



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions
- TPSGC**

11 Laurier St./11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Communication Procurement Directorate/Direction de
l'approvisionnement en communication
360 Albert St./ 360, rue Albert
12th Floor / 12ième étage
Ottawa
Ontario
K1A 0S5

Title - Sujet G7 Summit Host Broadcaster	
Solicitation No. - N° de l'invitation 08A33-170162/B	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client 08A33-17-0162	Date 2017-10-26
GETS Reference No. - N° de référence de SEAG PW-\$\$CW-020-73603	
File No. - N° de dossier cw020.08A33-170162	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-12-06	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes	
Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Werk(cw), Janet	Buyer Id - Id de l'acheteur cw020
Telephone No. - N° de téléphone (613) 998-3968 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: see herein/ voir inclus	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

**Host Broadcaster G7 Summit 2018
Amendment 001
THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT**

This amendment is to:

- A) Change the closing date for the RFP from Dec 7, 2017 to Dec 6, 2017;
- B) answer bidder's questions, and
- C) Correct some error in the English and French RFP.

Changes are in red.

A) Change to the RFP closing date:

The RFP closing date is modified

from Dec 7, 2017

to **Dec 6, 2017**

B) Questions:

Question 1: with regard to part 6 Security; please confirm if you only would like the Bidder to collect full names and dates of birth for our crew at the RFP stage or if there is more information we are to provide.

Answer 1: as per Part 6:

- * Before Contract award, the four (4) key personnel (Project Manager, Executive Producer, Technical Director and Chief Engineer) will be verified for secret status. At a minimum the individual's full name and date of birth is required for this verification.

Verification and Accreditation will be performed by the Summit Management Office (SMO).

Therefore at the RFP stage we only require full names and dates of birth for the Key personnel (Project Manager, Executive Producer, Technical Director and Chief Engineer). If more information is required during the evaluation period we will contact the bidder requesting more information.

If any of your key personnel have clearance with PWGSC-CIISD please include their PWGSC number with the above information.

C) RFP changes

Delete clause 2.6 and 2.7 and replace with the following:

2.6 Bidders' Conference

A bidders' telephone conference will be held on November 1st 2017, at 11:00 am. The scope of the requirement outlined in the bid solicitation will be reviewed during the conference and questions will be answered. It is recommended that bidders who intend to submit a bid attend or send a representative.

Bidders are requested to communicate with the Contracting Authority before the conference to confirm attendance. Bidders should provide, in writing, to the Contracting Authority, the name(s) of the person(s) who will be participating and a list of issues they wish to table no later than October 30, 2017.

Any questions or clarifications or changes to the bid solicitation resulting from the bidders' conference will not be included as an amendment to the bid solicitation. Bidders who do not attend will not be precluded from submitting a bid.

2.6.1 Bidders must sign and provide the signed Annex "G" Confidentiality agreement as well as the names of the individuals who will be participating in the telephone conference by no later than Oct 30, 2017. Bidders participating in the Bidder's conference must email the completed form and participant information to janet.werk@pwgsc-tpsgc.gc.ca and TPSGC.padgamiace-appbmpace.PWGSC@tpsgc-pwgsc.gc, with attention to Janet Werk.

2.6.2 A representative from each Bidders' company who participates in the telephone conference will receive an audio transcript in the language or languages that were used for each individual discussion/topic during the telephone conference.

2.7 Mandatory Site Visit

It is mandatory that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for the site visit to be held in Charlevoix on **Nov. 14, 15, & 16th**. The site visit will begin at Le Manoir Richelieu at 1:30pm. More detail information will be given during the conference call. The Summit Management Office will provide documents/drawings during the Bidders' site visit.

Bidders must communicate with the Contracting Authority no later than October 30, 2017 to confirm attendance and provide the name(s) of the person(s) who will attend.

Bidders will be required to sign an attendance sheet. Bidders should confirm in their bid that they have attended the site visit. Bidders who do not attend the mandatory site visit or do not send a representative will not be given an alternative appointment and their bid will be declared non-responsive. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

2.7.1 Confidentiality Agreement

Bidders must sign the Confidentiality Agreement form included in Annex "G" before being given access to the mandatory site visit. The duly executed confidentiality agreement must be emailed to the contracting authority (janet.werk@pwgsc-tpsgc.gc.ca and TPSGC.padgamiace-appbmpace.PWGSC@tpsgc-pwgsc.gc), with attention to Janet Werk prior to the site visit. Ideally at the same time as the Bidder confirms attendance.

2.7.2 Travel to site visit

The Bidder must arrange its own travel and accommodation for the purposes of attending the mandatory site visit; this includes all the Summit site locations. All costs related to travel and accommodation is the sole responsibility of the Bidder.

Details related to the mandatory site visit locations are provided after the Bidder has confirmed their participation during the Bidder's telephone conference and that the Bidder has provided the signed Confidentiality Agreement.

In the English RFP At Part 4 4.1.2.2 Point Rated Technical Criteria 2nd sentence

Delete:

The Phased Bid Compliance Process will apply only to point rated technical criteria identified by the superscript (^{PB}). Mandatory technical criteria not identified by the superscript (^{PB}) will not be subject to the Phased Bid Compliance Process.

And replace with:

The Phased Bid Compliance Process will apply only to point rated technical criteria identified by the superscript (^{PB}). **Point rated** technical criteria not identified by the superscript (^{PB}) will not be subject to the Phased Bid Compliance Process.

In the Annex "A" Statement of Work at A.7 a) general bullet point 3 delete 23:00 and replace with 23:59.

A.7 International Broadcast Centre

a) General

- The International Broadcast Centre is part of the International Media Centre.
- The Host Broadcaster, in consultation with the Summit Management Office, must design, construct, install, and operate the International Broadcast Centre.
- The International Broadcast Centre must be operational from 09:00 June 6th, until **23:59 June 9th, 2018**. The operations may be required on a 24-hour basis from the 6th to the 9th of June 2018. Final schedule to be confirmed.
- The installation of facilities and equipment may start May 28th at 06:00, with tear-down to be completed by June 11th at 23:59. Deliveries of equipment, pre-cabing, control room construction and other features may be started on earlier dates to be advised by the Summit Management Office, final schedule to be confirmed.
- The mains power is 120v 60Hz single phase, with 120/208v 3 phase available as an option.
- Video standards conversion equipment must be available to ensure compatibility with HD 1080i (NTSC and PAL) and other common formats.
- Distribution must be offered in HD-SDI (NTSC and PAL) with embedded audio.
- Broadcasters must arrange their transmission paths through the Host Broadcaster's booking office. The costs of these transmissions are user pay (rate card item).
- Playout machines must be available for the common professional formats.
- Transmission of the live coverage must be provided for monitoring and recording at the Summit location, and must be provided for monitoring, recording, and transmitting at the International Broadcast Centre.
- Audio/Video distribution boxes inside the International Media Centre will be provided by Summit Management Office Audio/Video Contractor.

All other terms and conditions of the RFP remain unchanged