



RETURN BIDS TO : - RETOURNER LES SOUMISSION À:

Canada Revenue Agency
Agence du revenu du Canada
See herein / Voir dans ce document

Proposal to: Canada Revenue Agency
We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein and/or attached hereto, the goods and/or services listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à : l'Agence du revenu du Canada
Nous offrons par la présente de vendre à Sa Majesté la Reine du Chef du Canada, en conformité avec les conditions énoncées dans la présente incluses par référence dans la présente et/ou incluses par référence aux annexes jointes à la présente et ci-jointes, les biens et/ou services énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Bidder's Legal Name and Address - (ensure the Bidder's complete legal name is properly set out)
Raison sociale et adresse du Soumissionnaire - (s'assurer que le nom légal au complet du soumissionnaire est correctement indiqué)

Blank lines for bidder information

Bidder is required to identify below the name and title of the individual authorized to sign on behalf of the Bidder - Soumissionnaire doit identifier ci-bas le nom et le titre de la personne autorisée à signer au nom du soumissionnaire

Name /Nom

Title/Titre

Signature

Date (yyyy-mm-dd)/(aaaa-mm-jj)

Telephone No. - No de téléphone

Fax No. - No de télécopieur

E-mail address - Adresse de courriel

AMENDMENT TO REQUEST FOR PROPOSAL / MODIFICATION DE DEMANDE DE PROPOSITION

Form containing amendment details: Title - Sujet, Solicitation No., Date, Amendment No., Solicitation closes, Contracting Authority, Telephone No., Fax No., Destination, and a security requirement notice.



SOLICITATION AMENDMENT # 02

This solicitation amendment is raised to:

1. Address the following questions submitted during the solicitation period as per RFP; and
2. Amend the RFP.

1. QUESTIONS AND ANSWERS

- Q2.** CRA is requesting an hourly rate for the “option to procure the services of an Architecture/Engineering resource for on-site professional services on an as when and requested basis”. However, the level of experience of the resource is undefined. We respectfully request that CRA revise the table to include three levels of resource: Senior – over 10 years of experience, Intermediate – over 5 years of experience, and Junior – under 5 years of experience.
- A2.** See Amendment #02 to the RFP for updated Article 7.14 and Annex A – Statement of Requirements.
- Q3.** On page 23 of 79, Item M9, CRA requests that “Each instance of the software proposed within the ETS must be provided in both English and French or bilingual (E/F)”. We respectfully request that the clause M9 be changed to “Each instance of the software proposed within the ETS must be provided in both English and French or Bilingual (French/English) if and where available”.
- A3.** See Amendment #02 to the RFP for updated Annex A – Statement of Requirements.

2. AMENDMENTS TO THE RFP

1. At Appendix 1 – Mandatory Criteria, delete M9 in its entirety and replace with:

Req. No.	Requirement Description	Compliant		Reference Location / Page #
		Yes	No	
M 9.	Each instance (software component) must have all functionality available in both English and French or Bilingual (English / French) languages. For clarification purposes, “instance” refers to each of the software components that make up the ETS solution.			



2. At Annex A: Statement of Requirements, delete Requirement #11 in its entirety and replace with:

Req. No.	Requirement Description
11.	Each instance (software component) must have all functionality available in both English and French or Bilingual (English / French) languages. For clarification purposes, "instance" refers to each of the software components that make up the ETS solution.

3. At **Article 7.14** entitled **Task Authorization Process (for the professional services and training portion of the contract)**, delete the second last paragraph (beginning with "All Work carried out under the....") and replace with:

All Work carried out under the Task Authorization is to be performed to the satisfaction of the CRA, in accordance with the terms and conditions of the Contract, the Task Authorization and Annex A, Requirements #6 and #7. A résumé of the proposed individual(s) is to be provided prior to the issuance of the Task Authorization for validation of the experience qualifications.

4. At Annex A: Statement of Requirements, delete Requirement #6 in its entirety and replace with:

Req. No.	Requirement Description
6.	<p>The Contractor must provide an architecture / engineering resource(s) that will perform the following duties on an as and when requested basis through the issuance of a task authorization:</p> <ul style="list-style-type: none"> a) installation and configuration of an ETS; b) modifying technical architecture designs if required, for a sustainable ETS solution implementation; c) determine the best implementation method for ETS; and d) documenting any related design specifications required to implement the ETS. <p>Personnel provided under this category for these services must have the following:</p> <ul style="list-style-type: none"> - a minimum of 2 projects in the last five years where they were responsible for the installation and configuration of an ETS. - a minimum of 2 projects in the last five years where they provided technical architecture designs for a sustainable ETS solution implementation and modified them where necessary. - a minimum of 2 projects in the last five years where they determined the best implementation method for an ETS, and - a minimum of 2 projects in the last five years where they were responsible for documenting any related design specifications required to implement an ETS. <p>Experience will be confirmed through the submission of a resume at the time of request.</p>



5. At Annex A: Statement of Requirements, delete Requirement #7 in its entirety and replace with:

Req. No.	Requirement Description
7.	<p>The Contractor must provide the following training to CRA operation personnel on the ETS repository and testing solution components on an as and when requested basis through the issuance of a task authorization:</p> <ul style="list-style-type: none">a) Training on installation, configuration and setup; andb) Training on the administration and user interface. <p>Personnel provided under this category for these services must have the following:</p> <ul style="list-style-type: none">- a minimum of 2 projects in the last five years where they provided training on the installation, configuration and set up of an ETS solution.- a minimum of 2 projects in the last five years where they provided training on the administration and user interface of an ETS solution. <p>Experience will be confirmed through the submission of a resume at the time of request. French or English speaking personnel to be determined at time of issuance of the Task Authorization.</p>

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED