



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada

Pacific Region

401 - 1230 Government Street

Victoria, B.C.

V8W 3X4

Bid Fax: (250) 363-3344

INVITATION TO TENDER

APPEL D'OFFRES

**Tender To: Public Works and Government Services
Canada**

We hereby offer to sell to Her Majesty the Queen in right of
Canada, in accordance with the terms and conditions set
out herein, referred to herein or attached hereto, the goods,
services, and construction listed herein and on any attached
sheets at the price(s) set out therefor.

Soumission aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la
Reine du chef du Canada, aux conditions énoncées ou
incluses par référence dans la présente et aux annexes
ci-jointes, les biens, services et construction énumérés
ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada -
Pacific Region

401 - 1230 Government Street

Victoria, B. C.

V8W 3X4

Title - Sujet Viega Pipe Fittings	
Solicitation No. - N° de l'invitation F1782-17C868/A	Date 2017-11-21
Client Reference No. - N° de référence du client F1782-17C868	GETS Ref. No. - N° de réf. de SEAG PW-\$XLV-211-7371
File No. - N° de dossier XLV-7-40144 (211)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-01-03	
Time Zone Fuseau horaire Pacific Standard Time PST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Buchan, Torrey	Buyer Id - Id de l'acheteur xlv211
Telephone No. - N° de téléphone (250) 216-2092 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Fisheries and Oceans Canada See herein	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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xlv211
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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement associated with this bid solicitation.

1.2 Requirement

The Canadian Coast Guard has a requirement for the supply and delivery of Viega pipe fittings for use onboard the CCGS Charles and CCGS Captain Goddard.

The goods must be delivered Incoterms 2000 Delivered Duty Paid (DDP) to:
Institute of Ocean Sciences
Canadian Coast Guard
9860 West Saanich Road
Sidney, BC V8L 4B2

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

The requirement is subject to the provisions of the Canada Free Trade Agreement (CFTA), and the North American Free Trade Agreement (NAFTA).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **British Columbia**.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid – one hard copy
Section II: Financial Bid – one hard copy
Section III: Certifications – one hard copy

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with **Annex B, Basis of Payment**. The total amount of Applicable Taxes must be shown separately.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

3.1.1 Exchange Rate Fluctuation

The requirement does not offer exchange rate fluctuation risk mitigation. Requests for exchange rate fluctuation risk mitigation will not be considered. All bids including such provision will render the bid non-responsive.

3.1.2 Mandatory Tender Deliverable Check List

Notwithstanding deliverable requirements specified anywhere else within this bid solicitation and its associated Requirement (Annex A), mandatory deliverables that must be submitted with the Bidder's tender to be deemed responsive are describe below.

For details and to complete, please refer to Annex C – Mandatory Deliverables

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria specified below.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars in accordance with Annex B, Customs duties are included and the Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\)](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed) - [Labour's website](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed) (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement applicable to this Contract.

6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex A.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables must be received on or before _____.

6.4.2 Delivery location

Institute of Ocean Sciences
Canadian Coast Guard
9860 West Saanich Road
Sidney, BC V8L 4B2

The Contractor shall give the Departmental Representative at least two weeks' notice before the delivery of the modules to site.

6.4.3 Preparation for Delivery

Preparation for delivery and packaging are to be to the highest manufacturer's standard for the mode of transportation utilized, to ensure safe arrival at final destination.

6.4.4 Shipping Instructions – Delivered Duty Paid (DDP)

Goods must be consigned and delivered to the destination specified in the contract: Incoterms 2000 "DDP Delivered Duty Paid" to Sidney, BC. Canada.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Torrey Buchan
Title: Supply Team Leader
Acquisitions, Marine
Public Services and Procurement Canada
Address: 1230 Government Street, Suite 401
Victoria, BC | Victoria, CB V8W 3X4 Canada
Telephone: 250-216-2092
Email: torrey.buchan2@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority will be identified in the Contract.

Name: TBD
Title: TBD
Organization: TBD
Address: TBD
Telephone: TBD
Facsimile: TBD
E-mail: TBD

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

The bidder is to complete table below and submit with their bid.

Contact for:	Name	Telephone	Email
Contracting issues			
Technical issues			
Invoicing issues			

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex A for a cost of \$ _____. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Multiple Payments

SACC Manual clause H1001C (2008-05-12), Multiple Payments

6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section of the General Conditions titled Invoice Submission.

Invoice is to be made out to:

Institute of Ocean Sciences
9860 West Saanich Road
Sidney, British Columbia, Canada

V8L 4B2
Attn: **TBD**

Electronic copy of the invoice is to be sent for verification to:
PAC.MARINE@pwgsc-tpsgc.gc.ca Attention: Torrey Buchan

6.8 Certifications

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.8.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "FCP Limited Eligibility to Bid" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in_____.

6.10 Priority of Documents

If there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) The Articles of Agreement;
- (b) The general conditions [2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) The Contractor's bid dated _____.

6.11 Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

ANNEX A – REQUIREMENT

1. PURCHASE OF VIEGA FITTINGS

1.1 FITTINGS PURCHASE

1.1.A Scope

A.1 The intent of this procurement process is to procure the following Viega Fittings.

A.2 Viega Contact information:

Viega LLC
301 N. Main Street, Suite 900
KS 67202 Wichita
800 976-9819
316 425-7618
customerservice@viega.us
<https://www.viega.us>

1.1.B References

B.1 Guidance

B.1.1 The Required fittings are as described in the list under the Statement of Requirements

B.1.2 All Part Numbers are found in the Viega Product Guide Catalog 2017

B.1.3 Fitting Definitions;

- a) "P" Press fitting
- b) "FTG" street fitting
- c) "CPLG" Coupling
- d) "FLG" Flange
- e) "ADPT" Adapter

1.1.C Statement of Requirements

C.1 The Contractor must be an OEM (original equipment manufacturer) authorized distributor for Viega Products.

C.2 The Contractor must provide the following fittings manufactured by Viega.

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Part Number	Description	Quantity
453 930	54 MM P X P 45^	15
453 992	54 MM P X FTG 45^	8
453 213	54 MM P X P 90^	20
453 671	54 MM P X FTG 90^	5
453 152	54 MM P X P CPLG W/STOP	6
592 042	54 MM P X FLG ADPT	24
453 282	54 X 42 FTG X P BUSHING	5
556 617	76.1MM P X P 45^ XL	15
556 587	76.1MM P X FTG 45^	10
556 570	76.1MM P X P 90^	20
556 525	76.1MM P X FTG 90^ XL	6
556 228	76.1MM P X P X P TEE XL	12
556 495	76.1MM P X P CPLG W/STOP XL	14
592 059	76.1MM P X FLG ADPT XL	15
556 648	76.1 X 54 FTG X P BUSHING XL	12
453 923	42 MM P X P 45^	5
453 985	42 MM P X FTG 45^	3
453 213	54 MM P X P 90^	7
453 664	42 MM P X FTG 90^	2
453 510	42 MM P X P X P TEE	3
453 336	42 MM PXP CPLG L/STOP	2
592 035	42 MM P X FLG ADPT	8

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453 268	42 X 35 FTG X P BUSHING	3
453 923	42 MM P X P 45^	5
453 916	35 MM P X P 45^	1
453 978	35 MM P X FTG 45^	1
453 190	35 MM P X P 90^	3
453 657	35 MM P X FTG 90^	2
453 138	35 MM PXP CPLG W/STOP	1
592 011	28 MM P X FLG ADPT	2
452 834	35 X 22 FTG X P BUSHING	2
453 916	35 MM P X P 45^	1

1.1.D Proof of Performance

D.1 Certification

- D.1.1 The Contractor must provide document certifying they are an OEM distributor for Viega Products.

ANNEX B - BASIS OF PAYMENT

Bidder's Instructions

The bidder is to enter their pricing in the pricing schedule below.
The bidder should NOT include their terms and conditions with their financial bid submission as it may result in the bid being non-responsive.

B1. Contract Price

Item	Part Number	Description	Unit Price (CAD\$)	Quantity	Extended Price (CAD\$)
1	453 930	54 MM P X P 45^	\$	15	\$
2	453 992	54 MM P X FTG 45^	\$	8	\$
3	453 213	54 MM P X P 90^	\$	20	\$
4	453 671	54 MM P X FTG 90^	\$	5	\$
5	453 152	54 MM P X P CPLG W/STOP	\$	6	\$
6	592 042	54 MM P X FLG ADPT	\$	24	\$
7	453 282	54 X 42 FTG X P BUSHING	\$	5	\$
8	556 617	76.1MM P X P 45^ XL	\$	15	\$
9	556 587	76.1MM P X FTG 45^	\$	10	\$
10	556 570	76.1MM P X P 90^	\$	20	\$
11	556 525	76.1MM P X FTG 90^ XL	\$	6	\$
12	556 228	76.1MM P X P X P TEE XL	\$	12	\$
13	556 495	76.1MM P X P CPLG W/STOP XL	\$	14	\$
14	592 059	76.1MM P X FLG ADPT XL	\$	15	\$
15	556 648	76.1 X 54 FTG X P BUSHING XL	\$	12	\$

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16	453 923	42 MM P X P 45^	\$	5	\$
17	453 985	42 MM P X FTG 45^	\$	3	\$
18	453 213	54 MM P X P 90^	\$	7	\$
19	453 664	42 MM P X FTG 90^	\$	2	\$
20	453 510	42 MM P X P X P TEE	\$	3	\$
21	453 336	42 MM PXP CPLG L/STOP	\$	2	\$
22	592 035	42 MM P X FLG ADPT	\$	8	\$
23	453 268	42 X 35 FTG X P BUSHING	\$	3	\$
24	453 923	42 MM P X P 45^	\$	5	\$
25	453 916	35 MM P X P 45^	\$	1	\$
26	453 978	35 MM P X FTG 45^	\$	1	\$
27	453 190	35 MM P X P 90^	\$	3	\$
28	453 657	35 MM P X FTG 90^	\$	2	\$
29	453 138	35 MM PXP CPLG W/STOP	\$	1	\$
30	592 011	28 MM P X FLG ADPT	\$	2	\$
31	452 834	35 X 22 FTG X P BUSHING	\$	2	\$
32	453 916	35 MM P X P 45^	\$	1	\$
33	Delivery – Incoterms 2000 DDP Delivered Duty Paid to Sidney, BC		LOT		\$
Total – Contract Price					\$

GST is extra.

DELIVERY OFFERED FROM RECEIPT OF ORDER: _____

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ANNEX C – TENDER DELIVERABLES

C.1 Mandatory Tender Deliverables Checklist

The following are mandatory with the bid and the Bidder's submission will be evaluated against the requirement as defined herein. The Bidder must be determined to be compliant on each item to be considered responsive.

No	Solicitation Part	Reference	Description	Document provided
1	Front page	Front page	<u>Invitation to Tender</u> document part 1 page 1 completed and signed;	<input type="checkbox"/>
2	3	Annex B	Basis of Payment, completed	<input type="checkbox"/>