

## **Questions and Answers – Solicitation Number FP802-170287**

**Q1.** The following attachments are not accessible from within the RFP document:

- Attachment 1: Site Plan for CCG Canso Canal Facility and CCG College in Sydney N.S.
- Attachment 2 Historic Canso Canal /CCG College Energy Reports Available for Review

Can these attachments be made available during the solicitation period to facilitate proponent in preparing an accurate Financial Bid?

**A1** The following documents are attached Zip files:

a) Attachment 1: Site Plan for CCG Canso Canal Facility and CCG College in Sydney N.S.: plans for Canso Canal and CCG College in Sydney are attached.

b) Attachment 2: Historic Canso Canal /CCG College Energy Reports Available for Review: Historical reports for Canso Canal and CCG College in Sydney are attached.

**Q2.** If past reports cannot be made available in full is it possible to issue a list of previously identified measures and a list of measures that have been implemented inclusive of the date of implementation?

**A2.** See A1.

**Q3.** Regarding PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

How will this be evaluated? Is there a point structure assigned? If so, can you share it with proponents? If not, can you clarify the expectations of the evaluation team as it relates to the Technical Bid?

**A3.** Bidders are expected to describe their proposed methodology, proposed project plan, resource qualifications roles and responsibilities, timelines for project completion, etc. Attachment 4.1 Evaluation Criteria describes the two mandatory requirements associated with this requirement and bidders are expected to demonstrate how they meet the criteria.

**Q4.** It states on the RFP that the Contractor must submit Draft Reports for review and approval by the Project Authority no later than March 01, 2018 and the Final Reports for review and approval by the Project Authority no later than March 15, 2018. As stated in the RFP, the audits must be undertaken to

an ASHARE Level II standard, with certain Energy Management Opportunity measures evaluated to a Level III audits. Based on the timelines issued and our experience in conducting multiple energy audits, in order to determine the Capital Intensive Modifications for ASHARE Level III analysis, it usually takes a little longer as suppliers and firms would be contacted and documentations would need to be obtained. As such, the timeline seems a little condensed and tight.

Could you provide some more information on the project schedule and whether both the Level II and Level III report needs to be submitted by March 15, 2018 or just the Level II report?

**A4.** The FINAL reports for both ASHRAE Level II and ASHRAE Level III analysis must be received by the Project Authority at DFO by March 30, 2018. Given this change in date for FINAL Reporting, there is some flexibility for receipt of the DRAFT reports, which can be discussed with the successful bidder. The date of receipt for the FINAL report is mandatory.