

Statement of Work

Building Demolition and Disposal Former RCMP detachment in Island Lake, Manitoba

WORK COVERED BY CONTRACT DOCUMENTS

1. Description of Work:
Building demolition, disposal and site restoration of former Island Lake RCMP detachment in Island Lake, Manitoba. The wood and concrete building is approx. 2,100 sq. feet and vacant.
2. The work comprises all activities associated with building demolition, disposal and site restoration.
3. The entire site will be filled, leveled and graded to pre-demolition condition or better. The site shall be finished with 3/4" crushed rock, 6" deep.
4. The Contractor shall understand as to the nature and location of the work, local conditions, soil structure and topography at the site of the work, the equipment and facilities needed preliminary to and during the execution of the work, the means of access to the site, all necessary information as to risks, contingencies, and circumstances and all other matters which can in any way affect the work under the Contract prior to award.
5. Mobilization and demobilization consists of preparatory work and operations including but not limited to, those necessary for the movement of personnel, equipment, supplies and incidentals to and from the project.
6. Work included:
 - 6.1 Permit applications and approvals, including, obtaining all municipal, provincial and federal permits, as required to complete the Work.
 - 6.2 Management of site safety including, responsibility for site safety, development of site specific safety plan and coordinating and leading safety meetings.
 - 6.3 Site Preparation Activities including, identifying site property limits prior to beginning work and ensuring all work remains within the property boundaries. Temporary perimeter security fencing shall be erected.
 - 6.4 Structure demolition, disposal and site restoration including:
 - 6.4.1 Demolition, removal, transportation and disposal of the former RCMP Island Detachment, including all building contents, structure and concrete foundation to a landfill.
 - 6.4.2 Fill with new soil material any open areas excavated to facilitate demolition requirements.
 - 6.4.3 Grading of all areas affected by the demolition work. Finished with 3/4" crushed rock, 6" deep.

- 6.4.4 Disconnecting and capping of any utility services, including electrical and water/sewer as indicated or as directed by the Department Representative.
- 6.4.5 On-site storage/handling and management of all hazardous materials required during demolition, removal and disposal of all substances, as directed by the Hazardous Building Materials Assessment (Schedule A)

COORDINATION

- 7. Perform coordination of progress schedules, submittals, use of site, temporary facilities, and construction Work, safety, progress of Work of other contractors, where applicable, under instructions of the Departmental Representative.
- 8. Within 10 days after award of Contract, request a meeting of parties in contract to discuss and resolve administrative procedures and responsibilities. Departmental Representative, Contractor and major Subcontractors, to be in attendance. Those attending meetings will be qualified and authorized to act on behalf of party each represents.

Agenda to include:

Appointment of official representative of participants in the Work.
Schedule of Work
Requirements for temporary facilities, site sign, offices, storage sheds, utilities, fences
Site security
Procedures, approvals required, administrative requirements
Health and safety requirements
Environmental protection requirements
Close out procedures and submittals

- 9. Coordinate Work in stages to accommodate overall project schedule, including substantial completion within 6 weeks of Contract Award.

10. Execute work with least possible interference or disturbance to nearby sites. Arrange with Departmental Representative to facilitate execution of work.
11. Ensure that it is understood that time of beginning, the rate of progress, closing out procedure and final inspection as defined times of completion are of the essence of this contract
12. Co-ordinate use of premises for Work, for Work storage and access purposes only.
13. Notify Department Representative and utility companies of intended interruption of services and obtain required permission.
14. Establish location and extent of service lines in area of work, before starting Work. Notify Department Representative.
15. Protect, relocate or maintain existing active services. When inactive services are encountered, cap off in manner by authorities having jurisdiction.
16. Maintain existing services to other buildings at the site and provide for personnel and vehicle access.
17. If needed, provide temporary utility services during construction until excavation has been successfully completed and site graded. Remove temporary utility services and restore and stabilize areas disturbed during removal.

SUBMITTALS

18. Submit, within 14 days of Contract Award, details of management of waste (waste transportation method and disposal locations) and site-specific Health and Safety Plan
19. Contractor to provide summary of all wastes disposed including quantities, disposal locations, and original scale tickets, as applicable.
20. Submit completion of utility locates or other project documentation upon request.
21. Submit copies of reports or directions issued by Federal and Provincial health and safety inspectors. Submit verbal report immediately followed by a written report within 24 hours to the Departmental Representative.
22. Submit copies of incident and accident reports. Submit verbal report immediately followed by a written report within 24 hours to the Departmental Representative.

SAFETY

23. Comply with requirements of Acts, Regulations and By-Laws in force for regulation of traffic or use of roadways upon or over which it is necessary to carry out Work or haul materials or equipment.
24. Review and follow the Hazardous Building Materials Assessment report (Schedule A) for the building including to ensure the removal and proper disposal of PCB ballasts and any mercury-containing items prior to demolition and following appropriate safe work procedures when handling or disturbing lead, silica and mould.
25. Place equipment in position to minimize interference and hazard to travelling public.
26. Do not leave equipment on travelled way overnight.
27. Maintain fire access and control.
28. Provide and maintain signs, and other devices required to indicate construction activities or other temporary and unusual conditions resulting from Project Work which requires road user response.
29. Provide competent flag personnel, trained in accordance with, and properly equipped for situations when public traffic is required to pass working vehicles or equipment that block all or part of travelled roadway.
30. Be responsible for health and safety of persons on site, safety of property on site and for protection of persons adjacent to site and environment to extent that they may be affected by conduct of Work.
31. Comply with and enforce compliance by employees with safety requirements of Contract Documents, applicable federal, provincial, and local statutes, regulations, and ordinances, and with site-specific Health and Safety Plan.
32. Furnish site personnel with appropriate PPE and training including safety glasses, boots and respirators (if required). Ensure that safety equipment and protective clothing is kept clean and maintained.

WORK SITE

33. Fires and burning of rubbish on site is not permitted.
34. Protect trees and plants on site and adjacent properties from harm.
35. Cover or wet down dry materials and rubbish to prevent blowing dust and debris. Provide dust control for temporary roads, if required.
36. Provide methods, means, and facilities to prevent contamination of soil, water, and atmosphere from discharge of noxious toxic substances and pollutants produced by construction operations.
37. Be prepared to intercept, clean up, and dispose of spills or releases that may occur. Maintain materials and equipment required for cleanup of spills or releases readily accessible on site.

38. Promptly report spill and releases potentially causing damage to the environment to the authority having jurisdiction including water supply authority, road authority and fire department. Take immediate action using resources to contain and mitigate effect on environment and persons from spill or release. Departmental Representative shall issue stop order of work until satisfactory corrective action has been taken.
39. Leave Work area clean at end of each day.
40. Ensure public waterways, storm and sanitary sewers remain free of waste and volatile materials disposal.

CLOSE OUT PROCEDURE & FINAL INSPECTION

41. Notify Department Representative upon full completion to request final site inspection.
42. Prior to final inspection by Departmental Representative, remove surplus products, tools, construction machinery and equipment.

CONTRACT PERIOD:

Contract award to December 31, 2017

DEPARTMENTAL REPRESENTATIVE:

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