

QUESTIONS AND ANSWERS
SOLICITATION NUMBER 1000195072
Occupational Health Professional Services

Question 16

On reading the bid documents there is a paragraph that talks about using paper with a specific recycled content and toward the end of the documents it outlines how the submission is done via email with attachments. So our question basically is - can the submission be done through email with attachments or do you require paper submission as well.

Answer 16

In answer to your question below the submissions is done through email with attachments. I do not require a paper submission as well.

Question 17

I am writing for further clarification to the answer to question 11. We are an assessment clinic who contracts physicians to perform assessments. The physicians bill us for their service and we bill our client for the service. As per the answer to question 11 it would seem that we would need to submit the physicians invoice along with our invoice. Is this what is required? Our invoice includes the physician fee but as the physician has negotiated with us to use our space and admin support there fee is less than what they would normally charge. Are the physician invoices only needed in the case of an audit or are they required to be provided along with our invoice?

Answer 17

For clinics or organisations that have negotiated fees with their physicians, we do not need to see the physician invoice. The invoice that is submitted by the clinic or organisation however must have the physician's name and the service that they provided indicated in it.