

Request for Proposals (RFP):

1. **Definition of requirement:** A review of the Canada Revenue Agency (CRA) Print to Mail (PTM) production has been completed and while the volumes of printed output are decreasing, there is a need to maintain the CRA's PTM production capability for several more years.

To ensure operational requirements are met, SSC needs to replace the current installed base of cut sheet printers located in the CRA PTM Production Sites in Summerside, Prince Edward Island and Winnipeg, Manitoba.

Current production at CRA is approximately 88 million mail pieces consisting of notices, statements and correspondence items. This represents approximately 380 million impressions on an annual basis.

This requirement is only for printers. CRA utilizes Canon OCE Prisma Production Servers to manage print jobs, which are current release and will not be replaced.

Only one Contract will be awarded pursuant to this Solicitation.

This bid solicitation is being issued by SSC. The resulting contract will be used by SSC to provide shared services to the Canada Revenue Agency (CRA). It is intended to result in the award of a contract for a period of four (4) years, plus three (3) one-year irrevocable options allowing Canada to extend the term of the contract. This bid solicitation does not preclude Canada from using another method of supply for entities of the Government of Canada with the same or similar needs.

There is a security requirement associated with this bid solicitation. For additional information, consult Part 6 – Security, and Insurance Requirements, and Part 7 - Resulting Contract Clauses. Bidders should consult: (<http://www.tpsgc-pwgsc.gc.ca/esc-src/index-eng.html>).

On May 28, 2012, the Government of Canada announced on the Government Electronic Tendering Service that it had invoked the National Security Exception under the trade agreements in respect of procurements related to email, networks and data centres for Shared Services Canada. As a result, this requirement is subject to the National Security Exception.

Bidders must provide a list of names, or other related information as needed, pursuant to section 01, Integrity Provisions - Bid of Standard Instructions 2003 - Goods or Services - Competitive Requirements.

There is a Federal Contractors Program (FCP) for employment equity requirement associated with this procurement: see Part 5 – Certifications, Part 7 – Resulting Contract Clauses and the annex named Federal Contractors Program for Employment Equity – Certification.”

There is a supply chain integrity requirement associated with this requirement, see Part 2, article 2.10 Part 3, article 3.5, Part 4, article 4.2, and Part 7, article 7.17 for additional information.

The RFP includes a provision for the Bidder to provide a trade-in price for Canada owned existing XEROX printers.

2. **Security requirement:** This solicitation contains a requirement for vendor and personnel security screening.
3. **Trade Agreements:** This requirement is subject to the following agreements:
Canada has invoked the National Security Exception in respect of this requirement and, as a result, none of the trade agreements apply to this requirement.

Comprehensive Land Claims Agreements (CLCAs) do not apply as all the goods and services shall be delivered in regions not covered by Land Claim Agreements.

4. **The closing date for a submission of Proposals:**

November 14, 2017 @ 2:00, PM Eastern Daylight Time (EDT)

5. Bidder Inquiries: Suppliers may inquire or submit emails to:

SSC Data Centre RFP
ssc.ssc-dc-rfp-spc-cd-dp.spc@canada.ca

Canada Post submissions:

Shared Services Canada

*For Canada Post deliveries only include PO Box 9808, Station T CSC, K1G 4A8