



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS A :**

RCMP-GRC  
Bid Receiving/Réception des soumissions  
Attention: Carmelia DaSilva  
Mail Stop/Arrêt postal 15  
73 chemin Leikin drive  
Ottawa ON K1A 0R2

All persons delivering mail, parcels and bids to the Mail Parcel and Screening Facility will be asked to provide government photo identification and a contact number as part of an enhanced security protocol.

**REQUEST FOR  
PROPOSAL**

**DEMANDE DE  
PROPOSITION**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

|   |   |   |
|---|---|---|
| <b>Title – Sujet</b><br>Aerial Ladder Van   |   | <b>Date</b><br>November 7, 2017                             |
| <b>Solicitation No. – N° de l'invitation</b><br>201803241   |   |   |
| <b>Client Reference No. - No. De Référence du Client</b>  |   |   |
| <b>Solicitation Closes – L'invitation prend fin</b>   |   |   |
| <b>At /à :</b>  | 2 :00 pm  | EDT (Eastern Daylight Time)<br>HAE (heure avancée de l'Est) |
| <b>On / le :</b>  | December 18, 2017                                       |   |
| <b>Delivery - Livraison</b><br>See herein — Voir aux présentes  | <b>Taxes - Taxes</b><br>See herein — Voir aux présentes | <b>Duty – Droits</b><br>See herein — Voir aux présentes     |
| <b>Destination of Goods and Services – Destinations des biens et services</b><br>See herein — Voir aux présentes  |   |   |
| <b>Instructions</b><br>See herein — Voir aux présentes  |   |   |
| <b>Address Inquiries to –<br/>Addresser toute demande de renseignements à</b><br>Carmelia Da Silva  |   |   |
| <b>Telephone No. – No. de téléphone</b><br>613-843-3896   | <b>Facsimile No. – No. de télécopieur</b>               |   |
| <b>Delivery Required –<br/>Livraison exigée</b><br>See herein — Voir aux présentes  | <b>Delivery Offered –<br/>Livraison proposée</b>        |   |
| <b>Vendor/Firm Name, Address and Representative – Raison sociale,<br/>adresse et représentant du fournisseur/de l'entrepreneur:</b>   |   |   |
| <b>Telephone No. – No. de téléphone</b>   | <b>Facsimile No. – No. de télécopieur</b>               |   |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm<br/>(type or print) – Nom et titre de la personne autorisée à signer au nom<br/>du fournisseur/de l'entrepreneur (taper ou écrire en caractères<br/>d'imprimerie)</b> |   |   |
| <b>Signature</b>  | <b>Date</b>   |   |



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## PART 1 - GENERAL INFORMATION

### 1.1 Security Requirements

There is no security requirement associated with the requirement.

### 1.2 Requirement

The requirement is detailed in Annex "A", Statement of Requirement.

### 1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### 1.4 Procurement Ombudsman

The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an independent avenue for suppliers to raise complaints regarding the award of contracts under \$25,000 for goods and under \$100,000 for services. You have the option of raising issues or concerns regarding the solicitation, or the award resulting from it, with the OPO by contacting them by telephone at 1-866-734-5169 or by e-mail at [boa-opo@boa-opo.gc.ca](mailto:boa-opo@boa-opo.gc.ca). You can also obtain more information on the OPO services available to you at their website at [www.opo-boa.gc.ca](http://www.opo-boa.gc.ca).

### 1.5 Trade Agreements

"The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Canadian Free Trade Agreement (CFTA)."

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.



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Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 90 days

## **2.2 Submission of Bids**

Bids must be submitted only to RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile or email to RCMP will not be accepted.

## **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

## **2.4 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

## **2.5 Promotion of Direct Deposit Initiative**

The following information is not related to the solicitation process:

An initiative within the Government of Canada called the Cheque Standardization Project has been established whereby eventually for all payments, cheque stubs will no longer be printed and, with few exceptions, will be processed via direct deposit. This option is only available when payment is made in Canadian dollars for deposit into a Canadian bank account. In an attempt to be proactive, RCMP Corporate Accounting is promoting the registration of RCMP suppliers for the upcoming change in the payment process.

If you are the successful bidder on this or any other RCMP requirement, you are encouraged to register with the RCMP for direct deposit. Please contact RCMP Corporate Accounting by email to receive a form entitled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.



Should you have any questions regarding the Cheque Standardization Project or if you want to register, please contact the following email: [corporate\\_accounting@rcmp-grc.gc.ca](mailto:corporate_accounting@rcmp-grc.gc.ca)

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (3 hard copies)
- Section II: Financial Bid (1 hard copy)
- Section III: Certifications (3 hard copies)
- Section IV: Additional Information (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

The technical bid consists of the following:

- 1) Completed and signed page 1 of the RFP;
- 2) Completed and signed page 1 of each RFP amendment, including questions and answers;
- 3) Supporting documentation (Specifications, drawings and/or photos) to demonstrate compliance with the Mandatory Technical Criteria;
- 4) Completed Annex D, Mandatory Technical Criteria.



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## **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

### **3.1.1 Exchange Rate Fluctuation**

C3011T (2013-11-06), Exchange Rate Fluctuation

### **3.1.2 SACC Manual Clauses**

## **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## **Section IV: Additional Information**

Canada requests that bidders submit the following information:

### **3.1.3 Delivery**

While delivery of the vehicle is requested by March 15, 2018 the best delivery that can be offered is as follows:

One Ton Aerial Van will be delivered within \_\_\_\_\_ calendar days from the award of contract date.

### **3.1.4 Manufacturer's Standard Warranty Period**

The Bidder must provide a minimum of 5 year/100 000km manufacturer warranty period for the base vehicle.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.



#### 4.1.1 Technical Evaluation

##### 4.1.1.1 Mandatory Technical Criteria

A bid must comply with all the mandatory technical criteria in accordance to Form B, Technical Compliance Form to be declared responsive. Bids that do not comply with each and every mandatory requirement will be declared non-responsive and be disqualified.

##### 4.1.2 Financial Evaluation

*SACC Manual* Clause A0222T (2014-06-26), Evaluation of Price

#### 4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

### PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

#### 5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

##### 5.1.1 Integrity Provisions

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process:

- Declaration of Convicted Offences (as applicable)



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- Required Documentation

### 5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed) website ([http://www.esdc.gc.ca/en/jobs/workplace/human\\_rights/employment\\_equity/federal\\_contractor\\_program.page?&\\_ga=1.229006812.1158694905.1413548969#afed](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed)).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

### 6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.





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### 6.3.1 General Conditions

2010A (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

Section 09 of general conditions 2010A is amended by replacing the period of the 12 months by 60 months and by adding the following;

100 000km manufacturer warranty period for the base vehicle.  
60 months structural and corrosion warranty for Aerial Ladder System  
12 months parts and labour warranty for Aerial Ladder System

All other provisions of the warranty section remain in effect.

### 6.4 Term of Contract

#### 6.4.1 Delivery Date

All the deliverables must be received on or before March 15, 2018 or will be delivered within \_\_\_\_\_ calendar days from the award of contract date.

### 6.5 Authorities

#### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Carmelia Da Silva  
Title: Procurement Officer  
Royal Canadian Mounted Police  
Directorate: Procurement & Contracting  
Address: 73 Leikin Dr, Bldg M1  
Ottawa, ON K1A 0R2

Telephone: 613-843-3896  
E-mail address: [carmelia.dasilva@rcmp-grc.gc.ca](mailto:carmelia.dasilva@rcmp-grc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.



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### 6.5.2 Technical Authority

The Technical Authority for the Contract is:

TBD

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative

TBD

## 6.6 Payment

### 6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex "B" for a cost of \$ \_\_\_\_\_ (insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

### 6.6.2 Limitation of Price

*SACC Manual* clause C6000C (2017-08-17) Limitation of Price

### 6.6.3 Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;  
all such documents have been verified by Canada;  
the Work delivered has been accepted by Canada.

## 6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

1. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
2. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.



## **6.8 Certifications and Additional Information**

### **6.8.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## **6.9 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

## **6.10 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions, 2010A (2016-04-04), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment
- (d) the Contractor's bid dated \_\_\_\_\_

## **6.11. Procurement Ombudsman**

### **6.11.1 Dispute Resolution Services**

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will, on request, and consent of the parties, to participate in an alternative dispute resolution process to resolve any dispute between the parties respecting the interpretation or application of a term or condition of this contract and their consent to bear the cost of such process, provide to the parties a proposal for an alternative dispute resolution process to resolve their dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at [boa-opo@boa-opo.gc.ca](mailto:boa-opo@boa-opo.gc.ca).



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### 6.11.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by [*the supplier or the contractor or the name of the entity awarded this contract*] respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met, and the interpretation and application of the terms and conditions and the scope of the work of this contract are not in dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at [boa-opo@boa-opo.gc.ca](mailto:boa-opo@boa-opo.gc.ca).

### 6.12 SACC Manual Clauses

B7500C, (2006-06-16), Excess Goods  
B1501C, (2006-06-16), Electrical Equipment



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## ANNEX "A" REQUIREMENT

### 1. SCOPE

The Royal Canadian Mounted Police (RCMP) has a requirement for a one (1) Ton series Cargo Van with a 35 to 40 foot non-insulated aerial service ladder mounted and installed on the roof of the cargo area. Both base vehicle and service ladder must be the newest and/or current model year available at time of delivery.

The Contractor must deliver the base vehicle and service ladder system as one complete operational.

### 2. REQUIREMENT

#### 2.1 GENERAL REQUIREMENT

- 1) The completed vehicle must be Canadian Motor Vehicle Safety Standards (CMVSS) compliant and meet all Canadian certification and safety requirements for this class of vehicle.
- 2) The completed vehicle must be able to operate in all Canadian provinces and territories.
- 3) The completed vehicle must be able to be operated with a "G" class licence in the province of Ontario, and a class "5" licence in the province of Quebec.
- 4) Gross Vehicle Weight Rating (GVWR) must be a minimum of 4300 kg and maximum of 4600 kg when delivered and in operational configuration.
- 5) The contractor must demonstrate that they have experience in manufacturing this class of equipment and vehicle for the North American market for a minimum period of five (5) years at time of contract award.

#### 2.2 BASE VEHICLE

##### 2.2.1 CHASSIS

- 1) One Ton series Cargo Van
- 2) Wheelbase must be a minimum of 3200mm and maximum of 3900mm
- 3) Single rear axle
- 4) Low roof height must not exceed 97" or 2464mm
- 5) White in color



### **2.2.2 ENGINE**

- 1) Gas engine
- 2) 6 Cylinder minimum
- 3) Minimum horsepower 300hp
- 4) Engine block heater
- 5) Engine hour Meter

### **2.2.3 TRANSMISSION**

- 1) Automatic transmission

### **2.2.4 ELECTRICAL**

- 1) Minimum 130amp Alternator
- 2) Two (2) 12V power-points in front cab
- 3) One (1) (minimum) 110/120V outlet in front cab
- 4) Amber beacon lights on roof of base vehicle (front and rear)

### **2.2.5 GENERAL**

- 1) Minimum 75L Fuel tank capacity
- 2) Rear barn doors with window glass
- 3) Curbside (right) sliding door with window glass
- 4) Tilt steering
- 5) Power side view mirrors (heated & adjustable)
- 6) Backup alarm (beeper)
- 7) Backup rear sensors (proximity sensors)
- 8) Factory installed backup camera and monitor
- 9) Tire Pressure monitor
- 10) Cruise Control
- 11) Keyless/remote lock/unlock
- 12) Air Conditioning
- 13) Electric windows
- 14) Electric Locks
- 15) AM/FM Stereo
- 16) Blue tooth



## **2.3 BASE LADDER MAST**

### **2.3.1 LADDER MAST**

- 1) No out-riggers required for vehicle stabilisation during operation
- 2) 35 to 45 foot non-insulated aerial service ladder mounted and installed on the roof of base vehicle.
- 3) Electric and/or Hydraulic ladder mast system

### **2.3.2 MOUNTING**

- 1) Mounting of the ladder mast system must be done in such a way as to maximize the interior cargo space and accessibility to the cargo area of the base vehicle. A large center post in the cargo area is not acceptable.

### **2.3.3 FUNCTION/OPERATION**

- 1) 2 speed Mast system (in every direction)
- 2) 360 degree rotation (non-continuous is permissible)
- 3) Vertical rotation: -5 degrees minimum to 70 degrees maximum
- 4) Ladder Mast must be a 3 tier collapsible system for compact storage when in rest position
- 5) Articulated ladder Mast type is not acceptable

### **2.3.4 BASKET**

- 1) Basket capacity must be a minimum of 300lbs to maximum 400lbs
- 2) Basket working height must be a minimum 35' (foot) to maximum 45' (foot)
- 3) Basket horizontal/side reach must be a minimum 25' (foot) to maximum 30' (foot)
- 4) Basket must be in front of vehicle in rest position
- 5) Safety line installed along mast for safety harness system
- 6) Safety "Kill" Switch on mast controller (ladder master disable)
- 7) Roof access ladder mounted on driver's side rear door (aluminium or steel with protective coating)
- 8) Safety handles (left and right) on ladder for accessing mast from the rear truck mounted ladder
- 9) Must have folding walkway, to allow user to walk comfortably and/or safely to and from basket. Must fold away to expose ladder system for egress
- 10) Safety attachment ring and safety harness, must meet or exceed all Fall Arrest safety regulations.
- 11) Basket cover (ridged or pliable is acceptable)
- 12) Basket tool box
- 13) Basket heater for worker (750 watts minimum)
- 14) Vinyl or rubber anti-fatigue matt
- 15) Water drain hole in basket



### **2.3.5 ELECTRICAL/CONTROLS**

- 1) Electric Hydraulic ladder mast system must be able to operate independently from the base vehicle engine
- 2) Electric Hydraulic ladder mast system must be powered primarily via battery set installed inside cargo area of vehicle
- 3) Battery set must be secured in a protected encasement (spill-proof sealed batteries)
- 4) In case of reduction or loss of ladder mast battery power, the base vehicle must automatically start and provide sufficient power to recharge the battery set, as well as safely operate Ladder Mast system
- 5) Battery set must be charged automatically by using the base vehicle charging system
- 6) Shore power plug charging system must be provided in order to maintain battery set charge level while vehicle is not in use
- 7) Dual controls to operate system (one (1) in truck, one (1) in basket) (wireless control is acceptable)
- 8) Vehicle inclinometer (located in vehicle within driver's view)
- 9) Two (2) weatherproof LED adjustable working lights mounted on roof of vehicle used to illuminate the working area of the basket at its maximum reach
- 10) All electrical components and wiring must be appropriately fused in one central fuse and control panel located in the cargo area of vehicle
- 11) All electrical components and wiring must be appropriately loomed and protected from electrical shorts and chafing

### **2.3.6 CONSTRUCTION/INSTALLATION**

- 1) In areas where dissimilar metals may contact, galvanic protection must be used in order to prevent galvanic corrosion and deterioration of the structure and components

## **2.4 WARRANTY**

### **2.4.1 BASE VEHICLE WARRANTY**

- 1) An authorised service center must be within 50km of 1426 St-Joseph Blvd, Ottawa, Ontario during and after warranty period.
- 2) Base vehicle warranty must be minimum 5 year/100 000km





#### **2.4.2 AERIAL LADDER WARRANTY**

- 1) There must be an authorised service and warranty facility located within 300 km of Ottawa Canada
- 2) Aerial ladder system must come with a minimum five (5) year structural and corrosion warranty
- 3) Aerial ladder system must come with a minimum one (1) year parts and labour warranty

#### **2.4.3 MANUALS AND WARRANTY INFORMATION**

- 1) All warranty documentation must be provided at or prior to delivery
- 2) All operating manuals must be provided at or prior to delivery
- 3) All servicing, maintenance manuals, including wiring and hydraulic diagrams must be provided at or prior to delivery

#### **3. TRAINING**

A one (1) day instruction course must be provided on RCMP non-secure visitors parking at the delivery location. The course is to be provided to RCMP operators within ten (10) business days of delivery. To be arranged with the Technical Authority.

#### **4. DELIVERY**

The completed vehicle must be delivered fully operational and ready for service to 1426 St-Joseph Boulevard, Ottawa Ontario.



**ANNEX "B"**  
**BASIS OF PAYMENT**

The Bidder must provide a firm price in Canadian Dollars, the Goods and Services Tax or Harmonized Sales Tax excluded, FOB Destination, transportation included, Canadian Customs duties and excise Tax included.

Delivery is Delivery Duty Paid (DDP) Incoterms 2000. The contractor is responsible for all delivery charges, administration costs and risks of transport and customs clearance, including the payment of customs duties and taxes to the destination.

A bid must comply with the requirement of the bid solicitation and meet all mandatory criteria listed in Form B to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for an award of contract.

| Item#           | Description   | Qty | Unit Price | Firm Price |
|-----------------|---|-----|------------|------------|
| 1               | One Ton Aerial Van :<br>Make/Model _____<br>Year: _____ | 1   |            |            |
| 2               | Training:<br>Proposed Date _____                        | 1   |            |            |
| <b>Subtotal</b> |   |     |            |            |



**FORM A: INTEGRITY PROVISIONS**

In accordance with the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder/Offeror/Supplier must provide the required documentation, as applicable, to be given further consideration in the procurement process:

- Declaration of Convicted Offences (as applicable<sup>1</sup>)  Applicable  Not Applicable  
If applicable, please complete and submit the Integrity Declaration Form (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>).
- Documentation Required (see below)

By submitting a bid/offer/proposal, the Bidder/Offeror/Supplier certifies that:

- It has read and understands the Ineligibility and Suspension Policy;
- It understands that certain domestic and foreign criminal charges and convictions, and other circumstances, as described in the Policy, will or may result in a determination of ineligibility or suspension under the Policy;
- It is aware that Canada may request additional information, certifications, and validations from the supplier or a third party for purposes of making a determination of ineligibility or suspension;
- It has provided with its bid/offer/proposal a complete list of all foreign criminal charges and convictions pertaining to itself, its affiliates and its proposed first-tier subcontractors that, to the best of its knowledge and belief, may be similar to one of the listed offences in the Policy;
- None of the domestic criminal offences, and other circumstances, described in the Policy that will or may result in a determination of ineligibility or suspension, apply to it, its affiliates and its proposed first-tier subcontractors; and
- It is not aware of a determination of ineligibility or suspension issued by Public Services and Procurement Canada (PSPC) that applies to it.

**Documentation Required:**

1. **Legal Name:** \_\_\_\_\_

2. **Business Entity:**  
(select one)

|   |  |
|---|--|
| Individual (person)   |  |
| Corporate (company ie. incorporated, limited, etc.)         |  |
| Joint Venture (2 or more parties in a business arrangement) |  |
| Other (ie. society, commission or partnership)              |  |

3. **List of Names** (members of the board of directors, private owners, or sole proprietors, as outlined in section 17 of the Ineligibility and Suspension Policy: <http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html#no17>):  
Please insert names below (add/remove lines as required).

- a)
- b)
- c)
- d)
- e)
- f)

**The Bidder certifies that the information submitted in response to the above requirement is accurate and complete.**

|                       |                  |             |
|-----------------------|------------------|-------------|
|                       |                  |             |
| <b>Name and Title</b> | <b>Signature</b> | <b>Date</b> |

<sup>1</sup> An Integrity Declaration Form must be submitted **only** when:

- A. the supplier, one of its affiliates or a proposed first-tier subcontractor has been charged with or convicted of a criminal offence in a country other than Canada that, to the best of the supplier's knowledge and belief, may be similar to one of the listed offences in the Ineligibility and Suspension Policy (the "Policy"); and/or
- B. the supplier is unable to provide any of the certifications required by the Integrity Clauses.



**FORM B: TECHNICAL COMPLIANCE FORM**

**A: GENERAL INSTRUCTION TO COMPLETING THE FORM B.**

**1) Bidders must complete the following Compliance Form:**

- a) Indicate under **Comply** whether or not the proposed product meets/does not meet the **Mandatory Specification** by checking off the appropriate box.

**Example:**

| Item#                           | Form B: Substantiation of Technical Compliance   | Compliant |    | Supporting Documentation or Statement of Compliance (please indicate the reference page number of your Technical Bid where the information can be found.) |
|---------------------------------|--|-----------|----|---|
|                                 |  | Yes       | No |   |
| <b>MANDATORY SPECIFICATIONS</b> |  |           |    |   |
| <b>2.1</b>                      | <b>GENERAL REQUIREMENT</b>   |           |    |   |
| 1                               | The completed vehicle must be Canadian Motor Vehicle Safety Standards (CMVSS) compliant and meet all Canadian certification and safety requirements for this class of vehicle. | X         |    |   |



b) In the right hand column under **Supporting Documentation or Statement of Compliance**, provide ALL the specific information, (ex weight, height etc.) and/or reference page number in the Technical bid the information can be found. Highlight Technical Information that supports your compliance with the **Mandatory Specifications**.

**Example:**

| Item#                           | Form B: Substantiation of Technical Compliance  | Compliant |    | Supporting Documentation or Statement of Compliance (please indicate the reference page number of your Technical Bid where the information can be found.) |
|---------------------------------|---|-----------|----|---|
|                                 |   | Yes       | No |   |
| <b>MANDATORY SPECIFICATIONS</b> |   |           |    |   |
| <b>2.1</b>                      | <b>GENERAL REQUIREMENT</b>  |           |    |   |
| 4                               | Gross Vehicle Weight Rating (GVWR) must be a minimum of 4300 kg and maximum of 4600 kg when delivered and in operational configuration. | X         |    | See page 25, proposed weight 4500 kg  |

2) The Crown is under NO obligation to seek clarification of the bid(s) or the supporting technical documentation provided. Bidders should note failure to demonstrate they meet the Mandatory Specification will result in their proposal being considered non-responsive. Any deviation is to be clearly identified and supported with full details.



**B: SUBSTANTIATION OF TECHNICAL COMPLIANCE FORM**

| Item#                           | Substantiation of Technical Compliance   | Compliant |    | Supporting Documentation or Statement of Compliance (please indicate the reference page number of your Technical Bid where the information can be found.) |
|---------------------------------|--|-----------|----|---|
|                                 |  | Yes       | No |   |
| <b>MANDATORY SPECIFICATIONS</b> |  |           |    |   |
| <b>2.1</b>                      | <b>GENERAL REQUIREMENT</b>   |           |    |   |
| 1                               | The completed vehicle must be Canadian Motor Vehicle Safety Standards (CMVSS) compliant and meet all Canadian certification and safety requirements for this class of vehicle.                                 |           |    |   |
| 2                               | The completed vehicle must be able to operate in all Canadian provinces and territories.   |           |    |   |
| 3                               | The completed vehicle must be able to be operated with a "G" class licence in the province of Ontario, and a class "5" licence in the province of Quebec.  |           |    |   |
| 4                               | Gross Vehicle Weight Rating (GVWR) must be a minimum of 4300 kg and maximum of 4600 kg when delivered and in operational configuration.  |           |    |   |
| 5                               | The contractor must demonstrate that they have experience in manufacturing this class of equipment and vehicle for the North American market for a minimum period of five (5) years at time of contract award. |           |    |   |



| <b>2.2</b>                |  | <b>BASE VEHICLE</b> |  |  |
|---------------------------|--|---------------------|--|--|
| <b>2.2.1 CHASSIS</b>      |  |                     |  |  |
| 1                         | One Ton series Cargo Van                                     |                     |  |  |
| 2                         | Wheelbase must be a minimum of 3200mm and maximum of 3900mm  |                     |  |  |
| 3                         | Single rear axle   |                     |  |  |
| 4                         | Low roof height must not exceed 97" or 2464mm                |                     |  |  |
| 5                         | White in color   |                     |  |  |
| <b>2.2.2 ENGINE</b>       |  |                     |  |  |
| 1                         | Gas engine   |                     |  |  |
| 2                         | 6 Cylinder minimum   |                     |  |  |
| 3                         | Minimum horsepower 300hp                                     |                     |  |  |
| 4                         | Engine block heater  |                     |  |  |
| 5                         | Engine hour Meter  |                     |  |  |
| <b>2.2.3 TRANSMISSION</b> |  |                     |  |  |
| 1                         | Automatic transmission                                       |                     |  |  |
| <b>2.2.4 ELECTRICAL</b>   |  |                     |  |  |
|                           | Minimum 130amp Alternator                                    |                     |  |  |
|                           | Two (2) 12V power-points in front cab                        |                     |  |  |
|                           | One (1) (minimum) 110/120V outlet in front cab               |                     |  |  |
|                           | Amber beacon lights on roof of base vehicle (front and rear) |                     |  |  |
| <b>2.2.5 GENERAL</b>      |  |                     |  |  |
| 1                         | Minimum 75L Fuel tank capacity                               |                     |  |  |
| 2                         | Rear barn doors with window glass                            |                     |  |  |
| 3                         | Curbside (right) sliding door with window glass              |                     |  |  |
| 4                         | Tilt steering  |                     |  |  |
| 5                         | Power side view mirrors (heated & adjustable)                |                     |  |  |
| 6                         | Backup alarm (beeper)  |                     |  |  |
| 7                         | Backup rear sensors (proximity sensors)                      |                     |  |  |



| Item#        | Form B: Substantiation of Technical Compliance  | Compliant |    | Supporting Documentation or Statement of Compliance (please indicate the reference page number of your Technical Bid where the information can be found.) |
|--------------|---|-----------|----|---|
|              |   | Yes       | No |   |
| 8            | Factory installed backup camera and monitor   |           |    |   |
| 9            | Tire Pressure monitor   |           |    |   |
| 10           | Cruise Control  |           |    |   |
| 11           | Keyless/remote lock/unlock  |           |    |   |
| 12           | Air Conditioning  |           |    |   |
| 13           | Electric windows  |           |    |   |
| 14           | Electric Locks  |           |    |   |
| 15           | AM/FM Stereo  |           |    |   |
| 16           | Blue tooth  |           |    |   |
| <b>2.3</b>   | <b>BASE LADDER/MAST</b>   |           |    |   |
| <b>2.3.1</b> | <b>LADDER/MAST</b>  |           |    |   |
| 1            | No out-riggers required for vehicle stabilisation during operation  |           |    |   |
| 2            | 35 to 40 foot non-insulated aerial service ladder mounted and installed on the roof of base vehicle.  |           |    |   |
| 3            | Electric/Hydraulic ladder/mast system   |           |    |   |
| <b>2.3.2</b> | <b>MOUNTING</b>   |           |    |   |
| 1            | Mounting of the ladder mast system must be done in such a way as to maximize the interior cargo space and accessibility to the cargo area of the base vehicle. A large center post in the cargo area is not acceptable. |           |    |   |
| <b>2.3.3</b> | <b>FUNCTION/OPERATION</b>   |           |    |   |
| 1            | 2 speed mast system (in every direction)  |           |    |   |
| 2            | 360 degree rotation (non-continuous is permissible)   |           |    |   |
| 3            | Vertical rotation: -5 degrees minimum to 70 degrees maximum   |           |    |   |
| 4            | Ladder/Mast must be a 3 tier collapsible system for compact storage when in rest position   |           |    |   |





| Item#        | Form B: Substantiation of Technical Compliance  | Compliant |    | Supporting Documentation or Statement of Compliance (please indicate the reference page number of your Technical Bid where the information can be found.) |
|--------------|---|-----------|----|---|
|              |   | Yes       | No |   |
| 5            | Articulated ladder/mast type is not acceptable  |           |    |   |
| <b>2.3.4</b> | <b>BASKET</b>   |           |    |   |
| 1            | Basket capacity must be a minimum of 300lbs to maximum 400lbs   |           |    |   |
| 2            | Basket working height must be a minimum 35' (foot) to maximum 45' (foot)  |           |    |   |
| 3            | Basket horizontal/side reach must be a minimum 25' (foot) to maximum 30' (foot)   |           |    |   |
| 4            | Basket must be in front of vehicle in rest position   |           |    |   |
| 5            | Safety line installed along mast for safety harness system  |           |    |   |
| 6            | Safety "Kill" Switch on mast controller (mast/ladder master disable)  |           |    |   |
| 7            | Roof access ladder mounted on driver's side rear door (aluminium or steel with protective coating)  |           |    |   |
| 8            | Safety handles (left and right) on mast/ladder for accessing mast from the rear truck mounted ladder                                      |           |    |   |
| 9            | Must have folding walkway, to allow user to walk comfortably/safely to and from basket. Must fold away to expose ladder system for egress |           |    |   |
| 10           | Safety attachment ring and safety harness, must meet or exceed all Fall Arrest safety regulations.  |           |    |   |
| 11           | Basket cover (ridged or pliable is acceptable)  |           |    |   |
| 12           | Basket tool box   |           |    |   |
| 13           | Basket heater for worker (750 watts minimum)  |           |    |   |
| 14           | Vinyl or rubber anti-fatigue matt   |           |    |   |
| 15           | Water drain hole in basket  |           |    |   |



| Item#        | Form B: Substantiation of Technical Compliance  | Compliant |    | Supporting Documentation or Statement of Compliance (please indicate the reference page number of your Technical Bid where the information can be found.) |
|--------------|---|-----------|----|---|
|              |   | Yes       | No |   |
| <b>2.3.5</b> | <b>ELECTRICAL/CONTROLS</b>  |           |    |   |
| 1            | Electric/Hydraulic ladder/mast system must be able to operate independently from the base vehicle engine  |           |    |   |
| 2            | Electric/Hydraulic ladder/mast system must be powered primarily via battery set installed inside cargo area of vehicle  |           |    |   |
| 3            | Battery set must be secured in a protected/encasement (Spill-proof sealed battery)  |           |    |   |
| 4            | In case of reduction or loss of ladder/mast battery power, the base vehicle must automatically start and provide sufficient power to recharge the battery set, as well as safely operate ladder/mast system |           |    |   |
| 5            | Battery set must be charged automatically by using the base vehicle charging system   |           |    |   |
| 6            | Shore power plug/charging system must be provided in order to maintain battery set charge level while vehicle is not in use   |           |    |   |
| 7            | Dual controls to operate system (one (1) in truck, one (1) in basket) (wireless control is acceptable)  |           |    |   |
| 8            | Vehicle inclinometer (located in vehicle within driver's view)  |           |    |   |
| 9            | Two (2) weatherproof LED adjustable working lights mounted on roof of vehicle used to illuminate the working area of the basket at its maximum reach  |           |    |   |



| Item#        | Form B: Substantiation of Technical Compliance  | Compliant |    | Supporting Documentation or Statement of Compliance (please indicate the reference page number of your Technical Bid where the information can be found.) |
|--------------|---|-----------|----|---|
|              |   | Yes       | No |   |
| 10           | All electrical components and wiring must be appropriately fused in one central fuse/control panel located in the cargo area of vehicle                                 |           |    |   |
| 11           | All electrical components and wiring must be appropriately loomed and protected from electrical shorts and chafing  |           |    |   |
| <b>2.3.6</b> | <b>CONSTRUCTION/INSTALLATION</b>  |           |    |   |
| 1            | In areas where dissimilar metals may contact, galvanic protection must be used in order to prevent galvanic corrosion and deterioration of the structure and components |           |    |   |
| <b>2.4</b>   | <b>WARRANTY</b>   |           |    |   |
| <b>2.4.1</b> | <b>BASE VEHICLE WARRANTY</b>  |           |    |   |
| 1            | An authorised service center must be within 50km of 1426 St-Joseph Blvd, Ottawa, Ontario during and after warranty period.  |           |    |   |
| 2            | Base vehicle warranty must be minimum 5 year/100 000km  |           |    |   |
| <b>2.4.2</b> | <b>AERIAL LADDER WARRANTY</b>   |           |    |   |
| 1            | There must be an authorised service and warranty facility located within 300 km of Ottawa Canada  |           |    |   |
| 2            | Aerial ladder system must come with a minimum five (5) year structural and corrosion warranty   |           |    |   |



| Item#        | Form B: Substantiation of Technical Compliance   | Compliant |    | Supporting Documentation or Statement of Compliance (please indicate the reference page number of your Technical Bid where the information can be found.) |
|--------------|--|-----------|----|---|
|              |  | Yes       | No |   |
| 3            | Aerial ladder system must come with a minimum one (1) year parts and labour warranty   |           |    |   |
| <b>2.4.3</b> | <b>MANUALS AND WARRANTY INFORMATION</b>  |           |    |   |
| 1            | All warranty documentation must be provided at or prior to delivery  |           |    |   |
| 2            | All operating manuals must be provided at or prior to delivery   |           |    |   |
| 3            | All servicing, maintenance manuals, including wiring and hydraulic diagrams must be provided at or prior to delivery   |           |    |   |
| <b>3</b>     | <b>TRAINING</b>  |           |    |   |
| 1            | A one (1) day instruction course must be provided on RCMP non-secure visitors parking at the delivery location. The course is to be provided to RCMP operators within ten (10) business days of delivery. To be arranged with the Technical Authority. |           |    |   |
| <b>4</b>     | <b>DELIVERY</b>  |           |    |   |
| 1            | The completed vehicle must be delivered fully operational and ready for service to 1426 St-Joseph Boulevard, Ottawa Ontario.   |           |    |   |