



REQUEST FOR PROPOSAL

DEMANDE DE PROPOSITION

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

Director Services Contracting 4 (D Svcs C 4)

By e-mail to: DSvcsC4Contracting-DCSvcs4Contrats@forces.gc.ca

<p>Proposal To: National Defence Canada</p> <p>We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.</p> <p>Proposition à : Défense nationale Canada</p> <p>Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).</p>

<p>Comments – Commentaires</p> <p>THIS DOCUMENT DOES NOT CONTAIN A SECURITY REQUIREMENT.</p> <p>CE DOCUMENT NE CONTIENT PAS D'EXIGENCES RELATIVES À LA SÉCURITÉ.</p>

<p>Solicitation Closes – L'invitation prend fin</p> <p>At: – à : 2:00 PM Eastern Standard Time (EST)</p> <p>On: – le : 19 February 2018</p>
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Title – Titre High Security Safes	Solicitation No. – N° de l'invitation W6369-18-X016
Date of Solicitation – Date de l'invitation 10 January 2018	
Address Enquiries to: – Adresser toutes questions à : Marie-Christine Desaulniers by e-mail to Marie-Christine.Desaulniers@forces.gc.ca	
Telephone No. – N° de téléphone	FAX No. – N° de fax
Destination Department of National Defence	

Instructions: Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

Instructions : Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.

Delivery Required – Livraison exigée See Section 7 of Annex A herein.	Delivery Offered – Livraison proposée
Vendor Name and Address – Raison sociale et adresse du fournisseur	
Name and title of person authorized to sign on behalf of vendor (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)	
Name – Nom _____	
Title – Titre _____	
Signature _____	
Date _____	



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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement associated with this bid solicitation.

1.2 Statement of Requirement

The Contractor must provide the items as detailed in the Statement of Requirement at Annex "A".

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Canadian Free Trade Agreement (CFTA).



PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation, with the following modifications:

- a) Section 2, Procurement Business Number is deleted in its entirety.
- b) Section 5, Submission of Bids – Subsection 2(d) is amended as follows:
 - i) Send its bid only to DND / D Svcs C as specified on page 1 of the bid solicitation.
- c) Section 6, Late Bids is deleted in its entirety.
- d) Section 7, Delayed Bids is deleted and replaced by:
 - i) It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Misrouting or other electronic delivery issues resulting in late submission of bids will not be accepted.
- e) Section 08, Transmission by facsimile is deleted in its entirety.
- f) Section 20, Further Information is deleted in its entirety.

2.2 Submission of Bids

Bids must be submitted only to DND / D Svcs C by the date and time indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 14 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is



eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.



PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that Bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid - one (1) soft copy submitted by email,
- Section II: Financial Bid - one (1) soft copy submitted by email,
- Section III: Certifications - one (1) soft copy submitted by email.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with Annex B, Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Appendix 1 to Part 3 Electronic Payment Instruments, to identify which ones are accepted.

If Appendix 1 to Part 3 Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.



3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06) Exchange Rate Fluctuations

3.1.3 Electronic Submissions

Electronic Submissions: Individual e-mails that may include certain scripts, formats, embedded macros and/or links, or those that exceed five (5) megabytes may be rejected by Department of National Defence (DND) e-mail system and/or firewall(s) without notice to the Bidder or Contracting Authority. Larger bids may be submitted through more than one e-mail. DND will confirm receipt of documents. It is the responsibility of the Bidder to ensure that its entire submission has been received. Bidders must not assume that all documents have been received unless DND confirms receipt of each document. Due to the possibility of e-mail rejection and/or other technical issues, bidders are requested to allow sufficient time before the closing date and time to submit their bid and for DND to confirm receipt. Bid documents received after the closing date and time will not be accepted.

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.



PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Mandatory Technical Criteria are detailed in the Statement of Requirement at Annex "A".

4.1.2 Financial Evaluation

1. The price of the bid will be evaluated as follows:
 - a. Canadian-based bidders must submit firm prices, Canadian customs duties and excise taxes included, and Applicable Taxes excluded.
 - b. Foreign-based bidders must submit firm prices, Canadian customs duties, excise taxes and Applicable Taxes excluded. Canadian customs duties and excise taxes payable by Canada will be added, for evaluation purposes only, to the prices submitted by foreign-based bidders.
2. Unless the bid solicitation specifically requires bids to be submitted in Canadian currency, bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date, or on another date specified in the bid solicitation, will be applied as a conversion factor to the bids submitted in foreign currency.
3. Although Canada reserves the right to award the Contract either on an FOB plant or FOB destination, Canada requests that bidders provide prices FOB their plant or shipping point and FOB destination. Bids will be assessed on an FOB destination basis.
4. For the purpose of the bid solicitation, bidders with an address in Canada are considered Canadian-based bidders and bidders with an address outside of Canada are considered foreign-based bidders.

4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.



PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.



PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement applicable to the Contract.

6.2 Statement of Requirement

The Contractor must provide the items as detailed in the Statement of Requirement at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date

The delivery schedule is detailed at Section 7. of Annex "A" of the Contract.

6.4.2 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: _____
Title and designation: _____
Organization: _____
Address: National Defence Headquarters
Attention: _____
101 Colonel By Drive
Ottawa, Ontario
K1A 0K2
Telephone: ____-____-_____
E-mail address: _____

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform



work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for the Contract is:

Name: _____
Title and designation: _____
Organization: _____
Address: National Defence Headquarters
Attention: _____
101 Colonel By Drive
Ottawa, Ontario
K1A 0K2
Telephone: ____-____-____
E-mail address: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

The Contractor's Representative for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____-____-____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit prices, as specified in the contract for a cost of \$ _____ (*amount to be determined at contract award*). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the requirement, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the requirement.



6.6.2 Single Payment and/or Multiple Payments

SACC Manual Clause H1000C (2008-05-12), Single Payment
and/or
SACC Manual Clause H1001C (2008-05-12), Multiple Payments

6.6.3 Taxes - Foreign-based Contractor

SACC Manual Clause C2000C (2007-11-30), Taxes - Foreign-based Contractor

6.6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Direct Deposit (Domestic and International);

6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment; and
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions [2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Statement of Requirement;



- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated _____.

6.11 Defence Contract

SACC Manual clause [A9006C](#) (2012-07-16) Defence Contract

6.12 SACC Manual Clauses

SACC Manual clause A9068C (2010-01-11) Government Site Regulations

SACC Manual clause D0018C (2007-11-30) Delivery and Unloading

SACC Manual clause D2025C (2017-08-17) Wood packaging materials

SACC Manual clause G1005C (2016-01-28) Insurance - No Specific Requirement

6.13 Shipping Instructions - Free on Board Destination and Delivered Duty Paid

Goods must be consigned and delivered to the destination specified in the contract:

FOB Destination, (**to be indicated at Contract award**), including all delivery charges and customs duties and Applicable Taxes.

6.14 Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.



ANNEX "A" STATEMENT OF REQUIREMENT

1. TITLE

HIGH SECURITY SAFES

2. BACKGROUND

Canadian Forces Support Unit Ottawa (CFSU(O)) Cahier's office will be moving to Carling Complex in the fall of 2018 and the need for two high security safes has been identified.

3. ACRONYMS

DND	Department of National Defence
NDHQ	National Defence Headquarters
PFAO	Public Funds Accounting Officer
CFSU(O)	Canadian Forces Support Unit (Ottawa)
ULC	Underwriters' Laboratories of Canada Standards
TR	Torch resistant
TL	Tool resistant

4. APPLICABLE DOCUMENTS & REFERENCES

None.

5. REQUIREMENTS

5.1 High Security Safe

Required quantity: 2

The Contractor must provide burglar resistant security safes designed to offer a high degree of protection against expert burglary by common mechanical and electrical tools and torches. Safes must meet the ULC Standard S324-93 for Burglar Resistant Safes, rated TRTL-60-X6 as well as the specifications described below.



Specifications	Value
TR	Torch resistant
TL	Tool resistant
Period against common tools (TR & TL)	60 minutes
X6	Protection on all six sides of the container.
Weight	4000 lbs or less
Exterior dimensions	Max height: 45 in., Max width: 40 in., Max depth: 40 in.
Interior dimensions	Min height: 20 in., Min width: 20 in., Min depth: 14 in.
Locking mechanism type	Combination Dial

5.2 Shipping and Handling

5.2.1 The Contractor must provide delivery of the two (2) safes to two (2) adjacent rooms located on the ground floor of the delivery location, as stated in section 9. There are no stairs and no loading docks at the delivery location. Curbside delivery is not accepted.

5.2.2 The Contractor must provide all required moving resources, including but not limited to personnel, packing material, vehicles/transportation equipment, and floor protection. DND will not supply any equipment or personnel for the move.

5.2.3 *In the event that the “permanent” rooms destined to receive the safes are not ready by the delivery date, the Contractor must provide delivery of the safes to a temporary storage room located on ground floor in the same building. The temporary storage room is easily accessible and there are no stairs and no loading docks.

*5.3 On-site handling to the permanent locations (Conditional)

5.3.1 This task only applies if the permanent rooms are not ready by the delivery date. Upon completion of construction of the permanent rooms, the Contractor must return to the original delivery location, as stated in section 9, and move the safes to their permanent locations. Both permanent rooms are in the same building on the same floor.

5.3.2 The Contractor must provide all required moving resources, including but not limited to personnel, packing material, vehicles/transportation equipment, and floor protection.



5.4 Installation

5.4.1 The Contractor must provide on-site installation service for each safe in each of their respective permanent rooms.

5.4.2 The Contractor must supply all materials required to complete the installation.

5.4.3 The Contractor must ensure that the safes are programmed and ready for operational use.

5.4.4 The Contractor must leave all work areas clean and tidy once the installation is complete, including the removal and disposal of all packaging materials.

5.5 Repair Services

In case of malfunction or mechanical failure, the Contractor must be accessible by phone or email between Monday to Friday excluding statutory holidays in the province of Ontario, 7h00 -17h00 EST to provide emergency repair services within 72 hours. Language of service must be English.

6. DELIVERABLES

6.1 Deliverables for Requirement 5.1: High Security Safe

6.1.1 The Contractor must deliver a quantity of 2 high security safes as described in requirement 5.1.

6.1.2 The Contractor must deliver 1 User Manual with the delivery of each item as described in requirement 5.1 in both hard and soft copy. The manuals must be delivered in English. All electronic copies must be in Adobe PDF format delivered by email.

6.2 Deliverables for Requirement 5.2: Shipping & Handling

The Contractor must provide delivery service as described in requirement 5.2.

6.3 Deliverables for Requirement 5.3: On-site handling to the permanent location (Conditional)

The Contractor must provide on-site handling service as described in requirement 5.3.

6.4 Deliverables for Requirement 5.4: Installation

The Contractor must provide on-site installation service as described in requirement 5.4.

6.5 Deliverables for Repair Services

The Contractor must provide on-site repair services as described in requirement 5.5.



7. DATE OF DELIVERY

Deliverable	Delivery date
6.1	Between 08h00 and 12h00 on or before 2018-03-23
6.2	Between 08h00 and 12h00 on or before 2018-03-23
*6.3	Within 1 month after the permanent locations are ready.
6.4	Between 12h00 and 16h00 on or before 2018-06-30
6.5	Within 72 hours between 07h00 to 17h00 EST, Monday to Friday

*Deliverable 6.3 will only apply if the permanent rooms are not ready to accept the safes at the time of delivery.

8. LANGUAGE OF WORK

All work conducted must be in English.

9. DELIVERY LOCATION

Department of National Defence
NDHQ (Carling), Building 5
60 Moodie Drive
Nepean, ON
K2H 8G1
Canada

Temporary location: Storage room's location will be provided to the Contractor prior to the scheduled delivery.

Permanent locations: Rooms 5E.1.P14.02 and 5E.1.P14.04



ANNEX "B" BASIS OF PAYMENT

1. The Contractor will be paid in accordance with the following:

Item/Task #	Description	Qty.	Price
5.1	High Security Safe	2	\$ _____
5.2	Shipping and Handling	1	\$ _____
5.3*	*On-site handling to the permanent location	1	\$ _____
5.4	Installation	1	\$ _____
Sub-Total			\$ _____
Applicable Taxes			\$ _____
Total Price			\$ _____

* 5.3 – if required.



APPENDIX 1 to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

() Direct Deposit (Domestic and International)