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Public Works and Government Services / Travaux  
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Kingston Procurement  
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86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3  
Bid Fax: (613) 545-8067

**Revision to a Request for a Standing Offer**

**Révision à une demande d'offre à commandes**

Regional Individual Standing Offer (RISO)  
Offre à commandes individuelle régionale (OCIR)

The referenced document is hereby revised; unless  
otherwise indicated, all other terms and conditions of  
the Offer remain the same.

Ce document est par la présente révisé; sauf  
indication contraire, les modalités de l'offre demeurent  
les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

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Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3

<b>Title - Sujet</b> Cleaning Supplies	
<b>Solicitation No. - N° de l'invitation</b> W0114-185505/A	<b>Date</b> 2017-11-03
<b>Client Reference No. - N° de référence du client</b> W0114-18-5505	<b>Amendment No. - N° modif.</b> 003
<b>File No. - N° de dossier</b> KIN-7-48036 (935)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$KIN-935-7301	
<b>Date of Original Request for Standing Offer</b> Date de la demande de l'offre à commandes originale	
2017-10-12	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2017-11-22</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Barnett, Eliane	<b>Buyer Id - Id de l'acheteur</b> kin935
<b>Telephone No. - N° de téléphone</b> (613) 536-4626 ( )	<b>FAX No. - N° de FAX</b> (613) 545-8067
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

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**AMENDMENT 003 Cleaning Supplies, is being raised for the following reason:**

**1. Provide a response back from Public Works and Government Services Canada to questions received from bidders.**

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**Q1.** In reference to Appendix 1 – Pricing Basis A, if we are unable to quote on an item, does this eliminate our submission?

**R1.** As per section 4.1.1.1 – Mandatory Financial Criteria, “Pricing must be provided for all items as listed in Pricing Basis A (Appendix 1) and a percentage (%) discount amount for Pricing Basis B.” Also, as per section 4.2 – Basis of Selection, “An offer must comply with the requirements of the Request for Standing Offers to be declared responsive.” Therefore, an offer that does not comply with all the requirements, including all the mandatory financial criteria, would be declared non-responsive.

**Q2.** In reference to Item 21 for example – requirement that the foam soap must fit the Stoko Dispenser. We do not distribute this dispenser, thus we do not have the exact soap. Will this eliminate us from the selection process? We can certainly offer an alternative, but my reading of the document is that when you indicate “Must Fit”, there are no alternatives accepted.

**R2.** Many of the buildings in use by DND have been identified as containing Asbestos. To switch out the currently installed dispenser systems so that alternate dispensers/products could be offered would be a timely and costly adventure as work order requests and special technicians must be requested for each install to ensure that no work place contamination occurs. The current dispensers installed and in use are Stoko Skincare dispensers. An offeror can submit an offer that provides a universal product that fits and works with the currently installed dispensers. If a universal product is offered the offeror should submit documentation that demonstrates that it is compatible for use.

**Q3.** In reference to Appendix 1 - columns I & J entitled "Bidders changes only", could you please clarify what that column is for?

**R3.** As per Part 4 of the RFSO, offerors may propose alternates to the requested packaging. Where the Offeror proposes an alternate to the requested packaging, the Offeror must enter their packaging under Offered Size (columns I & J). Please refer to Part 4 for further details on offered sizes and the evaluation process.

**ALL OTHER TERMS AND CONDITIONS OF THIS SOLICITATION REMAIN UNCHANGED.**

**If your tender has already been forwarded and you wish to revise same, this revision should be sent and reach the bid receiving area before the closing date. The tender number and the closing date are to be shown on the first page of your bid.**