

**QUESTION AND ANSWER SERIES 3:**

Q8. Would Public Services and Procurement Canada (PSPC) accept a product that suits the specifications, but is not green guard certified and therefore does not have the ANSI/BIFMA and testing reports?

A8. Only products that meet the ASTM/BiFMA testing and Green Guard certification will be accepted.

Q9. Please clarify how PSPC would like the Financial Bid submitted.

A9. There will be 2 documents submitted as part of the Financial Bid. The first document is to be created by the bidder and formatted as per Q&A#1 in Amendment 001, this document will contain the total cost for all of the components (delivery and installation during regular work hours included).

The second part of the Financial Bid will be to fill out Attachment 1 to Annex B – Financial Bid Evaluation Template, added in this amendment. In this document, at “Total Price for Goods Delivery & Installation” insert the total cost that was determined in the first document mentioned above. Additionally, in the After Hours Delivery & Installation and Storage Price Tables insert the rates associated to the Rate Types described.

The “For Evaluation Purposes” section of the document will self-populate based on the Bidder’s inputted rates and will calculate the “Total Financial Bid Evaluation Price.” This total will be the price PSPC will use to evaluate the bidders to determine which Bid is lowest cost compliant and will be recommended for contract award.

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**AMENDMENT 008 IS RAISED TO REVISE THE STATEMENT OF WORK, FINANCIAL BID, AND TECHNICAL BID.**

1. At 3.1 Bid Preparation Instructions, Section II: Financial Bid, **DELETE** in its entirety and **REPLACE** with the following:

Bidders must submit their financial bid in accordance with Basis of Payment. Bidders must input firm unit prices, in Canadian dollars. The firm unit prices must include required services (delivery and installation), customs duties and excise taxes. The firm unit prices are to exclude Applicable Taxes.

The financial bid price will be calculated by:

1. Multiplying the unit price by the quantity of goods required.
  2. Summing the total value of all line item prices calculated in Step 1.
  3. **Completing Attachment 1 to Annex B Financial Bid Evaluation Template**
2. At Part 5 – Certifications and Additional Information, **ADD** the following:

**5.2 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

**5.2.1 Product Conformance Certification**

**Product Conformance**

The Supplier certifies that all the products offered will conform to all specifications of Annex A and associated annexes, and meet the testing requirements detailed in Annex A – Statement of Work by no later than date of bid in response to the RFP.

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**Supplier's Signature**

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**Date**

3. At Annex A – Statement of Work, **DELETE** in its entirety and **REPLACE** with the following:

Please see attached: **Annex A\_CA01 Workspaces Package\_Annex A\_V2\_ENG.pdf**

**Annex A-1– General Specifications**

Please see within Annex A.

**Annex A-2– Environmental Requirements**

Please see attached: Annex A-2\_Work Spaces - Annex A-2 Environmental-ENG.pdf

**Annex A-3 – Work Spaces Typical Layouts**

Please see attached: Annex A-3\_Work Space System Furniture Typical REV3-ENG.pdf

Please see attached: Annex A-3\_CA-01 Work Spaces Typical - Additional - AMD002.pdf

**Annex A-4 – Performance and Finish Mandatory Specifications**

Please see attached: Annex A-4\_CA01 Work Spaces Performance and Finish Mandatory Specs - AMD002 – ENG.xlsx

#### **Annex A-5 – CAD Drawings**

Please see attached: 170905 - CA-01 Work Spaces Package - L00 - AMD002.dwg  
Please see attached: 170905 - CA-01 Work Spaces Package - L00M - AMD002.dwg  
Please see attached: 170905 - CA-01 Work Spaces Package - L0 - AMD002.dwg  
Please see attached: 170905 - CA-01 Work Spaces Package - L1 - AMD002.dwg  
Please see attached: 170905 - CA-01 Work Spaces Package - L2 - AMD002.dwg  
Please see attached: 170905 - CA-01 Work Spaces Package - L3 - AMD002.dwg  
Please see attached: 170905 - CA-01 Work Spaces Package - L4 - AMD002.dwg

#### **Annex A-6 – Location Plans**

Please see attached: Annex A-6\_CA-01 Work Spaces - Location Plans - AMD002.pdf

#### **Annex A-7 – Site Instructions**

Please see attached: Annex A-7\_Site Instructions-ENG.pdf

#### **Annex A-8 – Site and Building Access Information**

Please see attached: Annex A-8\_160929-Access Plans-100pct Sub-E & F.pdf

4. At Annex “B” – Basis of Payment, **ADD** the following:

#### **Attachment 1 to Annex B**

Please see attached: Attachment 1 to Annex B Financial Bid Evaluation Template \_ENG.xlsx

5. At Appendix i – Technical Bid Evaluation Form, **DELETE** in its entirety and **REPLACE** with the following:

Please see attached: Appendix i\_Technical Bid Template\_CA01\_V2\_ENG.xlsx

#### **Summary of Changes:**

<b>Document</b>	<b>Description of Change</b>
Annex A – Statement of Work	1. Revision to Annex A-1 General Specifications Subsection 2.3 Priority of Documents  2. Revisions to Section 2: Submittals  3. Revisions to Part IV: Supply, Delivery and Installation Requirements
Attachment 1 to Annex B - Financial Bid Evaluation Template	New additional document for Financial Bid
Appendix i – Technical Bid Template	Revisions to the Mandatory Technical Criteria to provide clarity to Bidders on what is expected

**ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSAL REMAIN UNCHANGED.**