



Fisheries and Oceans
Canada

SUMMARY OF WORK

Solicitation #: FP802-170204

Closing Date: Friday, October 27, 2017

Closing time: 02:00 PM, Eastern Daylight Time (EDT)

Title: **Site improvements, Salmon Cove River**

Work site location: Port Rexton, Newfoundland

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1.1 SCOPE

- .1 The work consists of the furnishing of all plant, labour, equipment and material for site improvements at Salmon Cove River, Port Rexton, NL, in strict accordance with specifications and accompanying drawings and subject to all terms and conditions of the Contract.

1.2 DESCRIPTION OF WORK

- .1 In general, work under this contract consists of refurbishment of the existing warehouse/garage, fuel storage building and field cabin and siteworks as outlined on the drawings.

Do not proceed with any portion of the work until the Departmental Representative has approved the Contractor's written work plan. Review the Hazardous Material Assessment Report, attached as an appendix to these specifications, and abide by all Regulatory requirements for the removal, disturbance, handling and disposal of hazardous building materials.

1.3 SITE OF WORK

- .1 Work will be carried out at Salmon Cove River, Port Rexton, NL.

1.4 DATUM

- .1 If requested by the Contractor, the Departmental Representative will establish a benchmark prior to the start of work activities.

1.5 FAMILIARIZATION WITH SITE

- .1 Before submitting a bid, it is recommended that bidders visit the site and its surroundings to review and verify the form, nature and extent of the work, materials needed for the completion of the work, the means of access to the site, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies and

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other circumstances which may influence or affect their bid or costs to do the work. No allowance shall be made subsequently in this connection on account of error or negligence to properly observe and determine the conditions that will apply.

- .2 Contractors, bidders or those they invite to site are to review specification Section 01 35 29.06 - Health and Safety Requirements before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.
- .3 Obtain prior permission from the Departmental Representative before carrying out such site inspection.

1.6 CODES AND STANDARDS

- .1 Perform work in accordance with the latest edition of the National Building Code of Canada, and any other code of provincial or local application including all amendments up to project bid closing date provided that in any case of conflict or discrepancy, the more stringent requirements shall apply.
- .2 Materials and workmanship must meet or exceed requirements of specified standards, codes and referenced documents.

1.7 TERM ENGINEER

- .1 Unless specifically stated otherwise, the term Engineer where used in the Specifications and on the Drawings shall mean the Departmental Representative.

1.8 SETTING OUT WORK

- .1 Set grades and layout work in detail from control points and grades established by Departmental Representative.

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- .2 Assume full responsibility for and execute complete layout of work to locations, lines and elevations indicated or as directed by Departmental Representative.
- .3 Provide devices needed to layout and construct work.
- .4 Supply such devices required to facilitate Departmental Representative's inspection of work.

1.9 COST BREAKDOWN

- .1 Before submitting first progress claim submit breakdown of Contract price in detail as directed by Departmental Representative and aggregating contract price.
- .2 Provide cost breakdown in same format as the numerical and subject title system used in this specification project manual and thereafter sub-divided into major work components as directed by Departmental Representative.
- .3 Upon approval by Departmental Representative, cost breakdown will be used as basis for progress payment.
- .4 This will be a lump sum project. Individual work items will not be measured separately for payment.

1.10 WORK SCHEDULE

- .1 Submit within 7 work days of notification of acceptance of bid, a construction schedule showing commencement and completion of all work within the time stated on the Bid and Acceptance Form and the date stated in the bid acceptance letter.
- .2 Provide sufficient details in schedule to clearly illustrate entire implementation plan, depicting efficient coordination of

tasks and resources, to achieve completion of work on time and permit effective monitoring of work progress in relation to established milestones.

- .3 As a minimum, work schedule to be prepared and submitted in the form of Bar (GANTT) Charts, indicating work activities, tasks and other project elements, their anticipated durations and planned dates for achieving key activities and major project milestones provided in sufficient details and supported by narratives to demonstrate a reasonable plan for completion of project within designated time. Generally Bar Charts derived from commercially available computerized project management system are preferred but not mandatory.
- .4 Submit schedule updates on a minimum bi-weekly basis and more often, when requested by Departmental Representative, due to frequent changing project conditions. Provide a narrative explanation of necessary changes and schedule revisions at each update.
- .5 The schedule, including all updates, shall be to Departmental Representative's approval. Take necessary measures to complete work within approved time. Do not change schedule without Departmental Representative's approval.
- .6 All work on the project will be completed within the time indicated on the Bid and Acceptance Form.

1.11 ABBREVIATIONS

- .1 Following abbreviations of standard specifications have been used in this specification and on the drawings:

CGSB - Canadian Government Specifications

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CSA - Canadian Standards Association

NLGA - National Lumber Grades Authority

ASTM - American Society for Testing and
Materials

- .2 Where these abbreviations and standards are used in this project, latest edition in effect on date of bid call will be considered applicable.

1.12 SITE
OPERATIONS

- .1 Arrange for sufficient space adjacent to project site for conduct of operations, storage of materials and so on. Exercise care so as not to obstruct or damage public or private property in area. All arrangements for space and access will be made by Contractor.

1.13 PROJECT
MEETINGS

- .1 Departmental Representative will arrange project meetings and assume responsibility for setting times and recording minutes.
- .2 Project meetings will take place on site of work unless so directed by the Departmental Representative.
- .3 Departmental Representative will assume responsibility for recording minutes of meetings and forwarding copies to all parties present at the meetings.
- .4 Have a responsible member of firm present at all project meetings.

1.14 PROTECTION

- .1 Store all materials and equipment to be incorporated into work to prevent damage by any means. Note that there will be no temporary storage space available in the existing building for the Contractor.
- .2 Repair or replace all materials damaged in transit or storage to the satisfaction of Departmental Representative and at no cost

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to Canada.

1.15 EXISTING
SERVICES

- .1 Where work involves breaking into or connecting to existing services, carry out work at times directed by governing authorities, with minimum of disturbance to site operations, and tenant operations.
- .2 Before commencing work, establish location and extent of service lines in area of work and notify Departmental Representative of findings.
- .3 Submit schedule to and obtain approval from Departmental Representative for any shut-down or closure of services. Provide temporary services when directed by Departmental Representative to maintain critical facility systems.

1.16 DOCUMENTS
REQUIRED

- .1 Maintain at job site, one copy each of the following:
 - .1 Contract Drawings
 - .2 Specifications
 - .3 Addenda
 - .4 Contract and any resulting amendments signed by contracting authority.
 - .5 Test Reports
 - .6 Copy of Approved Work Schedule
 - .7 Site specific Health and Safety Plan and other safety related documents.

1.17 PERMITS

- .1 Obtain and pay for all permits, certificates and licenses as required by Municipal, Provincial, Federal and other Authorities.
- .2 Provide appropriate notifications of project to municipal and provincial inspection authorities.
- .3 Obtain compliance certificates as prescribed by legislative and regulatory provisions of municipal, provincial and

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federal authorities as applicable to the performance of work.

- .4 Submit to Departmental Representative, copy of application submissions and approval documents received for above referenced authorities.
- .5 Comply with all requirements, recommendations and advice by all regulatory authorities unless otherwise agreed in writing by Departmental Representative. Make requests for such deviations to these requirements sufficiently in advance of related work.

1.18 CUTTING,
FITTING AND
PATCHING

- .1 Execute cutting, including excavation, fitting and patching required to make work fit properly.

1.19 ACCEPTANCE

- .1 Prior to the issuance of the Certificate of Substantial Performance, in company with Departmental Representative, make a check of all work. Correct all discrepancies before final inspection and acceptance.

1.20 WORKS
COORDINATION

- .1 Responsible for coordinating the work of the various trades, where the work of such trades interfaces with each other.
- .2 Convene meetings between trades whose work interfaces and ensure that they are fully aware of the areas and the extent of where interfacing is required. Provide each trade with the plans and specifications of the interfacing trade, as required, to assist them in planning and carrying out their respective work.
- .3 Canada will not be responsible for or held accountable for any extra costs incurred as a result of the failure to carry out

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coordination work. Disputes between the various trades as a result of their not being informed of the areas and extent of interface work shall be the sole responsibility of the General Contractor and shall be resolved at no extra cost to Canada.

1.21 CONTRACTOR'S
USE OF SITE

- .1 Responsible for arranging the storage of materials on or off site, and any materials stored at the site which interfere with any of the day to day activities at or near the site will be moved promptly at the Contractor's expense, upon request by Departmental Representative.
- .2 Exercise care so as not to obstruct or damage public or private property in the area.
- .3 At completion of work, restore area to its original condition. Damage to ground and property will be repaired by Contractor. Remove all construction materials, residue, excess, etc., and leave site in a condition acceptable to Departmental Representative.

1.22 WORK
COMMENCEMENT

- .1 Mobilization to project site is to commence immediately after acceptance of bid and submission of Site Specific Safety Plan and insurance and bonding documentation, unless otherwise agreed by Departmental Representative.
- .2 Project work on site is to commence as soon as possible, with a continuous reasonable work force, unless otherwise agreed by Departmental Representative.
- .3 Delivery challenges, coordination with site users, and the location of the work site may require the use of longer working

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days and additional work force to complete the project within the specified completion time.

- .4 Make every effort to ensure that sufficient material and equipment is delivered to site at the earliest possible date after acceptance of bid and replenished as required.

1.23 WORKS SERVICES
AND TRANSPORTATION
PERMIT

- .1 Given the close proximity of the work site to Route 230, a permit from the Department of Transportation and Works will be required prior to starting work. Abide by all terms and conditions of the permit. To obtain the permit, contact the Lethbridge Unit Office at (709)467-2288.