



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Regional Manager/Real Property
Contracting/PWGSC
Ontario Region, Tendering Office
12th Floor, 4900 Yonge Street
Toronto, Ontario
M2N 6A6
Ontario

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Departmental Individual Standing Offer (DISO)
Offre à commandes individuelle du département(OCID)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Address all enquiries to the Standing Offer Authority at cindy.marshall@pwgsc.gc.ca

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Regional Manager/Real Property
Contracting/PWGSC
Ontario Region, Tendering Office
12th Floor, 4900 Yonge Street
Toronto, Ontario
M2N 6A6
Ontario

Title - Sujet RFSO Remediation Services, Ontario	
Solicitation No. - N° de l'invitation EQ447-172637/A	Date 2017-11-09
Client Reference No. - N° de référence du client EQ447-172637	Amendment No. - N° modif. 003
File No. - N° de dossier PWL-7-40081 (048)	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$PWL-048-2329	
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale	
2017-10-16	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-12-05	
Time Zone Fuseau horaire Eastern Standard Time EST	
Address Enquiries to: - Adresser toutes questions à: Marshall, Cindy	Buyer Id - Id de l'acheteur pwl048
Telephone No. - N° de téléphone (416) 512-5867 ()	FAX No. - N° de FAX (416) 512-5862
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PWGSC/TPSGC Joseph Shepard Building 32 4900 Yonge Street Toronto, ON M2N 6A6 Canada	
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

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Solicitation Amendment 003 is raised to provide an extension to the bid closing date, answer potential bidder's questions, and make revisions.

Extension of Time

Notice is hereby given that the closing date for the reception of tenders previously due on 28 November 2017 is extended to 05 December 2017 at 14:00 hours.

At 1.1.1.1.2 Technical Offer –Submission Instruction

Delete: **In its entirety**

Insert:

1.1.1.1.2 Technical Offer –Submission Instruction

The maximum number of pages (including text and graphics) to be submitted for the Technical Requirements criteria 35 pages.

Consequence of non-compliance: any pages which extend beyond the above page limitation and any other attachments will be extracted from the proposal and will not be forwarded to the PWGSC Evaluation Board members for evaluation.

The following are **not** part of the page limitation noted above;

- Covering letter
- Licensing Information
- Code of Conduct Certifications
- Security Requirement Information
- Offeror's Organization Chart
- Declaration/Certifications Information
- Front page of the RFP
- Front page of revision(s) to the RFP
- Resumes of Key Personnel
- Resumés of Key Personnel are not included in the maximum number of pages; however, the resumé submissions should not exceed two (2) pages per individual. Resumés should be clearly identified as resumés or curriculum vitae (CV); otherwise they may be added as part of the page count.
- The submitted technical offer must contain all of the information requested in this document without any superfluous or irrelevant

At R3 - Professional Expertise and Experience (40 points in accordance with the Evaluation Rating Table A; mandatory pass mark: 24/40 points.)

Delete: **In its entirety**

Insert:

R3 - Professional Expertise and Experience (40 points in accordance with the Evaluation Rating Table A; mandatory pass mark: 24/40 points.)

What we are looking for:

Offerors should demonstrate that they have resources/personnel available for use within the Standing Offer project team with academic, professional training, and work experience relevant to the required services, as described in Annex A. It should be demonstrated, in particular, that these employees have expertise in fields of remediation involving the use of in situ or ex situ treatment methods,

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green or sustainable remediation and remediation using an excavation, pumping and disposal method.

Should be submitted by the Offeror:

Resumés of three (3) dedicated resources/personnel proposed for this requirement and responsible for providing the services for the period of the Standing Offer, for each of the following positions:

- One (1) Dedicated Senior Project Manager (minimum 10 years' experience);
- One (1) Dedicated Project Manager or Intermediate Project Personnel (minimum 5 years' experience);
- One (1) Dedicated Senior Technician (minimum 8 years' experience).

The Expert Resource identified under the Mandatory Criteria M5 and must be one of the above mentioned resource/personnel, in order to receive points.

The resumés should contain the following information :

- Academic and professional training;
- Number of years of experience related to the Required services in accordance with Annex A;
- Main duties for the offeror;
- Main duties related to the required services in accordance with Annex A;
- Experience on similar projects (including role, project responsibilities, project name, dollar value, scope, completion dates, etc.).

The three proposed dedicated resources/personnel must be employees of the Offeror and must be identified in the Offeror's organization chart submitted for M1, in order to be awarded points.

At Annex B - BASIS OF PAYMENT

Delete: **In its entirety**

Insert:

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Annex B – BASIS OF PAYMENT (REVISION 1)

General Instructions for Annex B Basis of Payment and Financial Offer:

1. *Offerors must complete Annex B Basis of Payment, Financial Offer Table 1 and 2 and submit it under separate cover, indicating on the envelope the offeror's name, the project name, the PWGSC solicitation number and the notation "Financial Offer"*
2. *Financial Offers must not include GST/HST and will be evaluated in Canadian dollars.*
3. *Offerors must not modify the form or add any information that is not requested.*
4. *In the event of a mathematical error in transferring the totals, PWGSC will correct the totals to ensure equity among the financial offers*
5. *When requested by the Standing Offer Authority during the lifetime of the standing offer, the Offeror shall be required to calculate the various estimates for the project in accordance with Annex B Basis of Payment Table 1 and 2 fixed rates (before taxes) as per the instruction shown below.*

A. Table 1- Professional Services – Firm Hourly Rate Services

Labour will be charged at firm hourly rates, inclusive of overhead and profit, in accordance with the following:

The Offeror must provide an *hourly rate for each position listed*. The hourly rates offered will be used for the period in effect and cannot be changed at any time. The hourly rates proposed by the Offeror for a Category is a single charge out rate for individuals in the position. PWGSC reserves the right to determine the category (or categories) of the required personnel to execute the work for every call-up.

B. Table 2 - Material, Plant, Equipment, and Labour (Not included in Table 1- Professional Services)

Price Determination for Material, Plant, Equipment, and Labour (Not included in Table 1- Professional Services) will be fixed percentage for the duration of the Standing Offer and calculated as follows:

1. If a Lump Sum Arrangement applies to the Contract or a part thereof, the price shall be the aggregate estimated cost of Material, Plant, Equipment, and Labour (Not included in Table 1- Professional Services) that is required for the work as agreed upon in writing by the Contractor and Canada plus an allowance for supervision, co-ordination, administration, overhead, margin and the risk of undertaking the work within the stipulated amount, which allowance shall be equal to:
 - a. 20 percent of the aggregate costs referred to herein for Material, Plant, Equipment, and Labour (Not included in Table 1- Professional Services) that is done by the Contractor, if the aggregate cost of the Work does not exceed \$50,000;
 - b. 15 percent of the aggregate costs referred to herein for Material, Plant, Equipment, and Labour (Not included in Table 1- Professional Services) portion of the Work that is done by subcontract, if the aggregate cost of the Work does not exceed \$50,000; or
5. the percentage identified in Annex B Basis of Payment Table 2 - Material, Plant, Equipment, and Labour (Not included in Table 1- Professional Services) (not to exceed a. or b. above) of the aggregate costs referred to herein
 - i. if the aggregate cost of the Work exceeds \$50,000; or

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- ii. if the Contractor and Canada agree in writing.
2. If a Unit Price Arrangement applies to the Contract or a part thereof, the Contractor and Canada may, by agreement in writing, add items, units of measurement, estimated quantities and prices per unit to the Unit Price Table.
3. A price per unit referred to in paragraph 2) shall be determined on the basis of the aggregate estimated cost of Material, Plant, Equipment, and Labour (Not included in Table 1- Professional Services) that is required for the item as agreed upon by the Contractor and Canada, plus an allowance determined in accordance with paragraph 1).
4. To facilitate approval of the determination of price or the price per unit as applicable, the Contractor shall submit a cost estimate breakdown identifying, as a minimum, the estimated cost of Material, Plant, Equipment, and Labour (Not included in Table 1- Professional Services) each subcontract amount, and the amount of the allowance.

B.2 ALLOWANCES FOR PRICE DETERMINATION PRIOR TO WORK

The allowances determined for the Price Determination prior to Work shall be considered as full compensation for:

- a. supervision, co-ordination, administration, overhead, margin and the risk of undertaking the work within the stipulated amount; and
- b. miscellaneous additional costs related to:
 - i. the purchase or rental of material, plant and equipment;
 - ii. the purchase of small tools and supplies;
 - iii. safety and protection measures; and
 - iv. permits, bonds, insurance, engineering, as built drawings, commissioning and site office.

C. Table 3 – Evaluated Price Calculation

The Offeror must complete and submit firm rates with its offer for Annex "B" - Basis of Payment, Financial Offer Tables 1 and 2 for the Standing Offer Period, Option Year 1 and Option Year 2

For Table 1 (Professional Services – Firm Hourly Rate Service) the Offeror must provide firm hourly rates for all line items listed under the Standing Offer Period, Option Year 1 and Option Year 2; and for Table 2 (Material, Plant, Equipment, and Labour (Not included in Table 1- Professional Services) the Offeror must provide a firm cost percentage allowance offered as a percentage for the Standing Offer Period, Option Year 1 and Option Year 2.

Offers will be evaluated based on their prices offered in Annex "B" – Basis of Payment, Financial Offer Tables 1 and 2 for the Standing Offer Period, Option Year 1 and Option Year 2. The Evaluated Price will be the sum of the Extended Totals for Annex "B" Table 1 and Table 2 for the Standing Offer Period, Option Year 1 and Option Year 2 which is calculated as follows:

For Table 1 - The offeror's hourly rates will be multiplied by the estimated hours to calculate the extended price for each line item. The Evaluated price will be the aggregate of the Extended Totals for all line items for the Standing Offer Period, Option Year 1 and Option Year 2.

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For Table 2 – The offeror's fixed percentage allowance will be applied to the Estimated Price to calculate the Extended Price. The sum of all the Extended Prices for the Standing Offer Period, Option Year 1 and Option Year 2 will be used to calculate the Extended Total.

D. Table 4 - TRAVEL ALLOWANCES

Subject to any provisions specifically to the contrary in the Supplementary Conditions, the following disbursements reasonably incurred by the SOA Holder, that are related to the Work and approved by the Departmental Representative, shall be reimbursed to the SOA Holder at actual cost:

Travel and Living Expenses: SOA Holder's are advised that any travel-related expenses required to deliver the work within the delivery of the scope must be authorized by the Departmental Representative and will be calculated from the applicable government location (listed below) and/or from the SOA Holder's closest branch office to the project site, whichever is closer. Travel-related expenses will be paid at cost, without any allowance for profit and/or administrative overhead (with prior approval of the Departmental Representative) in accordance with current National Joint Council (NJC) Travel Directive <http://www.njc-cnm.gc.ca/directive/index.php?dlabel=travel-voyage&lang=eng&did=10&merge=2>; and the government locations that will be used to calculate disbursements related to travel and living expenses to the project site are listed below, geographic boundaries are define in Annex J attached herein.

Government Locations:

Central Ontario: 4900 Yonge Street, Toronto, Ontario

Eastern Ontario: 86 Clarence Street, Kingston, Ontario

South Western Ontario: 457 Richmond Street, London, Ontario

Northern Ontario: 19 Lisgar St., Sudbury for projects east of 86o longitude ie. Sault Ste Marie, Sudbury, North Bay, Timmins and Kirkland Lake; and
130 South Syndicate Ave., Thunder Bay for projects west of 86o longitude ie. Thunder Bay, Kenora, Fort Frances, Red Lake

***Note to Offerors:** The estimated usages provided are for the sole purpose of establishing an evaluation tool and are based only on best estimate and in no way reflect the actual usages expected or any commitment on the part of the Crown. The quantities as stated herein reflect the expected usage and are an estimate of the requirement made in good faith. The Standing Offer will be limited to the actual goods/services ordered.*

**All italics will be removed upon Issuance of the Standing Offer*

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Annex B BASIS OF PAYMENT, FINANCIAL OFFER

Table 1 – Professional Services - Firm Hourly Rate Service (See Statement of Work - B.3)								
Hourly rates apply to, but are not limited to: Appraisals, design, monitoring, inspection, performance of work, interpreting sample analyses, project management, drafting preliminary and final reports and printing and photocopying costs. Positions indicated below with an asterisk (*) must be an employee of the offeror.								
Item	Description of Position	A.1.1 Period of Standing Offer (April 1, 2018 – March 31, 2019)			A.1.2 Option Year 1 (April 1, 2019 – March 31, 2020)			
		(A) Firm Hourly Rate	(B) *Estimated hours (for Evaluation Purposes Only)	(C) *Extended Firm Price (Ax B = C)	(D) Firm Hourly Rate	(E) *Estimated hours (for Evaluation Purposes Only)	(F) *Extended Firm Price (DxE = F)	
1.	Senior project Manager* (Minimum 10 years of experience)	\$	40	\$	\$	40	\$	
2.	Project manager or intermediate project personnel* (Minimum 5 years of experience)	\$	100	\$	\$	100	\$	
3.	Junior project staff* (Minimum 1 year of experience)	\$	100	\$	\$	100	\$	
4.	Administrative staff or assistant*	\$	40	\$	\$	40	\$	
5.	Draftsperson*	\$	50	\$	\$	50	\$	
6.	Foreman	\$	80	\$	\$	80	\$	
7.	Senior technician* (Minimum 8 years of experience)	\$	80	\$	\$	80	\$	
8.	Intermediate technician* (Minimum 5 years of experience)	\$	150	\$	\$	150	\$	
9.	Junior technician* (Minimum 1 year of experience)	\$	150	\$	\$	150	\$	
10.	Day labourer	\$	150	\$	\$	150	\$	
A.1.1 Period of Standing Offer Extended Total				\$ _____	A.1.2 Option Year 1 Extended Total			\$ _____

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Table 1 Cont'd – Professional Services - Firm Hourly Rate for Services (See Statement of Work - B.3)					
Hourly rates apply to, but are not limited to: Appraisals, design, monitoring, inspection, performance of work, interpreting sample analyses, project management, drafting preliminary and final reports and printing and photocopying costs. Positions indicated below with an asterisk (*) must be an employee of the Offeror.					
		A.1.3 Option Year 2 (April 1, 2020 – March 31, 2021)			
Item	Description of Position	(G) Firm Hourly Rate	(H) *Estimat ed hours (for Evaluatio n Purposes Only)	(I) *Extended Firm Price (GxH = I)	
1.	Senior project manager* (Minimum 10 years of experience)	\$	40	\$	
2	Project manager or intermediate project personnel* (Minimum 5 years of experience)	\$	100	\$	
3.	Junior project staff* (Minimum 1 year of experience)	\$	100	\$	
4.	Administrative staff or Assistant*	\$	40	\$	
5.	Draftsperson*	\$	50	\$	
6.	Foreman	\$	80	\$	
7.	Senior Technician* (Minimum 8 years of experience)	\$	80	\$	
8.	Intermediate technician* (Minimum 5 years of experience)	\$	150	\$	
9.	Junior Technician* (Minimum 1 year of experience)	\$	150	\$	
10.	Day labourer	\$	150	\$	
A.1.3 Option Year 2 Extended Total				\$ _____	
Table 1 – A1.1 Period or Standing Offer Extended Total:					\$ _____ (A1.1)
Table 1 – A1.2 Option Period Year 1 Extended Total:					\$ _____ (A1.2)
Table 1 – A1.3 Option Period Year 2 Extended Total:					\$ _____ (A1.3)
Table 1 – Extended Totals = (Sum of Extended Totals A1.1 + A1.2 + A1.3)					\$ _____ (A1.1 + A1.2 + A1.3)

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Item #		Option Year 1 (April 1, 2019 – March 31, 2020)		
ALLOWANCE FOR WORK EXCEEDING \$50,000				
3.	A Fixed Percent Allowance for the Work Exceeding \$50,000.00 for Option Year 1	(A) *Estimated Price	(B) Fixed Percent Allowance for the duration of the Standing Offer	(A x B = C) *Extended Price
a.	CONTRACTOR'S OWN FORCES A fixed percent (not to exceed 1. a. & 1. b. above) of the aggregate costs referred to herein for that portion of the Work done by the Contractor outside the hourly rates identified in Table 1, if the aggregate cost of the Work exceeds \$50,000;	\$125,000.00	_____ %	\$
b.	SUBCONTRACTORS/SUPPLIERS A percent of the aggregate costs referred to herein for that portion of the Work that is done by subcontract, if the aggregate cost of the Work exceeds \$50,000; or	\$250,000.00	_____ %	\$
	3. Extended Price = Option Year 1 (Extend Price of 3. a. + b.) \$ _____ (3 a. + 3 b.)			

Item #		Option Year 2 (April 1, 2020 – March 31, 2021)		
ALLOWANCE FOR WORK EXCEEDING \$50,000				
4.	A Fixed Percent Allowance for the Work Exceeding \$50,000.00 for Option Year 2	(A) *Estimated Price	(B) Fixed Percent Allowance for the duration of the Standing Offer	(A x B = C) *Extended Price
a.	CONTRACTOR'S OWN FORCES A fixed percent (not to exceed 1. a. & 1. b. above) of the aggregate costs referred to herein for that portion of the Work done by the Contractor outside the hourly rates identified in Table 1, if the aggregate cost of the Work exceeds \$50,000;	\$125,000.00	_____ %	\$
b.	SUBCONTRACTORS/SUPPLIERS A percent of the aggregate costs referred to herein for that portion of the Work that is done by subcontract, if the aggregate cost of the Work exceeds \$50,000; or	\$250,000.00	_____ %	\$

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	<p>4. Extended Price= Option Year 2 (Extend Price of 4. a. + b.)</p>	<p>\$ _____ (4 a. + 4 b.)</p>
	<p>Table 2 – Extended Total = (Sum of Extended Prices of 2 + 3 + 4)</p>	<p>\$ _____ (Items 2 + 3 + 4)</p>
<p>Table 3 – Evaluated Price Calculation</p>		
<p>The offer's evaluated price will be calculated using the Extended Totals of Table 1 and Table 2, as follows:</p>		
	<p>Table 1 - Extended Total:</p>	<p>\$ _____</p>
	<p>Table 2 -Extended Total:</p>	<p>\$ _____</p>
	<p>Evaluated Price: (The Evaluated Price will be used to aid in the determination of the selection of the Standing Offer ranking).</p>	<p>\$ _____</p>

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Table 4 - Travel Allowance

(Note: travel and living expenses quoted by NJC include applicable taxes. Taxes must be removed from rates before submitting invoices to the Departmental Representative).

Subject to any provisions specifically to the contrary in the Supplementary Conditions, the following disbursements reasonably incurred by the SOA Holder, that are related to the Work and approved by the Departmental Representative, shall be reimbursed to the SOA Holder at actual cost:

Travel and Living Expenses: SOA Holder's are advised that any travel-related expenses required to deliver the work within the delivery of the scope must be authorized by the Departmental Representative and will be calculated from the applicable government location (listed below) and/or from the SOA Holder's closest branch office to the project site, whichever is closer. Travel-related expenses will be paid at cost, without any allowance for profit and/or administrative overhead (with prior approval of the Departmental Representative) in accordance with current National Joint Council (NJC) Travel Directive <http://www.njc-cnm.gc.ca/directive/index.php?dlabel=travel-voyage&lang=eng&did=10&merge=2>; and the government locations that will be used to calculate disbursements related to travel and living expenses to the project site are listed below, geographic boundaries are define in Annex J attached herein.

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NOTE: The Departmental Representative reserves the right to deduct payment from the invoice in lieu of deficiencies. Once deficiencies have been rectified, the Offeror must submit a new invoice for the amount that has been deducted.

Questions and Answers

Q8. In the event that a General Contractor would like to use the services of a Sub-Contractor as part of their bid submission, will these sub-contractors be permitted to be on multiple bids? Or will they need to pick just one partner and proceed with that one General Contractor. Obviously General Contractors will only be able to submit one bid, but I was not certain if there would be any restrictions on sub-contractors who are experts in their area of remediation and would like to support General Contractors. I am not referring to Joint Ventures / official partnerships, but rather subcontractors who are offering their services as a sub-contractor to a General Contractor.

R8. No. An Offeror cannot use the experience or projects of a subcontractor as part of the Mandatory Technical Criteria, key personnel or Point Rated Technical Criteria portions of their bid submission. *Annex I – Listing of Subcontractors* is not required as part of the bid submission for this RFSO. It is only required at the call-up stage of a Standing Offer.

Q9. As part of the REQUIRED SERVICES for the bid submission, there are the following requirements:

- Completion of supplemental environmental characterization studies when needed (pg 23)
- M5 - Offeror's Expert Resource: The offeror must propose at least one qualified professional registered on the list of experts of Qualified Person For Environmental Sites Assessment (QP ESA) as approved by the Ministry of Environmental and Climate change (MOECC), and provide his or her CV (pg44)

Seeing as this individual will be completing Site Characterizations and possibly Site Assessments, does this QP need to be a 3rd Party / Sub-Contractor to ensure that there is no Conflict of Interest on behalf of the contractor / consultant? Or can the QP be an employee of the contractor?

R9. The Expert Resource must be an employee of the offeror.

Q10. Is the "Construction Team Identification" at section 1.1.1.1.2 the same information requested under R3, and not be considered part of the 35 page limit?

R10. It is not part of the page limitation, see 1.1.1.1.2 Technical Offer –Submission Instruction

Q11. Would it be possible to have the deadline for submission extended?

R11. Yes, an extension will be granted.

Q12. In the event that a General Contractor would like to use a Remediation Technology provider as a Sub-Contractor, must this be in the form of a Joint Venture? Or can this submission remain as a General contractor and Subcontractor arrangement (Therefore, allowing a Remediation Technology provider to offer their services to multiple General Contractors for this tender)?

R12. As per the response to Question No. 8, an Offeror cannot use the experience or projects of a subcontractor as part of the Mandatory Technical Criteria, key personnel or Point Rated Technical Criteria portions of their bid submission. However, an Offeror that is a Joint Venture as defined SI13 may submit experience or projects from any member of the Joint Venture.

Offerors are not required to identify their sub-contractors at the time of RFSO closing, but will be required to do so prior to call-up issuance. Before issuing a call-up, if a sub-contractor is already engaged by another Offeror for another project, that sub-contractor may not be permitted to perform the work if it lacks the resources and capacity to do so.

Offerors should note that as set out in this Amendment, the positions indicated in Table 1 with an asterisk (*) must be an employee of the offeror.

Q13. RFSO sections 1.1.1.3 *Mandatory Technical Criteria* M2 and M3 (Offeror's Management Experience), and 1.1.1.5 *Point Rated Technical Criteria* R2 (Previous Projects) requests the same information within the maximum 35 pages allowed. Could you please confirm that the response to these requirements can be provided in one of the two sections to avoid duplication within the allowable 35 pages and allow other relevant information to be included in our response to the RFSO Requirements.

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R13. Yes this information only needs to be provided once. It should be provided in the Mandatory Technical Criteria M2 and M3, which can be referenced in the Point Rated Technical Criteria R2 section.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME