCE  
PURPOSES ONLY

Designed By	SC 1405	Copy	SC 1405
Date	2017-10-03	Drawn	SC 1405
Checked By	SC 1405	Reviewed	SC 1405
Date	2017-10-03	Reviewed	SC 1405
Reviewed By	SC 1405	Reviewed	SC 1405
Date	2017-10-03	Reviewed	SC 1405
Approved By	SC 1405	Approved	SC 1405
Date	2017-10-03	Approved	SC 1405
Project Manager	SC 1405	Project Manager	SC 1405
Project No.	SC 1405	Project No.	SC 1405
Drawing No.	SC 1405	Drawing No.	SC 1405

1. FURNITURE PLAN - FOR REFERENCE PURPOSES ONLY  
17-08





Prime Minister's Office  
Government of Canada  
Director General  
Human Resources  
Branch

Brookfield  
Commercial Real Estate  
100 Tunney's Pasture Dr. | Ottawa | ON  
K1A 0A9

LWG  
LAWYERS  
WAGNER  
GAGNON  
&  
ASSOCIÉS

Project North

Contractor to verify all dimensions & locations of furniture and verify the engineer of all discrepancies.

no.	description	date
1	Issued for Tender and Permit	2017-09-20
2	Issued for 85% Client Review	2017-09-21
3	Issued for 85% Client Review	2017-09-21

revision	description	date
A	As Issued	2017-09-20
B	Issued for 85% Client Review	2017-09-21
C	Issued for 85% Client Review	2017-09-21

Project  
8th and 10th Floor  
WP 2.0 Fit-up  
R.H. Coats Building  
Project #PWG855415  
100 Tunney's Pasture Dr. | Ottawa | ON

Drawing  
8th Floor  
Furniture Plan

Designed By  
Date  
2017-09-14

Drawn By  
Date  
2017-09-14

Reviewed By  
Date  
2017-09-22

Approved By  
Date  
2017-09-22

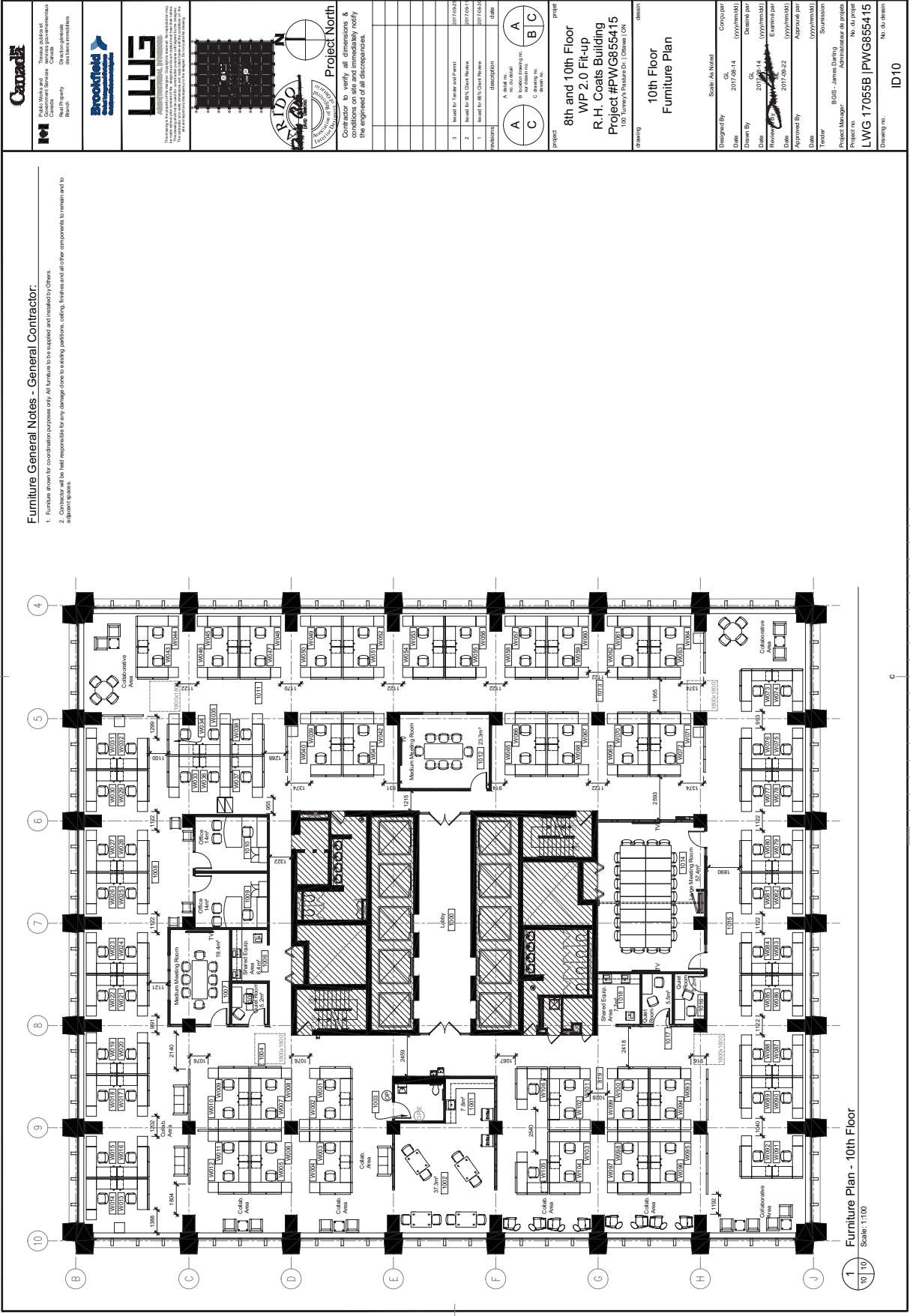
Checker  
BGS - James Darling  
Administrateur de projet

Project no.  
LWG 17065B | PWG855415

Drawing no.  
ID02







Prime Minister's Office  
Ministère du Conseil du Trésor  
Director General  
Rural Property  
Division

Brookfield  
Real Estate Services  
10000  
10000

Project North

Contractor to verify all dimensions & locations of furniture and fixtures and certify the engineer of all discrepancies.

revision	description	date
1	Issued for Tender and Permit	2017-09-14
2	Issued for 85% Client Review	2017-09-14
3	Issued for 85% Client Review	2017-09-14

Project  
8th and 10th Floor  
WP 2.0 Fit-up  
R.H. Coats Building  
Project #PWG855415  
100 Tunney's Pasture Dr. | Ottawa | ON

Design  
10th Floor  
Furniture Plan

Designed By  
Date  
2017-09-14  
Drawn By  
Date  
2017-09-14  
Reviewed By  
Date  
2017-09-14  
Approved By  
Date  
2017-09-14  
Checked By  
Date  
2017-09-14  
Project Manager  
Date  
2017-09-14  
Drawing No.  
ID10