

Notice of Proposed Procurement (NPP)

1. This NPP is issued pursuant to PWGSC Supply Arrangement (SA) # E60PQ-140003/B and covers a requirement from the following Product Category of the SA:
 - Product Category 2 - Freestanding Height Adjustable Desk
2. Citizenship and Immigration Canada (CIC) requires the acquisition, delivery, and installation of 228 Sit/Stand Range Height Adjustable Work Surfaces to be delivered at 70 Crémazie, Gatineau, Quebec, J8Y 3P2, no later than 21 February 2018.
3. The installation of the Freestanding Height Adjustable Desks delivered at 70 Crémazie, Gatineau, Quebec, J8Y 3P2, no later than 21 February 2018, will be done in a phased approach and **will not** coincide with the delivery date. Installation will be done at different times outside of normal business hours. The Procurement Authority will provide the winning bidder the location, the number of Freestanding Height Adjustable Desks to be installed and timing of the installation at least 5 days in advance of the requirement. For planning purpose: a minimum of 40 Freestanding Height Adjustable Desks will be installed at a time.
4. This NPP covers a requirement to be solicited amongst the General Stream of Suppliers (SA holders).
5. This requirement is subject to the Canada Free Trade Agreement (CFTA), the North American Free Trade Agreement (NAFTA), the World Trade Organization-Agreement on Government Procurement (WTO-AGP), the Canada-Columbia Free Trade Agreement, the Canada-Chili Free Trade Agreement, and the Canada-Peru Free Trade Agreement.
6. The bid solicitation is also open to suppliers who are not Supply Arrangement (SA) holders. In order for new suppliers to bid on this solicitation, the new supplier must first qualify for a SA. The process to qualify for a SA is detailed in RFSA # E60PQ-140003/B and can be found on the Government Electronic Tendering Service (GETS - <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>). Canada is not required to delay the award of a resulting contract pending the evaluation of an arrangement and issuance of a SA by the PWGSC Supply Arrangement Authority.