



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 1T3
Nova Scotia
Bid Fax: (902) 496-5016

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Removal Trot Buoy System	
Solicitation No. - N° de l'invitation W010X-18N039/A	Date 2017-11-24
Client Reference No. - N° de référence du client W010X-18-N039	
GETS Reference No. - N° de référence de SEAG PW-\$HAL-305-10259	
File No. - N° de dossier HAL-7-79157 (305)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-01-10	Time Zone Fuseau horaire Atlantic Standard Time AST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Collier, Susan	Buyer Id - Id de l'acheteur hal305
Telephone No. - N° de téléphone (902) 401-3352 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE SERVICE CONTRACTS-BASE LOGISTICS PO BOX 99000, STN FORCES HALIFAX NOVA SCOTIA B3K5X5 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 3C9
Nova Scot

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM	Destination	Plant/Usine	Del. Offered Liv. offerte	Delivery Req. Livraison Req.	See Herein
1	Removal Trot Buoy System	W010X	W010X	1	Each	\$	XXXXXXXXXXXX	XXXXXXXXXXXX			

ANNEX D

MANDATORY EVALUATION CRITERIA/PROCEDURES

THE ENTIRE STATEMENT OF WORK IS MANDATORY.

The Bidder shall address each of the points in the Statement of Work, Appendix "A". The following is a guideline only.

YES

NO

TECHNICAL PROPOSAL

(a) Understanding of scope and objectives.

The Bidder shall include a short introduction with a brief evaluation of the need for the project, the objectives of the proposed Work, the reasons for carrying it out as proposed and the benefits to be derived.

(b) Proposed work feasibility, approach and methodology.

The Bidder shall clearly outline its approach and proposed methodology to meet the requirement as well as the degree of success expected. The proposed technical approach must be compliant with the requirements of the Statement of Work provided as part of the RFP. Sufficient detail should be provided to demonstrate the Bidder's grasp of the requirement and the Bidder's competence to meet it.

(c) Recognition of problems and solutions proposed.

The Bidder should state any major difficulties that are anticipated and explain how it would address these difficulties.

(d) Work plan and schedule, and deliverables.

The Bidder shall include a list of specific tasks and deliverables and the proposed schedule for completion or delivery.

MANAGEMENT PROPOSAL

(a) Proposed management of the project and the qualifications and relevant experience of the Project Manager, including his/her position within the organization.

YES

NO

The Bidder shall provide the name of the Project Manager who will be assigned to this requirement, demonstrating his/her experience, education, qualifications and language capability. His/her curriculum vitae should also be included.

(b) Key personnel capability - relevant experience, qualifications and competence proven by similar and/or related work.

The Bidder shall provide the names of all other key personnel who will be assigned to this requirement, demonstrating their experience, education, qualifications and language capability. CV's shall be included.

(c) Bidder's organization, including subcontractors (if applicable) - its relevant experience and competence proven by similar or related work, and resource capability.

The Bidder should demonstrate the background and experience of its organization, particularly as it relates to this requirement, as well as the background and experience of proposed subcontractors or other consortium members, where applicable. Also, where subcontractors are proposed as part of the project team, the Bidder shall provide a list of the individual subcontracts proposed, describe the work to be performed by each one and include/explain the proposed basis of selection for each one.

(d) Proposed level of effort and planned team organization, including availability of team members and backup capability, reporting structure, and capability to carry out the project within the time frame allotted.

The Bidder shall include a description of the team, the reporting structure, major subcontractors as applicable, as well as the competence, previous experience and ability of the proposed team to complete the Work. The level of effort by task for each individual shall be specified and the availability of personnel should be addressed.

YES

NO

(e) Project management tools or methodology.

The Bidder shall describe how it proposes to control the management of the project, including subcontracts. In particular where the Bidder represents a consortium, the approach shall include clear descriptions of the arrangements between the members of the consortium and the management processes to be put in place to manage the ongoing performance of the consortium members