



National Defence

Défense nationale

National Defence Headquarters
Ottawa, Ontario
K1A 0K2

Quartier général de la Défense nationale
Ottawa (Ontario)
K1A 0K2

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À :**

By e-mail to: Par courriel au :

Shiroma.Ratnayake@forces.gc.ca

Director Services Contracting
(D Svcs C) 3-2-8

Attention: Shiroma Ratnayake

Proposal To : National Defence Canada

We hereby offer to sell Her Majesty the Queen in right Of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the Goods and services listed herein and on any attached sheets at the price(s) set out therefore.

Proposition à : Défense nationale Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqués(s).

**Solicitation Closes –
L’invitation prend fin**

At – à :

02:00 PM Eastern Standard Time (EST)

On - le : February 14, 2018

Title/Titre Calibration, Maintenance and Repair Services	Solicitation No – N° de l’invitation W6369-17-A005
Date of Solicitation – Date de l’invitation 02 January 2018	
Address Enquiries to – Adresser toutes questions à Shiroma Ratnayake By e-mail to:Shiroma.Ratnayake@forces.gc.ca	
Telephone No. – N° de téléphone 819-939-8489	FAX No – N° de fax
Destination See herein	

Instructions:

Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

Instructions: Les taxes municipales ne s’appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d’accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.

Delivery required - Livraison exigée	Delivery offered - Livraison proposée
Vendor Name and Address - Raison sociale et adresse du fournisseur	
Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d’imprimerie)	
Name/Nom _____	Title/Titre _____
Signature _____	
Date _____	
Date _____	



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PART 1 - GENERAL INFORMATION

1.1 Introduction

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

Part 1 General Information: provides a general description of the requirement;

Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;

Part 3 Bid Preparation Instructions: provides Bidders with instructions on how to prepare their bid;

Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;

Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;

Part 6 Security, Financial and Other Requirements: includes specific requirements that must be addressed by Bidders; and

Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Attachments include Attachment 1 to Part 3 - Pricing Schedule, Attachment 2 to Part 3 – Electronic payment of Invoices, Attachment 1 to Part 4 and Attachment 1 to Part 5: Evaluation Procedures – Mandatory Technical Criteria.

The Annexes include, Annex A - Statement of Work, Annex B - the Basis of Payment, Annex C - the Security Requirements Checklist, Annex D - DND 626 Task Authorization Form, and Annex E - Certificate of Release, Inspection and Acceptance Form (CF 1280).



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1.2 Summary

1.2.1 Canada seeks to establish a contract for the Department of National Defence Canadian Forces Health Services Group (CF H Svcs Gp) for following services:

1. Annual Calibration services for a variety of Biomedical Engineering Technologist (BE Tech) medical test equipment and Simulation devices.
2. Repair services are required for Preventive Medicine Technician (PMED) devices at various detachments across Canada.
3. Additional work to include calibration and repair of equipment not otherwise specified and is limited to PMED testing equipment and BE Tech Equipment.

1.2.3 Canada is seeking to establish a task-based contract as defined in Annex 'A' statement of Work, on an 'as and when requested basis' for Canadian Forces Health Services Group from date of contract to 31 March 2019, with three (3), additional one (1) year option periods (if applicable).

1.2.4 There are security requirements associated with this requirement. For additional information, consult Part 6 - Security, Financial and Other Requirements, and Part 7 - Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, Bidders should refer to the [Industrial Security Program \(ISP\)](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.

1.2.5 The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Canada Free Trade Agreement (CFTA).

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may in writing, by telephone or in person.



PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation with the following modifications:

- (i) Section 02, Procurement Business Number is deleted in its entirety.
- (ii) Section 05 Submissions of bids, subsection 2, paragraph (d), is deleted in its entirety and replaced with the following:
 - (a) Send its bid only to the Department of National Defence location specified on page 1 of the bid solicitation or to the address specified in the bid solicitation;
- (iii) Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services – Competitive Requirements, is amended as follows:
 - Delete: 60 days
 - Insert: 90 days
- (iv) Section 06, Late bids, is deleted in its entirety;
- (v) Section 07, Delayed bids, is deleted in its entirety and replaced with the following:
 - 07 Delayed bids
 - It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Misrouting or other electronic delivery issues resulting in late submission of bids will not be accepted;
- (vi) Section 08, Transmission by facsimile, is deleted in its entirety; and
- (vii) Section 20, Further Information is deleted in its entirety.

2.1.1 SACC Manual Clauses

SACC Manual clause D5401T (2007-11-30), Quality Plan - Solicitation

2.2 Electronic Submissions

Individual e-mails exceeding five (5) megabytes in size, or those including other factors such as embedded files, macros, and/or links, may be rejected by DND e-mail system



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and/or firewall(s) without notice to the Bidder or Contracting Authority. Larger bids may be submitted through more than one e-mail. DND will confirm receipt of documents. It is the responsibility of the Bidder to ensure that their entire bid submission has been received. Bidders must not assume that all documents have been received unless DND confirms receipt of each document. Due to the possibility of e-mail rejection and/or other technical issues, bidders are requested to allow sufficient time before the closing time and date to submit their bid and for DND to confirm receipt. Bid documents received after the closing time and date will not be accepted.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid nonresponsive.

2.3.1 Definitions

For the purposes of this clause:

- (i) "former public servant" is any former member of a department as defined in the [*Financial Administration Act*](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:
 - (a) An individual;
 - (b) An individual who has incorporated;
 - (c) A partnership made of former public servants; or
 - (d) A sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.
- (ii) "lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner; and
- (iii) "Pension" means a pension or annual allowance paid under the [*Public Service Superannuation Act*](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [*Supplementary Retirement Benefits Act*](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [*Canadian Forces Superannuation Act*](#), R.S., 1985, c. C-17, the [*Defence Services Pension Continuation Act*](#), 1970, c. D-3, the [*Royal Canadian Mounted Police Pension Continuation Act*](#), 1970, c. R-10, and the [*Royal Canadian Mounted Police Superannuation Act*](#), R.S., 1985, c. R-11, the [*Members of Parliament*](#)



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[Retiring Allowances Act](#), R.S., 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

2.3.2 Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension?

Yes () No ()

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- (i) Name of former public servant; and
- (ii) Date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

2.3.3 Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive?

Yes () No ()

If so, the Bidder must provide the following information:

- (i) Name of former public servant;
- (ii) Conditions of the lump sum payment incentive;
- (iii) Date of termination of employment;
- (iv) Amount of lump sum payment;
- (v) Rate of pay on which lump sum payment is based;
- (vi) Period of lump sum payment including start date, end date and number of weeks; and
- (vii) Number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.



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2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.



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PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (1) soft copy submitted by e-mail;
- Section II: Financial Bid (1) soft copy submitted by e-mail;
- Section III: Certifications (1) soft copy submitted by e-mail; and
- Section IV Additional Information (1) soft copy submitted by e-mail.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

3.2 Section I: Technical Bid

In their technical bid, Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability and describe their approach in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Part 4, Evaluation Procedures and Attachment 1 to Part 4, contains additional instructions that bidders should consider when preparing their technical bid.

3.3 Section II: Financial Bid

Bidders must submit their financial bid in Canadian funds, and in accordance with the pricing schedule detailed in Attachment 1 to Part 3. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, as applicable.

Bidders must submit their rate(s), Canadian customs duties and excise taxes excluded, as applicable, and GST or HST excluded.

When preparing their financial bid, Bidders should review clause 4.1.2, Financial Evaluation, of Part 4 of the bid solicitation; and article 7.7, Payment, of Part 7 of the bid solicitation.

3.4 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete ATTACHMENT 2 to PART 3 Electronic Payment Instruments, to identify which ones are accepted.



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If ATTACHMENT 2 to PART 3 Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.5 Exchange Rate Fluctuation

The requirement does not offer exchange rate fluctuation risk mitigation. Requests for exchange rate fluctuation risk mitigation will not be considered. All bids including such provision will render the bid non-responsive.

3.6 Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

3.7 Section IV: Additional Information

In Section IV of their bid, bidders should provide:

- (i) A completed, signed, and dated Page 1 of this solicitation;
- (ii) The name of the contact person (provide also this person's title, mailing address, phone number, and email address) authorized by the Bidder to enter into communications with Canada with regards to their bid, and any contract that may result from their bid;
- (iii) For Part 2, article 2.3, Former Public Servant, of the bid solicitation: the required answer to each question; and, if the answer is yes, the required information;
- (iv) For Part 2, article 2.5, Applicable Laws, of the bid solicitation: the province or territory if different than specified; and
- (v) Any other information submitted in the bid not already detailed.



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ATTACHMENT 1 to PART 3 – PRICING SCHEDULE

All costs must be submitted in Canadian Dollars, Applicable Taxes excluded, freight charges excluded, Canadian customs duties and excise taxes excluded, as applicable.

1. Calibration Services Fee (Annual):

The Bidder must submit firm all-inclusive prices for calibration of Biomedical Engineering Technologist (BE Tech) medical equipment test and Simulation equipment as detailed in Appendix 1 – Price List of Annex A and include it in its financial bid.

2. Repair Fee (As and when requested):

The Bidder must submit a firm all-inclusive hourly rate in the table below for repair of Biomedical Engineering Technologist (BE Tech) medical equipment test and Simulation equipment as detailed in Appendix 1 and Preventive Medicine Technician Devices (PMED) as detailed in Appendix 3.

2.1 Repair Fee (As and when requested):

Period	Firm All-Inclusive Hourly Rate (Appendix 1) (CDN \$) (A)	Estimated Number of Hours (B)	Estimated Cost (CDN \$) (C = A x B)
Initial Contract Period to 31 March 2019	\$	10	\$
Option Year 1 to 31 March 2020	\$	10	\$
Option Year 2 to 31 March 2021	\$	10	\$
Option Year 3 to 31 March 2022	\$	10	\$
Total Repair Fee (Initial Contract + Option Period 1 + Option Period 2 + Option Period 3)		40	\$

The estimated level of effort specified under the “Estimated Number of Hours” column is only an approximation of requirements given in good faith and is provided for financial bid evaluation purposes only. It does not represent a commitment by Canada.

3. Travel and Living Expenses:

Travel and living expenses are extra and must be in accordance with the then-current National Joint Council Travel Directives (<http://www.njc-cnm.gc.ca/directive/travel-voyage/index-eng.php>), without any allowances for overhead or profit.

TOTAL PRICE OF BID = Total Calibration Fee (Initial Period and all Options) + Total Repair Fee (Initial Period and all Options) = \$ _____ (GST/HST extra)

The total price of bid will be used for evaluation purposes only.



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ATTACHMENT 2 to PART 3 - ELECTRONIC PAYMENT OF INVOICES

The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)



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PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 EVALUATION PROCEDURES

Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria. An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Mandatory technical evaluation criteria are detailed in Attachment 1 to Part 4.

4.1.2 Financial Evaluation

For bid evaluation and contractor(s) selection purposes only, the evaluated price of a bid will be determined in accordance with the Pricing Schedule detailed in Attachment 1 to Part 3

Any estimated level of services specified in the pricing schedule detailed in Attachment 1 to Part 3 is provided for bid evaluated price determination purposes only. It is only an approximation of the requirements and is not to be considered as a contract guarantee.

4.2 Basis of Selection

4.2.1 Mandatory Technical Criteria

A bid must comply with all requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

Should two (2) or more responsive bids achieve an identical lowest evaluated price, the bid with the highest number of years of experience in mandatory technical criterion M2 will be recommended for award of a contract.



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ATTACHMENT 1 to PART 4

Mandatory Technical Criteria

1. The bid must meet the mandatory technical criteria specified below. The Bidder must provide the necessary documentation to clearly demonstrate compliance with this requirement.
2. Bids which fail to meet the mandatory technical criteria will be declared non-responsive. Each mandatory technical criterion should be addressed separately.

MANDATORY TECHNICAL CRITERIA (MT)	
To demonstrate its experience the Bidder must provide at least the following information for each Mandatory Criteria MT1, MT2, MT4:	
<ul style="list-style-type: none"> a) The name of the client and/or organization; b) The duration of the services (start and end dates), in a format including month and year, example: from May 2010 to May 2011; c) Short description of the services provided to the client and/or organization; and d) The name and contact information of an individual at the client and/or organization who would be able to confirm the information being provided by the Contractor 	

#	MANDATORY TECHNICAL CRITERION	MET	NOT MET	CROSS REF TO PROPOSAL
THE BIDDER				
MT1	The Bidder must provide evidence of its experience and past performance by referencing two (2) contracts satisfactorily rendered for a minimum of one (1) year each in the <u>repair</u> of Biomedical Test Equipment in the last 10 years from date of bid closing.			
MT2	The Bidder must provide evidence of its experience and past performance by referencing two (2) contracts satisfactorily rendered for a minimum of one (1) year each in the <u>calibration</u> of Biomedical Test Equipment in the last 10 years from date of bid closing.			
MT3	The Bidder must clearly demonstrate that it is ISO-9001:2008 certified, or provide details of its Quality Management System by submitting a comparable and acceptable Quality Plan.			



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#	MANDATORY TECHNICAL CRITERION	MET	NOT MET	CROSS REF TO PROPOSAL
MT4	The Contractor must provide evidence of its experience and past performance by referencing two (2) contracts satisfactorily rendered for a minimum of one (1) year each in the repair of PMED Test Equipment in the last 10 years from date of bid closing.			



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PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide with its bid the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's website](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed) (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.



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5.2.3 Additional Certifications Precedent to Contract Award

5.2.3.1 Status and Availability of Resources

SACC Manual clause [A3005T](#) (2010-08-16), Status and Availability of Resources

5.2.3.2 Education and Experience

SACC Manual clause [A3010T](#) (2010-08-16), Education and Experience

**ATTACHMENT 1 TO PART 5 - FEDERAL CONTRACTORS PROGRAM FOR
EMPLOYMENT EQUITY CERTIFICATION**

I, the Bidder, by submitting the present information to the Contracting Authority, certify that the information provided is true as of the date indicated below. The certifications provided to Canada are subject to verification at all times. I understand that Canada will declare a bid non-responsive, or will declare a contractor in default, if a certification is found to be untrue, whether during the bid evaluation period or during the contract period. Canada will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with any request or requirement imposed by Canada may render the bid non-responsive or constitute a default under the Contract.

For further information on the Federal Contractors Program for Employment Equity visit Employment and Social Development Canada (ESDC) - Labour's website (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/index.shtml).

Date: _____ (YYYY/MM/DD)
(If left blank, the date will be deemed to be the bid solicitation closing date.)

Complete both A and B.

A. Check only one of the following:

- A1. The Bidder certifies having no work force in Canada.
- A2. The Bidder certifies being a public sector employer.
- A3. The Bidder certifies being a federally regulated employer (<http://www.labour.gc.ca/eng/regulated.shtml>) being subject to the Employment Equity Act (<http://laws-lois.justice.gc.ca/eng/acts/E-5.401/>).
- A4. The Bidder certifies having a combined work force in Canada of less than 100 permanent full-time and/or permanent part-time employees.
- A5. The Bidder has a combined workforce in Canada of 100 or more employees, and
 - A5.1 The Bidder certifies already having a valid and current Agreement to Implement Employment Equity (AIEE) (<http://www.servicecanada.gc.ca/cgi-bin/search/eforms/index.cgi?app=prfl&frm=lab1168&ln=eng>) in place with ESDC-Labour.

OR

- A5.2 The Bidder certifies having submitted the Agreement to Implement Employment Equity (LAB1168) (<http://www.servicecanada.gc.ca/cgi-bin/search/eforms/index.cgi?app=prfl&frm=lab1168&ln=eng>) to ESDC-Labour. As this is a condition to contract award, proceed to completing the form Agreement to Implement Employment Equity (LAB1168), duly signing it, and transmit it to ESDC-Labour.



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A. Check only one of the following:

- B1. The Bidder is not a Joint Venture.
- OR
- B2. The Bidder is a Joint venture and each member of the Joint Venture must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification (refer to the Joint Venture section of the Standard Instructions).



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PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS

6.1 Security Requirements

1. At the date of bid closing, following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;

For additional information on security requirements, Bidders should refer to the Industrial Security Program (ISP) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.



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PART 7 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

7.1 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

7.1.1 Task Authorization

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using DND 626 Task Authorization. The Work described in the Task Authorization must be in accordance with the scope of the Contract.

7.1.2 Task Authorization Process

The Technical Authority will provide the Contractor with a description of the task using the "DND 626, Task Authorization Form" form specified in Annex D.

The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis (bases) and methods of payment as specified in the Contract.

The Contractor must provide the Technical Authority, within five (5) calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.

The Contractor must not commence work until a TA authorized by the Technical Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

7.1.3 Task Authorization Limit

The Technical Authority may authorize individual task authorizations up to a limit of \$25,000.00, Applicable Taxes included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the Contracting Authority before issuance.

7.1.3.1 Canada's Obligation - Portion of the Work - Task Authorizations

Canada's obligation with respect to the portion of the Work under the Contract that is performed through task authorizations is limited to the total amount of the actual tasks performed by the Contractor.

7.1.3.2 Reporting Requirement- Details

A detailed and current record of all authorized tasks must be kept for each contract with a task authorization process. This record must contain as a minimum:



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For each authorized task:

- (i) the authorized task number or task revision number(s);
- (ii) a title or a brief description of each authorized task;
- (iii) the total estimated cost specified in the authorized Task Authorization (TA) of each task, exclusive of Applicable Taxes;
- (iv) the total amount, exclusive of Applicable Taxes, expended to date against each authorized task;
- (v) the start and completion date for each authorized task; and
- (vi) the active status of each authorized task, as applicable.

For all authorized tasks:

- (i) the amount (exclusive of Applicable Taxes) specified in the contract (as last amended, as applicable) as Canada's total liability to the contractor for all authorized TAs; and
- (ii) the total amount, exclusive of Applicable Taxes, expended to date against all authorized TAs.

7.1.3.3 Task Authorization - Department of National Defence

The administration of the Task Authorization process will be carried out by Technical Authority. This process includes monitoring, controlling and reporting on expenditures of the contract with task authorizations to the Contracting Authority.

7.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.2.1 General Conditions

SACC Manual Clause [2035](#) (2016-04-04), General Conditions - Higher Complexity - Services, apply to and form part of the Contract, with the following modifications:

- a) Definition of Minister is modified as follows:
- b) "Canada", "Crown", "Her Majesty" or "the Government" means Her Majesty the Queen in right of Canada as represented by the Minister of National Defence and any other person duly authorized to act on behalf of that minister or, if applicable, an appropriate minister to whom the Minister of National Defence has delegated his or her powers, duties or functions and any other person duly authorized to act on behalf of that minister.

7.2.2 Supplemental General Conditions

4012 (2012-07-16), Goods – Higher Complexity

7.3 Security Requirements

7.3.1 The following security requirements (*SRCL and related clauses provided by ISP*) apply and form part of the Contract.



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1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid **Designated Organization Screening (DOS)**, issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must **EACH** hold a valid **RELIABILITY STATUS**, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are **NOT** to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - a. Security Requirements Check List and security guide (if applicable), attached at Annex C;
 - b. *Industrial Security Manual* (Latest Edition).

7.3.1.1 The Company Security Officer (CSO) must ensure through the [Industrial Security Program \(ISP\)](#) that the Contractor and individuals hold a valid security clearance at the required level.

7.4 Term of Contract

7.4.1 Period of the Contract

The period of the Contract is from date of Contract to 31 March 2019 inclusive.

7.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to three (3) additional one (1)-year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least **30** calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

7.4.3 Termination on Thirty Days' Notice

Canada reserves the right to terminate the Contract at any time in whole or in part by giving thirty (30) calendar days written notice to the Contractor.

In the event of such termination, Canada will only pay for costs incurred for services rendered and accepted by Canada up to the date of the termination. Despite any other provision of the Contract, there will be no other costs that will be paid to the Contractor as a result of the termination.



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7.5 Authorities

7.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Shiroma Ratnayake
Title: Contracting Officer
Organization: Directorate of Services Contracting, D Svcs C 3-2-8
Address: Department of National Defence
101 Colonel By Drive
Ottawa, ON K1A 0K2
Telephone: 819-939-8489
E-mail address: Shiroma.Ratnayake@forces.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

7.5.2 Technical Authority

The Technical Authority for the Contract is:

(Contact information to be detailed in the resulting contract)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____-____-____
Facsimile: ____-____-____
E-mail address: _____

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

7.5.3 Procurement Authority

The Contracting Authority for the Contract is:

(Contact information to be detailed in the resulting contract)

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: _____
E-mail address: _____



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The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

7.5.4 Quality Assurance Authority

National Defence Headquarters
MGen George R. Pearkes Building
Ottawa, Ontario K1A 00K2
Attention: DQA 4-3
Telephone: 819-939-8611
Email: ContractAdmin.DQA@forces.gc.ca

7.5.5 Contractor's Representative [To be specified in the resulting Contract]

The Contractor's Representative for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____-____-____
Facsimile: ____-____-____
E-mail address: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

7.7 Payment

7.7.1 Basis of Payment – Calibration Service Fee (Annual)

For the Work described in the Statement of Work in **Annex “A”** relating to Annual Calibration Services the Contractor will be paid a Firm All-Inclusive Price, as determined in accordance with **Appendix 1 – Price List**, to a Limitation Expenditure of \$ **[amount to be detailed in the resulting contract]**. Customs duties are excluded and Applicable Taxes are extra.

7.7.2 Basis of Payment – Repair Fee (As and when required)

For the Work described in the Statement of Work in **Annex “A”** relating to Repair Services the Contractor will be paid a Firm All-Inclusive Hourly Rate, as determined in accordance with **Annex “B”**, to a Limitation Expenditure of \$ **[amount to be detailed in the resulting contract]**. Customs duties are excluded and Applicable Taxes are extra.



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7.7.3 Limitation of Expenditure – Cumulative Total of all Task Authorizations

Canada's total liability to the Contractor under the Contract for all authorized Task Authorizations (TAs), inclusive of any revisions, must not exceed the sum of \$ [amount to be detailed in the resulting contract]. Customs duties are excluded and Applicable Taxes are extra.

No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority.

The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:

- (i) when it is 75 percent committed, or
- (ii) four (4) months before the contract expiry date, or
- (iii) as soon as the Contractor considers that the sum is inadequate for the completion of the Work required in all authorized TAs, inclusive of any revisions, whichever comes first.

If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

7.7.4 Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.7.5 Method of Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada; and
- c. the Work performed has been accepted by Canada.

7.7.6 Taxes – Foreign-based Contractor

Unless specified otherwise in the Contract, the price includes no amount for any federal excise tax, state or local sales or use tax, or any other tax of a similar nature, or any Canadian tax whatsoever. The price, however, includes all other taxes. If the Work is normally subject to federal excise tax, Canada will, upon request, provide the Contractor a certificate of exemption from such federal excise tax in the form prescribed by the federal regulations.



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Canada will provide the Contractor evidence of export that may be requested by the tax authorities. If, as a result of Canada's failure to do so, the Contractor has to pay federal excise tax, Canada will reimburse the Contractor if the Contractor takes such steps as Canada may require to recover any payment made by the Contractor. The Contractor must refund to Canada any amount so recovered.

7.7.7 **Electronic Payment of Invoices - Contract**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

(List to be updated in the resulting contract)

- (i) Visa Acquisition Card;
- (ii) MasterCard Acquisition Card;
- (iii) Direct Deposit (Domestic and International);
- (iv) Electronic Data Interchange (EDI);
- (v) Wire Transfer (International Only); and
- (vi) Large Value Transfer System (LVTS) (Over \$25M)

7.7.8 **Discretionary Audit**

C0705C (2010-01-11), Discretionary Audit

7.8 **Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- (i) a copy of time sheets to support the time claimed;
- (ii) A copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses; and
- (iii) A description of the Work delivered.

Invoices must be distributed as follows:

Canada requests that the Contractor submits all invoices electronically, as a high quality PDF document to:

- i. Technical Authority's delegate: (To be Inserted at Contract Award)
- ii. Contracting Authority: (To be Inserted at Contract Award)

7.9 **Certifications and Additional Information**

7.9.1 **Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in



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providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

7.9.2 **Federal Contractors Program for Employment Equity - Default by the Contractor**

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the

7.10 **Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

7.11 **Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) The Articles of Agreement;
- (b) Supplemental General Conditions 4012 (2012-07-16), Goods - Higher Complexity
- (c) The General Conditions [2035](#) (2016-04-04), General Conditions – Higher Complexity - Services;
- (d) Annex A, Statement of Work;
- (e) Annex B, Basis of Payment;
- (f) Annex C, Security Requirements Check List;
- (g) Annex D, Task Authorization
- (h) Annex E, Certificate of Release, Inspection and Acceptance Form;
- (i) The Contractor's bid dated _____, *(insert date of bid at contract award)*

7.12 **Defence Contract**

A9006C (2012-07-16), Defence Contract

7.13 **Foreign Nationals (Canadian Contractor)**

A2000C (2006-06-16), Foreign Nationals (Canadian Contractor)

A2001C (2006-06-16), Foreign Nationals (Foreign Contractor)

7.14 **Insurance Requirements**

[G1005C](#) (2016-01-28) Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

7.15 **SACC Manual Clauses**



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- A9062C (2011-05-16), Canadian Forces Site Regulations
- A9068C (2010-01-11), Government Site Regulations
- C2605C (2008-05-12), Canadian Customs Duties and Sales Tax - Foreign-based Contractor
- C2608C (2015-02-25), Canadian Customs Documentation
- D5510C (2014-06-26), Quality Assurance Authority (Department of National Defence) - Canadian-based Contractor
- OR**
- D5515C (2010-01-11), Quality Assurance Authority (Department of National Defence) - Foreign-based and United States Contractor
- D5540C (2010-08-16), ISO 9001-2008 – Quality Management Systems - Requirements
- D5604C (2008-12-12), Release Documents (Department of National Defence) - Foreign-based Contractor
- OR**
- D5605C (2010-01-11), Release Documents (Department of National Defence) - United States-based Contractor
- OR**
- D5606C (2012-07-16), Release Documents (Department of National Defence) - Canadian-based Contractor

7.16 Release Documents

The Contractor must prepare the release documents in a current electronic format and distribute them as follows:

- a. One (1) copy mailed to consignee marked: "Attention: Shop Supervisor";
- b. Two (2) copies with shipment (in a waterproof envelope) to the consignee;
- c. One (1) copy to the Contracting Authority;
- d. One (1) copy to:

National Defence Headquarters
Mgen George R. Pearkes Building
101 Colonel By Drive
Ottawa, ON K1A 0K2
Attention: _____

- e. One (1) copy to the Quality Assurance Representative;
- f. One (1) copy to the Contractor; and
- g. For all non-Canadian contractors, one (1) copy to:

DQA/Contract Administration
National Defence Headquarters
Mgen George R. Pearkes Building
101 Colonel By Drive
Ottawa, ON K1A 0K2

E-mail: ContractAdmin.DQA@forces.gc.ca.

NOTE: For into-plane refuelling contracts b, c and d above are not required.

7.17 Quality Plan

No later than 20 days after the effective date of the Contract, the Contractor must submit for acceptance by the Department of National Defence (DND) a Quality Plan prepared according to the latest issue (at contract date) of ISO 10005:2005 "Quality management



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systems - Guidelines for quality plans". The Quality Plan must describe how the Contractor will conform to the specified quality requirements of the Contract and specify how the required quality activities are to be carried out, including quality assurance of subcontractors. The Contractor must include a traceability matrix from the elements of the specified quality requirements to the corresponding paragraphs in the Quality Plan.

The documents referenced in the Quality Plan must be made available when requested by Public Works and Government Services Canada or DND.

If the Quality Plan was submitted as part of the bidding process, the Contractor must review and, where appropriate, revise the submitted plan to reflect any changes in requirements or planning which may have occurred as a result of pre-contract negotiations.

Upon acceptance of the Quality Plan by DND, the Contractor must implement the Quality Plan. The Contractor must make appropriate amendments to the Quality Plan throughout the term of the contract to reflect current and planned quality activities. Amendments to the Quality Plan must be acceptable to DND.

If the Contract includes the option for software design, development or maintenance of software, the Contractor must interpret the requirements of ISO 9001:2008 "Quality management systems - Requirements", according to the guidelines of the latest issue (at contract date) of ISO/IEC 90003:2004 "Software engineering - Guidelines for the application of ISO 9001:2000 to computer software".

7.18 **Shipping instructions (Department of National Defence): Foreign-based contractors**

1. Delivery will be FCA Free Carrier at _____ **(insert the named place, e.g. Contractor's facility)** Incoterms 2000. The Contractor must load the goods onto the carrier designated by the Department of National Defence (DND). Onward shipment from the delivery point to the consignee will be Canada's responsibility

2. Before shipping the goods, the Contractor must contact the following DND Inbound Logistics Coordination Center by facsimile or e-mail, to arrange for shipment, and provide the information detailed at paragraph 3.

(Shipping option (a), (b), (c), (d), or (e), to be updated at Contract Award)

a. **Insert the following when the Contractor is located in the United States (U.S.):**

Inbound Logistics Coordination Center (ILCC):

Telephone: 1-877-447-7701 (toll free)

Facsimile: 1-877-877-7409 (toll free)

E-mail: ILHQOttawa@forces.gc.ca

OR

b. **Insert the following when the Contractor is located in United Kingdom (UK) and Ireland:**

Inbound Logistics United Kingdom (ILUK):

Telephone: 011-44-1895-613023, or 011-44-1895-613024, or

Facsimile: 011-44-1895-613046

E-mail: CFSUEDetUKMovements@forces.gc.ca

In addition, the Contractor must send to ILUK the completed form "Shipping Advice and Export Certificate" by e-mail to: CFSUEDetUKMovements@forces.gc.ca.



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The shipment of any items above the value of 600 GBP (pound sterling) being exported from the United Kingdom and Ireland will be cleared by DND using Her Majesty's Customs & Excise (HMCE) New Export Systems (NES). The Contractor must comply with HMCE requirements by registering with HMCE or by having a freight forwarder complete the entry. A printed copy of the NES entry Export Declaration clearly displaying the Declaration Unique Consignment Reference Number must be provided by the Contractor and attached to the consignment. The Contractor must ensure that this procedure is carried out for all stores whether they be initial purchase or repair and overhaul export items. HMCE will authorize Canadian Forces Support Unit (Europe) to ship the goods only if the procedure has been adhered to completely and properly by the Contractor. Note: To ensure you receive a reply on any contracting information such as Incoterms etc, always include the e-mail address: ILHQOttawa@forces.gc.ca in carbon copy (cc).

OR

c. *Insert the following when the Contractor is located in a country other than Canada, the U.S., the UK and Ireland:*

Inbound Logistics Europe Area (ILEA):

Telephone: +49-(0)-2203-908-1807 or 2748 or 5304

Facsimile: +49-(0)-2203-908-2746

Email: ILEA@forces.gc.ca

Note: To ensure you receive a reply on any contracting information such as Incoterms etc, always include the e-mail address: ILHQOttawa@forces.gc.ca in carbon copy (cc).

OR

d. *Insert the following for U.S. Foreign Military Sales (FMS):*

Inbound Logistics Coordination Center (ILCC):

Telephone: 1-877-447-7701 (toll free)

Facsimile: 1-877-877-7409 (toll free)

Email: ILHQOttawa@forces.gc.ca

Canada is responsible for the carrier selection for shipments of the goods supplied under this FMS contract. Instructions on how to obtain carrier selection from Canada are contained in U.S. Department of Defense 4000.25-8-M, Military Assistance Program Address Directory, and Canadian Special Instructions Indicator (SII). The Contractor must not ship the goods until the SII has been complied with.

3. The Contractor must provide the following information to the DND Inbound Logistics contact when arranging for shipment:

- a. the Contract number;
- b. consignee address (if multiple addresses, items must be packaged and labeled separately with each consignee address);
- c. description of each item;
- d. the number of pieces and type of packaging (e.g. carton, crate, drum, skid);
- e. actual weight and dimensions of each piece type, including gross weight;
- f. copy of the commercial invoice (in accordance with clause C2608C, section 4, of the Standard Acquisition Clauses and Conditions Manual) or a copy of the Canada Border Services Agency form C11 Canada Customs Invoice (PDF 429KB) - (Help on File Formats);
- g. Schedule B codes (for exports) and the Harmonized Tariff Schedule codes (for imports);
- h. North American Free Trade Agreement Certificate of Origin (in accordance with clause C2608C, section 2) for the U.S. and Mexico only;
- i. full details of dangerous material, as required for the applicable mode of transportation, signed certificates for dangerous material as required for shipment by the International



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Maritime Dangerous Goods Code, or International Air Transport Association regulations or the applicable Canadian Dangerous Goods Shipping Regulations and a copy of the safety data sheet.

4. Following receipt of this information by Canada, Canada will provide the appropriate shipping instructions, which may include the requirement for specific consignee address labelling, the marking of each piece with a Transportation Control Number and customs documentation.

5. The Contractor must not ship goods before receiving shipping instructions from the DND Inbound Logistics contact.

6. If the Contractor delivers the goods at a place and time that are not in accordance with the given delivery instructions or fail to fulfill reasonable delivery instructions given by Canada, the Contractor must reimburse Canada any additional expenses and costs incurred.

7. If Canada is responsible for delays in delivering the goods, ownership and risk will be transferred to Canada upon expiry of either 30 days following the date on which a duly completed shipping application is received by Canada or by its appointed forwarding agent, or 30 days following the delivery date specified in the Contract, whichever is later.

7.19 Shipping instructions (Department of National Defence): Canadian-based contractor

1. Delivery will be FCA Free Carrier at _____ **(Insert the named place, e.g. Contractor's facility)** Incoterms 2000. The Contractor must load the goods onto the carrier designated by the Department of National Defence (DND). Onward shipment from the delivery point to the consignee will be Canada's responsibility.

2. Before shipping the goods, the Contractor must contact the following DND Inbound Logistics Coordination Center by facsimile or e-mail, to arrange for shipment, and provide the information detailed at paragraph 3.

(Shipping option (a), (b), (c), (d), or (e), to be updated at Contract Award)

a. Insert the following for all sole source contracts, except repair and overhaul, where the Contractor is located in Canada:

Inbound Logistics Co-ordination Center (ILCC)
Telephone: 1-877-877-7423 (toll free)
Facsimile: 1-877-877-7409 (toll free)
E-mail: LHQOttawa@forces.gc.ca
OR

b. Insert the following for all repair and overhaul contracts where the Contractor is located between Kingston inclusive and westward to the Ontario/Manitoba border:

Inbound Logistics Central Area (ILCA)
Telephone: 1-866-371-5420 (toll free)
Facsimile: 1-866-419-1627 (toll free)
E-mail: ILCA@forces.gc.ca
OR

c. Insert the following for all repair and overhaul contracts where the Contractor is located in Manitoba, Saskatchewan, Alberta, British Columbia, and the National Capital Region inclusive to east of Kingston:



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Inbound Logistics Coordination Center (ILCC)
Telephone: 1-877-877-7423 (toll free)
Facsimile: 1-877-877-7409 (toll free)
E-mail: ILHQOttawa@forces.gc.ca

d. Insert the following for all repair and overhaul contracts where the Contractor is located in Quebec:

Inbound Logistics Quebec Area (ILQA)
Telephone: 1-866-935-8673 (toll free), or
1-514-252-2777, ext. 4673, 2852
Facsimile: 1-866-939-8673 (toll free), or
1-514-252-2911
E-mail: 25DAFCTrafficOM@forces.gc.ca
OR

e. Insert the following for all repair and overhaul contracts where the Contractor is located in Atlantic (New Brunswick, Prince Edward Island, Nova Scotia, Newfoundland and Labrador):

Inbound Logistics Atlantic Area (ILAA)
Telephone: 1-902-427-1438
Facsimile: 1-902-427-6237
E-mail: BlogILAA@forces.gc.ca

3. The Contractor must provide the following information to the DND Inbound Logistics Coordination Center when arranging for shipment:

- a. the Contract number;
- b. consignee address (for multiple addresses, items must be packaged and labelled separately with each consignee address);
- c. description of each item;
- d. the number of pieces and type of packaging (i.e., carton, crate, drum, skid);
- e. actual weight and dimensions of each piece type, including gross weight;
- f. full details of dangerous goods/hazardous products, as required for the applicable mode of transportation, signed certificates for dangerous goods/hazardous products as required for shipment by the International Maritime Dangerous Goods Code, the International Air Transport Association regulations or the applicable Canadian Transportation of Dangerous Goods Regulations, and a copy of the safety data sheet in English and French.

4. Following receipt of this information by Canada, Canada will provide the appropriate shipping instructions, which may include the requirement for specific consignee address labelling, and the marking of each piece with a Transportation Control Number.

5. The Contractor must not ship the goods before receiving shipping instructions from the DND Inbound Logistics contact.

6. If the Contractor delivers the goods at a place and time which are not in accordance with the given delivery instructions or fail to fulfill reasonable delivery instructions given by Canada, the Contractor must reimburse Canada any additional expenses and costs incurred.

7. If Canada is responsible for delays in delivering the goods, ownership and risk will be transferred to Canada upon expiry of either 30 days following the date on which a duly completed shipping application is received by Canada or by its appointed forwarding agent, or 30 days following the delivery date specified in the Contract, whichever is later.



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ANNEX “A” STATEMENT OF WORK

1. TITLE

Calibration, Maintenance and Repair Services

2. INTRODUCTION

The Canadian Forces Health Services Group (CF H Svcs Gp) requires calibration services for a variety of Biomedical Engineering Technologist (BE Tech) medical test equipment and simulation devices. Repair services are required for Preventive Medicine Technician (PMED) devices at various detachments across Canada.

3. SCOPE

To provide Canadian Forces Health Services Group (CF H Svcs Gp) with the following services:

- a) Annual calibration services are required for Biomedical Engineering Technologist (BE Tech) medical equipment test and Simulation equipment and these services must be carried out as detailed in Section 6.
- b) Repair services are required for PMED equipment and these services must be carried out as detailed in Section 7 – Repair.
- c) Additional work to include calibration and repair of equipment not otherwise specified and is limited to PMED testing equipment and BE Tech Equipment.
- d) DND reserves the right to add equipment to and/or delete equipment from the Appendix 1 and Appendix 3 upon thirty (30) days' written notice.

4. BACKGROUND

The Canadian Forces Health Services Group (CF H Svcs Gp) currently has in excess of 180 individual items /instruments from various equipment manufacturers, as detailed in **Appendix 1**, located across the BE Tech detachments listed in **Appendix 2** which will require annual calibration.

Calibration of PMED equipment is currently handled internally within the Canadian Armed Forces (CAF) through the Quality Engineering Test Establishment (QETE), the CAF's certified calibration laboratories.

While QETE can calibrate equipment to OEM specification they are not capable of performing repairs to equipment which is out of specification or has become damaged.

In addition, CF H Svcs Gp PMED test equipment, as detailed in **Appendix 3**, will require repair on 'an as and when required basis' requested under a DND 626 Task authorization.



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5. **TIMEFRAMES**

The initial contract period from contract award to 31 March 2019, with three (3), additional one (1) year option periods.

6. **ANNUAL CALIBRATION SERVICES FOR BE TECH EQUIPMENT**

The Contractor must perform calibration Services in accordance with the Original Equipment Manufacturers (OEM) specifications and meet the regulatory standards listed in Section 10. The Contractor must provide calibration services as follows:

6.1 **ONSITE TASKS**

6.1.1 The Contractor must provide onsite calibration services for each Biomedical Engineering Technologist facility listed in **Appendix 2** for the corresponding equipment in **Appendix 1**.

6.1.2 The Contractor must place Calibration stickers on the instrument upon completion of the calibration. As a minimum, the sticker must contain the date of calibration, the date the next calibration is due, and the name of the inspector who performed the calibration.

6.1.3 **Scheduling:**-The Contractor must provide the BE Tech Technical Authority with a calibration schedule for each of the instruments listed in **Appendix 1**. The calibration must not be performed any earlier than 11 months to a maximum of 13 months from the last calibration date. In the event the calibration date is unknown, the calibration will be performed at a mutually agreed upon time between the Contractor's representative and the BE Tech Technical Authority.

6.1.4 **Authorization:** All calibration and/or repair services provided must be pre-approved by the BE Tech contract Technical Authority using the DND 626 - Task Authorization in **Annex D**. The repair work must not begin without first receiving BE Tech Technical Authority approval by issuing an approved DND 626 Task Authorization.

6.1.5 **Software:** The Contractor must confirm the installed instrument software version for each serialized item listed in Appendix 1 and, if applicable, update the software to the OEM current released version.

6.2 **OFF-SITE TASKS – CONTRACTORS FACILITY**

6.2.1 The Contractor is required to provide offsite, at the Contractors facility, calibration services for the Biomedical Engineering Technologist test and simulation equipment in **Appendix 1**. The CF H Svcs Gp will be responsible for the shipping charges, customs and/or duty cost incurred with sending the test and simulation equipment to the Contractor's facility.

6.2.2 The BE Tech Technical Authority will provide the Contractor the tracking number for all shipments to the Contractors facility. The Contractor will provide the BE Tech Technical Authority with written confirmation of receipt of the shipment in the form of a signed CF 1280.

6.2.3 The Contractor must provide the BE Tech Technical Authority with the tracking number and signed CF 1280 for all shipments being returned to the BE Tech facilities in **Appendix 2**. The BE Tech Technical Authority will provide the Contractor with written confirmation, in the form of an email, of receipt of the shipment.



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- 6.2.4 Upon receipt of a shipment the Contractor must complete the calibration of the equipment within ten (10) business days and arrange for return shipping via DND Inbound Logistics within two (2) business days of completing the calibration.
- 6.2.5 The Contractor must place Calibration stickers on the instrument upon completion of the calibration. As a minimum the sticker must contain the date of calibration, the date the next calibration is due, and the name of the inspector who performed the calibration.
- 6.2.6 **Scheduling:** The BE Tech Technical Authority will provide the Contractor with a calibration schedule for each of the instruments listed in **Appendix 1**.
- 6.2.7 **Authorization:** All calibration and/or repair services provided must be pre-approved by the BE Tech contract Technical Authority using the DND 626 - Task Authorization in **Annex D**.
- 6.2.8 **Software:** The Contractor must confirm the installed instrument software version for each serialized item listed in Appendix 1 and, if applicable, update the software to the OEM current released version.
- 6.2.9 **Instrument Repair:** In the event of an instrument failure, the Contractor must provide the BE Tech Technical Authority with a detailed quote that includes the following:
a) cost of parts
b) labor cost
- The repair work must not begin without first receiving BE Tech Technical Authority approval by issuing an approved DND 626 Task Authorization. CF H Svcs Gp reserves the right to request repairs be performed on location, sent to the OEM or ask the Contractor to repair and calibrate.
- 6.2.10 CF H Svcs Gp, thru the Contracting Authority, reserves the right to add and remove instruments listed in **Appendix 1**, at any time by providing the Contractor with not less than thirty (30) calendar days written notice.
- 6.2.11 The Contractor must provide a minimum of (1) year warranty period for the calibration services and a minimum 90 day warranty on all repairs.
- 6.3** The CF H Svcs Gp, at its sole discretion, may choose either option onsite or offsite as a calibration method for the Biomedical Engineering Technologist test and simulation equipment.

7.0 REPAIR SERVICES FOR PMED EQUIPMENT

TASKS

- 7.1 This section of the contract will be used to provide repair services, 'on an as and when required basis'.
- 7.2 **Scheduling:** The PMED Technical Authority will have sole responsibility for sending PMED equipment, as detailed in **Appendix 3**, to the Contractor for repair. The repair must be performed within thirty (30) days of receipt of an authorized DND 626 Task authorization in **Annex D**.
- 7.3 **Authorization:** All repair services provided must be pre-approved by the PMED Technical Authority using the DND 626 - Task Authorization in **Annex D**.



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- 7.4 **Instrument Repair:** The Contractor must provide the PMED Technical Authority with a detailed quote that includes the following:
- a) the cost of parts;
 - b) labor; and
- 7.5 The PMED Technical Authority reserves the right to authorize or decline the repair estimate.
- 7.6 In the event the repair is declined, the Contractor will be reimbursed reasonable costs for inspection. No repair is to be performed without first receiving PMED Technical Authority approval with an approved DND 626 - Task Authorization.
- 7.7 Repairs must be performed in accordance with the Original Equipment Manufacturers (OEM) specifications and meet the standards listed in **Section 11**.
- 7.8 Upon completion of the repair work the Contractor must provide the PMED Technical Authority with a detailed description of the work performed including the following:
- a) list of the replaced parts;
 - b) if applicable, technical inspector observations; and
 - c) the name of the inspector completing the repair.
- 7.9 **Software:** In the event the Contractor performs a repair which requires the operating software of the device to be upgraded the Contractor must install the latest released OEM software version.
- 7.10 The Contractor must provide a warranty for a minimum of ninety calendar (90) days for the repaired equipment.
- 7.11 **BE Tech Instrument Repair**
- Instrument Repair:** In the event of an instrument failure, the Contractor must provide the BE Tech Technical Authority with a detailed quote that includes the following:
- a) the cost of parts
 - b) the labor cost
- The repair work must not begin without first receiving BE Tech Technical Authority approval by issuing an approved DND 626 Task Authorization. CF H Svcs Gp reserves the right to request repairs be performed on location, sent to the OEM or ask the Contractor to repair and calibrate.
- 7.12 The Contractor must provide a minimum of (1) year warranty period for the calibration services and a minimum 90 day warranty on all repairs.
- 8.0 ADDITIONAL WORK**
- 8.1 When the Contractor requires additional work other than the work authorized under a DND 626- Task Authorization, the Contractor must provide the Contracting Authority with a detailed description of the additional work required for Technical Authority review. If the Technical Authority agrees to the requested additional work the Contracting Authority will request Contractor to provide the following information:
- a) A breakdown of the cost associated with the additional work; and
 - b) Assess the Impact on the overall inspection or calibration Schedule.



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8.2 The Contractor **must not** proceed with any additional work without an authorized DND 626 Task Authorization. Any work performed by the Contractor without an approved DND 626 Task Authorization will be considered as outside of the scope and will be performed at Contractor's own expense.

8.3 The Contractor must provide a warranty for all repairs performed for a minimum of ninety (90) days from the date of the Technical Authority approval. This warranty requirement applies for both instances either the repair request initiated by the Contractor or CF H Svcs Gp.

9.0 DELIVERABLES

9.1 The Contractor must provide the Technical Authority with a signed CF 1280 – Certificate of Release, Inspection and Acceptance upon receipt of the shipments and for all shipments being returned to DND.

10.0 STANDARDS LIST

10.1 All work performed must be traceable to the National Institute of Standards and Technology (NIST) with a NIST traceable calibration certificate issued for each device.

10.2 ISO 9001:2008 – Quality Management Systems

11.0 LOCATION OF WORK

The Contractor must be able to provide onsite and offsite calibration services for each Biomedical Engineering Technologist facility listed in Appendix 2.

12.0 LANGUAGE REQUIREMENTS

The Contractor's resource(s) must be fluent in the English language. Fluent means that the individual must be able to communicate orally and in writing without any assistance and with minimal errors. The Technical Authority is to be contacted for any translation requirements.

APPENDIX 1 – PRICE LIST

BE Tech - Equipment

Manufacturer	Model	Description	Serial #	CF H Svcs Gp Asset #	NATO Stock Number	Calibration On-Site Yes/No	Last Calibration	Due Calibration	Calibration Service Fee				Total Price (Initial Period + Option Period 1 + Option Period 2 + Option Period 3)
									Initial Period to 31 Mar 2019	Option Period 1 to 31 Mar 2020	Option Period 2 to 31 Mar 2021	Option Period 3 to 31 Mar 2022	
1 Canadian Field Hospital, 147 Flanders Row, Petawawa, ON K8H 2X3													
BIO TEK	DPM III	BIOMETER DPM 111 (BMET)	16091	711202	6515-CF-001-0149		DEC 2015						
BIOTEK	DPM III	BIOMETER DPM 111 (BMET)	174439	723686	6515-CF-001-0149		DEC 2015						
BIOTEK	DPM III	BIOMETER DPM 111 (BMET)	201904	724526	6515-CF-001-0149		DEC 2015						
BC GROUP INT	DPM-2301	BIOMETER DPM 111 (BMET)	73211100NNFC1243I	734726	6515-CF-001-0149		DEC 2015						
BC GROUP INT	DPM-2301	BIOMETER DPM 111 (BMET)	73211100NNFC1245I	734733	6515-CF-001-0149		MAR 2014						
BC GROUP INT	DPM-2301	BIOMETER DPM 111 (BMET)	73211100NNFC1253I	734737	6515-CF-001-0149		DEC 2015						
BIO TEK	QED 6H	ANALYSER DEFIB QED-6H	117840	716680	6515-CF-001-5935		DEC 2015						
BIOTEK	QED 6H	ANALYSER DEFIB QED-6H	181996	723635	6515-CF-001-5935		DEC 2015						
BIOTEK	QED6H	ANALYSER DEFIB QED-6H	204455	724529	6515-CF-001-5935		DEC 2015						
BIO TEK	505 PRO	ANALYSER E-SAFETY 505PRO	127188	719257	6515-CF-001-6702		NOV 2014						
BIO TEK	505 PRO	ANALYSER E-SAFETY 505PRO	171076	722033	6515-CF-001-6702		DEC 2015						
BIOTEK	505 PRO	ANALYSER E-SAFETY 505PRO	171393	723683	6515-CF-001-6702		DEC 2015						
BIOTEK	505 PRO	ANALYSER E-SAFETY 505PRO	171394	723684	6515-CF-001-6702		DEC 2015						
BIOTEK	505	ANALYSER E-SAFETY 505PRO	201274	723970	6515-CF-001-6702		DEC 2015						
BC BIOMEDICAL	SA-2010S	ANALYSER, ELECTRIC SAFETY	7338INTLR1032	734969	6515-CF-001-6702		DEC 2015						
BC BIOMEDICAL	SA-2010S	ANALYSER, ELECTRIC SAFETY	7338INTLR1034	734974	6515-CF-001-6702		DEC 2015						

Manufacturer	Model	Description	Serial #	CF H Svcs Gp Asset #	NATO Stock Number	Calibration On-Site Yes/No	Last Calibration	Due Calibration	Calibration Service Fee				Total Price (Initial Period + Option Period 1 + Option Period 2 + Option Period 3)
									Initial Period to 31 Mar 2019	Option Period 1 to 31 Mar 2020	Option Period 2 to 31 Mar 2021	Option Period 3 to 31 Mar 2022	
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SPO2	73001566C	734988	6515-CF-001-6707		OCT 2014						
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SPO2	73001565C	734990	6515-CF-001-6707		DEC 2015						
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SPO2	73001557C	734991	6515-CF-001-6707		NOV 2015						
FLUKE	RF303	ANALYSER ELECTROS RF303	9024026	727606	6515-CF-001-7196		FEB 2013						
BIOTEK	LH 3C	SIMULATOR PATIENT ECG	181388	723681	6515-CF-001-7208		DEC 2015						
BIOTEK	LH 3C	SIMULATOR PATIENT ECG	182398	723682	6515-CF-001-7208		DEC 2015						
BIOTEK	VT PLUS	ANALYSER GAS FLW VT- PLUS	148048	721823	6515-CF-001-7418		FEB 2016						
BIOTEK	VT PLUS	ANALYSER GAS FLW VT- PLUS	182588	724530	6515-CF-001-7418		FEB 2016						
BIOTEK	VT PLUS	ANALYSER GAS FLW VT- PLUS	182569	724531	6515-CF-001-7418		FEB 2012						
BIOTEK	UW 4	WATTMETER BIO-TEK UW-4	143253	723685	6515-CF-001-7689		FEB 2016						
FLUKE	UW4	WATTMETER BIO-TEK UW-4	8987998	727407	6515-CF-001-7689		SEP 2005						
DNI NEVADA	OXITEST	TESTER "OXITEST PLUS 7"	D0S02080558	724030	6515-CF-001-7871		JAN 2003						
BIOTEK	BP PUMP 2	TESTER BP/NIBP BP PUMP 2	203316	723744	6515-CF-001-7998		FEB 2016						
BIOTEK	BP PUMP 2	TESTER BP/NIBP BP PUMP 2	203314	723745	6515-CF-001-7998		FEB 2016						
BIOTEK	BP PUMP 2	TESTER BP/NIBP BP PUMP 2	204630	724532	6515-CF-001-7998		APR 2003						
BC GROUP	NIBP1030KIT	TESTER BP/NIBP BP PUMP 2	585630	734661	6515-CF-001-7998		DEC 2015						
FLUKE	601 PRO XL	ANALYZER ELECTRIC SAFETY	205268	725302	6515-CF-001-8550		NOV 2003						
FLUKE	INDEX 2 XLFE	SIMULATOR PULSE OXIMETER	8755043	726654	6515-CF-001-8656		DEC 2015						
BC GROUP	DA2006P	ANALYZER DEFIBRILLATOR	73962054	734660	6515-CF-001-9438		DEC 2015						
Imtmedical	PF-300	ANALYZER GAS FLOW VENTILATOR	2012BA104264	733903	6515-CF-002-8676		OCT 2012						
FLUKE	199	OSCILLOSCOPE FLUKE 199	DM7920003	723885	6625-CF-001-7204		JAN 2016						
FLUKE	199	OSCILLOSCOPE FLUKE 199	DM7920031	724703	6625-CF-001-7204		JAN 2016						
FLUKE	199	OSCILLOSCOPE FLUKE 199	DM8580220	726259	6625-CF-001-7204		OCT 2004						
BC BIOMEDICAL	ESU2300	ANALYSER, ELECTROSURGICAL	73771625	736181	6515-CF-001-7196		FEB 2016						
BC BIOMEDICAL	ESU2300	ANALYSER, ELECTROSURGICAL	73771626	736182	6515-CF-001-7196		FEB 2016						
DATREND SYSTEMS	VPAD SAFETY ANALYZER	ANALYSER, ELECTRICAL SAFETY	VPS16020252	736178	6515-CF-002-9238		FEB 2016						

Manufacturer	Model	Description	Serial #	CF H Svcs Gp Asset #	NATO Stock Number	Calibration On-Site Yes/No	Last Calibration	Due Calibration	Calibration Service Fee				Total Price (Initial Period + Option Period 1 + Option Period 2 + Option Period 3)
									Initial Period to 31 Mar 2019	Option Period 1 to 31 Mar 2020	Option Period 2 to 31 Mar 2021	Option Period 3 to 31 Mar 2022	
DATREND SYSTEMS	VPAD SAFETY ANALYZER	ANALYSER, ELECTRICAL SAFETY	VPS16020253	736179	6515-CF-002-9238		FEB 2016						
FLUKE	199 XRAY	OSCILLOSCOPE XRAY CAP	12170036	732020	6625-CF-002-8092		APR 2010						
Central Medical Equipment Depot, 105 Montgomery Road, Petawawa, ON K8H 2X3													
BIO TEK	DPM III	BIOMETER DPM 111 (BMET)	116789	715808	6515-CF-001-0149		JAN 2018						
FLUKE	DPM 3	BIOMETER DPM 111 (BMET)	8755014	726802	6515-CF-001-0149		JAN 2018						
FLUKE	DPM 4	BIOMETER DPM 111 (BMET)	1302029	732202	6515-CF-001-0149		JAN 2018						
FLUKE	DPM 4	BIOMETER DPM 111 (BMET)	1343029	732203	6515-CF-001-0149		JAN 2018						
BIO TEK	INDEX H	SIMULATOR SP02 INDEX	100122	709438	6515-CF-001-3254		JAN 2018						
BIO TEK	INDEX H	SIMULATOR SP02 INDEX	112177	714887	6515-CF-001-3254		JAN 2018						
BIO TEK	QED 6H	ANALYSER DEFIB QED-6H	126129	718102	6515-CF-001-5935		JAN 2018						
BIOTEK	QED6H	ANALYSER DEFIB QED-6H	204454	724528	6515-CF-001-5935		JAN 2018						
BC BIOMEDICAL	SA-2010S	ANALYSER, ELECTRIC SAFETY	7338INTLR1031	734968	6515-CF-001-6702		SEP 2014						
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SP02	73001567C	734977	6515-CF-001-6707		MAR 2014						
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SP02	73001562C	734989	6515-CF-001-6707		MAR 2014						
OHMICO	POP50	WATTMETER UPM-DT-1	282	732063	6515-CF-001-7197		JAN 2018						
BIOTEK LIONH	LH 3C	SIMULATOR PATIENT ECG	148855	720769	6515-CF-001-7208		JAN 2018						
BIOTEK	LH 3C	SIMULATOR PATIENT ECG	156420	722182	6515-CF-001-7208		JAN 2018						
FLUKE	VT PLUS	ANALYSER GAS FLW VT- PLUS	206063	725667	6515-CF-001-7418		AUG 2015						
FLUKE	VT PLUS	ANALYSER GAS FLW VT- PLUS	206069	725668	6515-CF-001-7418		OCT 2015						
DNI NEVADA	OXITEST	TESTER "OXITEST PLUS 7"	DOS02060519	723691	6515-CF-001-7871		JAN 2018						
BIO TEK	BP PUMP 2	TESTER BP/NIBP BP PUMP 2	203312	723706	6515-CF-001-7998		JAN 2018						
BC GROUP	NIBP1030KIT	TESTER BP/NIBP BP PUMP 2	585633	734664	6515-CF-001-7998		JAN 2018						
BC GROUP	NIBP1030KIT	TESTER BP/NIBP BP PUMP 2	585634	734665	6515-CF-001-7998		JAN 2018						
FLUKE	175	ANALYZER ELECTRICAL HAND	1327039	732062	6515-CF-001-8551		JAN 2018						
BC GROUP	DA2006P	ANALYZER DEFIBRILLATOR	73962052	734658	6515-CF-001-9438		JAN 2018						
FLUKE	MPS 450	SIMULATOR MONITOR SYST	945022	729964	6515-CF-002-6019		JAN 2018						

Manufacturer	Model	Description	Serial #	CF H Svcs Gp Asset #	NATO Stock Number	Calibration On-Site Yes/No	Last Calibration	Due Calibration	Calibration Service Fee				Total Price (Initial Period + Option Period 1 + Option Period 2 + Option Period 3)
									Initial Period to 31 Mar 2019	Option Period 1 to 31 Mar 2020	Option Period 2 to 31 Mar 2021	Option Period 3 to 31 Mar 2022	
FLUKE	MPS 450	SIMULATOR MONITOR SYST	944804	729965	6515-CF-002-6019		JAN 2018						
DATREND SYSTEMS	VPAD SAFETY ANALYZER	ANALYSER, ELECTRICAL SAFETY	VPS16030264	736365	6515-CF-002-9238		JAN 2018						
DATREND SYSTEMS	VPAD SAFETY ANALYZER	ANALYSER, ELECTRICAL SAFETY	VPS1603026	736363	6515-CF-002-9238		JAN 2018						
DATREND SYSTEMS	VPAD SAFETY ANALYZER	ANALYSER, ELECTRICAL SAFETY	VPS16030263	736364	6515-CF-002-9238		JAN 2018						
DATREND SYSTEMS	VPAD SAFETY ANALYZER	ANALYSER, ELECTRICAL SAFETY	VPR16030120	736453	6515-CF-002-9238		JAN 2018						
DATREND SYSTEMS	VPAD SAFETY ANALYZER	ANALYSER, ELECTRICAL SAFETY	VPR16030121	736454	6515-CF-002-9238		JAN 2018						
DATREND SYSTEMS	VPAD SAFETY ANALYZER	ANALYSER, ELECTRICAL SAFETY	VPR16030125	736455	6515-CF-002-9238		JAN 2018						
FLUKE	199	OSCILLOSCOPE FLUKE 199	DM7520273	721097	6625-CF-001-7204		JAN 2018						
FLUKE	199C	OSCILLOSCOPE FLUKE 199	DM8710452	726187	6625-CF-001-7204		JAN 2018						
FLUKE	190M-2	OSCILLOSCOPE FLUKE 199	27402602	734943	6625-CF-001-7204		JAN 2018						
DALE	3000	TESTER ESU LEAKAGE	516	725880	6625-CF-001-7417		JAN 2018						
Central Medical Equipment Depot det Trenton, 54 Portage Drive, Building 416, Astra ON K0K 3W0													
BIO TEK	DPM III	BIOMETER DPM 111 (BMET)	57428	716031	6515-CF-001-0149		AUG 2014						
BC GROUP INT	DPM-2301	BIOMETER DPM 111 (BMET)	73211100NNFC1244I	734732	6515-CF-001-0149		MAR 2014						
BC GROUP INT	DPM-2301	BIOMETER DPM 111 (BMET)	73211100NNFC1252I	734738	6515-CF-001-0149		MAR 2014						
BC BIOMEDICAL	SA-2010S	ANALYSER, ELECTRIC SAFETY	7338INTLR1037	734970	6515-CF-001-6702		MAR 2014						
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SP02	73001555C	734980	6515-CF-001-6707		MAR 2014						
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SP02	73001559C	734984	6515-CF-001-6707		MAR 2014						
BC BIOMEDICAL	USP-50SP	WATTMETER UPM-DT-1	304-USP-50SP	734674	6515-CF-001-7197		FEB 2014						
BC GROUP	NIBP1030KIT	TESTER BP/NIBP BP PUMP 2	585637	734668	6515-CF-001-7998		FEB 2014						
FLUKE	175	ANALYZER ELECTRICAL HAND	9828003	730905	6515-CF-001-8551		AUG 2014						
METRON	PS420	SIMULATOR PATIENT	43329	726812	6515-CF-001-9320		AUG 2014						
BC GROUP	DA2006P	ANALYZER DEFIBRILLATOR	73962053	734659	6515-CF-001-9438		FEB 2014						

Manufacturer	Model	Description	Serial #	CF H Svcs Gp Asset #	NATO Stock Number	Calibration On-Site Yes/No	Last Calibration	Due Calibration	Calibration Service Fee				Total Price (Initial Period + Option Period 1 + Option Period 2 + Option Period 3)
									Initial Period to 31 Mar 2019	Option Period 1 to 31 Mar 2020	Option Period 2 to 31 Mar 2021	Option Period 3 to 31 Mar 2022	
FLUKE	190M-2	OSCILLOSCOPE FLUKE 199	27402601	734944	6625-CF-001-7204		JUN 2014						
DATREND SYSTEMS	VEN TEST	VENTILATOR TESTER	DVT1542101	736361	6515-CF-001-9518		MAR 2016						
DATREND SYSTEMS	VPAD SAFETY ANALYZER	ANALYSER, ELECTRIC SAFETY	VPS16020251	736177	6515-CF-002-9238		MAR 2016						
DATREND SYSTEMS	VPAD SAFETY ANALYZER	ANALYSER, ELECTRIC SAFETY	VPS16030261	736362	6515-CF-002-9238		MAR 2016						
Health Services Centre, 162 Churchill Avenue, CFB Edmonton, Edmonton, AB T5J 4J5													
BC GROUP INT	DPM-2301	BIOMETER DPM 111 (BMET)	73211100NNFC1251I	734740	6515-CF-001-0149		MAR 2017						
BC GROUP INT	DPM-2301	BIOMETER DPM 111 (BMET)	73211100NNFC1249I	734734	6515-CF-001-0149		MAR 2017						
BIOTEK	505	ANALYSER E-SAFETY 505PRO	165152	720767	6515-CF-001-6702		FÉVR. 2015						
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SPO2	73001558C	734982	6515-CF-001-6707		MAR 2017						
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SPO2	73001568C	734983	6515-CF-001-6707		MAR 2017						
BIOTEK	RF 303	ANALYSER ELECTROS RF303	165158	720799	6515-CF-001-7196		OCT 2016						
OHMIC	UPM DT 1	WATTMETER UPM-DT-1	1400	720583	6515-CF-001-7197		DEC 2015						
BC BIOMEDICAL	USP-50SP	WATTMETER UPM-DT-1	305-USP-50SP	734672	6515-CF-001-7197		MAR 2017						
FLUKE	UT PLUS	ANALYSER GAS FLW VT- PLUS	9370031	729455	6515-CF-001-7418		APR 2016						
BC GROUP	NIBP1030KIT	TESTER BP/NIBP BP PUMP 2	585635	734666	6515-CF-001-7998		MAR 2017						
FLUKE	175	ANALYZER ELECTRICAL HAND	9360026	729702	6515-CF-001-8551		DEC 2015						
FLUKE	MPS 450	SIMULATOR MONITOR SYST	935904	729713	6515-CF-002-6019		MAR 2017						
DATREND SYSTEMS	AMPS-1	SIMULATOR, PATIENT, ADVANCED MODULAR	PS13020467	734149	6515-CF-002-8786		MAR 2017						
DATREND SYSTEMS	AMPS-1	SIMULATOR, PATIENT, ADVANCED MODULAR	PS13020466	734150	6515-CF-002-8786		Mar 2017						
BC BIOMEDICAL	SA-2010S	ANALYZER ELECTRICAL SAFETY	7338INTLR1035	734976	6515-CF-001-6702		MAR 2017						
DATREND SYSTEMS	VPAD SAFETY ANALYZER	ANALYSER, ELECTRIC SAFETY	VPR16010106	736445	6515-CF-002-9238		MAR 2017						

Manufacturer	Model	Description	Serial #	CF H Svcs Gp Asset #	NATO Stock Number	Calibration On-Site Yes/No	Last Calibration	Due Calibration	Calibration Service Fee				Total Price (Initial Period + Option Period 1 + Option Period 2 + Option Period 3)
									Initial Period to 31 Mar 2019	Option Period 1 to 31 Mar 2020	Option Period 2 to 31 Mar 2021	Option Period 3 to 31 Mar 2022	
DATREND SYSTEMS	VPAD SAFETY ANALYZER	ANALYSER, ELECTRIC SAFETY	VPR16020113	736446	6515-CF-002-9238		MAR 2017						
DATREND SYSTEMS	VPAD SAFETY ANALYZER	ANALYSER, ELECTRIC SAFETY	VPR16020260	736457	6515-CF-002-9238		MAR 2017						
DATREND SYSTEMS	VPAD SAFETY ANALYZER	ANALYSER, ELECTRIC SAFETY	VPS16020257	736458	6515-CF-002-9238		MAR 2017						
DATREND SYSTEMS	DEFIB ANALYZER	ANALYZER, DEFIB, 3 PHASE	PH16020585	736464	6515-CF-002-8542		MAR 2017						
DATREND SYSTEMS	DEFIB ANALYZER	ANALYZER, DEFIB, 3 PHASE	PH16020583	736465	6515-CF-002-8542		MAR 2017						
FLUKE	199	OSCILLOSCOPE FLUKE 199	DM7520275	721176	6625-CF-001-7204		MAY 2001						
Canadian Forces Health Services Centre (Pacific), 1200 Colville Road, Victoria, BC V9A 7N2													
BIO TEK	DPM III	BIOMETER DPM 111 (BMET)	85541	303413	6515-CF-001-0149		APR 2016						
BIOTEK	INDEX 2XLFE	TESTER OXIMETER SP02	135766	719237	6515-CF-001-6707		APR 2016						
FLUKE	199	OSCILLOSCOPE FLUKE 199	DM7520277	721177	6625-CF-001-7204		APR 2016						
BIO TEK	RF 303	ANALYSER ELECTROS RF303	171105	722180	6515-CF-001-7196		APR 2016						
FLUKE	217A	SIMULATOR PATIENT	7550	725299	6515-CF-001-8557		APR 2016						
FLUKE	BP PUMP 2	TESTER BP/NIBP BP PUMP 2	212152	725946	6515-CF-001-7998		APR 2016						
METRON	PS420	SIMULATOR PATIENT	43296	726811	6515-CF-001-9320		APR 2016						
METRON	DAEG	OXIMETER TESTER PULSE	21359	726818	6515-CF-001-9436		APR 2016						
METRON	QA 1290	TESTER NIBP NON-INVASIVE	12685	726847	6515-CF-001-9437		APR 2016						
METRON	QA ST	ANALYZER ELECTRICAL SAFE	47215	727303	6515-CF-001-9439		APR 2016						
FLUKE	VT PLUS HF	ANALYSER GAS FLW VT- PLUS	9027023	727658	6515-CF-001-7418		APR 2016						
SYMBIO	CS1201	SIMULATOR PATIENT 12 ECG	B0007578	732070	6515-CF-002-8103		APR 2016						
FLUKE	MPS 450	SIMULATOR MONITOR SYST	131652	732098	6515-CF-002-6019		APR 2016						
Datrend Systems	Phase 3	ANALYZER, DEFIBRILLATOR, 3 PHASE	PH11090279	733200	6515-CF-002-8542		APR 2016						
BC BIOMEDICAL	USP-50SP	WATTMETER UPM-DT-1	306-USP-50SP	734673	6515-CF-001-7197		APR 2016						
BC GROUP INT	DPM-2301	BIOMETER DPM 111 (BMET)	73211100NNFC1250I	734730	6515-CF-001-0149		APR 2016						
BC GROUP INT	DPM-2301	BIOMETER DPM 111 (BMET)	73211100NNFC1247I	734736	6515-CF-001-0149		APR 2016						

Manufacturer	Model	Description	Serial #	CF H Svcs Gp Asset #	NATO Stock Number	Calibration On-Site Yes/No	Last Calibration	Due Calibration	Calibration Service Fee				Total Price (Initial Period + Option Period 1 + Option Period 2 + Option Period 3)
									Initial Period to 31 Mar 2019	Option Period 1 to 31 Mar 2020	Option Period 2 to 31 Mar 2021	Option Period 3 to 31 Mar 2022	
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SP02	73001556C	734979	6515-CF-001-6707		APR 2016						
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SP02	73001561C	734981	6515-CF-001-6707		APR 2016						
Canadian Forces Health Services Centre (Atlantic), 2685 Sextant Lane, Building S-80, Halifax, NS B3K 5X5													
FLUKE	DPM 4	BIOMETER DPM 111 (BMET)	1485021	732239	6515-CF-001-0149		NOV 2010						
FLUKE	DPM 4	BIOMETER DPM 111 (BMET)	1485020	732240	6515-CF-001-0149		NOV 2010						
BC GROUP INT	DPM-2301	BIOMETER DPM 111 (BMET)	73211100NNFC1246I	734739	6515-CF-001-0149		MAR 2014						
FLUKE	505 PRO	ANALYSER E-SAFETY 505PRO	937008	729528	6515-CF-001-6702		OCT 2011						
FLUKE	505 PRO	ANALYSER E-SAFETY 505PRO	937006	729529	6515-CF-001-6702		JUN 2014						
FLUKE	505 PRO	ANALYSER E-SAFETY 505PRO	935703	729533	6515-CF-001-6702		JUN 2014						
FLUKE	505 PRO	ANALYSER E-SAFETY 505PRO	963401	729714	6515-CF-001-6702		SEP 2011						
BIOTEK	INDEX 2FE	TESTER OXIMETER SP02	135765	719240	6515-CF-001-6707		UNKNOWN						
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SP02	73001563C	734986	6515-CF-001-6707		MAR 2014						
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SP02	73001564C	734987	6515-CF-001-6707		MAR 2014						
OHMICO	POP50	WATTMETER UPM-DT-1	283	732064	6515-CF-001-7197		JUN 2010						
BC BIOMEDICAL	USP-50SP	WATTMETER UPM-DT-1	9.01266E+11	736183	6515-CF-001-7197		MAR 2016						
FLUKE	BP PUMP 2	TESTER BP/NIBP BP PUMP 2	212154	725947	6515-CF-001-7998		OCT 2011						
FLUKE	BP PUMP 2	TESTER BP/NIBP BP PUMP 2	212153	725948	6515-CF-001-7998		SEP 2011						
BC GROUP	NIBP1030KIT	TESTER BP/NIBP BP PUMP 2	585631	734662	6515-CF-001-7998		MAR 2014						
DNI NEVADA	203A	TESTER,LIM/GFCI	175	724437	6515-CF-001-8153		MAR 2003						
FLUKE	175	ANALYZER ELECTRICAL HAND	1325015	732061	6515-CF-001-8551		JUN 2010						
UNFORS	P11	METER LUMINANCE & ILLUM	126278	725918	6515-CF-001-8975		MAR 2004						
NETECH	DIGIMANO	PRESSURE VACUUM GAUGE	19449	725996	6515-CF-001-8977		APR 2004						
BC GROUP	DA2006P	ANALYZER DEFIBRILLATOR	73962051	734657	6515-CF-001-9438		MAR 2014						

Manufacturer	Model	Description	Serial #	CF H Svcs Gp Asset #	NATO Stock Number	Calibration On-Site Yes/No	Last Calibration	Due Calibration	Calibration Service Fee				Total Price (Initial Period + Option Period 1 + Option Period 2 + Option Period 3)
									Initial Period to 31 Mar 2019	Option Period 1 to 31 Mar 2020	Option Period 2 to 31 Mar 2021	Option Period 3 to 31 Mar 2022	
FLUKE	MPS 450	SIMULATOR MONITOR SYST	177538	732910	6515-CF-002-6019		OCT 2011						
Datrend Systems	Phase 3	ANALYZER, DEFIBRILLATOR, 3 PHASE	PH11090278	733201	6515-CF-002-8542		NOV 2011						
Datrend Systems	Phase 3	ANALYZER, DEFIBRILLATOR, 3 PHASE	PH11090280	733202	6515-CF-002-8542		MOV 2011						
Imtmedical	PF-300	ANALYZER GAS FLOW VENTILATOR	2012BA104263	733904	6515-cf-002-8676		OCT 2012						
Datrend Systems Inc.	AMPS-1	SIMULATOR, PATIENT, ADVANCED MODULAR	PS13020468	734147	6515-CF-002-8786		APR 2013						
Datrend Systems Inc.	AMPS-1	SIMULATOR, PATIENT, ADVANCED MODULAR	PS13020463	734148	6515-CF-002-8786		APR 2013						
FLUKE	199	OSCILLOSCOPE FLUKE 199	DM7520272	721095	6625-CF-001-7204		MAY 2000						
FLUKE	QA ES II	TESTER ESU LEAKAGE	200555	732097	6625-CF-001-7417		AUG 2010						
FLUKE	199 X-RAY	OSCILLOSCOPE XRAY CAP	14350006	733023	6625-CF-002-8092		NOV 2011						
BIOTEK	VT2	TESTER VENTILATOR VT-2	132519	719288	6515-CF-001-6392		FEB 1998						
TELEDYNE	MX300	ANALYZER OXYGEN	271137	730681	6515-CF-001-1666		JUL 2014						
BC BIOMEDICAL	SA-2010S	ANALYZER, ELECTRICAL SAFETY	7338INTLR1036	734972	6515-CF-001-6702		AUG 2014						
BC BIOMEDICAL	DPM-2300	BIOMETER	73211100NY7FC12931	736169	6515-CF-001-0149		MAR 2016						
FLUKE BIOMEDICAL	SPOT LIGHT	TESTER, OXIMETER SPO2	3456013	736412	6515-CF-001-6707		APR 2016						
DATREND	VPAD-ES RUGGED	ANALYZER, ELECTRICAL SAFETY	VPR16010107	736449	6515-CF-002-9238		MAR 2016						
DATREND	VPAD-ES RUGGED	ANALYZER, ELECTRICAL SAFETY	VPR16020112	736450	6515-CF-002-9238		MAR 2016						
DATREND	VPAD-ES	ANALYZER, ELECTRICAL SAFETY	VPS16020258	736461	6515-CF-002-9238		MAR 2016						
DATREND	VPAD-ES	ANALYZER, ELECTRICAL SAFETY	VPS16020255	736462	6515-CF-002-9238		MAR 2016						
DATREND	PHASE 3	ANALYZER, DEFIBRILLATOR	PH16020582	736667	6515-CF-002-8542		MAR 2016						
Canadian Forces Health Services Centre Ottawa, 713 Montreal Road, Ottawa, ON K1A 0K2													
BC GROUP INT	DPM-2301	BIOMETER DPM 111 (BMET)	73211100NNFC12421	734727	6515-CF-001-0149		MAR 2014						
BIOTEK	505	ANALYSER E-SAFETY 505PRO	165157	720766	6515-CF-001-6702		AUG 2013						

Manufacturer	Model	Description	Serial #	CF H Svcs Gp Asset #	NATO Stock Number	Calibration On-Site Yes/No	Last Calibration	Due Calibration	Calibration Service Fee				Total Price (Initial Period + Option Period 1 + Option Period 2 + Option Period 3)
									Initial Period to 31 Mar 2019	Option Period 1 to 31 Mar 2020	Option Period 2 to 31 Mar 2021	Option Period 3 to 31 Mar 2022	
BC BIOMEDICAL	SA-2010S	ANALYSER, ELECTRIC SAFETY	7338INTLR1033	734971	6515-CF-001-6702		SEP 2014						
BIOTEK	INDEX 2FE	TESTER OXIMETER SP02	127560	719238	6515-CF-001-6707		JUL 2015						
BIO TEK	QED 6H	ANALYSER DEFIB/PACEMAKER	137649	719258	6515-CF-001-6711		JUL 2015						
BIO TEK	LH 3C	SIMULATOR PATIENT ECG	132228	729170	6515-CF-001-7208		MAY 2015						
FLUKE	UW 4	WATTMETER BIO-TEK UW-4	205963	725825	6515-CF-001-7689		JUL 2015						
FLUKE	BP PUMP 2	TESTER NIBP NON-INVASIVE	9962045	731372	6515-CF-001-9437		AUG 2014						
FLUKE	199	OSCILLOSCOPE FLUKE 199	DM7450216	721098	6625-CF-001-7204		JUL 2010						
Centre de Sante Valcartier, Edifice #10, Section TGBM, Courcellette, QC GOA 4Z0													
FLUKE		BIOMETER DPM 111 (BMET)	9076034	727962	6515-CF-001-0149		MAR 2017						
BC GROUP INT	DPM-2301	BIOMETER DPM 111 (BMET)	73211100NNFC1248I	734731	6515-CF-001-0149		MAR 2017						
FLUKE	QED 6	ANALYSER DEFIB QED-6H	205030	724755	6515-CF-001-5935		MAR 2017						
BIO TEK	505 PRO	ANALYSER E-SAFETY 505PRO	130355	719675	6515-CF-001-6702		MAR 2017						
FLUKE	2XLFE	TESTER OXIMETER SP02	206332	725941	6515-CF-001-6707		MAR 2017						
FLUKE	2XLFE	TESTER OXIMETER SP02	206331	725942	6515-CF-001-6707		MAR 2017						
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SP02	73001560C	734978	6515-CF-001-6707		MAR 2017						
BC BIOMEDICAL	SPO-2000	TESTER OXIMETER SP02	73001554C	734985	6515-CF-001-6707		MAR 2017						
OHMIC	UPM DT 505P	WATTMETER UPM-DT-1	123	732549	6515-CF-001-7197		MAR 2017						
BC GROUP	NIBP1030KIT	TESTER BP/NIBP BP PUMP 2	585632	734663	6515-CF-001-7998		JAN 2016						
BC GROUP	NIBP1030KIT	TESTER BP/NIBP BP PUMP 2	585636	734667	6515-CF-001-7998		MAR 2017						
BC GROUP	DA2006P	ANALYZER DEFIBRILLATOR	73962050	734656	6515-CF-001-9438		MAR 2017						
FLUKE	QA ES	ANALYZ ELECTROSRG QA-ES	100092	730582	6515-CF-002-6606		AUG 2017						
FLUKE	199	OSCILLOSCOPE FLUKE 199	DM7520274	721096	6625-CF-001-7204		MAR 2017						
DATREND	VPAD-ES RUGGED	ANALYZER, ELECTRICAL SAFETY	VPR16020110	736448	6515-CF-002-9238		MAR 2017						
DATREND	VPAD-ES RUGGED	ANALYZER, ELECTRICAL SAFETY	VPR16020111	736447	6515-CF-002-9238		MAR 2017						
DATREND	VPAD-ES	ANALYZER, ELECTRICAL SAFETY	VPS16020254	736460	6515-CF-002-9238		MAR 2017						
DATREND	VPAD-ES	ANALYZER, ELECTRICAL SAFETY	VPS16020256	736459	6515-CF-002-9238		MAR 2017						

National Defence

Défense nationale

National Defence Headquarters
Ottawa, Ontario
K1A 0K2

Quartier général de la Défense nationale
Ottawa (Ontario)
K1A 0K2

Manufacturer	Model	Description	Serial #	CF H Svcs Gp Asset #	NATO Stock Number	Calibration On-Site Yes/No	Last Calibration	Due Calibration	Calibration Service Fee				Total Price (Initial Period + Option Period 1 + Option Period 2 + Option Period 3)
									Initial Period to 31 Mar 2019	Option Period 1 to 31 Mar 2020	Option Period 2 to 31 Mar 2021	Option Period 3 to 31 Mar 2022	
Total Calibration Service Fee (Annual)									\$ _____	\$ _____	\$ _____	\$ _____	
Total Price = Total Initial Contract Period + Option Period 1 + Option Period 2 + Option Period 3											\$ _____		



National Defence

Défense nationale

National Defence Headquarters
Ottawa, Ontario
K1A 0K2

Quartier général de la Défense nationale
Ottawa (Ontario)
K1A 0K2

APPENDIX 2

Address List for BE Tech Shop's

1 Canadian Field Hospital
Building BB104B
147 Flanders Row
CFB Petawawa
Petawawa, ON
K8H 2X3
Attn: Biomedical Engineering

Central Medical Equipment Depot
Building BB104A
105 Montgomery Road
CFB Petawawa
Petawawa, ON
K8H 2X3
Attn: Biomedical Engineering

Central Medical Equipment Depot Detachment Trenton
Building 416
54 Portage Drive
Astra, ON
K0K 3W0

Biomedical Engineering
1 Field Ambulance
Health Services Centre
162 Churchill Ave
CFB Edmonton
Edmonton, AB
T5J 4J5

Biomedical Repair
Canadian Forces Health Services Centre (Pacific)
1200 Colville Road
Victoria, BC
V9A 7N2

Biomedical Repair
Canadian Forces Health Services Centre (Atlantic)
Building S-80, Room 1004
2685 Sextant Lane
Halifax, NS
B3K 5X5

CF H Svcs C Ottawa
713 Montreal Road
Ottawa, ON
K1A 0K2
Attn: Biomedical Repair

Centre de Sante Valcartier
Edifice #10, Section TGBM
Courcellette, QC
G0A 4Z

**APPENDIX 3****Preventive Medical Technical Devices (PMED)**

Manufacturer	Model	Name	NSN
RCC	RCC344	ILLUMINANCE LIGHT METER	6695-21-880-6207
TSI	AM510	AEROSOL MONITOR	24575AM510
TSI	8520	AEROSOL MONITOR	6635-21-AAR-4282
Quest	QC10	SOUND CALIBRATOR	9999-21-AAS-2062
TSI	8554	Q-TRAK PLUS IAQ MONITOR	6665-20-A03-6128
TSI	8386AMGB	AIR VELOCITY METER	6635-21-AAR-4281
3 M	940320	DIGITAL ANEMOMETER	6532-20-A02-6785
TSI	800573-3	UNIVERSAL PUMP CALIBRATOR	9999-21-AAS-2617
Quest	Q300	NOISE DOSIMETER	6665-21-AAR-0853
Gilian	LFS113DC	LOW FLOW SAMPLER	6665-21-AAR-7718
Quest	NOISEPRODLX	NOISE PRO DOSIMETER	6665-01-543-4351
Cooke	CAL-LIGHT400	PRECISION LIGHTMETER	6220-01-466-7567
RayTec	RAYST60XBUS	IR NONCONTACT THERMOMETER	30550RAYST60XBUS
Quest/3M	QUESTEMP34	THERM ENVIRONMENT MONITOR	6625-20-A02-1066
TSI	8373	AIR CAPTURE HOOD	6635-20-A04-4666
Quest	IQ290010	SOUND LEVEL METER	6625-20-A02-1057
RAE	PGM50-5P	MULTIPLE GAS DETECTOR	6665-21-914-1293
RAE	8525	ULTRAFINE PART COUNTER	6635-21-AAR-4283
Quest	QC20	SOUND CALIBRATOR	90435QC20
TSI	600-003	MINIVOL CALIBRATOR	1KYL5600-003
Cirrus	CR110A	DOSEBADGE	6625-01-579-1809
TSI	4146	PRIMARY CALIBRATOR	245754146
SKC	LELANDLEGACY	AIR SAMPLE PUMP	55659LELANDLEGACY
BioTest	940320	DIGITAL ANEMOMETER	6532-20-A02-6785
TSI	8532	Monitor,Aerosol,Hand Held	6635-20-A0M-3061
Bios	530-L	DRYCAL CALIBRATOR	6640-20-A0E-4961
Bios	530-H	DRYCAL CALIBRATOR	00V11530-H
Cirrus	RC:110A	DOSEBADGE READER	U6745RC:110A
Quest	SOUNDPROSE/DL	SOUND LEVEL METER	90435SOUNDPROSE/DL
TSI	8533	DUSTTRACK AEROSOL MONITOR	245758533



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Kestral	KESTREL4500	POCKET WEATHER TRACKER	6660-01-591-1321
TSI	9565P	AIR VELOCITY METER	245759565P
TSI	966	AIR VELOCITY PROBE	6660-20-A0E-8832
TSI	982	IAQ PROBE	24575982
RAE	PGM6228	MULTIPLE GAS DETECTOR Pro	6625-20-A01-4171
TISCH	PUF (TISCH)	AIR QUALITY MONITOR	
RAE	PGM7240	PPB RAE	
HACH	DR900	Hach water testing meter	6630-01-623-0976
DRAGER	CMS	DRAGER CMS Air Sampler	CMS 6405300



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ANNEX “B” BASIS OF PAYMENT

1. During the period of the Contract, the Contractor will be paid as specified below, for Work performed in accordance with the Contract.

2. Calibration Service Fee (Annual):

The Contractor will be paid a firm all-inclusive price for Calibration services as detailed in Appendix 1 – Price List.

A. DND reserves the right to add equipment to and/or delete equipment from the Contract upon thirty (30) days' written notice. The Contract price must be adjusted to reflect the change in price resulting from any such additions or deletions.

Total Estimated Cost: \$[amount to be detailed in the resulting contract]

3. Repair Fee (As and when required):

All as-and-when requested work, when authorized by the Technical Authority, through a Task Authorization (TA), will be in accordance with Annex “A”, Article 3. The Contractor will be paid in accordance with the firm all-inclusive rates outlined below.

Period	Firm All-Inclusive Hourly Rate (CDN \$) (A)
Initial Contract Period to 31 March 2019	\$
Option Year 1 to 31 March 2020	\$
Option Year 2 to 31 March 2021	\$
Option Year 3 to 31 March 2022	\$

Total Estimated Cost: \$[amount to be detailed in the resulting contract]

A. With the exception of the fixed time rates specified above, the amounts shown in this section of the Annex B, are estimates only.

4. Travel and Living Expenses - National Joint Council Travel Directive:

A. The Contractor will be reimbursed its authorized travel and living expenses for “Optional Items - called up through a Task Authorization” reasonably and properly incurred in the performance of the Work at cost, without any allowance for profit



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and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C, and D of the [National Joint Council Travel Directive](http://www.njc-cnm.gc.ca/directive/travel-voyage/index-eng.php) (<http://www.njc-cnm.gc.ca/directive/travel-voyage/index-eng.php>) and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

- B. All travel must be authorized through a Task Authorization.
- C. All payments are subject to government audit.

Estimated Cost: \$ (to be inserted at contract award)

5. Other Direct Expenses:

- A. The Contractor will be reimbursed for the direct expenses reasonably and properly incurred in the performance of the Work with the prior authorization of the Technical Authority. These expenses will be paid at actual cost without mark-up, upon submission of an itemized statement supported by original receipt vouchers. All payments are subject to government audit.

Allowable Categories:

Replacement Parts

Estimated Cost: \$ (to be inserted at contract award)

6. Total Estimated Cost to a Limitation of Expenditure: \$ [amount to be detailed in the resulting contract]



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ANNEX "C" SECURITY REQUIREMENT CHECKLIST (SRCL)

RECEIVED
OCT 06 2016

Government of Canada / Gouvernement du Canada	Contract Number / Numéro du contrat W6369-17-A005
	Security Classification / Classification de sécurité UNCLASSIFIED

SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine Department of National Defence	2. Branch or Directorate / Direction générale ou Direction CMP	
3. a) Subcontract Number / Numéro du contrat de sous-traitance N/A	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant N/A	
4. Brief Description of Work / Brève description du travail The Canadian Armed Forces (CAF) requires on-site calibration services for a variety of Biomedical Engineering Technologist (BE Tech) medical equipment test and simulation devices and repair services for Preventive Medicine Technicians (PMED) devices at the various detachments across Canada.		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées? <input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui		
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques? <input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui		
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c.) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c.) <input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui		
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé. <input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui		
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit? <input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui		
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input checked="" type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	
Foreign / Étranger <input type="checkbox"/>		
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions / Aucune restriction relative à la diffusion <input checked="" type="checkbox"/>	All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	
Not releasable / À ne pas diffuser <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	
Restricted to: / Limité à: <input type="checkbox"/>	Specify country(ies): / Préciser le(s) pays: <input type="checkbox"/>	
7. c) Level of information / Niveau d'information		
PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>
SECRET <input type="checkbox"/>	COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET <input type="checkbox"/>
TOP SECRET <input type="checkbox"/>		TOP SECRET <input type="checkbox"/>
TRÈS SECRET <input type="checkbox"/>		TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) <input type="checkbox"/>
TRÈS SECRET (SIGINT) <input type="checkbox"/>		TRÈS SECRET (SIGINT) <input type="checkbox"/>

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité
UNCLASSIFIED





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Contract Number / Numéro du contrat W6369-17-A005
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PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui
If Yes, indicate the level of sensitivity:
Dans l'affirmative, Indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No / Non Yes / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITE	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS			

Special comments:
Commentaires spéciaux : _____

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No / Non Yes / Oui
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui

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Government of Canada

Gouvernement du Canada

Contract Number / Numéro du contrat W6369-17-A005
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ART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	NATO RESTRICTED / NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL / NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET / COSMIC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET / TRÈS SECRET
											A	B	C			
Information / Assets / Renseignements / Biens / Production																
T Media / Support TI / T Link / Lien électronique																

2. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.
2. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité UNCLASSIFIED
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[Page 4 of the SRCL to be inserted in the resulting contract]



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ANNEX "D" – TASK AUTHORIZATION FORM



TASK AUTHORIZATION AUTORISATION DES TÂCHES

All invoices/progress claims must show the reference Contract and Task numbers. Toutes les factures doivent indiquer les numéros du contrat et de la tâche.		Contract no. – N° du contrat
		Task no. – N° de la tâche
Amendment no. – N° de la modification	Increase/Decrease – Augmentation/Réduction	Previous value – Valeur précédente
To – A	<p>TO THE CONTRACTOR</p> <p>You are requested to supply the following services in accordance with the terms of the above reference contract. Only services included in the contract shall be supplied against this task.</p> <p>Please advise the undersigned if the completion date cannot be met. Invoices/progress claims shall be prepared in accordance with the instructions set out in the contract.</p> <p>À L'ENTREPRENEUR</p> <p>Vous êtes prié de fournir les services suivants en conformité des termes du contrat mentionné ci-dessus. Seuls les services mentionnés dans le contrat doivent être fournis à l'appui de cette demande.</p> <p>Prière d'aviser le signataire si la livraison ne peut se faire dans les délais prescrits. Les factures doivent être établies selon les instructions énoncées dans le contrat.</p>	
Delivery location – Expédiez à	Date _____ for the Department of National Defence pour le ministère de la Défense nationale	
Delivery/Completion date – Date de livraison/d'achèvement		
Contract item no. N° d'article du contrat	Services	Cost Prix
		GST/HST TPS/TVH
		Total
<p>APPLICABLE ONLY TO PWGSC CONTRACTS: The Contract Authority signature is required when the total value of the DND 626 exceeds the threshold specified in the contract.</p> <p>NE S'APPLIQUE QU'ÀUX CONTRATS DE TPSGC : La signature de l'autorité contractante est requise lorsque la valeur totale du formulaire DND 626 est supérieure au seuil précisé dans le contrat.</p>		
<p>_____ for the Department of Public Works and Government Services pour le ministère des Travaux publics et services gouvernementaux</p>		

DND 626 (01-05)

Design: Forms Management 993-4050
Conception: Gestion des formulaires 993-4-052



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ANNEX "E" CERTIFICATE OF RELEASE, INSPECTION AND ACCEPTANCE (CF 1280)



Certificate of Release, Inspection and Acceptance - Certificat de libération, d'inspection et de réception (CF 1280)

1. Purchaser - Acheteur		2. Purchase order or reference file Bon de commande ou N° de dossier		3. Government contract number N° de dossier du gouvernement		4. No of pages N° de pages	
5. Contractor - Entrepreneur		6. Shipped from (consignor) Lieu d'expédition (expéditeur)		7. Shipped to (consignee) Lieu de destination (destinataire)		8. Shipment no. N° de l'envoi	
Contract item no. N° d'article du contrat (9)	NATO stock number N° nomenclature OTAN (10)	Item identification Identification de l'article (11)	Serial number or size N° de série ou taille (12)	Quantity Unit of measure Quantité Unité de mesure (13)	Package number N° de l'emballage (14)	Undelivered balance Quantité non livrée (15)	Quantity received Quantité reçue (16)
17. Contractor certification Attestation de l'entrepreneur I certify that the item(s) listed above has/have been inspected and tested and conform to all specifications and requirements detailed in the contract or purchase order. J'atteste que l'/les article(s) inscrits ci-haut a/ont été inspecté(s) et mis à l'essai et qu'il(s) est/sont en tous points conformes aux spécifications et exigences du contrat ou du bon de commande. _____ Print - Imprimer _____ Signature (Contractor GC) Signer (CQ de l'entrepreneur)		18. Government quality assurance Assurance officielle de la qualité I certify that Government Quality Assurance has been performed. Je certifie que l'assurance officielle de la qualité a été effectuée. _____ Print - Imprimer _____ Signature (QAR) Signer (RAQ)		19. Acceptance Acceptation Quantity/ies shown in block (16) was/were received in apparent good condition. La(es) quantité(s) indiquée(s) à la case (16) a/ont été reçues, et l'/les article(s) semble/ent être en bon état. _____ Print - Imprimer _____ Signature (Receiving Authority at destination) Signer (Autorité de réception à la destination)			

CF 1280 (11-2011)
Design: Forms Management 613-957-6899
Conception: Gestion des formulaires 613-957-6906





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**Certificate of Release,
Inspection and Acceptance
CF 1280**

**Certificat de libération,
d'inspection et de réception
CF 1280**

USE

The Certificate of Release, Inspection and Acceptance CF 1280 constitutes:
• Certification by the supplier that all items listed therein have been inspected and tested and conform to the specifications and requirements detailed in the contract or purchase order.
• Certification by the Quality Assurance Representative when applicable; that Government Quality Assurance has been performed during the contract or purchase order.
• Receipt for goods at destination and once signed by the receiving authority; the payment process can be initiated.

PREPARATION AND DISTRIBUTION

It is the supplier's responsibility to prepare and distribute the CF 1280. However, whenever STANAG 4107 applies, the QAR must forward one copy to the delegator.

- Note 1:** All entries other than signatures must be either typewritten or printed.
2: When using more than one CF 1280 per shipment per contract, complete all blocks but only sign Block 17 and have Block 18 signed (when applicable) on the last form.

- Block 1:** Name of the department, country or organization actually ordering the materiel. In the case of PWGSC contracts, they are the purchaser referenced in the contract.
Block 2: PWGSC file or supplier purchase order number, as appropriate. For contracts from other North Atlantic Treaty Organisation (NATO) nations, enter date of contract.
Block 3: Contract serial number or, if a purchase order, enter the prime contract number.
Block 4: Consecutively number the forms used to cover each shipment and enter the total number of pages, (e.g. page 1 of 1, 2 of 6, etc).
Block 5: Prime contractor's or sub-contractor's name and complete address.
Block 6: Consignor's name; also complete shipping address if different than Block 5.
Block 7: Consignee's name and address as contained in the shipping instructions.
Block 8: Number for each shipment made under the stated contract commencing at 001.
Note: For more than one shipment under the same contract; the first shipment would be 001 and the final shipment would have the letter F at the end (e.g. 002F).
Block 9: Line item number as shown in the contract or purchase order.
Block 10: NATO or national stock number as indicated in the contract.
Block 11: Manufacturer's part, model, type, drawing or catalogue number or short description of the item. The brief description is mandatory for clothing or footwear contracts.
Block 12: Item serial, size, lot/batch numbers as applicable.
Note: Size numbers must be included to identify clothing or footwear. If not applicable enter [N/A].
Block 13: Quantity being shipped using the unit of measure as indicated in the contract.
Block 14: Identify package number in which the line item can be located.
Block 15: Balance of items, if any, to be shipped at a later date as per address in Block 7. If not applicable enter [N/A].
Block 16: Leave blank; for use by the receiving authority.
Block 17: Authorized supplier quality assurance representative. See Note 2 under "preparation and distribution".
Block 18: Representative responsible for performing Government Quality Assurance (when applicable). See Note 2 under "preparation and distribution".
Block 19: Leave blank; for use by the receiving authority.

OBJET

Le Certificat de libération, d'inspection et de réception CF 1280 constitue:
• Certificat de libération du fournisseur pour attester que les articles énumérés ont tous été soumis à une inspection et à des essais et sont jugés conformes aux spécifications et aux exigences du contrat ou de la commande.
• Certification par le Représentant de l'Assurance de la Qualité lorsque prescrit; que l'assurance officielle de la qualité a été effectuée pour le contrat ou pour la commande.
• Certificat de réception à la destination par l'autorité de réception; et une fois signé, le processus de paiement peut être lancé.

PRÉPARATION ET DISTRIBUTION

Il revient au fournisseur de remplir et de distribuer le formulaire CF 1280. Toutefois, si les dispositions du STANAG 4107 s'appliquent, le RAQ doit envoyer un exemplaire au délégant.

- Nota 1:** Toutes les inscriptions autres que les signatures doivent être dactylographiées ou écrites en lettres moulées.
2: Si plusieurs formulaires CF 1280 sont utilisés pour le même envoi par contrat, remplir tout les cases mais seulement signer case 17 et faire signé (au besoin) case 18 sur le dernier formulaire.

- Case 1:** Nom du ministère, du pays ou de l'organisme qui a commandé le matériel. S'il s'agit d'un contrat de TPSCG, indiquer le nom du client qui apparaît sur le contrat.
Case 2: Numéro de dossier de TPSCG ou de la commande du fournisseur, selon le cas. Pour contrats envoyés à un autre pays membre de l'OTAN, indiquer la date du contrat.
Case 3: Numéro de série du contrat ou, s'il s'agit d'une commande, écrire le numéro du contrat principal.
Case 4: Numéroté dans l'ordre de formulaires utilisés et indiquer le nombre total de pages pour chaque envoi (1 de 1 ou 2 de 6, par exemple).
Case 5: Nom et adresse de l'entrepreneur principal ou du sous-traitant.
Case 6: Nom de l'expéditeur; indiquer également l'adresse d'expédition si elle diffère de l'adresse donnée à la case 5.
Case 7: Nom et adresse du destinataire qui figure dans les instructions d'expédition.
Case 8: Numéroté l'ordre d'envoi effectué en vertu du contrat, à partir de 001.
Note: Si un contrat prévoit plusieurs envois, les numérotés de la façon suivante : premier envoi 001 et le dernier envoi doit contenir la lettre «F» à la fin numéro (e.g. 002F).
Case 9: Numéro de l'article qui figure dans le contrat ou dans la commande.
Case 10: Numéro de nomenclature OTAN ou numéro de nomenclature du pays qui figure dans le contrat.
Case 11: Numéro de pièce, de modèle, de type, de dessin ou de catalogue du fabricant ou brève description de l'article. Cette brève description est obligatoire dans le cas des vêtements et des chaussures.
Case 12: Numéro de série, de taille ou de lot de l'article.
Note: Les numéros de taille doivent être inscrits si le contrat est pour des vêtements ou des chaussures. Si cette mention ne s'applique, inscrire [néant].
Case 13: Quantité expédiée avec l'unité de mesure qui s'applique dans le contrat.
Case 14: Numéro de l'emballage où se trouve l'article.
Case 15: Articles à livrer à une date ultérieure, à la destination prévue à la case 7. Si tous les articles ont été livrés à cette destination, inscrire (aucun).
Case 16: Laisser en blanc; cette case est réservée pour l'autorité de réception.
Case 17: Signature d'un représentant autorisé du service de la qualité du fournisseur. Si plusieurs pages sont utilisées, voir Nota 2 dans les « préparation et distribution ».
Case 18: Signature du RAQ responsable de l'assurance officielle de la qualité, s'il y a lieu. Si plusieurs pages sont utilisées, voir Nota 2 dans les « préparation et distribution ».
Case 19: Laisser en blanc; cette case est réservée à l'autorité de réception.