



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving
PWGSC
33 City Centre Drive
Suite 480C
Mississauga
Ontario
L5B 2N5
Bid Fax: (905) 615-2095**

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada
Ontario Region
33 City Centre Drive
Suite 480
Mississauga
Ontario
L5B 2N5

Title - Sujet Services of Individuals-Cook (Chef)	
Solicitation No. - N° de l'invitation W0125-18CR04/A	Amendment No. - N° modif. 004
Client Reference No. - N° de référence du client W0125-18CR04	Date 2017-12-15
GETS Reference No. - N° de référence de SEAG PW-\$TOR-008-7412	
File No. - N° de dossier TOR-7-40055 (008)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-01-08	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Leslie, Sandra	Buyer Id - Id de l'acheteur tor008
Telephone No. - N° de téléphone (905) 615-2069 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation Amendment 004 is being issued to extend the closing date and to answer questions received on solicitation No. W0125-18CR04/A.

Part A: Solicitation closing date

From: 02:00 PM EST on 2017-12-20
To: 02:00 PM EST on 2018-01-08

Part B: Questions/Answers

- Q1. In Annex A, Section 10 Resource training and Requirements – PWGSC states that Contractors are responsible for the wages of the resources during the training period. Could you please clarify how long training typically takes for each resource? Will PWGSC accept to be billed for the training period?
- A1. The necessity and length of the training period is at the discretion of the contractor. The bottom line is that any resource billed to the employer is able to perform the tasks outlined in Annex A1 effectively. PSPC or the PA will not accept to be billed for the training period.
- Q2. In Annex A, Section 10 Resource training and Requirements – Point (k) indicates that resources will be trained on proper procedures to handle heavy objects. Could you please provide the approximate weight and the frequency with which resources will be conducting this type of work?
- A2. Resources are expected to lift, carry, transport and sort a variety of items ranging from small and light to large and heavy (max. 20kg), on a daily basis.
- Q3. Our legal team is currently reviewing the Resulting Contract Clauses and other terms and conditions outlined in this RFP. Should we have exceptions, will PWGSC be open to discussing such items as we move forward in the process?
- A3. No. Please refer to the solicitation document for the terms and conditions.
- Q4. In Annex A, Section 11 Security Requirement – Police Check our understanding is that all resources must undergo a criminal background check. Can you please confirm that this is the only type of clearance or background check that PWGSC requires for both General Daily Service and Cadet Camp?
- A4. Yes, the security requirement stated in Annex “A” Statement of Work section Section 1, is the only type of clearance required for this solicitation.
- Q5. We have read and understood the Mandatory Technical Criteria listed in Annex D Technical Evaluation. As we previously serviced CFB Trenton for a number of years, will our proposal still be considered if we only submit two (2) temporary help food services support projects, rather than three (3)? Or will we automatically be deemed non-responsive?
- A5. The Mandatory Technical Criteria will be strictly followed during the evaluation. All bidders must demonstrate that they meet all mandatory criteria's in the proposal, regardless of any prior service arrangement with CFB Trenton.

- Q6. I have quoted below a requirement from Ontario's new Bill #148 outlining a requirement that any temporary help employees receive equal pay for equal work in a clients site. Our understanding of the legislation requires that any person assigned to fulfill the needs of this contract must be paid the same rate as a civilian or Military staff member if they are performing the same task. (i.e. short order cook, admin etc.)

Before we are able to submit a quote for the Trenton requirement we will need to know what the rates of pay are for any individual employed by Canada either in a civilian or Military position if our staff are replacing that position.

- A6. The resources provided by the contractor are not permanently replacing any staff; they augment the existing staff in times of increased workload and substitute temporarily when our staff are sick, etc. The rate of pay of any civilian employed by Canada is set by the Collective Agreement and it is accessible to the general public at <https://www.canada.ca/en/treasury-board-secretariat/topics/pay.html>

For your reference

Labour Category in RFP	Equivalent Indeterminate Position at CFB Trenton Wing Food Services	*Starting Hourly Rate of Pay
Kitchen Helper	GS 02 Food Service Helper	\$18.62
Cleaner	GS 02 Building Cleaner	\$18.62
Short Order Cook	GS 03 Cook Helper/Short Order Cook	\$21.79
Warehouse Clerk	GS 03 Storesperson	\$21.79
Administrative Clerk	CR 03 Clerk	\$20.92
Cashier	GS 02 Food Service Helper	\$18.62

*Information provided here is only a guide. For the most up-to-date and accurate rate of pay, please consult the Collective Agreement of the respective position.

If your bid has already been submitted, you may wish to revise it. Revisions to your bid must be submitted in a sealed envelope with the contents clearly identified on the outside of the envelope. Any revisions to your bid must be received by the Bid Receiving Unit on or before the time and date stated on page 1 of this document. Any revisions to your bid received after the closing date and time will be considered late and will be returned unopened.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME AND IN FULL EFFECT