



Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

RETURN BIDS TO:

RETOURNER LES SOUMISSIONS A:

Immigration and Refugee Board of Canada
Jami Sayers, Procurement Officer
Procurement.info@irb-cisr.gc.ca
(514)496-6671

STANDARD REQUEST FOR BID

INVITATION A SOUMISSIONNER - STANDARD

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/.../PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ

Solicitation No. - N° de la demande 20171822	Amendment No. - N° de modification
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Solicitation closes – La demande prend fin : at – à 2:00 pm 14h00 on – le January 22, 2018 22 janvier 2018	File No. - N° de dossier 20171822
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No of Page/

N° de page _____

Date of Solicitation – Date de la demande

January 11, 2018

Address inquiries to – Adresser toute demande de renseignement à :

Immigration and Refugee Board of Canada
Jami Sayers, Procurement Officer
Procurement.info@irb-cisr.gc.ca

Destination

Immigration and Refugee Board of Canada
200 René-Levesque blvd. West, East Tower
Montreal, QC H2Z 1X4

Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

Instructions:

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiquée(s). Le montant des taxes applicables doit apparaître séparément.

Supplier Name and Address – Nom et adresse du fournisseur

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of supplier (type or print)

Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)

Signature : _____ Date : _____

TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

Step 1. For Tier 2 and Tier 3 only (If Tier 1, skip this step and proceed with step 2)

Is this a Manufacturer Product Specific Procurement? If yes, the IU must complete and submit the Manufacturer Product Specific form to AB. If form approved, keep copy on file and proceed with the step 2.

Step 2. Competitive or Non-Competitive

For Competitive Requirements:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers;
or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

Step 3. General or PSAB

Terms of the RFB:

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The Bidder must provide the following information **WITH** the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4. below at the time indicated in article 3.

Security Requirement

1. Conditions
 - a. the Bidder must hold a valid organization security (VOS) clearance as indicated in Annex B;
 - b. the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Annex B.
2. For additional information on security requirements, bidders should refer to the [Canadian Industrial Security Directorate \(CISD\), Industrial Program](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.
3. The conditions in article 1 above must be met by the Bidder (the checked box applies):
 - a. by the closing date of the bid;
 - b. before the award of a contract. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
4. Bidders are to supply the following information, as a minimum, to demonstrate compliance with the Security Requirement.
 - a. The Bidder's valid VOS clearance number issued by CISD;
 - b. The name of all individuals who will require access to classified or protected information, assets or sensitive work sites. It is desirable to also include their date of birth, their middle name, and their security clearance number issued by CISD.

SECTION 2 - RESULTING CONTRACT CLAUSES

1.	Terms and Conditions of the Contract	
	The terms and conditions of Parts 6A and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
2.	Security Requirement (Applies if article a. or b. is checked)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below (the checked article applies).	
a.	<input checked="" type="checkbox"/>	Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.	<input type="checkbox"/>	Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein.
c.	<input type="checkbox"/>	There is no security requirement associated with this contract.
3.	Requirement	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	Authorities	
4.1	Contracting Authority	
	Name:	Jami Sayers
	Title:	Contracting Authority
	Department/Agency/Crown Corporation:	Immigration and Refugee Board of Canada
	Address:	344 Slater Street, 12th Floor, Ottawa, ON K1A 0K1
	Telephone No.:	514-496-6671
	E-mail address:	Info.procurement@irb-cisr.gc.ca
4.2	Project Authority	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	Facsimile No.:	
	E-mail address:	
4.3	Contractor's Representative	
	As set out in Annex A, Table 10 below.	
5.	Payment	
	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input checked="" type="checkbox"/>	Single Payment
	<input type="checkbox"/>	Multiple Payment
6.	Invoicing	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	Name of the organization and contact:	
	Address: Immigration and Refugee Board of Canada 200 René Levesque Blvd, East Tower Montreal, QC H4Z 1X4 Attention: Finances	

**ANNEX A
REQUIREMENT and BASIS OF PAYMENT**

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- 1. IU to complete an Annex A for each category with the exception of the rules specified herein.**
2. For Tier 2 and 3 competitive requirements, Conforming Suppliers must acquire the bid solicitation document from GETS and IUs are not to identify the Conforming Suppliers in the solicitation or NPP.
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1. Category Selection

The requirement includes the following category (ies) of work:

a. Category 1 – Interconnecting Panels and Freestanding Systems

Category 1 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

b. Category 2 – Freestanding Height Adjustable Desk / Table Products

Category 2 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

c. Category 3 – Metal Filing and Storage Cabinets

Maximum Height for product #(s) 1 and 2 is 50”.

Category 3 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

d. Category 4 – Wood Veneer – Freestanding Products

Category 4 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

e. Category 5 – Ancillary and Lighting Products

Category 5 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

f. Category 6 - Support Space – Collaborative Furniture

Category 6 Non-SA (NSA) products forming part of this requirement, refer to Annex D of this RFB (approval by AB required before adding to requirement)

2. GoCUID identification and/or floor plan(s)

2.1 For Product Related Services requirements

2.2 For Categories 1-6:

Scenario a. Does not include a floor plan – Category (ies).

Scenario b. Includes floor plan(s) WITH identification of product information in Annex C of this RFB.
Category(ies) 1.

Refer to Annex A article 4 of the SA for Site inspection and Documentation instructions after contract award.

Site Inspection Date: _____

3. Product and Pricing Tables

Bidder to complete: Sections B of the tables identified by the IU in article 3 of this Annex as well as Tables 9 and 10. In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

Product Category: 1

Table 1 –

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm Price** \$	Extended Total [Qty x Price] \$
1	Refer to Annex “C”					
				Product Total		\$

**Must not exceed ceiling unit price in SA.

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal)	Supplier will deliver on the date and at the time below*	Firm Price \$	Extended Total (Qty x Firm Unit Price) \$
1	1125 rue Jeanne-Mance East Tower, 3rd Floor Montreal, QC H2Z 1Y1	2018/03/21	[Normal]	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.				Delivery Total:		\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal)	Supplier will install on the date and at the time below*	Firm Price \$	Extended Total (Qty x Firm Unit Price) \$
1	1125 rue Jeanne-Mance East Tower, 3rd Floor Montreal, QC H2Z 1Y1	2018/03/21 And 2018/03/22	[Normal]	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time.				Installation Total:		\$

Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	Canada's Facilities to Accommodate the Delivery	
	<p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	1125 rue Jeanne Mance, Montreal, QC H2Z 1Y1
B	Dock	Yes
C	Lift	does not exist
D	Door	Maximum height 12.5'
2.2	Freight Elevator	Complexe Guy Favreau – 1125 Jeanne Mance – East Tower
2.3	Other (specify, if any)	
	Continuance of Certifications	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Product Total (Table 1) or Annex C Total	\$
2	Delivery Total (Table 2)	\$
3	Installation Total (Table 3)	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
5	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4):	\$\$
6	Applicable Tax(es):	\$
7	Total Estimated Cost (5 + 6):	\$

Table 10 – Bidder’s Authorized Representative

Table 6 – Bidder’s Authorized Representative		
1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
	Signature:	Other:

*At contract award, “Total Evaluated (Bid) Price” becomes “Contract Price”.

Product Category: 2**Table 1 – Product**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm Price** \$	Extended Total [Qty x Price] \$
1	FSCAEA4824	Sit/Stand Height Adjustable Work Surface Electronically Assisted 48"x24"	47			
				Product Total		\$

**Must not exceed ceiling unit price in SA.

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal)	Supplier will deliver on the date and at the time below*	Firm Price \$	Extended Total (Qty x Firm Unit Price) \$
1	1125 rue Jeanne-Mance East Tower, 3rd Floor Montreal, QC H2Z 1Y1	2018/03/21	[Normal]	(Y) (M) (D)		
				Delivery Total:		\$

*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal)	Supplier will install on the date and at the time below*	Firm Price \$	Extended Total (Qty x Firm Unit Price) \$
1	1125 rue Jeanne-Mance East Tower, 3rd Floor Montreal, QC H2Z 1Y1	2018/03/21 And 2018/03/22	[Normal]	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time.				Installation Total:		\$

Table 8 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	Canada's Facilities to Accommodate the Delivery	
	<p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	1125 rue Jeanne Mance, Montreal, QC H2Z 1Y1
B	Dock	Yes
C	Lift	does not exist
D	Door	Maximum height 12.5'
2.2	Freight Elevator	Complexe Guy Favreau – 1125 Jeanne Mance – East Tower
2.3	Other (specify, if any)	
	Continuance of Certifications	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Product Total (Table 1) or Annex C Total	\$
2	Delivery Total (Table 2)	\$
3	Installation Total (Table 3)	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
5	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4):	\$\$
6	Applicable Tax(es):	\$
7	Total Estimated Cost (5 + 6):	\$

Table 10 – Bidder’s Authorized Representative

Table 6 – Bidder’s Authorized Representative		
1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
	Signature:	Other:

*At contract award, “Total Evaluated (Bid) Price” becomes “Contract Price”.

Product Category: 3

Table 1 – Product (Only applicable for Scenario A procurements)

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm Price** \$	Extended Total [Qty x Price] \$
1	PSTxW2FO54x2424L	Personal Storage Tower Wardrobe one side 2 File drawers at bottom Open Cupboard Above Maximum height of 50"	20			
2	PSTxW2FO54x2424R	Personal Storage Tower Wardrobe one side 2 File drawers at bottom Open Cupboard Above Maximum height of 50"	25			
3	PEDsMCLC22xBFxxxxxx	Mobile with Cushion seat and locking casters Depth 22" work surface	45			
				Product Total		\$

**Must not exceed ceiling unit price in SA.

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours	Supplier will deliver on the date and at the time below*	Firm Price \$	Extended Total (Qty x Firm Unit Price) \$
1-3	1125 rue Jeanne-Mance East Tower, 3rd Floor Montreal, QC H2Z 1Y1	2018/03/21	[Normal]	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.				Delivery Total:		\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours	Supplier will install on the date and at the time below*	Firm Price \$	Extended Total (Qty x Firm Unit Price) \$
1-3	1125 rue Jeanne-Mance East Tower, 3rd Floor Montreal, QC H2Z 1Y1	2018/03/21 And 2018/03/22	[Normal]	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time.				Installation Total:		\$

Table 8 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	Canada’s Facilities to Accommodate the Delivery	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	1125 rue Jeanne Mance, Montreal, QC H2Z 1Y1
B	Dock	Yes

C	Lift	does not exist
D	Door	Maximum height 12.5'
2.2	Freight Elevator	Complexe Guy Favreau – 1125 Jeanne Mance – East Tower
2.3	Other (specify, if any)	
Continuance of Certifications		
The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:		
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Product Total (Table 1) or Annex C Total	\$
2	Delivery Total (Table 2)	\$
3	Installation Total (Table 3)	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
5	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4):	\$\$
6	Applicable Tax(es):	\$
7	Total Estimated Cost (5 + 6):	\$

Table 10 – Bidder's Authorized Representative

Table 6 – Bidder's Authorized Representative		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
	Signature:	Other:

*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

Product Category: 5

Table 1 – Product

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (optional field)	Qty	Supplier Part Number	Firm Price** \$	Extended Total [Qty x Price] \$
1	MADME	Monitor arms – dual monitor, edge clamp	47			
				Product Total		\$

**Must not exceed ceiling unit price in SA.

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will deliver on the date and at the time below*	Firm Price \$	Extended Total (Qty x Firm Unit Price) \$
1	1125 rue Jeanne-Mance East Tower, 3rd Floor Montreal, QC H2Z 1Y1	2018/03/21	[Normal]	(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.				Delivery Total:		\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours (Normal) Or Outside Normal Business Hours (Outside)*	Supplier will install on the date and at the time below*	Firm Price \$	Extended Total (Qty x Firm Unit Price) \$
	NO INSTALLATION REQUIRED			(Y) (M) (D)		
*If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time.				Installation Total:		\$

Table 8 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	Canada’s Facilities to Accommodate the Delivery	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	1125 rue Jeanne Mance, Montreal, QC H2Z 1Y1
B	Dock	Yes
C	Lift	does not exist
D	Door	Maximum height 12.5’
2.2	Freight Elevator	Complexe Guy Favreau – 1125 Jeanne Mance – East Tower
2.3	Other (specify, if any)	
	Continuance of Certifications	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces, as follows:</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 9 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Product Total (Table 1) or Annex C Total	\$
2	Delivery Total (Table 2)	\$
3	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
4	Total Evaluated (Bid) Price* (1 + 2 + 3):	\$\$
5	Applicable Tax(es):	\$
6	Total Estimated Cost (4 + 5):	\$

Table 10 – Bidder’s Authorized Representative

Table 6 – Bidder’s Authorized Representative		
1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
	Signature:	Other:

*At contract award, “Total Evaluated (Bid) Price” becomes “Contract Price”.

ANNEX B SECURITY REQUIREMENTS

The security requirements set out in the attached Security Requirements Check List (SRCL) apply to and form part of the Contract.



Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

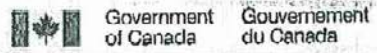
SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine	2. Branch or Directorate / Direction générale ou Direction	
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail Achat et installation de mobilier (45 postes de travail)		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Non <input type="checkbox"/> Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Non <input type="checkbox"/> Oui	
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Non <input type="checkbox"/> Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Non <input type="checkbox"/> Oui	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Non <input type="checkbox"/> Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à : <input type="checkbox"/>	Restricted to: / Limité à : <input type="checkbox"/>	Restricted to: / Limité à : <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays : Aucun information	Specify country(ies): / Préciser le(s) pays : Aucun information	Specify country(ies): / Préciser le(s) pays : Aucun information
7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>

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Security Classification / Classification de sécurité





Contract Number / Numéro du contrat
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PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC Information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No Yes
Non Oui

If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité:

9. Will the supplier require access to extremely sensitive INFOSEC Information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No Yes
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel:
Document Number / Numéro du document:

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input checked="" type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS			

Special comments:
Commentaires spéciaux: installateurs seront accompagné en tout temps

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No Yes
Non Oui

If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? No Yes
Non Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No Yes
Non Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No Yes
Non Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No Yes
Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No Yes
Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No Yes
Non Oui

TBS/SGT 350-103(2004/12)

Security Classification / Classification de sécurité
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Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

PART C (continued) / PARTIE C (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
 Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
 Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉE			NATO				COMSEC					
	A	B	C	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	NATO RESTRICTED / NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL / NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET / COSMIC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET
											A	B	C			
Information / Avisés / Renseignements / Biais / Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED? No / Non Yes / Oui
 La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
 Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED? No / Non Yes / Oui
 La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
 Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

**ANNEX C
FLOOR PLAN(s)**

Instructions to Bidder(s):

For scenario B procurements Bidders must provide:

- a) completed floor plan(s) with proposed SA approved products;
- b) a product listing of proposed SA approved products offered at floor plan(s).
As a minimum the product listing must include the following information:
 - Supplier part numbers;
 - brief product descriptions;
 - quantities;
 - firm unit prices.

By submitting a bid, the Bidder certifies that their submission includes all components and quantities required and identified in the floor plan(s) in accordance with the product descriptions, the product configurations and panel matrices or workstation layouts stipulated at Annex C.

***At contract award, “By submitting a bid, the Bidder...” becomes “The Contractor...”**

1) Floor Plan(s) in PDF or AutoCAD version

Separate file attached

2) Product Descriptions

*All panels are 36” high. Privacy add-ons are 15”.
Power is located above and below the work surface for powered panels
The type of power feed is power poles*

3) Product Configurations

#	Description of Product	Quantity
1	Base Height Non-Powered Lower Element 1: Wood Veneer Lower Element 2: Fabric Width: 24” Height: 36”	2
2	Work Surface Privacy Add-On Non-Powered Lower Element 1: Wood Veneer Lower Element 2: Fabric Upper Element 1: Fabric Upper Element 2: Fabric Width: 24” Height: 36” + 15”	42

3	Work Surface Privacy Add-On Non-Powered Lower Element 1: Wood Veneer Lower Element 2: Wood Veneer Upper Element 1: Fabric Upper Element 2: Fabric Width: 24" Height: 36" + 15"	2
4	Work Surface Privacy Add-On Non-Powered Lower Element 1: Fabric Lower Element 2: Fabric Upper Element 1: Fabric Upper Element 2: Fabric Width: 24" Height: 36" + 15"	30
5	Work Surface Privacy Add-On Non-Powered Lower Element 1: Wood Veneer Lower Element 2: Fabric Upper Element 1: Frosted Glass Upper Element 2: Frosted Glass Width: 24" Height: 36" + 15"	3
6	Work Surface Privacy Add-On Non-Powered Lower Element 1: Fabric Lower Element 2: Fabric Upper Element 1: Frosted Glass Upper Element 2: Frosted Glass Width: 24" Height: 36" + 15"	5
7	Base Height Non-Powered Lower Element 1: Wood Veneer Lower Element 2: Fabric Width: 36" Height: 36"	1
8	Work Surface Privacy Add-On Non-Powered Lower Element 1: Fabric Lower Element 2: Fabric Upper Element 1: Fabric Upper Element 2: Fabric Width: 36" Height: 36" + 15"	4
9	Work Surface Privacy Add-On Non-Powered Lower Element 1: Wood Veneer Lower Element 2: Fabric Upper Element 1: Fabric Upper Element 2: Fabric Width: 36" Height: 36" + 15"	3

10	Work Surface Privacy Add-On Non-Powered Lower Element 1: Wood Veneer Lower Element 2: Wood Veneer Upper Element 1: Fabric Upper Element 2: Fabric Width: 36" Height: 36" + 15"	4
11	Work Surface Privacy Add-On Non-Powered Lower Element 1: Wood Veneer Lower Element 2: Fabric Upper Element 1: Frosted Glass Upper Element 2: Frosted Glass Width: 36" Height: 36" + 15"	2
12	Work Surface Privacy Add-On Non-Powered Lower Element 1: Wood Veneer Lower Element 2: Fabric Upper Element 1: Fabric Upper Element 2: Fabric Width: 48" Height: 36" + 15"	6
13	Work Surface Privacy Add-On Non-Powered Lower Element 1: Wood Veneer Lower Element 2: Wood Veneer Upper Element 1: Fabric Upper Element 2: Fabric Width: 48" Height: 36" + 15"	1
14	Work Surface Privacy Add-On Non-Powered Lower Element 1: Fabric Lower Element 2: Fabric Upper Element 1: Fabric Upper Element 2: Fabric Width: 48" Height: 36" + 15"	6
15	Work Surface Privacy Add-On Non-Powered Lower Element 1: Wood Veneer Lower Element 2: Fabric Upper Element 1: Frosted Glass Upper Element 2: Frosted Glass Width: 48" Height: 36" + 15"	3
16	Work Surface Privacy Add-On Non-Powered Lower Element 1: Fabric Lower Element 2: Fabric Upper Element 1: Frosted Glass Upper Element 2: Frosted Glass Width: 48" Height: 36" + 15"	2

17	Base Height Powered Panel Above work surface Lower Element 1: Fabric Lower Element 2: Wood Veneer Width: 24" Height: 36"	16
18	Work Surface Privacy Add-On Powered Panel Above work surface Lower Element 1: Wood Veneer Lower Element 2: Fabric Upper Element 1: Fabric Upper Element 2: Fabric Width: 24" Height: 36" + 15"	18
19	Work Surface Privacy Add-On Powered Panel Below work surface Lower Element 1: Wood Veneer Lower Element 2: Wood veneer Upper Element 1: Fabric Upper Element 2: Fabric Width: 24" Height: 36" + 15"	1
20	Work Surface Privacy Add-On Powered Panel Above work surface Lower Element 1: Fabric Lower Element 2: Fabric Upper Element 1: Fabric Upper Element 2: Fabric Width: 24" Height: 36" + 15"	27
21	Work Surface Privacy Add-On Powered Panel Above work surface Lower Element 1: Wood Veneer Lower Element 2: Fabric Upper Element 1: Frosted Glass Upper Element 2: Frosted Glass Width: 24" Height: 36" + 15"	18
22	Work Surface Privacy Add-On Powered Panel Above work surface Lower Element 1: Fabric Lower Element 2: Fabric Upper Element 1: Frosted Glass Upper Element 2: Frosted Glass Width: 24" Height: 36" + 15"	1
23	Work Surface Privacy Add-On Powered Panel Below work surface	4

	<p>Lower Element 1: Wood Veneer Lower Element 2: Wood veneer Upper Element 1: Fabric Upper Element 2: Fabric Width: 36" Height: 36" + 15"</p>	
24	<p>Base Height Powered Panel Above work surface Lower Element 1: Fabric Lower Element 2: Wood Veneer Width: 48" Height: 36"</p>	16
25	<p>Work Surface Privacy Add-On Powered Panel Above work surface Lower Element 1: Wood Veneer Lower Element 2: Fabric Upper Element 1: Fabric Upper Element 2: Fabric Width: 48" Height: 36" + 15"</p>	7
26	<p>Work Surface Privacy Add-On Powered Panel Above work surface Lower Element 1: Wood Veneer Lower Element 2: Wood Veneer Upper Element 1: Wood Veneer Upper Element 2: Wood Veneer Width: 48" Height: 36" + 15"</p>	1
27	<p>Work Surface Privacy Add-On Powered Panel Above work surface Lower Element 1: Fabric Lower Element 2: Fabric Upper Element 1: Accessory Rail Upper Element 2: Fabric Width: 48" Height: 36" + 15"</p>	8
28	<p>Work Surface Privacy Add-On Powered Panel Above work surface Lower Element 1: Wood Veneer Lower Element 2: Fabric Upper Element 1: Frosted Glass Upper Element 2: Frosted Glass Width: 48" Height: 36" + 15"</p>	17
29	<p>Work Surface Privacy Add-On Powered Panel Above work surface Lower Element 1: Fabric Lower Element 2: Fabric Upper Element 1: Frosted Glass Upper Element 2: Frosted Glass</p>	1

	Width: 48" Height: 36" + 15"	
30	Work Surface Privacy Add-On Powered Panel Above work surface Lower Element 1: Fabric Lower Element 2: Fabric Upper Element 1: Accessory Rail Upper Element 2: Accessory Rail Width: 48" Height: 36" + 15"	15
31	Work Surface Privacy Add-On Powered Panel Above work surface Lower Element 1: Wood Veneer Lower Element 2: Fabric Upper Element 1: Fabric Upper Element 2: Accessory Rail Width: 48" Height: 36" + 15"	7
32	Work Surface Panel Mounted High Pressure Laminate Rectangular 48" W x 24" D WSxxPNLHRxxxxxxxx4824	45
34	Work Surface Panel Mounted High Pressure Laminate Rectangular 24" W x 24" D WSxxPNLHRxxxxxxxx2424	45

4) Workstation Layout(s) or Panel Matrix

a. Panel Matrix

Panel 1 (2436B)

NA	NA
Non-Electric Wood Veneer 24" x 36"	Non-Electric Fabric 24" x 36"

Panel 2 (2451B)

24" x 15" Fabric	24" x 15" Fabric
Non-Electric Wood veneer 24" x 36"	Non-Electric Fabric 24" x 36"

Panel 3 (2451C)

24" x 15" Fabric	24" x 15" Fabric
Non-Electric Wood Veneer 24" x 36"	Non-Electric Wood Veneer 24" x 36"

Panel 4 (2451A)

24" x 15" Fabric	24" x 15" Fabric
Non-Electric Fabric 24" x 36"	Non-Electric Fabric 24" x 36"

Panel 5(2451BV)

24" x 15" Frosted Glass	24" x 15" Frosted Glass
Non-Electric Wood veneer 24" x 36"	Non-Electric Fabric 24" x 36"

Panel 6(2451AV)

24" x 15" Frosted Glass	24" x 15" Frosted Glass
Non-Electric Fabric 24" x 36"	Non-Electric Fabric 24" x 36"

Panel 7(3636A)

NA	NA
Non-Electric Wood Veneer 36" x 36"	Non-Electric Fabric 36" x 36"

Panel 8(3651A)

36" x 15" Fabric	36" x 15" Fabric
Non-Electric Fabric 36" x 36"	Non-Electric Fabric 36" x 36"

Panel 9(3651B)

36" x 15" Fabric	36" x 15" Fabric
Non-Electric Wood Veneer 36" x 36"	Non-Electric Fabric 36" x 36"

Panel 10(3651C)

36" x 15" Fabric	36" x 15" Fabric
Non-Electric Wood Veneer 36" x 36"	Non-Electric Wood Veneer 36" x 36"

Panel 11(3651BV)

36" x 15" Frosted Glass	36" x 15" Frosted Glass
Non-Electric Wood Veneer 36" x 36"	Non-Electric Fabric 36" x 36"

Panel 12(4851B)

48" x 15" Fabric	48" x 15" Fabric
Non-Electric Wood Veneer 48" x 36"	Non-Electric Fabric 48" x 36"

Panel 13(4851C)

48" x 15" Fabric	48" x 15" Fabric
Non-Electric Wood Veneer 48" x 36"	Non-Electric Wood Veneer 48" x 36"

Panel 14(4851A)

48" x 15" Fabric	48" x 15" Fabric
Non-Electric Fabric 48" x 36"	Non-Electric Fabric 48" x 36"

Panel 15(4851BV)

48" x 15" Frosted Glass	48" x 15" Frosted Glass
Non-Electric Wood Veneer 48" x 36"	Non-Electric Fabric 48" x 36"

Panel 16(4851AV)

48" x 15" Frosted Glass	48" x 15" Frosted Glass
Non-Electric Fabric 48" x 36"	Non-Electric Fabric 48" x 36"

Panel 17 (2436B)

NA	NA
Electric above work surface Fabric 24" x 36"	Non-Electric Wood veneer 24" x 36"

Panel 18 (2451B)

24" x 15" Fabric	24" x 15" Fabric
Electric above work surface Fabric 24" x 36"	Non-Electric Wood veneer 24" x 36"

Panel 19 (2451C)

24" x 15" Fabric	24" x 15" Fabric
Electric Below work surface Wood Veneer 24" x 36"	Non-Electric Wood veneer 24" x 36"

Panel 20 (2451A)

24" x 15" Fabric	24" x 15" Fabric
Electric above work surface Fabric 24" x 36"	Electric above work surface Fabric 24" x 36"

Panel 21 (2451BV)

24" x 15" Frosted Glass	24" x 15" Frosted Glass
Electric above work surface Fabric 24" x 36"	Non-Electric Wood veneer 24" x 36"

Panel 22 (2451AV)

24" x 15" Frosted Glass	24" x 15" Frosted Glass
Electric above work surface Fabric 24" x 36"	Non-Electric Fabric 24" x 36"

Panel 23(3651C)

36" x 15" Fabric	36" x 15" Fabric
Electric Below work surface Wood Veneer 36" x 36"	Non-Electric Wood veneer 24" x 36"

Panel 24 (4836B)

NA	NA
Electric above work surface Fabric 48" x 36"	Non-Electric Wood veneer 48" x 36"

Panel 25(4851B)

48" x 15" Fabric	48" x 15" Fabric
Electric above work surface Fabric 48" x 36"	Non-Electric Wood veneer 48" x 36"

Panel 26(4851C)

48" x 15" Fabric	48" x 15" Fabric
Electric Below work surface Wood Veneer 48" x 36"	Non-Electric Wood veneer 48" x 36"

Panel 27(4851A)

48" x 15" Accessory rail	48" x 15" Fabric
Electric above work surface Fabric 48" x 36"	Non-Electric Fabric 48" x 36"

Panel 28(4851BV)

48" x 15" Frosted Glass	48" x 15" Frosted Glass
Electric above work surface Fabric 48" x 36"	Non-Electric Wood veneer 48" x 36"

Panel 29(4851AV)

48" x 15" Frosted Glass	48" x 15" Frosted Glass
Electric above work surface Fabric 48" x 36"	Non-Electric Fabric 48" x 36"

Panel 30(4851A)

48" x 15" Accessory rail	48" x 15" Accessory rail
Electric above work surface Fabric 48" x 36"	Electric above work surface Fabric 48" x 36"

Panel 31(4851B)

48" x 15" Accessory rail	48" x 15" Wood Veneer
Electric above work surface Fabric 48" x 36"	Electric above work surface Wood Veneer 48" x 36"

5. Product and Pricing

1	Product Total	INSERT \$ AT ANNEX A, ARTICLE 3, TABLE 9, LINE 1 FOR THE RESPECTIVE CATEGORY
2	Delivery Total	INSERT \$ AT ANNEX A, ARTICLE 3, TABLE 9, LINE 3 FOR THE RESPECTIVE CATEGORY
3	Installation Total	INSERT \$ AT ANNEX A, ARTICLE 3, TABLE 9, LINE 5 FOR THE RESPECTIVE CATEGORY