



**RETURN BIDS TO:
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Bid Receiving/Réception des sousmissions
Procurement & Contracting Services
c/o Commissionaires, F Division
6101 Dewdney Ave
Regina, SK S4P 3K7

Fax No. - No de FAX:
(306) 780-5232

**SOLICITATION
AMENDMENT**

**MODIFICATION DE
L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

Title – Sujet: Urban Planning and Landscape Design Services for 2017 Master Plan		Date : January 8, 2018
Solicitation No. – N° de l'invitation M5000-18-3551/A – PW-17-00805513		Amendment No. – N° de la modification 004
Client Reference No. - No. De Référence du Client 201803551		
Solicitation Closes – L'invitation prend fin		
At / à :	2 :00 pm	CST (Central Standard Time) HNC (Heure Normale du Centre)
On / le :	January 11, 2018	
Incoterms 2010 "DDP Delivered Duty Paid" See herein — Voir aux présentes	GST – TPS See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Tania Sentes, Procurement Officer		
Telephone No. – No. de téléphone 639-625-3463		Facsimile No. – No. de télécopieur 306-780-5232
Delivery Required – Livraison exigée N/A		Delivery Offered – Livraison proposée N/A
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:		
Telephone No. – No. de téléphone		Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)		
Signature		Date



This amendment is raised to address the following:

- To respond to questions received during the solicitation period;

QUESTIONS AND ANSWERS

Question 10: The latest amendment indicates:

Question 6: Please confirm if the Proponent / Prime Consultant role may be filled by a firm licensed to practice Architecture or Engineering or Urban Design provided the Consultant team includes all professional disciplines required by the RFP.

Answer 6: The Proponent must be authorized to provide architectural or engineering services. The Prime Consultant is the lead within the consultant team. The solicitation document has been changed to clarify the requirement.

Our Company would be the **Proponent / Prime Consultant** but do not have either architects or engineers on our company staff. Rather, we are Urban Planners, Urban Designers and Landscape Architects and we hire **sub-consultants** who are architects and interior space planners. We feel we are more than qualified to lead this multidisciplinary team but this addendum would seem to exclude us from eligibility to submit.

We ask that you clarify this position and allow for the Proponent to be a Planner but with a team (including sub consultants) that meets the disciplines required for the project.

Answer 10: The requirement is to have qualified, licenced individuals provide the required consulting services. In order to be authorized to provide architectural or engineering services, you do not have to have an architect or an engineer as part of your in-house staff. Your firm however, must assume the role of the prime consultant and sub out the required scopes of work to licenced individuals. As an Urban Planning company, with in-house Urban Designers and Landscape Architects who hire sub-consultants, you would be authorized to perform the services in this solicitation.

Question 11: Can the deadline for the submission be extended to January 15?

Answer 11: No, this does not warrant an extension of time.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME