



AMENDMENT #3

- A) Article 3, Mandatory Requirements, under Part 4 Evaluation Criteria and Basis of Selection, is deleted in its entirety and replaced with the following:

3 MANDATORY REQUIREMENTS

The bid must meet the mandatory technical criteria specified below. The Bidder must provide the necessary documentation to support compliance with this requirement.

Any bid which fails to meet the mandatory technical criteria will be declared non-responsive. Each mandatory technical criterion will be addressed separately.

Bidders are advised that they may only propose the required number of resources identified in the Mandatory Criterion for each category. If a Bidder proposes more than the required number of resources, resources will be evaluated alphabetically by last name of the resource with consideration only given to the required number of resources unless another order of preference is provided by the Bidder. Additional resources proposed by the bidder will neither be considered nor evaluated.

The Bidder must *provide sufficient detail to clearly demonstrate* how they meet each mandatory requirement below. Bidders are advised that only listing experience without providing any supporting data and information to describe responsibilities, duties and relevance to the requirements, or reusing the same wording as the RFP, will not be considered “demonstrated” for the purpose of this evaluation.



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Item	Mandatory Technical Criterion	Bidder's Response	
M1	The Bidder must submit a signed proposal indicating their acceptance of all the terms and conditions, as per the clause "Acceptance of Terms and Conditions" clause, Part 2 Article 4 of the Request for Proposal	<p>MEETS</p> <p><input type="checkbox"/></p>	<p>DOESN'T MEET</p> <p><input type="checkbox"/></p>
M2	<p>The Bidder must propose one resource, provide the full name and provide a detailed résumé which clearly describes relevant project descriptions of the resource's work experience.</p> <p>The Bidder should provide the following information:</p> <ul style="list-style-type: none"> • Education/Academic qualifications; • Confirmation that the resource is bilingual; • A profile describing the areas of expertise or strength of the individual proposed; • Timeframe of the work experience shown as (month/year to month/year) • Summary of each project that identifies the role and tasks of the specific resource. <p>The Bidder shall bold-face or high-light the relevant areas in the resource's résumé.</p>	<p>MEETS</p> <p><input type="checkbox"/></p>	<p>DOESN'T MEET</p> <p><input type="checkbox"/></p>
M3	<p>The Bidder must demonstrate that the proposed resource has a minimum of five (5) years experience within the last fifteen (15) years processing ATIP requests pursuant to the ATI and Privacy Acts in a criminal justice environment.</p> <p>* Processing ATIP Request pursuant to the ATI and Privacy Acts is defined as the management of all aspects of the ATIP process including analyzing, examining, reviewing, providing, advice and formulating responses.</p> <p>In order to demonstrate this, the Bidder must provide the following information:</p> <ul style="list-style-type: none"> - Project start and end date (mm-yy to mm-yy) - Client Organization - Resource role and responsibilities - Services provided/activities performed 	<p>MEETS</p> <p><input type="checkbox"/></p>	<p>DOESN'T MEET</p> <p><input type="checkbox"/></p>
M4	<p>The Bidder must demonstrate that the proposed resource has a minimum of five (5) years experience within the last ten (10) years in a senior role overseeing* the processing of ATIP requests.</p> <p>**"overseeing" is defined as managing the ATIP process ensuring compliance to the laws by supervising others who are responding to ATIP requests.</p>	<p>MEETS</p> <p><input type="checkbox"/></p>	<p>DOESN'T MEET</p> <p><input type="checkbox"/></p>



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Item	Mandatory Technical Criterion	Bidder's Response	
	In order to demonstrate this, the Bidder must provide the following information: <ul style="list-style-type: none"> - Project start and end date (mm-yy to mm-yy) - Client Organization - Resource role and responsibilities - Services provided/activities performed 		
M5	The bidder must confirm that the proposed resource is fluently bilingual and can communicate (oral, writing, reading) in both official languages (English & French).	MEETS <input type="checkbox"/>	DOESN'T MEET <input type="checkbox"/>

As per SACC manual clause 2003, the following definition applies for the purpose of the evaluation of mandatory criteria:

Definition of Bidder*

"Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.

PROPOSALS NOT MEETING THE ABOVE MANDATORY REQUIREMENTS WILL BE GIVEN NO FURTHER CONSIDERATION.

B) ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.