



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada
Room 100,
167 Lombard Ave.
Winnipeg
Manitoba
R3B 0T6
Bid Fax: (204) 983-0338

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Western
Region
Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3B 0T6

Title - Sujet Furniture - pursuant to SA # E60PQ-	
Solicitation No. - N° de l'invitation EP922-181112/B	Date 2017-11-09
Client Reference No. - N° de référence du client TC-EP922-181112	
GETS Reference No. - N° de référence de SEAG PW-\$WPG-005-10358	
File No. - N° de dossier WPG-7-40094 (005)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-11-20	Time Zone Fuseau horaire Central Standard Time CST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Guilford, Alison	Buyer Id - Id de l'acheteur wpg005
Telephone No. - N° de téléphone (204) 228-7215 ()	FAX No. - N° de FAX (204) 983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA HARRY HAYS BUILDING 759- 220 4 AVE SE CALGARY Alberta T2G4X3 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

STANDARD REQUEST FOR BID

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/.../PQ.

Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)

Is this a Manufacturer Product Specific Procurement? If yes, the IU must complete and submit the Manufacturer Product Specific form to AB. If form approved, keep copy on file and proceed with the step 2.

Step 2. ☒ Competitive or ☐ Non-Competitive

For Competitive Requirements:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

Step 3. ☒ General or ☐ PSAB

Terms of the RFB:

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/.../PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The Bidder must provide the following information **WITH** the bid:

- The information requested by Canada in Annex A herein.

Bid Evaluation

This article is completed if non-Government of Canada personnel will evaluate bids.

An evaluation team composed of representatives of Canada and **Walker Lawson Interior Design Inc.** will evaluate the bids.

RFB Issued by:	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
RFB Closing - Submit Bid: Bids must be submitted to the Contracting Authority on the date and at the time indicated below.	
- By no later than date and time:	See page 1 of solicitation.
- To physical location (if applicable)	See page 1 of solicitation.
RFB Enquiries	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	3 business days

SECTION 2 - RESULTING CONTRACT CLAUSES

1.	Terms and Conditions of the Contract	
	The terms and conditions of Parts 6A and 6C of the Supplier's SA within the series E60PQ-140003/.../PQ apply to and form part of this Contract.	
2.	Security Requirement (Applies if article a. or b. is checked)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below (the checked article applies).	
	a.	Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
	b.	Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein.
	c.	<input checked="" type="checkbox"/> There is no security requirement associated with this contract.
3.	Requirement	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	Authorities	
4.1	Contracting Authority	
	Name:	Alison Guilford
	Title:	A/ Procurement Specialist
	Department/Agency/Crown Corporation:	Public Works and Government Services Canada
	Address:	100-167 Lombard Ave
	Telephone No.:	204-228-7215
	Facsimile No.:	204-983-7796
	E-mail address:	alison.guilford@pwgsc-tpsgc.gc.ca

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4.2	Project Authority [completed at contract award]	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	Facsimile No.:	
	E-mail address:	
4.3	Contractor's Representative	
	As set out in Annex A, Table 10 below.	
5.	Payment	
	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input type="checkbox"/>	Single Payment
	<input checked="" type="checkbox"/>	Multiple Payment
6.	Invoicing	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	Name of the organization and contact: Public Works and Government Services Canada	
	Address: [completed at contract award]	
7.	Defence Contract. This clause applies if the box below is checked.	
	<input type="checkbox"/>	The Contract is a defence contract within the meaning of the Defence Production Act , R.S.C. 1985, c. D-1.

The bidder may contact the Contracting Authority by email (see 4.1 above) for an editable version of this document.

ANNEX A
REQUIREMENT and BASIS OF PAYMENT

1. Category Selection

The requirement includes the following category (ies) of work:

- a. ☒ Category 1 – Interconnecting Panels and Freestanding Systems

RULE: Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when combined with interconnecting panels and/or freestanding systems and if the total sum of metal storage products represent less than 20% of the requirement. If this rule does not apply to the requirement, Category 3 must be used for the metal storage products forming part of this category.

- ☐ Category 1 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

2. GoCUID identification and/or floor plan(s)

2.1 For Product Related Services requirements

2.2 For Categories 1-6:

Scenario a. ☐ Does not include a floor plan – Category(ies) _____

Scenario b. ☒ Includes floor plan(s) WITH identification of product information in Annex C of this RFB. Category(ies) 1B, 3, 5, 6A and 6B.

Floor plan(s) are used for information purposes.

Refer to Annex A article 4 of the SA for Site inspection and Documentation instructions after contract award.

Site Inspection Date: _____ (TBD at contract award)

3. Product and Pricing Tables

Bidder to complete: Sections B of the tables identified by the IU in article 3 of this Annex as well as Tables 6 and 7. In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

Product Category: 1B

Table 1 – Product (Only applicable for Scenario A procurements)

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Phase 1 Qty	Phase 2 Qty	Phase 3 Qty	Total Qty
1.	MTxxSCLxDxxxxxxxx36xx	<ul style="list-style-type: none">• Meeting Tables / Table à réunion• Star -Cross Base / Piètement en forme d'étoile• Laminated / Stratifié• Round / Ronde• Width / Largeur : 36	-	1	-	= 1
2.	MTxxSCLxDxxxxxxxx42xx	<ul style="list-style-type: none">• Meeting Tables / Table à réunion• Star -Cross Base / Piètement en forme d'étoile• Laminated / Stratifié• Round / Ronde• Width / Largeur : 42	1	-	-	= 1
3.	SPPDWLLxxxxBFCSxxxx22	<ul style="list-style-type: none">• Storage Products / Produits de rangement• Pedestals / Caissons• Locking Casters / Roulettes blocables• Laminated / Stratifié• Box, File / Un tiroir ordinaire et un tiroir classeur• Cushion Seat / Coussin d'assise• Depth / Profondeur : 22	30	21	29	= 80

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4.	SPPTFSLxLWFFCD662424	<ul style="list-style-type: none">• Storage Products / Produits de rangement• Personal Storage Tower / Armoire de rangement personnel• Freestanding / Autostables• Laminate / Stratifié• Wardrobe Left / Penderie gauche• File , File / Deux tiroirs classeur• Closed -Drawer / Fermé - tiroir• Height / Hauteur : 66• Width / Largeur : 24• Depth / Profondeur : 24	16	10	14	= 40			
5.	SPPTFSLxRWFFCD662424	<ul style="list-style-type: none">• Storage Products / Produits de rangement• Personal Storage Tower / Armoire de rangement personnel• Freestanding / Autostables• Laminate / Stratifié• Wardrobe Right / Penderie droiteFile , File / Deux tiroirs classeur• Closed -Drawer / Fermé - tiroir• Height / Hauteur : 66• Width / Largeur : 24• Depth / Profondeur : 24	14	11	15	= 40			
***Must not exceed ceiling unit price in SA. Add more rows if necessary.							Product Total \$		

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Table 2 - Delivery

Section A - IU REQUIREMENT			Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Extended Total (Qty x Firm Unit Price) \$
Phase 1	See Annex A, Phase 1, Category 1B for details. Airport Corporate Centre 800-1601 Airport Road NE Calgary, AB T2E 4Y9	2017-12-06	Outside Normal	(Y) (M) (D)	
Phase 2	See Annex A, Phase 2, Category 1B for details. Airport Corporate Centre 800-1601 Airport Road NE Calgary, AB T2E 4Y9	2018-01-09	Outside Normal	(Y) (M) (D)	
Phase 3	See Annex A, Phase 3, Category 1B for details. Airport Corporate Centre 800-1601 Airport Road NE Calgary, AB T2E 4Y9	2018-02-06	Outside Normal	(Y) (M) (D)	
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary.			Delivery Total: \$		

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Table 3 – Installation

Section A - IU REQUIREMENT			Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Extended Total (Qty x Firm Unit Price) \$
Phase 1	See Annex A, Phase 1, Category 1B for details. Airport Corporate Centre 800-1601 Airport Road NE Calgary, AB T2E 4Y9	2017-12-06	Normal	(Y) (M) (D)	
Phase 2	See Annex A, Phase 2, Category 1B for details. Airport Corporate Centre 800-1601 Airport Road NE Calgary, AB T2E 4Y9	2018-01-09	Normal	(Y) (M) (D)	
Phase 3	See Annex A, Phase 3, Category 1B for details. Airport Corporate Centre 800-1601 Airport Road NE Calgary, AB T2E 4Y9	2018-02-06	Normal	(Y) (M) (D)	
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5] Add more rows if necessary.			Installation Total: \$		

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Table 4 – Optional Storage

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described below of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The **option may only be exercised by the Contracting Authority** and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option at any time before the expiry of the Contract by sending a written notice to the Contractor.

Section A - IU REQUIREMENT			Section B – SUPPLIER'S BID	
Phases	Optional Storage	Estimated duration	Firm unit Price / 1 day \$	Extended Total (Est. duration x Firm unit Price) \$
Phase 1	See Annex A, Phase 1, Category 1B for details.	7 calendar days		
Phase 2	See Annex A, Phase 2, Category 1B for details.	7 calendar days		
Phase 3	See Annex A, Phase 3, Category 1B for details.	7 calendar days		
			Optional Storage Total: \$	

Table 5 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications [completed at contract award]

1.	Standard Finishes
1.1	IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes. Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A. The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.
2.	Canada's Facilities to Accommodate the Delivery
2.1	Loading Dock/Location

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A	Location	[address]
B	Dock	[For non-standard size, if applicable]
C	Lift	[Exists or does not exist] [weight capacity, e.g. ½ ton maximum] [Size – W x D]
D	Door	[Size - H x W]
2.2	Freight Elevator	[Location]
2.3	Other (specify, if any)	
Continuance of Certifications		
The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:		
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 6 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Product Total (Table 1) or Annex C Total	\$
2	Optional Storage Total (Table 4)	\$
3	Delivery Total (Table 2)	\$
4	Installation Total (Table 3)	\$
5	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
6	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4 + 5):	\$
7	Applicable Tax(es):	\$
8	Total Estimated Cost (6 + 7):	\$

Table 7 – Bidder's Authorized Representative

1.	Bidder's Authorized Representative for the Bid and the Contract	Telephone:
	Name:	E-Mail:
		Other:

*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

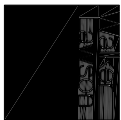
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ANNEX B
FLOOR PLAN(s)

Floor plan(s) are used for information purposes only.



WadeLewson
Interior Design Inc.
203, 735 - 12 Ave SW
Calgary, AB T2N 1G7
Ph: (403) 232-8022
Fax: (403) 232-8044

North



- This is a copyright drawing and design and shall not be reproduced, copied, or used without written permission from the design firm.
The contractor shall obtain and verify all dimensions and materials before commencing the work.
These drawings are not to be scaled.

No.	Amendment/Notes	Date
1	FOR REVIEW - COORDINATION	2017/03/08

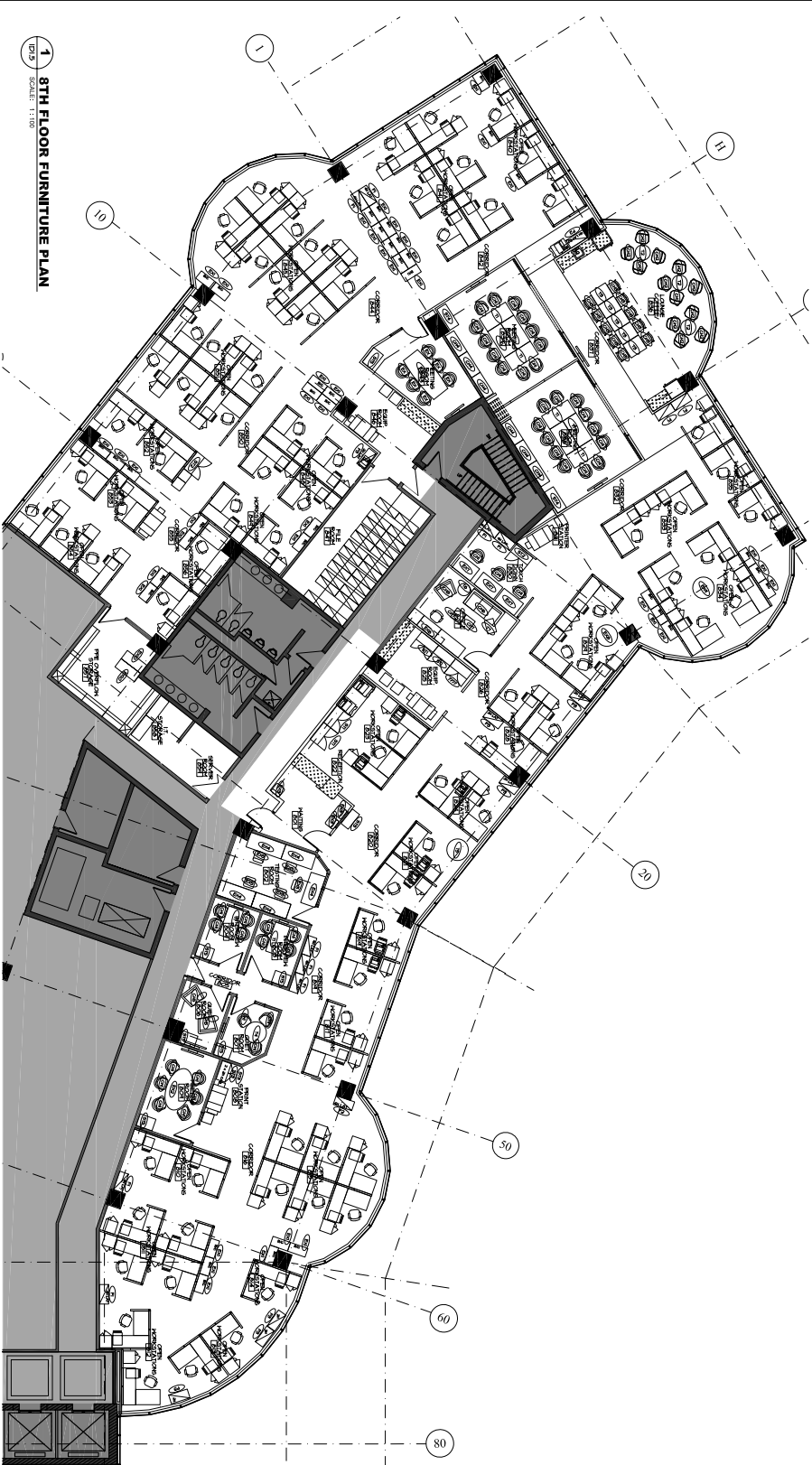
Project Title:

TRANSPORT CANADA TI
AIRPORT CORPORATE CENTRE
800 - 1601 AIRPORT RD NE
CALGARY, ALBERTA

Sheet Title:
8TH FLOOR
FURNITURE PLAN WITH TAGS

Drawn By:	Checked By:	Sheet No.:
KSEH	JL	
Scale:	AS NOTED	
Date:	MARCH 06, 2017	
Project #:	216065	

ID1.5



1 8TH FLOOR FURNITURE PLAN
ID1.5
SCALE: 1:100

Furniture Plan Legend

- EXISTING BASE BUILDING AREA (NO.)
- AREA NOT INCLUDED IN CONTRACT (NO.)
- EXISTING PARTITION
- NEW PARTITION
- EQUIPMENT LISTED - REFERS TO EQUIPMENT LIST
- KEYNOTE - REFERS TO KEYNOTE LISTED
- ROOM NAME AND NUMBER
- TRAVEL DISTANCE (ROOM ONLY)
- ROOM NUMBER LOCATION REFERS TO ELECTRICAL SHOWN FOR LOCATION ONLY

Furniture Plan Equipment List

General Furniture Notes

- A. REFERS TO GENERAL NOTES TO BE READ IN CONNECTION WITH OTHER DRAWING
- B. FURNITURE SHOWN FOR COORDINATION PURPOSES ONLY. FURNITURE NOT A PART OF CONTRACT DOCUMENTS
- C. ALL ELECTRICAL REQUIREMENTS
- D. COORDINATING REQUIREMENTS FOR ELECTRICAL TO BE APPROVED ON SITE BY CONSULTANT
- E. FURNITURE SHOWN TO SHOW GENERAL PROVISIONS FOR PLACING

Furniture Plan Notes & Keynotes

- A. KEYNOTE
- KEYNOTE C1