



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
11 Laurier St./11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Furniture Division/Division des ameublements  
11 Laurier St. / 11, rue Laurier  
6B1, Place du Portage  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> Workspaces Category 1,2 & 5	
<b>Solicitation No. - N° de l'invitation</b> U6416-186423/A	<b>Date</b> 2017-12-05
<b>Client Reference No. - N° de référence du client</b> U6416-186423	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$PQ-983-73891	
<b>File No. - N° de dossier</b> pq983.U6416-186423	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-01-03</b>	<b>Time Zone Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Wong, Michelle	<b>Buyer Id - Id de l'acheteur</b> pq983
<b>Telephone No. - N° de téléphone</b> (819) 639-9834 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  Specified Herein Précisé dans les présentes	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



Public Works and  
Government Services  
Canada

Travaux publics et  
Services gouvernementaux  
Canada

## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS A:

See Section 1.

Voir Section 1.

## STANDARD REQUEST FOR BID

### INVITATION A SOUMISSIONNER - STANDARD

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ

Solicitation No. - N° de la demande	Amendment No. - N° de modification
U6416-186423/A	

Solicitation closes – La demande prend fin :	File No. - N° de dossier
at – à See Section 1 Voir Section 1	U6416-186423/A
on – le See Section 1 Voir Section 1	

Date of Solicitation – Date de la demande

**December 7, 2017**

Address inquiries to – Adresser toute demande de renseignement à :

**See Section 2, Article 4.1.**

**Voir Section 2, Article 4.1**

Destination

**See Section 2, Annex A.**

**Voir Section 2, Annexe A.**

#### Instructions:

**Municipal taxes are not applicable.**

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

#### Instructions:

**Les taxes municipales ne s'appliquent pas.**

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

Supplier Name and Address – Nom et adresse du fournisseur

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of supplier (type or print)

Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

## TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

## **SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS**

### **Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)**

Is this a Manufacturer Product Specific Procurement? **NO** If yes, the IU must complete and submit the Manufacturer Product Specific form to AB. If form approved, keep copy on file and proceed with the step 2.

### **Step 2. ☒ Competitive or ☐ Non-Competitive**

For Competitive Requirements:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

### **Step 3. ☐ General or ☒ PSAB**

For PSAB procurement:

Canadian Content

The Supplier should propose conforming products(s) denoted as “Canadian Content” in the Supplier's SA. Canada may preference all bids containing products(s) with this designation. (*Refer to WTCM for further information*)

### **Terms of the RFB:**

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

### **Bid Evaluation**

An evaluation team composed of representatives of Canada will evaluate the bids.

<b>RFB Issued by:</b>	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
<b>RFB Closing - Submit Bid:</b> Bids must be submitted to the Contracting Authority on the date and at the time indicated below.	
By no later than date and time:	a. January 3, 2018 b. 2:00pm EST
To physical location (if applicable)	Bid Receiving - PWGSC / Réception des soumissions - TPSGC 11 Laurier St./11, rue Laurier Place du Portage, Phase III Core 0B2 / Noyau 0B2 Gatineau, Québec K1A 0S5 Bid Fax: (819) 997-9776
<b>RFB Enquiries</b>	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	Eight (8) calendar days

## SECTION 2 - RESULTING CONTRACT CLAUSES

1.	<b>Terms and Conditions of the Contract</b>	
	The terms and conditions of Parts 6A and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
2.	<b>Security Requirement</b> (Applies if article a. or b. is checked)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below (the checked article applies).	
a.	<input checked="" type="checkbox"/>	<b>Contractor may be escorted; possession of security clearance not required.</b> Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.	<input type="checkbox"/>	<b>Possession of security clearance(s) is required.</b> The Contractor must meet the security clearance requirements contained in the clausings in Annex B herein.
c.	<input type="checkbox"/>	<b>There is no security requirement associated with this contract.</b>
3.	<b>Requirement</b>	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	<b>Authorities</b>	
4.1	<b>Contracting Authority</b>	
	Name:	Michelle Wong
	Title:	Supply Specialist
	Department/Agency/Crown Corporation:	Public Services and Procurement Canada
	Address:	11 Laurier St, Gatineau, Québec
	Telephone No.:	819-639-9834
	E-mail address:	<a href="mailto:Michelle.Wong@tpsgc-pwgsc.gc.ca">Michelle.Wong@tpsgc-pwgsc.gc.ca</a>

4.2	<b>Project Authority</b> <a href="#">[To be completed at contract award]</a>	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	E-mail address:	
4.3	<b>Contractor's Representative</b>	
	As set out in Annex A, Table 10 below.	
5.	<b>Payment</b>	
	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input checked="" type="checkbox"/>	Single Payment
	<input type="checkbox"/>	Multiple Payment
6.	<b>Invoicing</b>	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	Name of the organization and contact: Innovation, Science and Economic Development (ISED) Attn: Rock Gagnon	
	Address: Innovation, Science and Economic Development (ISED) BOPP Accounts Payable/Receivables 235 Queen Street, 238B Ottawa ON K1A 0H5	
7.	<b>Defence Contract.</b> This clause applies if the box below is checked.	
	The Contract is a defence contract within the meaning of the <a href="#">Defence Production Act</a> , R.S.C. 1985, c. D-1.	

## ANNEX A REQUIREMENT and BASIS OF PAYMENT

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### 1. Category Selection

The requirement includes the following categories of work:

- a. ☒ Category 1 – Interconnecting Panels and Freestanding Systems

**RULE:** Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when combined with interconnecting panels and/or freestanding systems and if the total sum of metal storage products represent less than 20% of the requirement. If this rule does not apply to the requirement, Category 3 must be used for the metal storage products forming part of this category.

☒ Category 1 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB

- b. ☒ Category 2 – Freestanding Height Adjustable Desk / Table Products

**RULE:** Category 1 and 2

Category 1 and 2 can be combined for tier 2 and tier 3 requirements when Category 2 surfaces comprise no more than 50% of the total sum of work surfaces.

☐ Category 2 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB

- c. ☐ Category 3 – Metal Filing and Storage Cabinets

**RULE:** High Storage Products

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable when the requirement is to match existing panel systems heights forming part of an existing inventory. Additional storage forming part of the same requirement not incorporated into an existing panel system workstation must not specify maximum heights and added as a separate line item at article 3 of this Annex.

Maximum Height for product #(s) \_\_\_\_\_ at article 3 of this Annex is \_\_\_\_\_.

☐ Category 3 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB

- d. ☐ Category 4 – Wood Veneer – Freestanding Products

☐ Category 4 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB

- e. ☒ Category 5 – Ancillary and Lighting Products

☐ Category 5 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB

- f. ☐ Category 6 - Support Space – Collaborative Furniture

**RULE 1:** Category 6 can be further subdivided by space or like item in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like items are defined as products with similar design and construction.

**RULE 2:** Clients may exercise an option to upgrade products up to 15% of the Category 6 product total before applicable taxes after contract award for Category 6 products.

The Design Upgrade amount is used at the discretion of the Project Authority (PA). Within ten business days of the contract award, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded in Category 6, Annex A. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 15% of Category 6 Product Total of Table 9 at Article 1. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product/series.

☐ Category 6 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB

g. ☐ Product Related Services

## 2. GoCUID identification and/or floor plan(s)

2.1 For Product Related Services requirements **NOT APPLICABLE**

2.2 For Categories 1-6:

Scenario a. ☒ Does not include a floor plan – Category 5.

Scenario b. ☒ Includes floor plan(s) for Categories 1 & 2 WITH identification of product information in Annex C of this RFB.

Floor plan(s) are used for information purposes.

Refer to Annex A article 4 of the SA for Site inspection and Documentation instructions after contract award.

Site Inspection Date: To be coordinated with the Project Authority

## 3. Product and Pricing Tables

**Bidder to complete:** Sections B of the tables identified in article 3 of this Annex, as well as Tables 9 and 10. In a resulting contract, the term "Bid" means the Supplier's commitment, the term "Bidder" means "Contractor".

**Product Category: 1&2****Table 1 – Product**

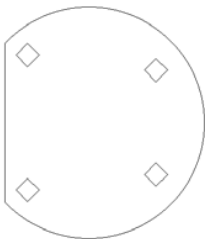
Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
<b>Category 1A</b>						
1		Refer to Floor Plans and Panel Matrices at Annex C				
<b>Category 1B</b>						
2	ACPSPMMxxxxxxxxxxxxxx	Accessories Paper Sorter Panel Mounted Metal	638			
3	ACIOPMMxxxxxxxxxxxxxx	Accessories In-Out Trays Panel Mounted Metal	638			
4	ACPRPMAFxxxxxx0636xx	Accessories Privacy Screens Panel Mounted Frosted Height 6" Width 36"	2			
5	SPPDFSMxxxx2Fxxxxxx22	Storage Products Pedestals Freestanding Metal Box, Box, File Depth 22"	319			
6	SPPTFSMxxLHFFCD542424	Storage Products Personal Storage Tower Freestanding Metal Hinged Left File , File Closed -Drawer Height 54" Width 24" Depth 24"	97			
7	SPPTFSMxxRHFFCD542424	Storage Products Personal Storage Tower Freestanding Metal Hinged right File , File Closed -Drawer Height 54" Width 24" Depth 24"	91			



8	SPLFFSMxxxxFFxxxx3618	Storage Products Two Drawer Lateral Filing Cabinet Freestanding Metal File , File Width 36" Depth 18"	6			
9	WSxxPMLHRxxxxxxxx2424	Work Surfaces Panel Mounted High Pressure Laminate Rectangular Width 24" Depth 24"	290			
10	WSxxPMLHRxxxxxxxx3624	Work Surfaces Panel Mounted High Pressure Laminate Rectangular Width 36" Depth 24"	7			
11	WSxxPMLHRxxxxxxxx4224	Work Surfaces Panel Mounted High Pressure Laminate Rectangular Width 42" Depth 24"	65			
12	WSxxPMLHRxxxxxxxx4824	Work Surfaces Panel Mounted High Pressure Laminate Rectangular Width 48" Depth 24"	232			
13	WSxxPMLHRxxxxxxxx6024	Work Surfaces Panel Mounted High Pressure Laminate Rectangular Width 60" Depth 24"	8			
<b>Category 2</b>						
14	FSCAEA4224	Sit/Stand Range Height Adjustable Work Surfaces Electrically assisted 42" X 24"	169			
15	FSCAEA4824	Sit/Stand Range Height Adjustable Work Surfaces Electrically assisted 48" X 24"	138			
16	FSCAEA6024	Sit/Stand Range Height Adjustable Work Surfaces Electrically assisted 60" X 24"	3			

Non-SA (NSA) products forming part of this requirement not to exceed 20% of the firm quantity from the products above in this table.

The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.

#	NON SA product(s)	Description of Non SA	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
17	D Shaped Table 	D shape Self edge Laminate top 4 Metal legs on casters Diameter 42" Height 29"  Tolerance +/- 1"	3			
**Must not exceed ceiling unit price in SA.				Product Total	\$	

**Table 2 - Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
#	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will deliver on the date and at the time below*	Firm Price \$
1	Innovation, Science and Economic Development (ISED) 235 Queen Street Ottawa, Ontario K1A 0H5	On or Before March 5 <sup>th</sup> , 2018	Normal Business Hours	(Y) (M) (D)	
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.  [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5]				Delivery Total:	\$

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
#	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install on the date and at the time below*	Firm Price \$
1	Innovation, Science and Economic Development (ISED) 235 Queen Street Ottawa, Ontario  9E, 10E and 11E Floor	On or Before March 5 <sup>th</sup> , 2018	Normal Business Hours	(Y) (M) (D)	
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time.  [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5]				Installation Total:	\$

**Table 4 – Optional Product** *NOT APPLICABLE***Table 5 – Optional Delivery** *NOT APPLICABLE***Table 6 – Optional Installation** *NOT APPLICABLE***Table 7 – Product Related Services** *NOT APPLICABLE***Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

Standard Finishes	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>
<b>2. Canada's Facilities to Accommodate the Delivery</b>	
2.1	Loading Dock/Location
A	Location 235 Queen Street, Ottawa, Ontario
B	Dock Available
C	Lift Ramp available
D	Door 78"H X 38"W
E	Freight Elevator Available
<b>Continuance of Certifications</b>	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:
3.1	Integrity Provisions
3.2	Federal Contractor's Program for Employment Equity
3.3	Product Conformance
3.4	Price Certification (In accordance with the SA, Part 6B)

**Table 9 - Bid Evaluation and Contract Total** (Canada may complete if not completed by the Bidder)

1	Product Total (Table 1) or Annex C Total	\$
2	Delivery Total (Table 2)	\$
3	Installation Total (Table 3)	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA	\$
5	<b>Total Evaluated (Bid) Price* (1+2+3+4):</b>	<b>\$\$</b>
6	Applicable Tax(es):	\$
7	Total Estimated Cost (5+6):	\$

\*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

**Table 10 – Bidder's Authorized Representative**

1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

**Product Category: 5****Table 1 – Product**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
<b>Category 5</b>						
1	MASME	Monitor Arms Single Monitor, Edge Clamp Mount	480			
**Must not exceed ceiling unit price in SA.				Product Total	\$	

**Table 2 - Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
#	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will deliver on the date and at the time below*	Firm Price \$
1	Innovation, Science and Economic Development (ISED) 235 Queen Street Ottawa, Ontario K1A 0H5	On or Before March 5 <sup>th</sup> , 2018	Normal Business Hours	(Y) (M) (D)	
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.  [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5]				Delivery Total:	\$

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
#	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install on the date and at the time below*	Firm Price \$
1	Innovation, Science and Economic Development (ISED) 235 Queen Street Ottawa, Ontario  9E, 10E and 11E Floor	On or Before March 5 <sup>th</sup> , 2018	Normal Business Hours	(Y) (M) (D)	
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time.  [Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5]				Installation Total:	\$

Table 4 – Optional Product **NOT APPLICABLE**

Table 5 – Optional Delivery **NOT APPLICABLE**

Table 6 – Optional Installation **NOT APPLICABLE**

Table 7 – Product Related Services **NOT APPLICABLE**

**Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>Standard Finishes</b>		
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<b>Canada's Facilities to Accommodate the Delivery</b>	
2.1	Loading Dock/Location	
A	Location	235 Queen Street, Ottawa, Ontario
B	Dock	Available
C	Lift	Ramp available
D	Door	78"H X 38"W
E	Freight Elevator	Available
<b>Continuance of Certifications</b>		
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.3	Product Conformance	
3.4	Price Certification (In accordance with the SA, Part 6B)	

**Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	Product Total (Table 1)	\$
2	Delivery Total (Table 2)	\$
3	Installation Total (Table 3)	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA	\$
5	<b>Total Evaluated (Bid) Price* (1+2+3+4):</b>	<b>\$\$</b>
6	Applicable Tax(es):	\$
7	Total Estimated Cost (5+6):	\$

\*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

**Table 10 – Bidder's Authorized Representative**

1.	Bidder's Authorized Representative for the Bid and the Contract		
	Name:	Telephone:	
		E-Mail:	
		Other:	

**ANNEX B  
SECURITY REQUIREMENTS**

There is no security requirement associated with this contract.

## ANNEX C FLOOR PLAN(s)

### Instructions to Bidder(s):

For scenario B procurements Bidders must provide:

- a) completed floor plan(s) with proposed SA approved products;
- b) a product listing of proposed SA approved products offered at floor plan(s).

As a minimum the product listing must include the following information:

- Supplier part numbers;
- brief product descriptions;
- quantities;
- firm unit prices.

By submitting a bid, the Bidder certifies that their submission includes all components and quantities required and identified in the floor plan(s) in accordance with the product descriptions, the product configurations and panel matrices or workstation layouts stipulated at Annex C.

**\*At contract award, “By submitting a bid, the Bidder...” becomes “The Contractor...”.**

### 1) Floor Plan(s) in PDF or AutoCAD version

PDFs attached at the back end of the RFB. AutoCAD files added as a separate document.

### 2) Product Descriptions

- a. All required panel heights: Work Surface Privacy Add-on Height, Seated Privacy Add-on Height;
- b. Power is required below the work surface.
- c. Type of feed: ceiling feed / power poles. NOCOM Conversion must be included for all Power Poles.
- d. Ceiling height is 103” but needs to be measured on site by supplier.
- e. Each electrical outlets showing on the Plan are Duplex Electrical Outlets.
- f. All 42” (and above) work surfaces must have one centered grommet.

### 3) Product Configurations

Please refer to Annex A, Table 1

### 4) Panel Matrix

PDFs attached at the back end of the RFB.



## ANNEX D

### Non Supply Arrangement (NSA) Products

This Annex includes the Specifications, Products and Pricing, Certifications associated with NSA products forming part of the requirement.

#### 1. Specifications

The NSA products for this requirement must be tested and meet the performance Testing Requirements found at ANNEX A-1 and A-2 of the Supply Arrangement.

#### 2. Product and Pricing

Bidder to complete: Table 1 at Sections B of the tables identified in article 3 of Annex A. In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

#### 3. Certification

##### **NSA Product Conformance** (Required precedent to Issuance of a contract)

The Supplier certifies that all the NSA products offered will conform to all specifications of, and meet the testing requirements detailed in Annex D of this RFB.

\_\_\_\_\_  
Supplier’s Signature

\_\_\_\_\_  
Date

##### **NSA Product Conformance Certification** (applies after contract award)

The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in Annex D. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.

## RFB - REORG 9E - 10E - 11E

# MATRICES

SEATED PRIVACY HEIGHT ADD-ON / PANNEAU ADDITIONNEL POUR INTIMITÉ EN POSITION ASSISE (51")  
Powered outlet(s) Below Work Surface / Prise(s) électriques au dessous de la surface de travail

**PANEL MATRIX AA**  
**MATRICE DU PANNEAU AA:**

<p>USDA: DIVERSITY 2 / DIVERSITY: APPROVED 2</p> <p>Fabric / tissu</p>	<p>USDA: DIVERSITY 2 / DIVERSITY: APPROVED 2</p> <p>Fabric / tissu</p>
<p>USDA: DIVERSITY 2 / DIVERSITY: APPROVED 2</p> <p>Fabric / tissu</p>	<p>USDA: DIVERSITY 2 / DIVERSITY: APPROVED 2</p> <p>For quality for Peace &amp; Dove fabric / Cawthorne's Peace's paper For quality for Peace &amp; Dove fabric / Cawthorne's Peace's paper For quality for Peace &amp; Dove fabric / Cawthorne's Peace's paper</p>

**PANEL MATRIX B:**

<p>1. <i>Nome do paciente</i> / 2. <i>Endereço do paciente</i> / 3. <i>Cidade</i> / 4. <i>Estado</i> / 5. <i>País</i></p>	<p>6. <i>Nome do profissional</i> / 7. <i>Endereço do profissional</i> / 8. <i>Cidade</i> / 9. <i>Estado</i> / 10. <i>País</i></p>
<p>11. <i>Nome do paciente</i> / 12. <i>Endereço do paciente</i> / 13. <i>Cidade</i> / 14. <i>Estado</i> / 15. <i>País</i></p>	<p>16. <i>Nome do profissional</i> / 17. <i>Endereço do profissional</i> / 18. <i>Cidade</i> / 19. <i>Estado</i> / 20. <i>País</i></p>

**PANEL MATRIX D:**

**MATRICE DU PANNEAU D:**

[illegible]

**PANEL MATRIX EE:**

**MATRICE DU PANNEAU EE:**

<p><b>Accessory Rail/ Rail d'accessoires</b></p>	<p><b>Fabric / Fabrica</b></p>
<p>Accessories for the rail system</p>	<p>Accessories for the rail system</p>

**PANEL MATRIX FF:**

MATERIE DU PANNEAU FF:

<p>Accessories Rail/ Rail d'Accessoires</p>	<p>GI-1000 for Power, Fabric / Couteau à l'usage pour le tissage</p>
<p>Fabric / Tissu</p>	<p>GI-1000 for Power &amp; Dark Fabric / Couteau à l'usage pour le tissage et le tissu foncé</p>

**PANEL MATRIX G:**

**MATRICE DU PANNEAU G:**

<p>Upper extremity <math>\gamma</math> / relative exposure <math>\gamma</math></p> <p>Fabric C / 1500</p>	<p>Upper extremity <math>\gamma</math> / relative exposure <math>\gamma</math></p> <p>Fabric B / 1500</p>
<p>Lower extremity <math>\gamma</math> / relative exposure <math>\gamma</math></p> <p>Fabric C / 1500</p>	<p>Lower extremity <math>\gamma</math> / relative exposure <math>\gamma</math></p> <p>Fabric B / 1500</p>

### PANEL MATRIX I:

**MATRICE DU PANNEAU I:**

Accessories	Accessories
Accessory Bag [tail of accessories]	Fabric / Glass
Accessory Bag [tail of accessories]	Fabric / Glass



**PANEL MATRIX J:**

**MATRICE DU PANNEAU J:**

<p>Accessories Rail/ Rail of accessories</p>	<p>Fabric / Tissu</p>
<p>Accessories Rail/ Rail of accessories</p>	<p>Fabric / Tissu</p>

**PANEL MATRIX S:**

### MATRICE DU PANNEAU S:

Fabric / tissu	<p>Qu'importe l'origine, l'âge (l'année) finis (pour l'instant) apprécié électrique, tissu</p> 
Fabric / tissu	<p>Qu'importe l'origine, l'âge (l'année) finis (pour l'instant) apprécié électrique, tissu</p> 

**PANEL MATRIX T:**

**MATRICE DU PANNEAU T:**

<p>Accessories Rail Rail d'accessoires</p>	<p>1980-1989 1990-1999 2000-2009 2010-2019</p>	<p>1980-1989 1990-1999 2000-2009 2010-2019</p>	<p>1980-1989 1990-1999 2000-2009 2010-2019</p>
<p>Accessories Rail Rail d'accessoires</p>	<p>1980-1989 1990-1999 2000-2009 2010-2019</p>	<p>1980-1989 1990-1999 2000-2009 2010-2019</p>	<p>1980-1989 1990-1999 2000-2009 2010-2019</p>
<p>Accessories Rail Rail d'accessoires</p>	<p>1980-1989 1990-1999 2000-2009 2010-2019</p>	<p>1980-1989 1990-1999 2000-2009 2010-2019</p>	<p>1980-1989 1990-1999 2000-2009 2010-2019</p>
<p>Accessories Rail Rail d'accessoires</p>	<p>1980-1989 1990-1999 2000-2009 2010-2019</p>	<p>1980-1989 1990-1999 2000-2009 2010-2019</p>	<p>1980-1989 1990-1999 2000-2009 2010-2019</p>

## PANEL MATRIX CC

**MATRICE DU PANNEAU CC:**

Options available to / (2) (3) (4) (5) (6) (7) (8) (9) (10) (11) (12) (13) (14) (15) (16) (17) (18) (19) (20) (21) (22) (23) (24) (25) (26) (27) (28) (29) (30) (31) (32) (33) (34) (35) (36) (37) (38) (39) (40) (41) (42) (43) (44) (45) (46) (47) (48) (49) (50) (51) (52) (53) (54) (55) (56) (57) (58) (59) (60) (61) (62) (63) (64) (65) (66) (67) (68) (69) (70) (71) (72) (73) (74) (75) (76) (77) (78) (79) (80) (81) (82) (83) (84) (85) (86) (87) (88) (89) (90) (91) (92) (93) (94) (95) (96) (97) (98) (99) (100)	Fabric / Tissu	Options available to / (2) (3) (4) (5) (6) (7) (8) (9) (10) (11) (12) (13) (14) (15) (16) (17) (18) (19) (20) (21) (22) (23) (24) (25) (26) (27) (28) (29) (30) (31) (32) (33) (34) (35) (36) (37) (38) (39) (40) (41) (42) (43) (44) (45) (46) (47) (48) (49) (50) (51) (52) (53) (54) (55) (56) (57) (58) (59) (60) (61) (62) (63) (64) (65) (66) (67) (68) (69) (70) (71) (72) (73) (74) (75) (76) (77) (78) (79) (80) (81) (82) (83) (84) (85) (86) (87) (88) (89) (90) (91) (92) (93) (94) (95) (96) (97) (98) (99) (100)	Fabric / Tissu
Options available to / (2) (3) (4) (5) (6) (7) (8) (9) (10) (11) (12) (13) (14) (15) (16) (17) (18) (19) (20) (21) (22) (23) (24) (25) (26) (27) (28) (29) (30) (31) (32) (33) (34) (35) (36) (37) (38) (39) (40) (41) (42) (43) (44) (45) (46) (47) (48) (49) (50) (51) (52) (53) (54) (55) (56) (57) (58) (59) (60) (61) (62) (63) (64) (65) (66) (67) (68) (69) (70) (71) (72) (73) (74) (75) (76) (77) (78) (79) (80) (81) (82) (83) (84) (85) (86) (87) (88) (89) (90) (91) (92) (93) (94) (95) (96) (97) (98) (99) (100)	Fabric / Tissu	Options available to / (2) (3) (4) (5) (6) (7) (8) (9) (10) (11) (12) (13) (14) (15) (16) (17) (18) (19) (20) (21) (22) (23) (24) (25) (26) (27) (28) (29) (30) (31) (32) (33) (34) (35) (36) (37) (38) (39) (40) (41) (42) (43) (44) (45) (46) (47) (48) (49) (50) (51) (52) (53) (54) (55) (56) (57) (58) (59) (60) (61) (62) (63) (64) (65) (66) (67) (68) (69) (70) (71) (72) (73) (74) (75) (76) (77) (78) (79) (80) (81) (82) (83) (84) (85) (86) (87) (88) (89) (90) (91) (92) (93) (94) (95) (96) (97) (98) (99) (100)	Fabric / Tissu

**PANEL MATRIX F:**

## MATRICE DU PANNEAU F:

<p><b>Accessory Rail/ Rail d'accessoires</b></p>	<p><b>Accessory Rail/ Rail d'accessoires</b></p>
<p><b>Accessory Rail/ Rail d'accessoires</b></p>	<p><b>Accessory Rail/ Rail d'accessoires</b></p>

**PANEL MATRIX H:**

**MATRICE DU PANNEAU H:**

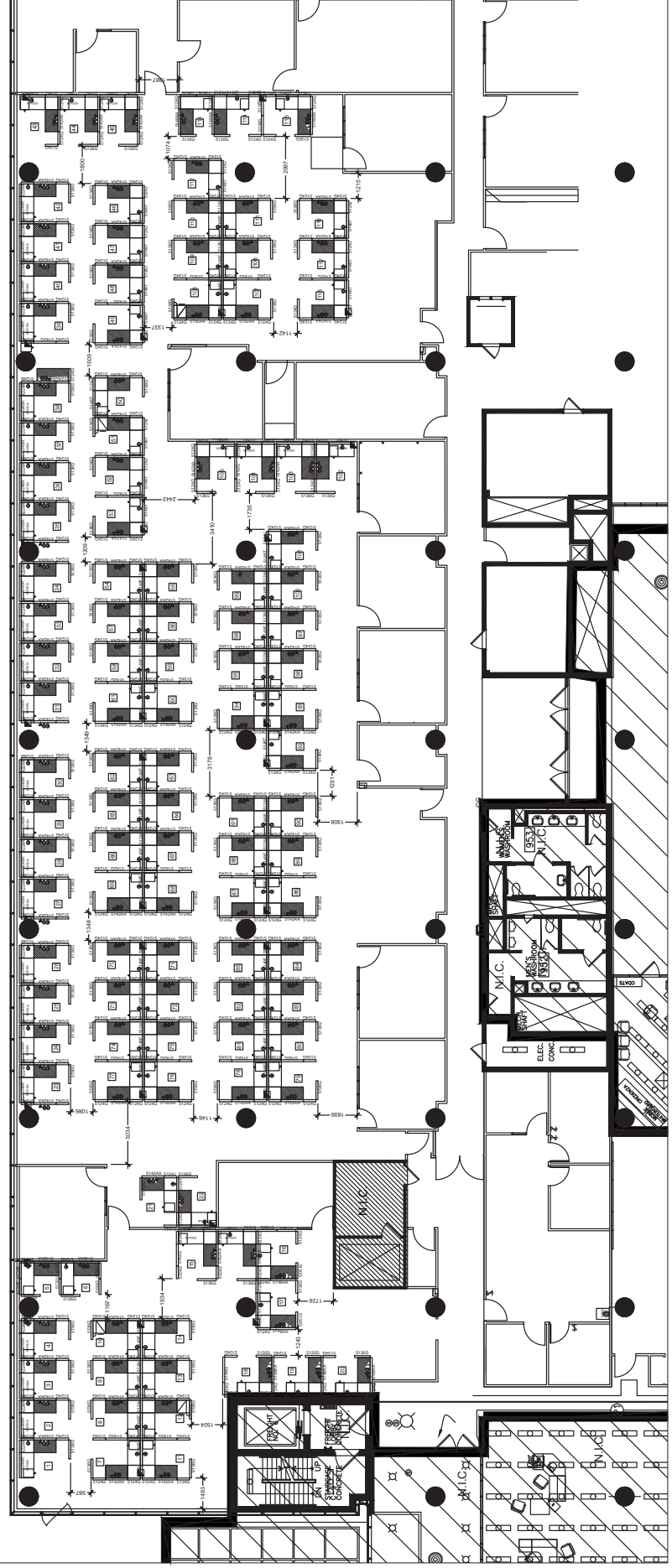
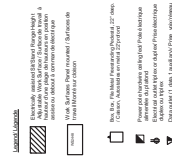
[illegible]

## PANEL MATRIX Q

**MATRICE DU PANNEAU Q:**

[illegible]

Figure 1. A schematic diagram of the experimental design. The top part shows the sequence of events in the experiment. The bottom part shows the layout of the experiment. The top part shows the sequence of events in the experiment. The bottom part shows the layout of the experiment.





## RFB REORG 9E - 10E - 11E

WORK SURFACE EFFICIENCY AND ON-PLANE ADDITIONAL FOUR INTRINSIC A LA SURFACE DE

Legend/ Légende

Personal Storage Towers, Wardrobe one side, 2 file drawers at bottom and closed cupboard above, with lock, 54in high, 24inx24in, Left / Armoires de rangement personnel. Prendre d'un côté, 2 tiroirs classeur à la partie inférieure et un placard fermé au-dessus, à sensure, 54po de hauteur, 24po x 24po, gauche

**Box, Box, File Metal Freestanding Pedestal, 22" deep**

Work Surfaces Panel mounted / Surfaces de travail Monté sur cloison

 Free standing Electrical workspace Sit-Stand  
24"x48" / Surfaces de travail autoportante à  
ajustement électrique 24"x48"

 Power pole hardware ceiling fed/ Pote électrique alimentées du plafond

**▼** Data outlet (1 data, 1 auxiliary) / Prise voix/réseau (1 réseau, 1 auxiliaire (data))

Table with four legs on casters



# FLOOR 11 EAST RFB REORG 9E - 10E - 11E

