



INVITATION TO TENDER NOTICE

Solicitation #: FP802-170204
Closing Date: Friday, October 27, 2017
Time for solicitation closure: 02:00 PM, Eastern Daylight Time (EDT)

Title: Site improvements, Salmon Cove River

Work site location: Port Rexton, Newfoundland

THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:

1. Invitation to Tender Notice;
2. Construction Tender Form (**Mandatory - to be completed by Bidder, pages 3 & 4**); and
3. SPECIFICATIONS - Description of the required work which include:
 - Appendix "A" Hazardous Material Assessment Report
 - Appendix A, Site Plan
 - Appendix B, Photographs
 - Appendix C, Laboratory Certificates.
4. DRAWINGS

Please note: This is a **Lump Sum pricing tender** where all items required to complete the project must be in accordance with the drawings and specifications.

CLOSING LOCATION(S):

Location #1: For electronic submissions **ONLY**, please send all electronic proposals to:
Lynda.Coulombe@dfo-mpo.gc.ca

Location #2: For printed submissions and Bid Bonds **ONLY** (via Canada Post or by Courier), please send to:

**Fisheries and Oceans Canada,
Attention: Lynda Coulombe
Procurement Hub – Ottawa Office,
Station 9W087, 9th Floor
200 Kent Street,
Ottawa, Ontario K1A 0E6**

The onus is on the bidder to ensure that the bid is delivered on time to the location designated.



LATE TENDER:

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.

BID SECURITY:

For bids **greater than 100K**, the Bidder shall submit bid security with the tender in the form of a bid bond or a security deposit, with original signature(s). **Fax or photocopies are NOT acceptable.** The Bid Security shall be submitted in accordance with section G109 – Bid Security Requirements of DFO Instructions to Bidders ([DFO Instructions to Bidders](#))

Notes:

- (a) ***The Bid Security is to be submitted in hard copy with original signature(s) and by the bid closing date, time and mailing address as indicated above.***
- (b) ***The Bid Security will be returned except that of the successful Bidder, which will be retained until the successful Contractor has completed the said contract.***

SCOPE OF WORK:

The work consists of the furnishing of all plant, labour, equipment and material for site improvements at Salmon Cove River, Port Rexton, NL, in strict accordance with specifications and accompanying drawings and subject to all terms and conditions of the Contract.

DESCRIPTION OF WORK

In general, work under this contract consists of refurbishment of the existing warehouse/garage, fuel storage building and field cabin and siteworks as outlined on the drawings.

Do not proceed with any portion of the work until the Departmental Representative has approved the Contractor's written work plan. Review the Hazardous Material Assessment Report, attached as an appendix to these specifications, and abide by all Regulatory requirements for the removal, disturbance, handling and disposal of hazardous building materials.



SITE VISIT:

Before submitting a bid, it is recommended that bidders visit the site and its surroundings to review and verify the form, nature and extent of the work, materials needed for the completion of the work, the means of access to the site, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid or costs to do the work. No allowance shall be made subsequently in this connection on account of error or negligence to properly observe and determine the conditions that will apply.

Contractors, bidders or those they invite to site are to review specification Section 01 35 29.06 - Health and Safety Requirements before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.

Should a Bidder want a voluntary site visit they must send an email to Lynda.Coulombe@dfo-mpo.gc.ca and provide the following information:

- a. Business name
- b. Business address
- c. Business phone number
- d. Bidder's representative name
- e. Bidder's representative email address

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE:

The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders must be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award.

ENQUIRIES

DFO will accept Enquiries from Bidders until **2:00 PM Eastern Daylight Time (EDT) on Friday, October 20, 2017**. Bidders must send their enquiries by email to Lynda.Coulombe@dfo-mpo.gc.ca.

EXPECTED START AND COMPLETION DATES:

Start Date:	Upon contract Award
Completion Date:	December 21, 2017



SECURITY REQUIREMENTS:

None.

ACCEPTANCE OF TENDERS:

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Kind Regards,

Lynda Coulombe

Procurement and Contracting Consultant

Procurement Hub, Materiel and Procurement Services, 9W087

Fisheries and Oceans Canada

200, Kent Street, Ottawa, ON, K1A 0E6, CANADA

Telephone: 613-993-2839

Fax: 613-991-4545

Email: Lynda.Coulombe@dfo-mpo.gc.ca