



NOTICE OF PROPOSED PROCUREMENT (NPP)

Task and Solutions Professional Services (TSPS)

Solicitation Number: IC186326

Contracting Authorities

The Contracting Authority for the Contract is:

Name: Melyssa Zawadka
Title: Senior Contracting & Procurement Officer
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This requirement is for Innovation, Science and Economic Development Canada.

This Request for Proposal (RFP) is open only to those **Supply Arrangement (SA) Holders** listed below who pre-qualified under Stream 3 Project Management Services – 3.2 Project Manager - Senior against the Task and Solutions Professional Services (TSPS) Supply Arrangement # E60ZT-16TSPS.

The following SA Holders have been invited to submit a proposal:

1. Accenture Inc.
2. AZUR HUMAN RESOURCES LIMITED
3. Calian Ltd.
4. Canadian Development Consultants International Inc.
5. Cistel Technology Inc.
6. Deloitte Inc.
7. Eagle Professional Resources Inc.
8. Emerion
9. Ernst & Young LLP
10. Fujitsu Consulting (CANADA) Inc./Fujitsu Conseil (Canada) Inc.
11. IBM Canada Ltd.
12. Koroc Consulting Inc., Isheva Inc. in JOINT VENTURE
13. KPMG LLP
14. L-3 Communications MAS Canada Inc.
15. Lumina IT inc.
16. Pricewaterhouse Coopers LLP
17. Procom Consultants Group Ltd.
18. Randstad Interim Incorporated
19. Systemscope Inc.
20. The AIM Group Inc.

To facilitate the process, Innovation, Science and Economic Development Canada has chosen to attach a copy of the RFP to this NPP to allow those suppliers who were not formally invited to bid on this requirement to submit a proposal should they wish to do so. Only suppliers listed on Annex A of this notice can submit a proposal *(Suppliers listed in Annex A of this notice should hereby consider themselves invited to bid (there is **no requirement** for the suppliers listed in Annex A to further request to be added to the invited bidders list))*

Note: Any resulting Questions and Answers (Q&A) related to this RFP will be posted on GETS as they are issued. No Q&A will be emailed directly to any suppliers. This list will not be updated if additional suppliers request copies of the bid solicitation.



DESCRIPTION OF THE REQUIREMENT:

ISED requires the services of Senior Business Project Managers to work on initiatives for CIO's business clients and may be responsible for analyzing and interpreting plans, strategies and business systems associated with the business environments within ISED. The Senior Business Project Managers will work in conjunction with the ISED client and the various business clients and CIO project teams.

The Senior Business Project Manager tasks and activities will include but not be limited to the following:

- Responsible for the research and analysis that supports the evolution of technology with a view toward continuous improvement of business processes and data integrity by applying appropriate technology to solve business problems and translate into actionable business requirements;
- Identify and document business vision, strategies, objectives and drivers;
- Lead and facilitate business and technology leaders to refine functional strategy, create technology roadmaps and translate business roadmaps into specific capabilities and features that align with business goals and objectives;
- Influence the development of business strategies and support the implementation of key strategic initiatives working closely with business stakeholders;
- Support the identification of opportunities to drive change in current business processes in order to reduce cost, improve efficiency, and improve effectiveness;
- Work with lines of business on project planning, identifying solutions, and documenting current and target environments;
- Translate concepts into actionable plans;
- Develop business and project management documentation such as:
 - Treasury Board submissions (PPA & EPA);
 - Project charter;
 - Mission/vision statement;
 - Business proposal;
 - Business case.
- Analyze business implications of the application of technology to current business environment(s);
- Articulate complexity in simple terms to facilitate quick understanding and decision making from project stakeholders;
- Bridge the gap between non-technical stakeholders and internal technical teams;
- Ensure requirements are captured accurately and completely;
- Establish and monitor project requirements, priorities, and deadlines;
- Support the full project lifecycle from initial concept through to delivery, ensuring that changes meet the true business need at all times;
- Direct activities to ensure high quality results within defined time and budget schedules;
- Coordinate activities among project team members, cross functional teams, suppliers and clients to meet project objectives and ensure completion of project deliverables, on schedule and within budget constraints;
- Develop, manage and control project timelines/schedules and resources;
- Ensures timely completion of the project within the approved budget by comparing actual progress to a baseline plan and identifies corrective actions;
- Participate in Stage-Gate reviews and present current stage accomplishments, the plan and costs for the next stage;
- Work closely with the business client, managing their expectations during each stage of the project life cycle;
- Use common project vision to motivate project stakeholders, and limiting relying on direct control to achieve objectives;
- Conduct regular retrospectives and process reviews to identify improvement opportunities;
- When dealing with missed commitments, focus the team on solving the problem while holding stakeholders accountable in a manner that is conducive to teamwork and sense of common vision;
- Identify and manage risks, issues and activity progress to ensure project objectives are achieved;
- Manage project risks with necessary mitigation, escalation and backup plans and communicate status to various governance oversight committees;



- Plan and execute effective change management programs to ensure business acceptance and user effectiveness with the solutions delivered and ensure technology investments align with transformation imperatives;
- Recognize conflict when it is occurring, and identifies its sources and effects;
- Collaborate with other parties to achieve a win/win solution with the end goal in mind;
- Manage conflict in respectful manner by taking emotion out of the problem;
- Use good judgment on when to escalate the issues to senior management and when to work through issues with the project team;
- Utilize escalation channels wisely avoiding over and under-escalation;
- Develop and execute a communication plan to ensure all impacted parties (upstream/downstream) are informed of project progress;
- Stay current with client needs and strategies; utilizing formal and informal written communication methods (for example, emails, newsletters, PowerPoint presentations, executive updates, task lists, updates) to communicate updates and findings; and facilitating project meetings and presentations to all types of diverse audiences (for example, senior management, business clients, technical staff, etc.);
- Produce meeting minutes to clearly convey major developments, action items, and risks;
- Make presentations to management on project updates, project cycle, and expected results;
- Generate project status reports and manage expectations as agreed upon by all stakeholders;
- Ensure project closure including completion of lessons learned and required documentation; and
- Other tasks and deliverables as required.

PROPOSED PERIOD OF CONTRACT:

It is intended to result in the award of one contract for one (1) year, plus four (4) one-year irrevocable options periods allowing Canada to extend the term of the contract(s).

SECURITY REQUIREMENTS:

Secret



ANNEX A LIST OF SUPPLIERS

Only SA Holders listed below are eligible to submit a proposal in response to RFP # IC186326.

The following 222 suppliers are eligible as they were listed as pre-qualified as per the search done on October 12, 2017 based on the following search criteria:

Professional Services: TSPS Supply Arrangement

Number of Resources: 1 x 3.2 Project Manager – Senior

Supplier Security Clearance: Secret

Document Safeguarding: None Required

Region/Metropolitan: National Capital Region (NCR)

Estimated Requirement Dollar Value Range: Greater than NAFTA to \$2 Million

List of Suppliers:

1. 2261271 Ontario Inc
2. 3056058 Canada inc.
3. 3925994 Canada Inc.
4. 4165047 Canada Inc.
5. 4Plan Consulting Corp.
6. 529040 ONTARIO INC and 880382 ONTARIO INC
7. 6362222 CANADA INC., doing business as the Createch Group
8. 7792395 Canada Inc.
9. 8005931 Canada Inc
10. A Hundred Answers Inc.
11. A. Net Solutions Inc.
12. Accenture Inc.
13. Access Corporate Technologies Inc.
14. ACF Associates Inc.
15. Action Personnel of Ottawa-Hull Ltd
16. Adecco Employment Services Limited/Services de placement Adecco Limited
17. ADGA Group Consultants Inc.
18. Adhartas Consulting Inc.
19. Adirondack Information Management Inc., The AIM Group Inc. in Joint Venture
20. Adobe Systems Canada Inc.
21. ADRM Technology Consulting Group Corp.
22. ADRM Technology Consulting Group Corp. and Randstad Interim Inc
23. AdvisorOnTrack Inc.
24. AEROTEK ULC
25. Alcea Technologies Inc.
26. Alion Science and Technology (Canada) Corporation
27. Altis Human Resources (Ottawa) Inc.
28. Altis Human Resources (Ottawa) Inc., Excel Human Resources Inc., and Altis Human Resources Inc., in Joint Venture
29. ALTRUISTIC INFORMATICS CONSULTING INC.
30. AMITA Corporation
31. ARTEMP PERSONNEL SERVICES INC
32. Auguste Solutions and Associates Inc.
33. AZUR HUMAN RESOURCES LIMITED
34. BDO Canada LLP
35. Belham PDS Inc.
36. Bevertec CST Inc.
37. Beyond Technologies Consulting Inc.
38. BMT Fleet Technology Limited



39. Boeing Canada Operations Ltd.
40. BP & M Government IM & IT Consulting Inc.
41. Breckenhill Inc.
42. Bridgetown Consulting Inc.
43. BurntEdge Incorporated
44. Cache Computer Consulting Corp.
45. Calian Ltd.
46. Canadian Development Consultants International Inc.
47. CBRE Limited
48. CGI Information Systems and Management Consultants Inc.
49. CIMA+ S.E.N.C.
50. Cistel Technology Inc.
51. CloseReach Ltd.
52. CM Inc.
53. Colliers Project Leaders Inc.
54. Colliers Project Leaders Inc., Tiree Facility Solutions Inc. in Joint Venture
55. Confluence Consulting Inc.
56. Conoscenti Technologies Inc.
57. Consult Ink. Limited
58. Contract Community Inc.
59. CONTRACT COMMUNITY INC., NISHA TECHNOLOGIES INC IN JOINT VENTURE
60. Coradix technology Consulting Ltd.
61. CORE Software Corp
62. CoreTracks Inc.
63. CPCS Transcom Limited
64. CSI Consulting Inc., FoxWise Technologies Inc., DWP Solutions Inc., Innovision Consulting Inc., IN JOINT VENTURE
65. Dalian Enterprises and Coradix Technology Consulting, in Joint Venture
66. Dare Human Resources Corporation
67. Deloitte Inc.
68. DEL-PM INC.
69. Delsys Research Group Inc.
70. DLS Technology Corporation
71. Donna Cona Inc.
72. DPRA Canada Incorporated
73. Durivage Management Solutions Limited
74. Eagle Professional Resources Inc.
75. Eclipsys Solutions Inc
76. Econ Inc.
77. Emerion
78. Ernst & Young LLP
79. Etico, Inc.
80. eVision Inc., SoftSim Technologies Inc. in Joint Venture
81. Excel Human Resources Inc.
82. Fifalde Consulting Inc.
83. FMC Professionals Inc.
84. Foursight Consulting Group Inc.
85. FoxRed Consulting Inc.
86. Fujitsu Consulting (CANADA) Inc./Fujitsu Conseil (Canada) Inc.
87. Gelder, Gingras & Associates Inc.
88. Gevity Consulting Inc. / Gevity Conseil Inc.
89. Groupe Alithya Inc / Alithya Group Inc
90. Halo Management Consulting Inc.
91. Harrington Marketing Limited
92. HCM WORKS INC./HCM TRAVAIL INC.
93. HDP Group Inc
94. Holonics Inc.
95. I4C INFORMATION TECHNOLOGY CONSULTING INC
96. IAN MARTIN LIMITED



97. IBISKA Telecom Inc.
98. IBM Canada Ltd.
99. Icegate Solutions Inc.
100. IDS Systems Consultants Inc.
101. iFathom Corporation
102. InfoMagnetics Technologies Corporation (IMT)
103. Information Management and Technology Consultants Inc.
104. Integra Networks Corporation
105. International Safety Research Inc.
106. Isheva Inc., Ranakan Inc. in JOINT VENTURE
107. IT/Net - Ottawa Inc.
108. Juno Risk Solutions Incorporated
109. Kelly Sears Consulting Group
110. Koroc Consulting Inc., Isheva Inc. in JOINT VENTURE
111. KPMG LLP
112. L-3 Communications MAS Canada Inc.
113. Lannick Contract Solutions Inc.
114. Lansdowne Technologies Inc.
115. Le Groupe Conseil Bronson Consulting Group
116. Leo-Pisces Services Group Inc.
117. Leverage Technology Resources Inc.
118. Lightning Tree Consulting Inc.
119. LNW Consulting Inc
120. Louis Tanguay Informatique Inc. (LTI)
121. Lumina IT inc.
122. Lumina IT inc./C.B.-Z. Inc. (Joint Venture)
123. Makwa Resourcing Inc., TPG Technology Consulting Ltd. in JOINT VENTURE
124. Manpower Services Canada Ltd.
125. Maplesoft Consulting Inc.
126. MaxSys Staffing & Consulting Inc.
127. MDOS CONSULTING INC.
128. Messa Computing Inc.
129. MGIS Inc.
130. MGIS Inc., B D M K Consultants Inc IN JOINT VENTURE
131. Michael Wager Consulting Inc.
132. Mindstream Training Center and Professional Services Bureau, Inc
133. Mindwire Systems Ltd.
134. Mishkumi Technologies Inc.
135. Modis Canada Inc
136. N12 Consulting Corporation
137. NATTIQ INC.
138. NavPoint Consulting Group Inc.
139. Neosoft Technologies Inc.
140. Newfound Recruiting Corporation
141. Nisha Technologies Inc.
142. NIVA Inc
143. Nortak Software Ltd.
144. Olav Consulting Corp
145. OpenFrame Technologies, Inc.
146. Orbis Risk Consulting Inc.
147. Otus Strategic Financial Business Planning Group
148. Outcome Consultants Inc.
149. Performance Management Network Inc.
150. PGF Consultants Inc.
151. Phirelight Security Solutions Inc.
152. Platinum Technologies Inc.
153. Pleiad Canada Inc.
154. Portage Personnel Inc.
155. Posterity Group Consulting Inc,



156. PRECISIONERP INCORPORATED
157. PrecisionIT Inc,IDS Systems Consultants Inc., PrecisionERP Incorporated, in JOINT VENTURE
158. Pricewaterhouse Coopers LLP
159. Primex Project Management Limited
160. Primexx Ventures Inc., Alejandra Carrillo in JV
161. Procom Consultants Group Ltd.
162. Proex Inc.
163. Prologic Systems Ltd.
164. Promaxis Systems Inc
165. Protak Consulting Group Inc.
166. ProVision IT Resources Ltd.
167. QinetiQ Limited
168. QMR Staffing Solutions Incorporated
169. Quallium Corporation
170. Quantum Management Services Limited
171. RainMakers Consulting Services Inc
172. Randstad Interim Incorporated
173. Raymond Chabot Grant Thornton Consulting Inc.
174. Revay and Associates Limited
175. Robertson & Company Ltd.
176. Run Straight Consulting Ltd
177. S.i. Systems Ltd.
178. Samson & Associés CPA/Consultation Inc
179. Sheffield Blake Ltd.
180. Sierra Systems Group Inc.
181. SoftSim Technologies Inc.
182. Solutions Moerae Inc
183. Somos Consulting Group Ltd.
184. Spearhead Management Canada Ltd.
185. SRA Staffing Solutions Ltd.
186. Stantec Consulting Ltd.
187. Strategic Relationships Solutions Inc.
188. Stratos Inc
189. Sundiata Warren Group Inc.
190. Symbiotic Group Inc.
191. Systematix IT Solutions Inc./Systematix Technologies de L'Information Inc./Les Services Conseils Systematix Inc. in Joint Venture.
192. Systemscope Inc.
193. T.E.S. Contract Services INC.
194. TAG HR The Associates Group Inc.
195. TBP & Associates Inc.
196. TDV Global inc.
197. Teambuilder Consulting Inc.
198. TECSIS Corporation
199. TEKSYSTEMS CANADA INC./SOCIETY TEKSYSTEMS CANADA INC.
200. TeraMach Technologies Inc.
201. The AIM Group Inc.
202. The Devon Group Ltd.
203. The Halifax Group Inc.
204. The Right Door Consulting & Solutions Incorporated
205. The VCAN Group Inc.
206. Tiree Facility Solutions Inc.
207. TPG Technology Consulting Ltd.
208. Transpolar Technology Corporation and The Halifax Computer Consulting Group In Joint Venture
209. TRM Technologies Inc.
210. Tundra Technical Solutions Inc
211. Turner & Townsend CM2R Inc.
212. Turtle Island Staffing Inc.
213. Turtle Technologies Inc.



- 214. Valcom Consulting group Inc.
- 215. Veritaaq Technology House Inc.
- 216. verTerra corp.
- 217. WSP CANADA GROUP LIMITED
- 218. WSP Canada Inc.
- 219. Y2 Consulting Psychologists Inc./Psychologues consultants Y2 inc.
- 220. Yoush Inc.
- 221. Zernam Enterprise Inc
- 222. ZW Project Management Inc.