



**INVITATION TO TENDER NOTICE**

**Solicitation #:** F5211-170548  
**Tender Closing Date:** Thursday, November 23, 2017  
**Tender Closing Time:** 02:00 PM, Ottawa, Eastern Standard Time (EST)  
**Title:** Remote Solar Installations at Hay Point & Stribling Point  
**Work site location:** St. Joseph Island, Ontario

**THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:**

1. Invitation to Tender Notice
2. Construction Tender Form **(Mandatory - to be completed by Bidder)**
3. Specification (Description of the required work), including Plans/Drawings, Photos and other related documents.

**CLOSING LOCATION(S):**

**Location #1:** For electronic submissions **ONLY**, please send all electronic proposals to:  
[Michel.R.Lariviere@dfo-mpo.gc.ca](mailto:Michel.R.Lariviere@dfo-mpo.gc.ca)

The maximum size per email (including attachments) is **limited to 10MB**. If the limit is exceeded, your email might not be received by DFO. It is suggested that you compress the email size or send multiple emails to ensure delivery. Bidders are responsible to send their proposal and to allow enough time for DFO to receive the proposal by the closing period indicated in the RFP.

**DFO will not be responsible for any failure or delays attributable to the transmission or receipt of the email tender.** For all submissions received by the tender closing date and time, DFO will send an email confirming receipt of the tender to the bidder.

**Location #2:** For printed submissions and Bid Bonds **ONLY** (via Canada Post or by Courier), please send to:

**Fisheries and Oceans Canada,  
Attention: Michel Larivière  
F5211-170548  
Procurement Hub – Ottawa Office,  
Station 9W079, 9th Floor,  
200 Kent Street, Ottawa, Ontario K1A 0E6**

**The onus is on the bidder to ensure that the tender is delivered on time to the location designated.**



**LATE TENDER:**

Any tender received after the tender closing date, time and location as indicated above will be considered late and be declared non-valid. Tenders may be revised by email, provided the tender and revision(s) are both received prior to tender closing date, time and location as indicated above.

**BID SECURITY:**

For bids **greater than 100K**, the Bidder shall submit bid security with the tender in the form of a bid bond or a security deposit, with original signature(s). **Fax or photocopies are NOT acceptable.** The Bid Security shall be submitted in accordance with section G109 – Bid Security Requirements of DFO Instructions to Bidders ([DFO Instructions to Bidders](#))

**Notes:**

- (a) *The Bid Security is to be submitted in hard copy with original signature(s) and by the bid closing date, time and mailing address as indicated above.*
- (b) *The Bid Security will be returned except that of the successful Bidder, which will be retained until the successful Contractor has completed the said contract.*

**SCOPE OF WORK / DELIVERABLES:**

The work covered by this mandate includes, but is not limited to, the provision of all labour, materials, and equipment required to:

- Supply all core equipment components (panels, charge controllers, and batteries) complete with all conductors and related fittings necessary;
- Design, fabricate and/or supply all equipment enclosures;
- Design, fabricate and/or supply ground mount structural support assembly for PV array and battery storage facilities;
- Mobilization to each of the project sites;
- Installation of each structural support assembly; and,
- Installation and commissioning of each PV system.

**LOCATION OF WORK, WORK SITE AND DELIVERY POINT:**

The location of the sites is as followed:

Site	Name	Latitude	Longitude
1059.6	Hay Point Front Range	46°07'36.69"N	83°59'58.76"W
1064	Stribling Point Upbound Front Range	46°18'47.06"N	84°06'55.44"W

**SITE VISIT:**

No site visit will be organized by the department.



**PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE:**

The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders must be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award.

**ENQUIRIES**

DFO will accept Enquiries from Bidders until **2:00 PM Eastern Standard Time (EST) on Thursday, November 16<sup>th</sup>, 2017**. Bidders should note the following:

a) **For Administrative Enquiries:**

Bidders can either phone the Contracting Authority, Michel Larivière, at 613-990-1404 or or send their administrative enquiries by email to [michel.r.lariviere@dfo-mpo.gc.ca](mailto:michel.r.lariviere@dfo-mpo.gc.ca).

b) **For Technical Enquiries:**

Bidders **must send** their technical enquiries by **email only** to [michel.r.lariviere@dfo-mpo.gc.ca](mailto:michel.r.lariviere@dfo-mpo.gc.ca).

**EXPECTED START AND COMPLETION DATES:**

<b>Start Date:</b>	Contract Award
<b>Completion Date:</b>	Saturday, March 31, 2018

**SECURITY REQUIREMENTS:**

No security requirements.

**ACCEPTANCE OF TENDERS:**

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Regards,

**Michel Larivière**

Procurement and Contracting Consultant

Procurement Hub, Materiel and Procurement Services, 9W079

Fisheries and Oceans Canada

200, Kent Street, Ottawa, ON, K1A 0E6, CANADA

Telephone: 613-990-1404

Fax: 613-991-4545

Email: [Michel.R.Lariviere@dfo-mpo.gc.ca](mailto:Michel.R.Lariviere@dfo-mpo.gc.ca)