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Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

National Master Standing Offer (NMSO)

Offre à commandes principale et nationale (OCPN)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT.

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Business Management and Consulting Services
Division / Division des services de gestion des
affaires et de consultation
11 Laurier St. / 11, rue Laurier
10C1, Place du Portage
Gatineau, Québec K1A 0S5

Title - Sujet Investigative Services	
Solicitation No. - N° de l'invitation E60ZG-180493/A	Date 2017-12-15
Client Reference No. - N° de référence du client 20180493	Amendment No. - N° modif. 002
File No. - N° de dossier 424zg.E60ZG-180493	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$ZG-424-32025	
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale 2017-12-05	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-01-30	
Address Enquiries to: - Adresser toutes questions à: Rocque, Anne-Élise	Buyer Id - Id de l'acheteur 424zg
Telephone No. - N° de téléphone (873) 469-3947 ()	FAX No. - N° de FAX (819) 956-2675
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

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E60ZG-180493/A
Client Ref. No. - N° de réf. du client
E60ZG-180493

Amd. No. - N° de la modif.
002
File No. - N° du dossier
424zg. E60ZG-180493

Buyer ID - Id de l'acheteur
424zg
CCC No./N° CCC - FMS No./N° VME

Amendment #002

Request for Standing Offers (RFSO), Investigative Services, Harassment Complaints, Disclosures of Wrongdoing, Work Place Violence.

The purpose of this amendment is to provide the following Questions and Answers and amend the solicitation as follows.

PART A - QUESTIONS AND ANSWERS

QUESTION 006

We are seeking clarification with respect to the following:

re: MTA2, MTB2, MTC2 - "The Offer must demonstrate that, each proposed resource has facilitated or completed at a minimum courses/training/workshops in the three following areas":

A candidate may have facilitated - i.e. delivered or taught - a course or workshop in one of these areas, but not hold a certificate. How would a candidate demonstrate this experience?

ANSWER 006

Please see revised criteria for MTA2, MTB2 and MTC2, provided in solicitation amendment #001. Proof of facilitated/completed courses, training or workshops must be provided in order to qualify for this requirement. This can be provided in the form of a degree, a diploma, a certificate or all other documents that attest to taking or delivering courses, training or workshops (e.g. an attestation letter with signature on the bottom).

QUESTION 007

Similarly, RTA2 - a candidate may have facilitated - i.e. delivered or taught - a course or workshop in one of these areas listed, but not hold a certificate. How would a candidate demonstrate this experience?

ANSWER 007

Same answer as Q006 above.

QUESTION 008

If additional resources can be submitted for consideration as time goes on, once a Standing Offer has been awarded, I assume that existing resources who qualify for one stream would have the flexibility to subsequently apply for the second stream? For example, I am currently working on several work place violence investigations that will not be completed before the closing date for bids. While I may qualify immediately to conduct harassment investigations, I would not meet the requirements for work place violence investigations for a number of months – particularly if there are delays not of my own making during these investigations.

ANSWER 008

Yes, resources who qualify for one stream will be able to apply for the other streams once the Standing Offer is awarded.

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424zg, E60ZG-180493

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QUESTION 009

Work place violence investigations have really only been undertaken by outside consultants in the last four or five years – not ten years as the RFSO suggests. Why is the requirement for work place violence the same as for harassment?

ANSWER 009

Part XX *Violence Prevention in the Workplace of the Canada Occupational Health and Safety Regulations* identifying the requirement for prevention and investigation of violence in the workplace has been in place since 2008.

QUESTION 010

You mention “Projects” on page 15 under Mandatory Experience - sometimes we do more than one process (such as several harassment investigations) under one call-up, so we just wanted to clarify when you say Project do you mean each call-up, or each process (eg. investigation)?

ANSWER 010

“Project” corresponds to the investigation process. A call-up could include more than one investigation.

QUESTION 011

Lastly, I believe all our security clearances and site clearances are up to date, but from the way I read it if there is something that needs updating then we should be okay as long as we do it in a timely fashion? In other words, we can still get on the Standing Offer even if are awaiting any updates re: security?

ANSWER 011

Actually no, you need your security clearances in order to be awarded a Standing Offer.

Please refer to RFSO, PART 6 - SECURITY REQUIREMENTS, 6.1 Security Requirements, which in part reads:

- “1. Before issuance of a standing offer, the following conditions must be met:
- (a) the Offeror must hold a valid organization security clearance as indicated in Part 7A - Standing Offer;
- [...].”

And

- “2. Offerors are reminded to obtain the required security clearance promptly. Any delay in the issuance of a standing offer to allow the successful Offeror to obtain the required clearance will be at the entire discretion of the Standing Offer Authority.”

PART B – MODIFICATIONS TO RFSO

No change in this amendment.