



Public Works and  
Government Services  
Canada

Travaux publics et  
Services gouvernementaux  
Canada

## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS A:

See Section 1.  
Voir Section 1.

### STANDARD REQUEST FOR BID

#### INVITATION A SOUMISSIONNER - STANDARD

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/.../PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ

Solicitation No. - N° de la demande  1000339082	Amendment No. - N° de modification  002
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Solicitation closes – La demande prend fin :  at – à See Section 1 Voir Section 1 on – le See Section 1 Voir Section 1	File No. - N° de dossier
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No of Page/

N° de page 6

Date of Solicitation – Date de la demande

**November 30, 2017**

Address inquiries to – Adresser toute demande de renseignement à :

**See Section 2, Article 4.1.**

**Voir Section 2, Article 4.1**

Destination

**See Section 2, Annex A.**

**Voir Section 2, Annexe A.**

#### Instructions:

**Municipal taxes are not applicable.**

**Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.**

#### Instructions:

**Les taxes municipales ne s'appliquent pas.**

**Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.**

Supplier Name and Address – Nom et adresse du fournisseur

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of supplier (type or print)

Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

**This solicitation amendment is raised to:**

- 1. Address the following questions submitted during the solicitation period; and**
  - 2. Amend the RFB.**
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**1. QUESTIONS AND ANSWERS**

- Q1:** In the bid document the panel counts/widths do not match the drawing. Are we to quote our product based on the drawing and adjust your PDF list of panel types or only quote per your list?
- A1:** Bidders should provide their bid in accordance with the floor plan. Item 3, Product Configuration has been amended to remove the quantities. See Amendments to the RFB below.
- Q2:** The list is referring to a panel type with an upper fabric side 1 and upper accessory rail side 2, however, 99% of the panels on the drawing have upper accessory rails both sides. Can we correct that panel type count and add the double sided panel type?
- A2:** The Panel Matrices in Annex C have been updated to account for the 42" panels which have accessory rails on both sides. See Amendments to the RFB below.
- Q3:** Would it be possible to remove the Cat 1b items (pencil cup and legal paper tray)? As this causes a restriction for more suppliers to participate if one does not have these particular items on the Supply Arrangement.
- A3:** The CRA requires all items specified in Annex C. This requirement remains unchanged.
- Q4:** Will the shipping locations be able to accommodate a 53 foot trailer for the delivery of the goods? If not, what is the maximum truck length the location can accommodate?
- A4:** The shipping locations can accommodate up to a 42 foot trailer.
- Q5:** Could you please confirm if the locations have a loading dock?
- A5:** Yes, please refer to Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications OF Annex A – Requirement and Basis of Payment.
- Q6:** Could you please confirm if the locations have a service elevator?
- A6:** Yes, please refer to Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications of Annex A – Requirement and Basis of Payment.
- Q7:** in Area 3, there is only 13" between the panels of workstation # S1-626 and S1-627 and it should be 36-44" for fire code compliance. Are we to quote per the drawing, and then revise once the contract has been awarded with the local CRA contacts?
- A7:** The Contractor must install in accordance with the floor plan outlined in Annex C. This requirement remains unchanged.
- Q8:** There is no mention about electrical in the panels. Is any electrical required? Please advise.
- A8:** As per "Product Descriptions" under Annex C, "All panels: Non-powered".

**Q9:** On page 14 of the RFB document refers to a panel matrix - Panel B is the only panel with an accessory element. However, looking at the drawings, a great majority of these panels will be coming with an accessory tile on both sides. Please confirm how many panels require an accessory rail. We counted a total of 20 42" wide panels with only 1 accessory element & 67 42" wide panels that have the accessory on both sides.

**Q10:** See A2.

## 2. AMENDMENTS TO THE RFP

1) **DELETE** Annex C – Floor Plan(s) in its **ENTIRETY** and **REPLACE** with:

### **ANNEX C FLOOR PLAN(s)**

#### **Instructions to Bidder(s):**

For scenario B procurements Bidders must provide:

- a) completed floor plan(s) with proposed SA approved products;
- b) a product listing of proposed SA approved products offered at floor plan(s).  
As a minimum the product listing must include the following information:
  - Supplier part numbers;
  - brief product descriptions;
  - quantities;
  - firm unit prices.

By submitting a bid, the Bidder certifies that their submission includes all components and quantities required and identified in the floor plan(s) in accordance with the product descriptions, the product configurations and panel matrices or workstation layouts stipulated at Annex C.

**\*At contract award, "By submitting a bid, the Bidder..." becomes "The Contractor..."**

#### 1) Floor Plan(s) in PDF or AutoCAD version

Attached separately as AnnexC\_AnnexeC.zip  
Panels highlighted in pink represent the panels which require the accessory rail.

#### 2) Product Descriptions

*As a minimum, the IU must identify the following product information below for requirements containing panel matrices or on the Workstation Layouts:*

- a. All panels: Seated Privacy Add-on Height
- b. All panels: Non-powered.

#### 3) Product Configurations

#	GoCUID	Description of Product
1		<b>Panel A</b> Panel Height: Seated Privacy Height Add-On Power: Non-Powered Lower Element 1: Fabric

		<p>Lower Element 2: Fabric  Upper Element 1: Fabric  Upper Element 2: Fabric  Width: 1067mm (42 in./po)</p>
2		<p><b>Panel B</b>  Panel Height: Seated Privacy Height Add-On  Power: Non-Powered  Lower Element 1: Fabric  Lower Element 2: Fabric  Upper Element 1: Accessory Rail  Upper Element 2: Accessory Rail  Width: 1067mm (42 in./po)</p>
3		<p><b>Panel C</b>  Panel Height: Seated Privacy Height Add-On  Power: Non-Powered  Lower Element 1: Fabric  Lower Element 2: Fabric  Upper Element 1: Fabric  Upper Element 2: Accessory Rail  Width: 1067mm (42 in./po)</p>
3		<p><b>Panel D</b>  Panel Height: Seated Privacy Height Add-On  Power: Non-Powered  Lower Element 1: Fabric  Lower Element 2: Fabric  Upper Element 1: Fabric  Upper Element 2: Fabric  Width: 914mm (36 in./po)</p>
4		<p><b>Panel E</b>  Panel Height: Seated Privacy Height Add-On  Power: Non-Powered  Lower Element 1: Fabric  Lower Element 2: Fabric  Upper Element 1: Fabric  Upper Element 2: Fabric  Width: 762mm (30 in./po)</p>
5		<p><b>Panel F</b>  Panel Height: Seated Privacy Height Add-On  Power: Non-Powered  Lower Element 1: Fabric  Lower Element 2: Fabric  Upper Element 1: Fabric  Upper Element 2: Fabric  Width: 610mm (24 in./po)</p>
6	ACBIPMPLxxxxxxxxxxxxxx	<p><b>Pencil Cups</b>  Category: Accessories  Sub-Category: Bins  Support &amp; Mounting: Panel Mounted  Materials and Finishes: Rigid Plastic</p>

7	ACIOPMPLxxxxxxxxxxxxxx	<b>Legal Sized Paper Tray</b> Category: Accessories Sub-Category: In-Out Trays Support & Mounting: Panel Mounted Materials and Finishes: Rigid Plastic
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**4) Workstation Layout(s) or Panel Matrix**

**a. Panel Matrix**

**Panel A:**

<i>upper element 1</i> <i>Fabric</i>	<i>upper element 2</i> <i>Fabric</i>
<i>lower element 1</i> <i>Fabric</i>	<i>lower element 2</i> <i>Fabric</i>

Side 1                      Side 2

**Panel B:**

<i>upper element 1</i> <i>Accessory Rail</i> <i>One Pencil Cup</i> <i>Two Legal Sized</i> <i>Paper Trays</i>	<i>upper element 2</i> <i>Accessory Rail</i> <i>One Pencil Cup</i> <i>Two Legal Sized</i> <i>Paper Trays</i>
<i>lower element 1</i> <i>Fabric</i>	<i>lower element 2</i> <i>Fabric</i>

Side 1                      Side 2

**Panel C:**

<i>upper element 1</i> <i>Fabric</i>	<i>upper element 2</i> <i>Accessory Rail</i> <i>One Pencil Cup</i> <i>Two Legal Sized</i> <i>Paper Trays</i>
<i>lower element 1</i> <i>Fabric</i>	<i>lower element 2</i> <i>Fabric</i>

Side 1                      Side 2

**Panel D:**

<i>upper element 1</i> <i>Fabric</i>	<i>upper element 2</i> <i>Fabric</i>
<i>lower element 1</i> <i>Fabric</i>	<i>lower element 2</i> <i>Fabric</i>

Side 1                      Side 2

**Panel E:**

<i>upper element 1</i> <i>Fabric</i>	<i>upper element 2</i> <i>Fabric</i>
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**Panel F:**

<i>upper element 1</i> <i>Fabric</i>	<i>upper element 2</i> <i>Fabric</i>
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<i>lower element 1</i>	<i>lower element 2</i>
<i>Fabric</i>	<i>Fabric</i>

<i>lower element 1</i>	<i>lower element 2</i>
<i>Fabric</i>	<i>Fabric</i>

**b. Workstation Layout(s)**

Not applicable.

**1. Product and Pricing**

1	Product Total	INSERT \$ AT ANNEX A, ARTICLE 3, TABLE 9, LINE 1 FOR THE RESPECTIVE CATEGORY
2	Delivery Total	INSERT \$ AT ANNEX A, ARTICLE 3, TABLE 9, LINE 3 FOR THE RESPECTIVE CATEGORY
3	Installation Total	INSERT \$ AT ANNEX A, ARTICLE 3, TABLE 9, LINE 5 FOR THE RESPECTIVE CATEGORY