



Closing Date	Feb., 05 2018
Time	02:00 pm EDT
REFERENCE NO.: G7-1000000912	
G7-Tenting and Equipment	

REQUEST FOR PROPOSALS

Title of Project G7 – TENTING AND EQUIPMENT Reference number: G7-1000000912 <u>CLOSING DATE: 02:00 PM on FEBRUARY 05 2018 Time Zone: (EDT)</u>		
Return Bids to: By Hand or Messenger Service: Micheline Lafontaine-SMO Global Affairs Canada 125 Sussex Drive Ottawa, ON K1A 0G2 BID # G7- <u>Attention: Bid Receiving Unit – SGD</u>	By Mail: Micheline Lafontaine-SMO Global Affairs Canada 125 Sussex Drive Ottawa, ON K1A 0G2 BID # G7- <u>Attention: Bid Receiving Unit – SGD</u>	From : Monday – Friday Hours : 8:00 am -12:00 pm / 1:00 pm – 4:00 pm
Contracting Authority’s Address and Issuing Office Global Affairs Canada Lester B. Pearson Building 125 Sussex Drive Ottawa, Ontario K1A 0G2		
Contracting Authority Micheline Lafontaine	Telephone No. 343-203-0846	E-mail : Micheline.lafontaine@international.gc.ca

WE HEREBY OFFER TO SELL TO HER MAJESTY THE QUEEN IN RIGHT OF CANADA, IN ACCORDANCE WITH THE TERMS AND CONDITIONS SET OUT HEREIN, REFERRED TO HEREIN OR ATTACHED HERETO, THE GOODS, SERVICES, AND CONSTRUCTION LISTED HEREIN AND ON ANY ATTACHED SHEETS AT THE PRICE(S) SET OUT THEREFOR.

Bidder’s Name	
Bidder’s Complete Address	
NAME & TITLE OF THE PERSON AUTHORIZED TO SIGN ON BEHALF OF BIDDER (PLEASE PRINT)	
Signature	Date



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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

1. Before award of a contract, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 6 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
 - (d) the Bidder's proposed location of work performance and document safeguarding must meet the security requirements as indicated in Part 6 - Resulting Contract Clauses;
 - (e) the Bidder must provide the addresses of proposed sites or premises of work performance and document safeguarding as indicated in Part 3 - Section IV Additional Information.
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

1.2 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

The Government of Canada will be hosting the 2018 Charlevoix G7 Summit in the Province of Québec on June 8 and 9, 2018.

The Summit Management Office of the Department of Global Affairs Canada has been tasked with the organization, planning and delivery of these summits at various venues in La Malbaie and Québec City.

During these 2 days, there will be numerous delegates in La Malbaie, Québec City and the surrounding area. The Canadian Forces Military base in Saguenay-Bagotville will also be a key venue and will serve the G-7 at La Malbaie.

The sites will need tents and various equipment, as described in ANNEX A.

The Contractor's services must be available 24 hours a day, seven days a week, in accordance with the installation and dismantle schedule. The schedule will be presented during the Bidder's Conference and Site Visit.

The Bidders' Conference and Site visit will be mandatory.

Date : January 23, 2018



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Time : 11:00 am

Address: Manoir Richelieu, 181 Richelieu Street, La Malbaie, QC G5A 1X7

This meeting will be at the bidder's fees.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

"The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA)."



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PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

“Subsection 3.a) of Section 01, Integrity Provisions - Bid of the Standard Instructions ([2003](#)) incorporated by reference above is deleted in its entirety and replaced with the following:

- a. at the time of submitting an arrangement under the Request for Supply Arrangements (RFSA), the Bidder has already provided a list of names, as requested under the [Ineligibility and Suspension Policy](#). During this procurement process, the Bidder must immediately inform Canada in writing of any changes affecting the list of names“.

2.2 Submission of Bids

Bids must be submitted only to Global Affairs Canada (GAC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile or email will not be accepted.

2.3 Former Public Servant

- a. approval purposes when the successful bidder is a former public servant in receipt of a pension paid under the [Public Service Superannuation Act](#);
- b. the application of the \$5,000 contract fee limit, including Applicable Taxes, when the successful bidder is a former public servant, including former members of the Canadian Forces and the Royal Canadian Mounted Police, in receipt of a lump sum payment pursuant to a work force adjustment program; and
- c. to advise the successful bidder that the published proactive disclosure reports will include information to indicate if the successful bidder is a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension.



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2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 5 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

| Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Québec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

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PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (4 hard copies)
- Section II: Financial Bid (1 hard copies)
- Section III: Certifications (1 hard copies)
- Section IV: Additional Information (1 hard copies)

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment (Annex B).

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “D” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “D” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 SACC Manual Clauses

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.



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PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the Mandatory technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Mandatory Criteria	Substantiation / Cross Reference to Proposal [supplier to insert]
M1 – The Contractor must show his written Workplace Safety Strategy and demonstrate that it meets all requirements of the Commission des normes, de l'équité, de la santé et de la sécurité du travail du Québec.	
M2 – The Contractor must demonstrate that they, as a company, have a defined and practiced Environmental Strategy which addresses topics such as recycling and/or emissions and/or waste reduction.	
M3- The Contractor must demonstrate that he has appropriate supplier facilities (warehouse, storage) within a 250 km radius of the city of La Malbaie and has access to an appropriate transport in order to provide timely delivery of goods to the facilities. Representatives of the SMO will have the option to visit these facilities.	
M4 – The Contractor must demonstrate that he can provide the necessary resources within a 12 hour delay period.	



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Mandatory Criteria	Substantiation / Cross Reference to Proposal [supplier to insert]
<p>M5 – The Contractor must show, through a specific example, that it is able to provide services 7 days a week, 24 hours a day before and during the event.</p>	
<p>M6 – The Contractor must demonstrate in the proposal that he has successfully completed a minimum of two (2) special event contracts or high level meetings of similar scope in the past (5) five years. *Date, name of the event, name and phone number of Client.</p>	
<p>M7 – The Contractor must provide one (1) example of event completed that was held at multiple sites.</p>	
<p>M8 – The Contractor must include curriculum vitae for the proposed Contractor's representative (Coordinator) who will act as a liaison with the Conference Authorities. The Coordinator must have a minimum of three (3) years of experience as a Contractor's representative in one or more projects of similar complexity</p>	
<p>M9 – The Contractor must provide a letter showing the satisfactory of the client from a former client stating that the firm was responsible for planning activities under very tight deadlines.</p>	



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4.2 Basis of Selection

4.2.1 Mandatory Technical Criteria

SACC Manual Clause A0031T (2010-08-16).

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.



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PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).



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Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the “FCP Limited Eligibility to Bid” list at the time of contract award.

5.2.3 Status and Availability of Resources

The Bidder certifies that, should it be awarded a contract as a result of the bid solicitation, every individual proposed in its bid will be available to perform the Work as required by Canada's representatives and at the time specified in the bid solicitation or agreed to with Canada's representatives. If for reasons beyond its control, the Bidder is unable to provide the services of an individual named in its bid, the Bidder may propose a substitute with similar qualifications and experience. The Bidder must advise the Contracting Authority of the reason for the substitution and provide the name, qualifications and experience of the proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Bidder: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination of an agreement for default.

If the Bidder has proposed any individual who is not an employee of the Bidder, the Bidder certifies that it has the permission from that individual to propose his/her services in relation to the Work to be performed and to submit his/her résumé to Canada. The Bidder must, upon request from the Contracting Authority, provide a written confirmation, signed by the individual, of the permission given to the Bidder and of his/her availability. Failure to comply with the request may result in the bid being declared non-responsive.

5.2.4 Education and Experience

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

5.2.4.1 SACC Manual clause **A3010T** (2010-08-16) Education and Experience

The Bidder certifies that all the information provided in the résumés and supporting material submitted with its bid, particularly the information pertaining to education, achievements, experience and work history, has been verified by the Bidder to be true and accurate. Furthermore, the Bidder warrants that every individual proposed by the Bidder for the requirement is capable of performing the Work described in the resulting contract.



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PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Contract.

All contractors and their personnel who require access to the premises of the Summits Management Office and/or to various secure sites will need to first obtain a security clearance. These individuals will have to submit personal information on a Web site of appropriate accreditation provided by Global Affairs Canada (GAC). This information will be shared with the Royal Canadian Mounted Police (RCMP) for the purpose of checking criminal records and in order to carry out an audit on the credit note. The time normally planned for such an audit is typically between 5 to 10 working days of the request.

Her Majesty has the right to establish security validation requirements at her sole discretion. These requirements may include completing a personal history form; provide fingerprints; and to be investigated on an ad hoc basis.

6.2 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010C](#) (2016-04-04), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

6.4.1 Period of the Contract

The period of the Contract is from date of Contract to June 13, 2018 inclusive

6.4.5 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.



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6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Micheline Lafontaine
 Title: Procurement and Contracting Specialist
 Global Affairs Canada
 Summits Management Office
 Address: 125 Sussex Drive, Ottawa, Ontario K1A 0G2
 Telephone: 343-203-0846
 E-mail address: Micheline.lafontaine@international.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: *(To be provided at time of Contract award)*

Name: _____
 Title: _____
 Organization: _____
 Address: _____
 Telephone: ____ _
 Facsimile: ____ _
 E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative *(To be provided at time of Contract award)*

Name: _____
 Title: _____
 Organization: _____
 Address: _____
 Telephone: ____ _
 Facsimile: ____ _
 E-mail address: _____



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6.6 Payment

6.6.1 Basis of Payment

Firm Price

- a. This provides for a price, which is not subject to adjustment for performance of the contract or part of it. It gives maximum profit incentive to the contractor for cost control in that the contractor assumes full responsibility for all costs under or over the firm price. In addition, it places a minimum administrative burden on both contracting parties. See SACC Manual clause [C0207C](#).
- b. Use this basis of payment when buying commercially available goods or readily quantifiable services when:
 - i. the contractor has previously manufactured the particular good or provided the particular service, or similar goods or services, and has sufficient experience to permit a realistic statement of work based on firm specifications;
 - ii. the statement of work can have a cost applied to it in terms of quantities of material and labour time required; and
 - iii. a realistic estimate of the material prices and labour and overhead rates applicable during the contract period can be made.
- c. Subsequent to the negotiation of a firm price basis of payment for a non-competitive requirement, the contractor must resubmit the price bid based on the agreement reached.
- d. A discretionary audit clause may be included in the contract, as appropriate, subject to the receipt of a price certification in accordance with SACC Manual clauses [C0002T](#) or [C0004T](#) or [C0006T](#).

6.6.2 Limitation of Price

SACC Manual clause [C6000C](#) (2017-08-17) Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.3 Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

6.6.4 T1204 – Direct request by Customer Department

SACC Manual Clause A9117C (2007-11-30)

1. Pursuant to paragraph 221 (1)(d) of the [Income Tax Act](#), R.S. 1985, c. 1 (5th Supp.), payments made by departments and agencies to contractors under applicable services contracts (including



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contracts involving a mix of goods and services) must be reported on a T1204 Government Service Contract Payments slip.

2. To enable departments and agencies to comply with this requirement, the Contractor must provide Canada, upon request, its business number or Social Insurance Number, as applicable. (These requests may take the form of a general call-letter to contractors, in writing or by telephone).

6.6.5 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Direct Deposit (Domestic and International);

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. a copy of time sheets to support the time claimed;
 - b. a copy of the release document and any other documents as specified in the Contract;
 - c. a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;
 - d. a copy of the monthly progress report.
2. Invoices must be distributed as follows:
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.



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- (a) the Articles of Agreement;
- (b) the supplemental general conditions 2010C-Medium Complexity(2016-04-04);
- (c) Annex A, Statement of Work;
- (d) Annex B, base of Payment
- (e) Annex C, Security Requirements Check List
- (f)** Annex D, Electronic Payment Instruments
- (g) the Contractor's bid dated _____ **(To be provided at time of Contract award)**



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ANNEX "A"

STATEMENT OF WORK

TENT AND EQUIPMENT RENTAL

TO BE SUPPLIED, DELIVERED AND INSTALLED IN:

THE CITY OF LA MALBAIE, QUÉBEC
AT THE CASINO DE CHARLEVOIX
183 Rue Richelieu, La Malbaie, QC G5A 1X8
AND

THE CITY OF SAGUENAY-BAGOTVILLE, QUÉBEC AT THE
Base des Forces Canadiennes Bagotville
7000 Chemin de l'Aéroport, Saguenay-Bagotville, QC G7B 0E4

AND

QUÉBEC CITY, QUÉBEC AT THE
JEAN-LESAGE AIRPORT YQB
505 Rue Principale, Ville de Québec, QC G2G 0J4

AND

OTHER SITES TO BE DETERMINED IN THE PROVINCE OF QUÉBEC

FOR

THE G-7 LEADERS SUMMIT
JUNE 8 & 9, 2018
LA MALBAIE, QUÉBEC



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1 - Introduction:

The Government of Canada will be hosting the 2018 Charlevoix G7 Summit in the Province of Québec on June 8 and 9, 2018.

The Summit Management Office of the Department of Global Affairs Canada has been tasked with the organization, planning and delivery of these summits at various venues in La Malbaie and Québec City.

During these 2 days, there will be numerous delegates in La Malbaie, Québec City and the surrounding area. The Canadian Forces Military base in Saguenay-Bagotville will also be a key venue and will serve the G-7 at La Malbaie.

The Contractor's services must be available 24 hours a day, seven days a week, in accordance with the installation and dismantle schedule. The schedule will be presented during the Bidder's Conference and Site Visit.

The Bidders' Conference and Site visit will be mandatory.

Date : 23-jan-2018
Time : 11:00 am
Address : Manoir Richelieu, 181 Richelieu Street, La Malbaie, QC G5A 1X7

This meeting will be at the bidder's fees.

2 - General Conditions:

The Contractor must lease all the required equipment with the corresponding schedule for the G-7 Conference's sites, for the duration of the events, including installation and dismantling. Contractor's representatives may need to be present in La Malbaie, Québec City and Saguenay-Bagotville from May 15 to June 13, 2018

The Contractor and his employees must respect the routine internal policies to be given by representatives of any sites while performing their duties. The Contractor must respect any union jurisdictions that exist at any of the venues. All employees and representatives of the Contractor shall abide by all rules and regulations of the facility and of all security agencies and forces associated with the Summit Management Office.

The Contractor's services must be available 24 hours a day, seven days a week, in accordance with the installation and dismantle schedule. The schedule will be presented during the Bidder's Conference and Site Visit to be held, the date will be confirmed by the contract authority. The Bidders' Conference and Site visit will be mandatory.

All personnel required on site(s) during the actual event must obtain a photo accreditation issued by the SUMMIT MANAGEMENT OFFICE (SMO) Secretariat. Location and instructions on photo accreditation will be provided by the SMO at a later date. The contractor must comply with all security requirements, instructions and measures it is given by the Royal Canadian Mounted Police (RCMP) or Department of Global Affairs Canada for the duration of the contract.

If needed, accommodation space will be provided by the Summit Management Office during the working period. Reservations and room allocations will be ensured by the Project Authority however,



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accommodation costs will be the responsibility of the contractor at approximately three hundred (300 \$) per night.

All work done for the installation and maintenance of the rental equipment must be done in accordance with the Loi sur les normes du travail of the Province of Québec and any applicable laws put in place by the Government of Québec and the Government of Canada. All work must be done in a safe manner and workers should have appropriate certifications for the use of heavy equipment (forklifts, raised platforms, etc).

The contractor will be responsible for the handling and transportation of materials between the loading/unloading zones and the given work areas.

Services must include the delivery of the temporary tent structures and all rental equipment, as described in "APPENDIX A", installation, assembly, dismantling of equipment, and the services of a contractor's representative on site to act as liaison between the SMO.

The Department of Global Affairs Canada, has a requirement to provide additional site services throughout the sites at the Casino de Charlevoix, Canadian Forces Military base in Saguenay-Bagotville, Québec City and the surrounding areas. These site services may be required at offsite venues, yet to be identified, but located in the surrounding areas of Charlevoix and Québec City region. The successful bidder will also provide required care and maintenance for the duration of the event. Auxiliary site service equipment is identified in "APPENDIX B", attached.

The technical specifications of tent frame systems which will be installed where necessary at the above locations are included in "APPENDIX D". Floor Plans and layout of the tent frame systems will be made available for viewing at the Bidders' Conference and Site Visit.

An Order Identifier Protocol as described in "APPENDIX E" of this document will be required. This will ensure that each of the Contractor's work order includes a reference to event, site, location and room/area to allow for proper invoicing and logistical tracking. This reference must remain consistent through all work orders and it will be the responsibility of the Contractor and its representatives that it is noted on all work orders.

It is the intent of this Statement of Work and accompanying floor plans, "APPENDIX E", which will be available for viewing at the Bidder's Conference and Site Visit, to provide the Contractor with an accurate layout of the tent configurations.

Although supplying new equipment is not mandatory, all equipment must be flawless: no scratch, tears or any other defect. The Contractor will ensure that all equipment shall be installed, cleaned, tested and serviceable before the event. Equipment supplied by the Contractor must be of consistent size, style and quality across the board. Equipment that is not consistent in style and size is not acceptable.

An installation and event schedule shall be supplied to the Contractor following the award of the contract.

All quantities identified in "APPENDIX A, B & C", although realistic, are estimates and not necessarily the basis of the final contract. For this reason, we ask for unit prices for any equipment listed in "APPENDIX A, B & C". A meeting with all the bidders for the present offer will be on January 23, 2018, on the different sites where equipment is required. This meeting will be at the bidder's fees.



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3 - Contractor's Representative:

The Contractor's representative (Coordinator) will act as a liaison between the client (DGAC) and the Contractor's main office. The Coordinator may need to attend meetings with the client throughout the planning phase of the project, these meetings may take place in Québec City, La Malbaie and Saguenay-Bagotville, all in the Province of Québec. The Coordinator may be needed to attend regularly scheduled conference calls or meetings and will need to be on site full time between May 15, 2018 and June 13, 2018 (subject to changes). A schedule of days needed, will be presented to the Contractor at the Bidders' Conference and Site Visit to be held around May 15, 2018.

- He/she must have on his person an activated cell phone available at all times. Expenses of the phone to be paid by the contractor.
- The Contractor must provide the Coordinator with a laptop computer for their use through the planning and duration of the project.
- He/she must have at least three (3) years of experience at a management level and also as a contractor's representative, working on one or more projects of a comparable complexity. A viable resume of experience will be required.
- He/she must attend management and coordination meetings, which may be scheduled and held in Ottawa, Québec City, La Malbaie and Saguenay-Bagotville with little notice. Those meetings will be held in French but may include English; therefore a basic knowledge of English would be helpful but is not mandatory. During the event, the working language on the different sites will be French.
- He/she will have the responsibility to ensure that all duties and services be provided within the specified time lines.
- He/she will supervise his/her employees and subcontractors, including the service crew at all times.

4 - Service crew(s):

A mobile Service Crew must be available before during and after the event, as deemed necessary, to maintain the rental equipment at the Casino de Charlevoix and the surrounding areas. A Lead-hand will be identified for every service crew prior to the event and must be equipped with an activated cell phone available at all times. Expenses of the phone are to be paid by the contractor. This Lead-hand will liaise with the SMO, acting as the Contractor's Representative if the designated supervisor is absent and must be bilingual (English and French). The driver(s) of the vehicle must be familiar with Québec City, La Malbaie, Saguenay-Bagotville and the surrounding area. This crew will comprise of two (2) persons, a cube van and all necessary replacement or repair equipment, supplied and paid for by the contractor. Service crews must cover all items rented by the Contractor, including mechanical and heating/cooling.

The schedule for peripheral activities will be provided by the SMO. During movement by the service crews, no vehicle will idle at any time or location for the entire duration of the event.



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APPENDIX A

TENTS & EQUIPMENT

ITEM #	ITEM	DESCRIPTION	ESTIMATED QUANTITY
A	60'X70' (or equivalent) Clear Span Tent La Malbaie	-Clear Span tent 60' x 70' -Complete with wall panels -3 meters eave height -4 sets of doors -Leveled floor with carpeting (high quality carpet), priced per square meter, installed -Heating / AC equipment -Separation wall including a door -Fabric tent liner to cover ceiling, installed -Emergency requirements (exit signs, fire extinguishers, emergency lighting, etc) -Overhead fluorescent light fixtures for tent interiors, to provide 100 lumens at 3' from floor	1
B	60'X30' (or equivalent) Clear Span Tent La Malbaie	-Clear Span tent 60' x 30' -Complete wall panels -Flooring (wood only), priced per square meter, installed -3 meters eave height -2 sets of double doors -Overhead fluorescent light fixtures for tent interiors, to provide 100 lumens at 3' from floor -Emergency requirements (exit signs, fire extinguishers, emergency lighting, etc)	1
C	20'X20' Clear Span Tent Saguenay- Bagotville	-Clear Span tent 20' x 20' -Complete wall panels -3 meters eave height -Leveled floor with carpeting, priced per square meter, installed -Overhead fluorescent light fixtures for tent interiors, to provide 100 lumens at 3' from floor -Emergency requirements (exit signs, fire extinguishers, emergency lighting, etc)	1
D	10'X10' Frame Tent Saguenay- Bagotville	-Frame tent 10' x 10' including all side panels (mixed solid and window panels) -Installed side by side to create a corridor -Emergency requirements (exit signs, fire extinguishers, emergency lighting, etc)	10
E	20'X20' Frame Tent Québec City	Frame tent 20' x 20' including all side panels (mixed solid and window panels) -Emergency requirements (exit signs, fire extinguishers, emergency lighting, etc)	1



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F	Walkway tent 370'	-Walking tent 370 feet long -6' to 10' wide -Complete with walls	1
UNIT PRICING			
G	Heat/Cool Unit (Portable Heating & Air Conditioning, all sizes available, complete with ducting and connected to tents.	
H	Raised Floor	Modular or wood raised floor for tent interiors, priced per square meter, installed, clean and free from significant defects	
I	Concrete blocks	Concrete blocks for rigging and hanging, all sizes available, must be esthetic, including delivery	
J	Water barrel (rigging)	Water barrel for rigging and hanging, must be esthetic	
K	Frame Tents	Unit price for tents available in stock ,all sizes available	



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APPENDIX B

AUXILIARY EQUIPMENT

ITEM #	ITEM	DESCRIPTION	ESTIMATED QUANTITY
L	Portable Toilet	Plastic construction, single seat portable toilet with integral reservoir, cleaned hourly	10
M	Trailer Restroom	Multiple seat, trailer type restroom to accommodate 6 or more, minimum three men and three women at the same time. Complete with steps and leveling equipment, cleaned hourly. High-end quality.	1 La Malbaie 2 Bagotville
N	Portable Sink	Stand alone portable sink for hand washing complete with hot and cold taps and drain assembly, including all equipment required (paper, soap, air-dryer)	1
O	Waste Reservoir	Holding tank/reservoir to accommodate grey water from portable sinks only, must have capacity of 400 liters or more	1



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APPENDIX C

**LABOUR & SERVICE
CREW**

ITEM #	ITEM	DESCRIPTION	ESTIMATED QUANTITY
P	Service Crew	Hourly rate, per person, crew of three including driver, installer and mechanic for Heat/Cool units	1
Q	Daily Cube Van	Daily rental rates for cube van used by service crew	1
R	Saguenay-Bagotville area Delivery	Delivery charge for on-site orders with a destination within Saguenay-Bagotville (straight truck)	1
S	La Malbaie area Delivery	Delivery charge for on-site orders with a destination of La Malbaie area (straight truck)	1
T	Québec City Delivery	Delivery charge for on-site orders with a destination of Québec City area (straight truck)	1
U	Saguenay-Bagotville area	Daily clean-up services for trailer type restrooms including emptying of swage	1
V	La Malbaie area	Daily clean-up services for trailer type restrooms including emptying of swage	1
W	Québec City	Daily clean-up services for trailer type restrooms including emptying of swage	1



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APPENDIX D

Technical Specifications

General Description

Clear span tents supplied must meet all applicable codes that govern these structures in the Province of Québec.

Materials

Aluminium extrusions with white or clear PVC panels.

Components

General framing and retaining components: extruded aluminium. Metal thickness and configuration to provide rigidity, safe support and fixing of framing system.

Beam Sizes

Extruded aluminum beams should be 120mm width x 300mm depth, or similar.

Panels

PVC panels white or clear for roof, side walls and gables.

System Connectors

Steel connection hardware to be hot dipped galvanised.

Door Panels

Aluminum frame exterior commercial grade doors with tempered glass inserts/windows, fitted with piston closers.

Aluminium Finishes

System frame shall be extruded aluminum with clear anodized finish.

Installation

1. Install system in accordance with manufacturer's instruction and layout indicated on Site Drawings.
2. Erect frame sections plumb, square and level. Provide vertical posts, full height, in one piece.
3. Damage to existing finishes installation and removal will be corrected to the satisfaction of the project authorities within time schedules.



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APPENDIX E

Order Identifier Protocol

The Order Identifier Protocol is a system to ensure that each of the Contractors' work orders can be easily referenced to an event and location by the client. The client will be providing the Contractor with detailed floor and site plans for each venue, building and room that will be used throughout the project. Each of these floor plans has a distinct number and will form the basis of the reference system when used in conjunction with the room name.

Having the Order Identifier Protocol will allow the client and the Contractor to cross reference the work order to the plans for planning, logistics, installation and most importantly for reconciliation of the final invoice. Work orders generated by the client that do not include an Identifier number may be contested or questioned by the client during invoicing.

The Order Identifier Protocol will consist of a three part number/letter reference and must be noted on each work order that the Contractor writes or produces. It will have a one digit number combination, followed by a three digit letter combination, followed by a four digit letter/number combination.

The initial two digit number combination should reference the Summit. The G7 Summit is included in the Contractors' responsibilities so the Identifier will start with the number "7".

The second three letter combination will reference the venue that the work order is associated with.

Fairmont Manoir Richelieu = LMR
Le Petit Manoir = LPM
Le Casino de Charlevoix = LCC
CFB Bagotville = BFC
Jean-Lesage Airport = YQB
Charlevoix Airport = YML

The final number/letter combination will be taken directly from the floor plan issued by the client for a specific room or area. Each of the floor plans issued by the client has a number/letter combination in the lower right-hand corner (example: Briefing Theatre "AA10") and this will be the final part of the reference.

As an example, Briefing Theatre at the Fairmont Manoir Richelieu for the G7 Summit will have an Order Identifier Protocol of "7 LMR AA10". The Identifier may be put in any part of the work order, such as a Memo line but it must be included on each work order whether electronic or print.



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APPENDIX F

Floor Plans

Floor plans will be provided by the client at the Bidder's Conference and Site Visit for review only during that meeting. Prospective bidders will not be allowed to retain or copy any part of the floor plans that the client provides at that meeting. Only the Contractor who is awarded the contract will have access to the floor plans once the final contract is in place.



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ANNEX "B"
BASIS OF PAYMENT

TENTES AND EQUIPEMENT	Quantity	Price	Total
Item A: 60'X70' (or equivalent) Clear Span Tent La Malbaie	1		
Item B: 60'X30' (or equivalent) Clear Span Tent La Malbaie	1		
Item C: 20'X20' Clear Span Tent Saguenay-Bagotville	1		
Item D: 10'X10' Frame Tent Saguenay-Bagotville	10		
Item E: 20'X20' Frame Tent Québec City	1		
Item F: Walkway tent 370'	1		
Item G (Unit Pricing) Heat/Cool Unit	1		
Item H (Unit Pricing) Raised Floor	1		
Item I (Unit Pricing) Concrete blocks	1		
Item J (Unit Pricing) Water barrel (rigging)	1		
Item K (Unit Pricing) Frame Tents	1		



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AUXILIARY EQUIPMENT	Quantity	Price	Total
Item L: Portable Toilet	10		
Item M: Trailer Restroom	3		
Item N: Portable Sink	1		
Item O: Waste Reservoir	1		
LABOUR AND SERVICE CREW	Quantity	Price	Total
Item P: Service Crew Hourly rate, per person, crew of three including driver, installer and mechanic for Heat/Cool units	1		
Item Q: Daily Cube Van Daily rental rates for cube van used by service crew	1		
Item R: Saguenay-Bagotville area Delivery Delivery charge for on-site orders with a destination within Saguenay-Bagotville (straight truck)	1		
Item S: La Malbaie area Delivery Delivery charge for on-site orders with a destination of La Malbaie area (straight truck)	1		
Item T: Québec City Delivery Delivery charge for on-site orders with a destination of Québec City area (straight truck)	1		
Item U: Saguenay-Bagotville area Daily clean-up services for trailer type restrooms including emptying of swage	1		



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|

Item V: La Malbaie area Daily clean-up services for trailer type restrooms including emptying of swage	1		
Item W: Québec City Daily clean-up services for trailer type restrooms including emptying of swage	1		
GRAND TOTAL			



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ANNEX "C"

SECURITY REQUIREMENTS CHECK LIST

Government of Canada logo and Contract Number / Numéro de contrat: G7-Tenting

SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

Main security checklist table with sections for contract information, access requirements, and classification levels.

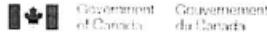
TBS/SCT 350-100(2004112)

Security Classification / Classification de sécurité: Secret





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Contract Number / Numéro du contrat G7-
Security Classification / Classification de sécurité

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?
If Yes, indicate the level of sensitivity.
Dans l'affirmative, indiquer le niveau de sensibilité

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?
Short Titles of material / Titres abrégés du matériel
Document Number / Numéro du document

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Potential security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input type="checkbox"/> RELIABILITY STATUS CÔTÉ DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input checked="" type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS			

Special comments / Commentaires spéciaux: SMO To Provide Screening

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il ce voir confier des parties du travail?
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté?

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets in its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les opérations du fournisseur seront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?

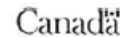
INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Il y aura-t-il un lien électronique entre les systèmes informatiques du fournisseur et celui du ministère ou de l'agence gouvernementale?

HSR(SC) 359-160(2018/12)

Security Classification / Classification de sécurité Secret





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PART C - (continued) / PARTIE C - (suite)
For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier, site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Table with columns: Category/ Catégorie, INTENDED / PROTÉGÉ (A, B, C), CLASSIFIED / CLASSIFIÉ (SECRET, CONFIDENTIAL), NATO (Restricted, Controlled, Secret), and COMPLIC (Confidential, Secret). Rows include categories like PROPERTY/BIENS, PRELIM, IT/INFORMATIQUE, and SERVICES.

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente L/VERS sera-t-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? [X] No / Oui [] Yes / Non

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente L/VERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? [X] No / Oui [] Yes / Non

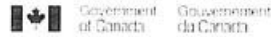
If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



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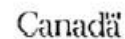


G7 Security Classification / Classification de sécurité
--

PART D - AUTHORIZATION / PARTIE D - AUTORISATION			
13 Organization / Project Authority / Charge de projet de l'organisme			
Name (print) - Nom (en lettres majuscules)		Title - Titre	Signature
Michelle Landry		Directrice adjointe, Opération des sites	
Telephone No. - N. de téléphone	Facsimile No. - N. de télécopieur	E-mail address - Adresse courriel	Date
343-203-0802		Michelle.Landry@international.gc.ca	20-11-2017
14 Organization Security Authority / Responsable de la sécurité de l'organisme			
Name (print) - Nom (en lettres majuscules)		Title - Titre	Signature
Eric Couves		Contrôle Sécurité Colonne	
Telephone No. - N. de téléphone	Facsimile No. - N. de télécopieur	E-mail address - Adresse courriel	Date
343-203-3069		Eric.Couves@international.gc.ca	2017-11-29
15 Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached? / Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?			
			<input checked="" type="checkbox"/> No / <input type="checkbox"/> Yes / Oui
16 Procurement Officer / Agent d'approvisionnement			
Name (print) - Nom (en lettres majuscules)		Title - Titre	Signature
Michelle Lafortune		Spécialiste approvisionnement	
Telephone No. - N. de téléphone	Facsimile No. - N. de télécopieur	E-mail address - Adresse courriel	Date
343-203-0806		Michelle.Lafortune@international.gc.ca	2017-12-11
17 Contracting Security Authority / Autorité contractuelle en matière de sécurité			
Name (print) - Nom (en lettres majuscules)		Title - Titre	Signature
Telephone No. - N. de téléphone	Facsimile No. - N. de télécopieur	E-mail address - Adresse courriel	Date

TI/SI(S) 359-103/2004123

Security Classification / Classification de sécurité Secret
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Closing Date	Feb., 05 2018
Time	02:00 pm EDT
REFERENCE NO.: G7-1000000912	
G7-Tenting and Equipment	

ANNEX “D” to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)