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**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Informatics Professional Services Division/Division des
services professionnels en informatique

11 Laurier Street

11, rue Laurier

Place du Portage, Phase III, 4C2

Gatineau

Quebec

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Title - Sujet Professional Services Resources	
Solicitation No. - N° de l'invitation W8474-187474/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client W8474-187474	Date 2017-12-01
GETS Reference No. - N° de référence de SEAG PW-\$IPS-011-31974	
File No. - N° de dossier 011ips.W8474-187474	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2017-12-14	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Tardif, Jean-Francois	Buyer Id - Id de l'acheteur 011ips
Telephone No. - N° de téléphone (819) 420-6351 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: To be inserted upon award	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Amendment to the Solicitation 003

This amendment to the solicitation is raised to:

1. Provide answers to Bidders questions in relation to this Request for Proposal (RFP).

1. Answers to Questions 12 to 15:

Question #12:

In order to allow Bidders specialized in PeopleSoft services to bid on this requirement, would DND please remove the IT Security TRA and C&A Analyst. This is only 1 role out of 43 which will preclude ERP companies specializing in PeopleSoft from bidding. We therefore ask that for the purposes of this submission, the resource under the category of "C.3 IT Security TRA and C&A Analyst, Level 3" be removed.

Answer #12:

Canada has already considered this question and has decided not to make the change. Please refer to Answer to Q2 of Solicitation Amendment 001 for the explanation.

Question #13:

Regarding Answer #1 on page 2 of 10 in Amendment #1 which states:

Canada Agrees. CM2 of Attachment 4.1 - Mandatory Evaluation Criteria and P.15 of the RFP are being modified as per Changes #1 and #2 below:

Change #1:

Replace CM2 of Attachment 4.1 with: In one (1) of the two (2) contracts provided in CM1, the Bidder must clearly demonstrate that it provided qualified resources, which contained the following:

1. a minimum of 6 resources within the initial a 3 consecutive month time period from the start of the contract or from the issuance of the initial Task Authorization against the contract within the last 60 months (as of bid closing date); and

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2. the Bidder maintained these 6 resources for a minimum period of 6 consecutive months thereafter (see note below).

Change #2:

Article 3.2 a) v) CM2 of the RFP has been modified as follows:

Replace CM2 with:

In one (1) of the two (2) contracts provided in CM1, the Bidder must clearly demonstrate that it provided qualified resources, which contained the following:

1. a minimum of 6 resources within a 3 consecutive month time period from the start of the contract or from the issuance of the initial Task Authorization against the contract within the last 60 months (as of bid closing date); and,
2. the Bidder maintained these 6 resources for a minimum period of 6 consecutive months thereafter.

___ Yes, the Bidder has provided my organization with the services described above.

___ No, the Bidder has not provided my organization with the services described above.

___ I am unwilling or unable to provide any information about the services described above.

Although the response has indicated **Canada Agrees** - we feel this response does not fully address all elements of the question being asked. It is common for government contracts to be awarded and then not immediately utilized, as clients need time to transition resources or there are other project factors that delay the commencement of the project. Often times it will take a number of months before a ***number of resources*** are working on a project simultaneously with all factors considered such as controlled goods, transitioning of resources, training, etc.

We believe the intent of CM2 is to clearly demonstrate the Bidder has **provided and maintained a number of qualified resources**. With this in mind, whether or not the resources were placed on contract within the first few months of the initial Task Authorization or contract award, should have no bearing.

We recommend the Crown amend CM2 as follows:

In one (1) of the two (2) contracts provided in CM1, the Bidder must clearly demonstrate that it provided qualified resources, which contained the following:

1. A minimum of 6 resources simultaneously *over a 6 consecutive month time period* within the last 60 months (as of bid closing date).

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AND

Article page 15 - 3.2 a) v) CM2 of the RFP as follows:

In one (1) of the two (2) contracts provided in CM1, the Bidder must clearly demonstrate that it provided qualified resources, which contained the following:

1. A minimum of 6 resources simultaneously over a 6 consecutive month time period within the last 60 months (as of bid closing date).

Answer #13: Canada will not amend CM2. The purpose of this mandatory requirement is to ensure the corporate ability to quickly ramp up on a contract since we will require several resources to start work as soon as the initial task authorization is issued. Hence, each bidder must demonstrate it has access to qualified individuals and that they were able to provide resources within 3 months from award of a contract, or from receipt of the initial task authorization under a contract in the case of task-based contracts.

Question #14:

We respectfully request the Crown change each of the point rated criteria requiring resources to demonstrate experience within the last five (5) years (as of bid closing date) to within the last six (6) years (as of bid closing date). As stipulated in Question 11 of Amendment 002, there are sometimes gaps between the ending of one project and the beginning of another. Additionally, there are many other reasons why there could be a one or two month gap or even longer, for example maternity/paternity leave - or any other employment and social development programs. As the requirement stands, a resource who has had a one month gap between projects only once in the last five years would be penalized 1 point in each one of the rated criteria. We recommend that the Crown rate experience based on the resources having the required number of years of experience within a reasonable timeframe and not be deducted points for a break between projects.

With this in mind, please amend the criteria for each of these to indicate the following:

...experience within the last six (6) years (as of bid closing date).

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Answer #14:

No changes will be made. The purpose of the rated criteria is to give points to Bidders for surpassing the mandatory requirements. The more experienced the proposed resource has, the more points the Bidder will get. The scores will be used as a means to rank Bidders. If we are to change the rated requirement as proposed, thus opening up the requirement, the scoring will not serve its intended purpose.

Question #15:

To properly substantiate our candidate's experience, qualifications and expertise, please confirm it is acceptable to cross-reference to detailed project descriptions in his/her resume. The projects in the resume will be sequentially numbered and that number will be used in the matrix to identify the relevant projects that substantiate the specific requirement. Each project in the resume will include department, project name, role and start/end dates, the candidate's responsibilities and activities as well as an annotation that reflects the mandatory or rated criteria that each statement in the resume is supporting. For example, in response to mandatory criteria M1, a (M1) could be placed at the beginning of the statement in the resume that satisfies this criteria.

Answer #15:

Yes. Bidder can cross-reference the proposed candidate's experience to the detailed project descriptions in his/her resume.
