



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

Bid Receiving – Environment and Climate  
Change Canada / Réception des  
soumissions – Environnement et  
Changement climatique Canada  
9250 49 Street  
Edmonton, AB T6B 1K5  
Facsimile Number for Amendments:  
(780) 495-5097

**INVITATION TO TENDER  
APPEL D'OFFRES**

**Tender to: ENVIRONMENT AND CLIMATE  
CHANGE CANADA**

We offer to perform or provide to Canada the  
services detailed in the document including any  
attachments and annexes, in accordance with the  
terms and conditions set out or referred to in the  
document, at the price(s) provided.

**Soumission aux: Environnement et Changement  
climatique Canada**

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aux conditions énoncées ou incluses par référence  
dans le document incluant toutes pièces jointes et  
annexes, les services détaillés dans le document,  
au(x) prix indiqué(s).

**Comments - Commentaries**

**Vendor/Firm Name and Address  
Raison sociale et adresse du fournisseur/de  
l'entrepreneur**

**Facsimile No. - No de télécopieur:**

**Telephone No. - No de téléphone:**

**Issuing Office - Bureau de distribution**

<b>Title-Sujet</b> Preventative Maintenance, Eureka, NU <b>AMENDMENT ONE</b>	
<b>Solicitation No. - No. de l'invitation</b> 5000031410	<b>Date</b> December 13 <sup>th</sup> , 2017
<b>Client Reference No. - No. De Référence du Client</b>	
<b>GETS Reference No. - No. de Référence de SEAG</b> n/a	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à</b> 2 :00 pm <b>Mountain Standard Time</b> <b>on - le</b> December 21 <sup>st</sup> , 2017	
<b>F.O.B. - F.A.B.</b> Destination	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Cyndi Ryan, Senior Contracting Officer e-mail: cyndi.ryan@canada.ca	
<b>Telephone No. - No de téléphone</b> (780) 951-8659	<b>Fax No. - N° de FAX:</b> (780) 495-5097
<b>Destination of Goods, Services, and Construction:</b> <b>Destinations des biens, services et construction:</b> Eureka Upper Air Weather Station Eureka, Nunavut	
<b>Security / Sécurité</b> The successful bidder must meet the security provisions as per Annex C	
<b>Delivery Required - Livraison exigée:</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>Nom et titre de la personne autorisée à signer au nom du</b> <b>fournisseur/de l'entrepreneur</b>	



## AMENDMENT ONE

Amendment number one has been raised in order to address questions being presented by potential bidders, as follows:

### Question 1:

Section 4.1 on page 34 of the specification states; "Provide a lump sum for the complete preventative maintenance and corrective maintenance, including parts, labor and travel time". However neither Annex B nor Bid Acceptance Form 03 (BA03) allow for a Lump Sum to be entered. Please confirm a lump sum price is to be submitted.

### Response 1:

Annex B Table 1.1 Scheduled Maintenance Items at a FIRM PRICE – the extended TOTAL 1.1 will make up that lump sum price.

### Question 2:

According to Annex A, section 1.1 states that the first phase of work to take place in January is to be undertaken by an electrician and plumber. Also stated in paragraph three of the same section is that the project is to be supervised by a representative of the General Contractor which is required by law and is our intent. However Annex B does not allow for supervision costs to be entered. Please confirm where costs for supervision are to be identified on the bid solicitation document

### Response 2:

One of the individuals that will be onsite will be deemed the Representative of the General Contractor that will be responsible for ensuring compliance to Health and Safety Regulations, Supervise and Coordinate the work (as stated in paragraph three). Costs for Supervision will be encompassed in the TABLE 1.1 part of the FIRM FIXED FEES – whichever person you deem to be the Supervisor.

### Question 3:

Table 1.1 of Annex B is identified as: "scheduled maintenance items – FIRM PRICE.

Table 1.2 – Labour and Materials rate for field work in addition to items 1-5 above – under each discipline in the description column it states additional work up to 50 hours.

- A. Is the intent of the per diem unit of issue in table 1.1 to be used for total labour, tool and per diem costs or simply actual daily allowance for away from home work?

### Response 3A:

The intent of Table 1.1 is so that you can bid a firm price on all of the work provided to you within the Statement of Work – listed in Annex A.

- B. Is the intent of table 1.2 to be used for hourly rates for additional work requested once already on site or for firm pricing for the scheduled maintenance?

### Response 3B:

The intent of Table 1.2 is so that you can provide us with an hourly rate that your firm intends to charge for additional work that may be discovered onsite that has not been mentioned in the Statement of Work.

**Question 4:**

For tables 1.1 and 1.2 of Annex B, what is the intent of column “Unit Price” and column “Extended Price”. Currently we interpret the unit price to be a daily cost for 10 hours per day and extended price to be the unit cost multiplied by the projected 6 days onsite.

**Response 4:**

We will multiply the Unit of Issue by the Unit Price to receive an Extended Price  
For example: Certified Carpenter \$500 a day x 6 days = \$3000.00  
If you note, travel time is hourly basis and the materials that you will provide are Lot pricing.

**Question 5:**

During the tender process if our firm or our subcontractors deem that the specified scheduled maintenance cannot be completed within the total allotted time estimated by ECCC, how and where shall we identify the additional days and costs?

**Response 5:**

You will be required to place in writing before tender closing that information in order for a review to be completed by the Technical Authority for verification. It is always a responsibility of a potential bidder to point out flaws in solicitation documents if they see them. Upon review, a decision will be made on whether to amend the Invitation to Tender document or not.

**Question 6:**

Table R2 on page 12 identifies the need: to supply “name, title, email and phone number of a customer reference contact person who can validate the information provided by the Bidder”. In several instances with the qualified resource we intend to use, the customer reference or project consultant is no longer with the customer or firm the work was completed for. In this instance will we be deducted evaluation points? If so, what is the suggested approach so that we do meet the evaluation criteria?

**Response 6:**

R2 is asking for Experience of the individual resources. My suggestion is that you reach out to the firms that you plan on using as a reference and seek their approval to provide their information in the ITT document. Please note that all projects have files that are maintained. Someone should be able to speak to the notes within the file. I do know from personal experience, often we find that firms choose not to provide references. It is in your best interest to have someone willing to assist. We can choose to validate information being provided in resumes and will. Note that a Customer can also be an Employer.

All other Terms and Conditions to remain the same.