



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Public Works and Government Services / Travaux  
publics et services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3  
Bid Fax: (613) 545-8067

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

### Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

### Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

### Comments - Commentaires

### Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

### Issuing Office - Bureau de distribution

Public Works and Government Services / Travaux publics et  
services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3

<b>Title - Sujet</b> Cleaning Equipment	
<b>Solicitation No. - N° de l'invitation</b> W0114-18PS49/A	<b>Date</b> 2018-01-16
<b>Client Reference No. - N° de référence du client</b> W0114-18-PS49	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$KIN-615-7421	
<b>File No. - N° de dossier</b> KIN-7-48216 (615)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2018-02-26</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> Specified Herein - Précisé dans les présentes <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input checked="" type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Denbeigh, Andrew	<b>Buyer Id - Id de l'acheteur</b> kin615
<b>Telephone No. - N° de téléphone</b> (613) 484-1586 ( )	<b>FAX No. - N° de FAX</b> (613) 545-8067
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE CFB KINGSTON BACCN Warehouse 1 Cable Lane, Bldg VC-21 Kingston, ON K7L 7B4 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Requirement**

The Department of National Defence (DND), Canadian Forces Base (CFB) Kingston Rations and Quarters Support Services (RQSS), located in Kingston, Ontario, requires the supply of new cleaning equipment.

Delivery is required by March 29<sup>th</sup>, 2018.

The requirement is detailed under Article 6.2 of the resulting contract clauses.

### **1.2 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.3 Trade Agreements**

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA) and the Canadian Free Trade Agreement (CFTA).

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### **2.2 Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### **2.4 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

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## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Due to the nature of the bid solicitation, bids transmitted by epost Connect service will not be accepted.

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Financial Bid (1 hard copy)

Section II: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

##### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “C” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “C” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

##### **3.1.2 Exchange Rate Fluctuation**

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

#### **Section II: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

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## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Financial Evaluation**

##### **4.1.1.1 Mandatory Financial Criteria**

Any bid which fails to meet the following mandatory requirements will be deemed non-responsive and will receive no further consideration:

- a) Bids must not contain any alteration to Annex "B" - Basis of Payment, other than the addition of the Manufacturer and Model information for the Items and the Bidder's firm unit pricing for the Items. Bidders must provide manufacturer and model information and unit pricing for all Items in their bid.
- b) Bids must not contain any condition or qualification placed upon the bid.
- c) Pricing must be firm in Canadian currency, excluding applicable taxes, and must not be indexed or tied to an escalation factor.

##### **4.1.1.2 Financial Evaluation**

For each Item, the Bidder's Unit Price will be multiplied by the Quantity to calculate the Extended Price. The sum of the Extended Price of all Items will be the Bidder's Evaluated Price.

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, Delivered Duty Paid, Canadian customs duties and excise taxes included.

### **4.2 Basis of Selection**

A bid must comply with all requirements of the bid solicitation and meet all mandatory evaluation criteria to be declared responsive. The responsive bid with the lowest Evaluated Price will be recommended for award of a contract.

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## PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### 5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

#### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

### 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

#### 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

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## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

### 6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

[2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### 6.4 Term of Contract

#### 6.4.1 Period of the Contract

The period of the Contract is from date of Contract to 2018-05-31 inclusive.

#### 6.4.2 Delivery Date

All the deliverables must be received on or before 2018-03-29.

##### 6.4.2.1 Shipping Instructions – Delivered Duty Paid

Goods must be consigned and delivered to the destination specified in the contract:

Incoterms 2000 "DDP Delivered Duty Paid" The Department of National Defence, CFB Kingston.



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## 6.5 Authorities

### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Andrew Denbeigh  
Title: Supply Specialist

Public Works and Government Services Canada  
Acquisitions Branch  
Directorate: Ontario Region  
Address: 86 Clarence St. 2<sup>nd</sup> floor

Telephone: 613 484-1586  
Facsimile: 613 545-8067  
E-mail address: Andrew.Denbeigh@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Project Authority

The Project Authority for the Contract is: *[Note to Bidders: Canada will insert information at time of Contract award]*

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative *[Note to Bidders: Please fill in required information]*

Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

Procurement Business Number: \_\_\_\_\_

## **6.6 Payment**

### **6.6.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex "A" for a cost of \_\_\_\_\_ [Note to Bidders: Canada will insert the amount at contract award]. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### **6.6.2 Single Payment**

SACC Manual clause H1000C (2008-05-12), Single Payment

### **6.6.3 Electronic Payment of Invoices – Contract** [Note to Bidders: Canada will insert information at time of Contract award]

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

## **6.7 Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
  - b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## **6.8 Certifications and Additional Information**

### **6.8.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

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## 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario. *[Note to Bidders: As per Article 2.4, if a Bidder specified a different province/territory in their bid, Canada will insert information at time of award]*

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (2016-04-04), General Conditions - Goods (Medium Complexity)
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated \_\_\_\_\_. *[Note to Bidders: Canada will insert information at time of award]*

## 6.11 SACC Manual Clauses

SACC Manual clause G1005C (2016-01-28), Insurance – No Specific Requirement  
SACC Manual clause B1501C (2006-06-16), Electrical Equipment

## 6.12 Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

## **ANNEX "A"**

### **REQUIREMENT**

#### **Cleaning Equipment**

#### **1. Scope**

##### **1.1 Objective**

The Department of National Defence (DND), Canadian Forces Base (CFB) Kingston Rations and Quarters Support Services (RQSS), located in Kingston, Ontario, requires the supply of new cleaning equipment.

##### **1.2 Background**

CFB Kingston, RQSS is responsible for the up-keep of various accommodation buildings located within CFB Kingston. Part of the up-keep is to provide daily cleaning services utilizing standard professional cleaning equipment.

#### **2. Requirement**

CFB Kingston RQSS requires the supply of various cleaning equipment as identified in 2.1 - Requirement Specification to replace cleaning equipment that has become damaged or have reached their lifecycle expectance.

##### **2.1 Requirement Specifications**

CFB Kingston RQSS requires the following cleaning equipment:

###### **2.1.1 Mini Floor Scrubber/Polisher with Accessories (Quantity 10)**

The Mini Floor Scrubber/Polisher must:

- Scrubs, clean, and polish tile, wood, stone, marble, concrete, and other hard floors.
- Remove stains from carpets.
- Clean surfaces with any cleaning spray product.
- Manoeuvre into small spaces and under or around furniture and objects.

###### **2.1.1.1 Accessories**

Each Mini Floor Scrubber Polisher must come with the following accessories:

- 5 inch Nylon Scrub Brushes (Quantity 2);
- 5 inch Carpet Bonnets (Quantity 2);
- 5 inch Microfiber Pads (Quantity 2);
- 5 inch Felt Pads (Quantity 4).

### 2.1.1.2 Specifications

Each Mini Floor Scrubber Polisher must meet the following specifications:

Dimension: Must be within the range of between 10 to 15 inches (length) x 10 to 15 inches (width) x 10 to 15 inch (height);

Weight: Must be within the range of between 7 to 10 pounds;

Cleaning Path: Must be within the range of between 10 to 11 inches;

Handle: Must be steel with a foot activated release pedal;

Brushes: Must be dual counter rotating with the brushes turning at a range between 400 to 600rpm;

Rear Wheels: Must have 2 heavy duty rubber wheels;

Must be non-marking;

Must have a size within the range of between 2 to 4 inches;

Voltage: 120 volts;

Frequency: 60HZ;

Power Requirement: 180 Watt;

Power Cord: Must be 18 gauge with 3 conductor cords;

Must have a three-prong plug;

Must have a cord length within the range of between 18 to 50 feet; and

Power Switch: Must be a foot activated power pedal.

### 2.1.2 Carpet Extractor with Accessories (Quantity 10)

The Carpet Extractor must:

-Clean small to medium sized carpets, upholstery, and textile flooring.

-Inject and vacuum water and cleaning solution, leaving little moisture residue after cleaning.

-Store the cleaning agent and accessories on the machine.

-Come equipped with a fresh water tank, a removable dirty water tank, accessory storage, easy change couplings, and a carrying handle for ease of transporting.

#### 2.1.2.1 Accessories Included

Each Carpet Extractor must come with the following accessories:

- 13 feet Spray Hose with Integral Water Feed;
- Suction Tube;
- 9 inch Flexible Floor Nozzle;
- D- Shape Support Handle;
- Upholstery Nozzle Tool;
- 4 to 5 inch Hand Tool Nozzle;
- 24 inch Extension Wand;

#### 2.1.2.2 Specifications

Each Carpet Extractor must meet the following specifications:

Dimensions: Must be within the range of between 25 to 30 inches (length) x 10 to 15 inches (width) x 15 to 20 (height);

Weight: Must be within the range of between 20 to 25 pounds;

Fresh Water Tank: Must have a holding capacity within the range of between 2 to 3 gallons;

Dirt Water Tank: Must have a holding capacity within the range of between 2 to 3 gallons;

Vacuum Water Lift: Must be within the range of between 85 to 88 inches;

Spray Rate: Must be within the range of between 12 to 13 psi;

Spray Pressure: Must be within the range of between 14 to 15 psi;  
Solution Capacity: Must have a capacity within the range of between 2 to 3 gallons;  
Rear Wheels: Must have 2 heavy duty rubber wheels;  
Must be non-marking;  
Must have a size within the range of between 8 to 10 inches;  
Front Casters: Must have 2 heavy duty rubber casters;  
Must be locking casters;  
Must have a size within the range of between 3 to 4 inches;  
Voltage: Must be within the range of 220 to 240 volts;  
Frequency: Must be within the range of 50 to 60Hz;  
Power Requirement: 1250 Watt;  
Power Cord: Must be 18 gauge with 3 conductor cords;  
Must have a three-prong plug;  
Must have a cord length within the range of between 18 to 50 feet; and  
Power Switch: Must be a two switch operation.

### **2.1.3 Restroom System with Accessories (Quantity 10)**

The Restroom System must:

- Provide touch-free deep cleaning of porous tile, grout lines, showers, tubs, counters, sinks, and hard to reach places in restrooms.
- Come equipped with on-board storage for accessories for easy transporting.
- Allow for easy access to solution and recovery tanks.
- Provide an automatic cleaning agent feed.
- Have the controls located on the handle.

#### **2.1.3.1 Accessories Included**

Each Restroom System must come with the following accessories:

- Swivel wand with squeegee/brush head
- 25 foot vacuum/solution hose with a minimum hose diameter of 1.5 inch
- Pressure gun
- 25 foot fixture drying hose with a minimum hose diameter of 1.5 inch

#### **2.1.3.2 Specifications**

Each Restroom System must meet the following specifications:

Dimensions: Must be within the range of between 35 to 37 inches (length) x 20 to 22 inches (width) x 35 to 40 inches (height);  
Weight: Must be within the range of between 100 to 125 pounds;  
Water Lift: Must be within the range of between 100 to 120 inches;  
Solution Tank: Must be within the capacity range of between 15 to 17 gallons;  
Recovery Tank: Must be within the capacity range of between 15 to 17 gallons;  
Pump Pressure: Must be within the pressure range of between 500 to 600 psi;  
Nozzle Pressure: Must be within the pressure range of between 450 to 500 psi;  
Rear Wheels: Must have 2 heavy duty rubber wheels;  
Must be non-marking;  
Must be within the size range of between 8 to 10 inches;  
Front Casters: Must have 2 heavy duty rubber casters;  
Must be locking casters;  
Must be within the size range of between 3 to 4 inches;  
Voltage: 120 volts;

Frequency: 60HZ;  
Power Requirement: 180 Watt;  
Power Cord: Must be 18 gauge with 3 conductor cords;  
Must have a three-prong plug;  
Must be within the cord length range of between 18 to 50 feet; and  
Power Switch: Must be a two switch operation.

#### **2.1.4 Upright Vacuum with Accessories (Quantity 14)**

The Upright Vacuum must:

- Clean small to medium sized carpets, upholstery, and textile flooring.
- Allow for easy cleaning under furniture.
- Be low maintenance and withstands heavy-duty wear and tear.
- Provide a wide cleaning path and be easily maneuvered, allowing for use in a variety of tasks.
- Be serviced without tools to provide easy clearing of blockages in brush roller or hoses.
- Store accessories on machine.
- Have controls located on the handle.

##### **2.1.4.1 Accessories Included**

Each Upright Vacuum must come with the following accessories:

- 24 inch clog-resistant wand
- 8 foot stretch hose
- 10 pack micro filter bag
- Hepa filter
- Crevice tool
- Upholstery tool

##### **2.1.4.2 Specifications**

Each Upright Vacuum must meet the following specifications:

Dimensions: Must be within the range of between 15 to 22 inches (width) x 40 to 48 inches (height);  
Weight: Must be within the range of between 15 to 20 pounds;  
Handle: Must be lowered by a foot activated release pedal;  
Cleaning Path: Must be within the range of between 10 to 15 inches;  
Static Lift: Must be within the range of between 90 to 95 inches;  
Noise Decibel: Must be within the range of between 65 and 70 dba;  
Recovery Tank: Must be within the capacity range of between 3 to 4 quarts;  
Hose Length: Must be within the range of between 8 to 10 feet;  
Filter: Must have a dual filter system consisting of a replaceable micro filter bag and replaceable Hepa filter;  
Rear Wheels: Must have 2 heavy duty rubber wheels;  
Must be non-marking;  
Must be within the size range of between 10 to 15 inches;  
Voltage: 120 volts;  
Frequency: 60HZ;  
Power Requirement: 1100 Watt;  
Power Cord: Must be 18 gauge with 3 conductor cords;  
Must have a three-prong plug;  
Must be within the cord length range of between 18 to 50 feet;  
Power Switch: Must be located on the handle and offer on/off function; and

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Performance Indicator: Must have 3 performance indicator settings - good, replace bag, and requires servicing. This indicator must be displayed on the front panel.



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## ANNEX "B"

### BASIS OF PAYMENT

Prices herein are firm and all-inclusive in Canadian Dollars, Delivered Duty Paid Department of National Defence, CFB Kingston, including Canadian customs duties and excise taxes, excluding HST. HST is not included in the pricing below and will be show as a separate item on all invoices.

#### Pricing Basis:

Item #	Description	Quantity	Firm Unit Price
1	Mini Floor Scrubber/Polisher with Accessories, in accordance with Annex "A" - Requirement.  Manufacturer: _____  Model: _____	10	\$ _____/each
2	Carpet Extractor with Accessories, in accordance with Annex "A" - Requirement.  Manufacturer: _____  Model: _____	10	\$ _____/each
3	Restroom System with Accessories, in accordance with Annex "A" - Requirement.  Manufacturer: _____  Model: _____	10	\$ _____/each
4	Upright Vacuum with Accessories, in accordance with Annex "A" - Requirement.  Manufacturer: _____  Model: _____	14	\$ _____/each

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## **ANNEX "C" to PART 3 OF THE BID SOLICITATION**

### **ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ( ) VISA Acquisition Card;
- ( ) MasterCard Acquisition Card;
- ( ) Direct Deposit (Domestic and International);
- ( ) Electronic Data Interchange (EDI);
- ( ) Wire Transfer (International Only);
- ( ) Large Value Transfer System (LVTS) (Over \$25M)