



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Ingrid Harrington:**  
**ingrid.harrington@tpsgc-pwgsc.gc.ca**

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Procurement Strategies Division / Division des  
stratégies d'acquisition  
11 Laurier St. / 11, rue Laurier  
Place du Portage, 11C1  
Phase III, Tower C  
Gatineau  
Quebec  
K1A 0S5

<b>Title - Sujet</b> Temporary Help Services	
<b>Solicitation No. - N° de l'invitation</b> EN578-172870/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> 20172870	<b>Date</b> 2018-01-08
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$Z\$N-002-32089	
<b>File No. - N° de dossier</b> 002zn.EN578-172870	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2018-01-26</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Harrington, Ingrid	<b>Buyer Id - Id de l'acheteur</b> 002zn
<b>Telephone No. - N° de téléphone</b> (819) 420-5869 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## Amendment 1 to Request for Information (RFI) Temporary Help Services in the National Capital Region

This amendment is issued to:

1. Make corrections in Annex A of the RFI as follows:

Question #3 – 4.3 is replaced by 2.3  
 Question #5 – 4.1 is replaced by 2.1  
 Question #7 – 4.2 is replaced by 2.2  
 Question #14 – 4.2 is replaced by 2.2

**Delete** the existing Annex A and **insert** the new Annex A attached below.

2. Amend section 4 as follows:

**Delete:**

4. Industry Day:

PSPC intends to hold an Industry Day in January. This will allow interested suppliers to provide feedback, ask questions and gain a better understanding of the proposed THS Method of Supply.

Interested suppliers are requested to confirm to [Ingrid.harrington@tpsgc-pwgsc.gc.ca](mailto:Ingrid.harrington@tpsgc-pwgsc.gc.ca), no later than January 9, 2018, their intent to attend and their preference for the French or English session. The location, date and time of the meeting will be provided to confirmed participants during the week of January 9, 2018.

**Insert:**

4. Industry Day:

PSPC will hold an Industry Day to allow interested suppliers to provide feedback, ask questions and gain a better understanding of the proposed THS Method of Supply.

Wednesday Jan. 17/18	<u>Eastern Standard Time</u>		Location
	Sign-In	Meeting	
English	9:30 am to 10:00 am	10:00 am to 12:00 pm	Palais des Congrès, 50 Maisonnette Boulevard 3rd floor, Gatineau, (Québec) J8X 4H4
French	1:30 pm to 2:00 pm	2:00 pm to 4:00 pm	

If you have questions, please consider emailing them prior to Industry Day so that an answer may be prepared more thoroughly.



Interested suppliers are requested to confirm to [Ingrid.harrington@tpsgc-pwgsc.gc.ca](mailto:Ingrid.harrington@tpsgc-pwgsc.gc.ca), no later than January 12, 2018, their intent to attend and their preference for the French or English session.



## ANNEX A

### QUESTIONS

#	Question	Response
1	<p>What would you suggest the minimum mandatory criteria should be in order to qualify on the new method of supply?</p> <p>(e.g. Commercial office space, testing and interviews for various skills and aptitudes, experience (20 placements), previous contracts of similar nature etc.)</p> <p>The current THS mandatory requirements can be found at this link:</p> <p><a href="https://buyandsell.gc.ca/cds/public/2014/01/14/5f9559a6db8752995be4bab95a0db38c/ABES.PR.OD.PW_ZN.B004.E26794.EBSU000.PDF">https://buyandsell.gc.ca/cds/public/2014/01/14/5f9559a6db8752995be4bab95a0db38c/ABES.PR.OD.PW_ZN.B004.E26794.EBSU000.PDF</a></p> <p>The mandatory requirements are in Attachments 1 to Part 4 which starts on page 17.</p>	
2	<p>Currently the THS mandatory requirements for qualification on the Supply Arrangement require suppliers to implement a testing regime for the proposed candidates, as per Mandatory #3 in the link above.</p> <p>Should testing continue to be a mandatory requirement? If yes, what should be tested and how? Additionally, how should PSPC evaluate such tests?</p>	
3	<p>Do you think the proposed vendor performance regime, referenced in 2.3 of this RFI, is fair? Why or why not?</p>	



4	What other factors would you recommend be measured in terms of vendor performance?	
5	Do you think that the “Right Fit” selection methodology, described in 2.1 of the RFI, will be effective? What are the risks associated with this methodology and how could they be mitigated?	
6	For the “Right Fit” basis of selection what would be the ideal financial criteria that would define that prices are considered “similar”? i.e. prices must be within 10% of the lowest-priced bid, prices must fit within a given median rate band, etc.	
7	Are you aware of any other organizations, besides those listed in 2.2 of this RFI, that certify diverse suppliers or social enterprises?	
8	Based on the definition of a diverse supplier, do you meet the criteria to qualify as a diverse supplier?	
9	Certification bodies typically charge a fee to certify a business as a diverse supplier or social enterprise. Are you willing to pay an extra fee to be certified? Do you think it is fair or creates a barrier for your entry?	



10	Should PSPC use attestation (self-certification) followed by audits, or certification by established certification organizations to qualify diverse suppliers and social enterprises? What other methods would you propose we use to verify diverse suppliers?	
11	If one of the social procurement measures implemented was to ensure that a minimum percentage of suppliers in a bidders list was formed of diverse suppliers, what percentage of the bidders list should be dedicated to diverse suppliers? i.e. 2 out of a total of 7, 1 out of 5, etc...	
12	Are there any other social groups that should be included as diverse suppliers?	
13	Do you anticipate the government of Canada's commitment to increasing the diversity of businesses owned or led by Canadians from underrepresented groups will have an impact on your participation in the Supply Arrangement?	
14	What other measures could be incorporated into this method of supply to leverage the government's buying power to support the objectives of the Minister's mandate letter stated in 2.2 of the RFI?	
15	Are there any barriers that previously prevented you from becoming a THS supplier? How could these be overcome?	
16	Do you have any other comments or recommendations?	