



Addendum #2 to Solicitation #NRCan-5000035510

For IAMC Engagement Advisor

Delete and Replace With and Add Section

DELETE:

**Solicitation Closes – L'invitation prend fin
at – à 02:00 PM (Eastern Standard Time (EST))
on – le January 23, 2018**

REPLACE WITH:

**Solicitation Closes – L'invitation prend fin
at – à 02:00 PM (Eastern Standard Time (EST))
on – le January 25, 2018**

Question and Answers

Number of Questions are continuous from Addendum #1.

Question 7

The biggest concern that I see with the current scope of work is that the work load being considered by the sub-committee and NRCan may be greatly underestimated as this 'Engagement Advisor' role may very well be the face and 'go to person' to the current 117++ communities however this number could very well increase as time progresses and additional communities desire to become involved with the IAMC.

Given my extensive history with these communities and their leadership, there would be an expectation that this 'engagement advisor' role would be instrumental and frankly mission critical in gaining and maintaining the credibility of the IAMC to the Nations that still are not convinced that this project (TMX) is safe and/or feasible. Once the word is out there that this position is in place, the Nations will put a call out to the IAMC to have direct engagement at the leadership level with this 'advisor' in order to determine if participation is warranted or not.

*I would bet that the Nation's media sources will be watching every move on how NRCan and the IAMC engage in a meaningful way with all Nation's that raise their hand in interest to be involved going forward. The IAMC cannot afford not to engage effectively and transparently with these Nations. I realize that regional advisors would be put in place that should probably be a more localized resource that could be the conduit to get in the Nation's door **but should not** be expected to convey or disseminate critical information that will ensure and provide confidence and credibility to the IAMC subcommittee, caucus, overall committee governance, NRCan and NEB. Thank you in advance for your further considerations to this inquiry.'*



Answer 7

The Engagement Advisor will be responsible for developing an Engagement Strategy and plan for the Committee to implement the strategy. The Engagement Advisor will work with the Engagement Subcommittee (E-SC) in the development of these deliverables, but will not be responsible for implementation of the plan. The strategy and implementation plan will support the IAMC to engage with Indigenous communities.

We anticipate that up to 13 regional engagement coordinators will assist the IAMC members in implementing the plan. The E-SC will ask that the Engagement Advisor consider this in the development of the Engagement Strategy and the implementation plan. The Engagement Advisor is also required to develop and organize an orientation and training session(s) for the coordinators, to ensure consistency in engagement approaches – which would include a firm and common understanding of the IAMC, its purposes, key messages, etc. The Strategic Advisor will not be engaging directly with Indigenous communities during the implementation of the Strategy. The Engagement Advisor will not be the face to face “go-to” person for the Indigenous communities.

The Engagement Advisor can be called upon by the Engagement Subcommittee during the implementation of the plan (Phase 2) to provide expert advice or other eg. how to address issues that have been encountered, or for advice on additional tools to use in the implementation of the plan, developing an orientation session(s) for the regional engagement advisors and other such assistance. We anticipate that services of the Engagement Advisor will be needed for up to 5 days per month from April 1, 2018 to March 31, 2019.

Question 8

Has a budget range for RFP # NRCan-5000035510 Engagement Advisor for Indigenous Advisory and Monitoring Committee (NRCan-5000035510) been established?

Answer8

Bidders are to propose pricing in accordance with the requirements in the Statement of Work and overall Request for Proposal.

Question 9

In Section 1.2, Criterion R3 for RFP # NRCan-5000035510 *Engagement Advisor for Indigenous Advisory and Monitoring Committee (NRCan-5000035510)*, the following criterion is given:

i) provide a reference, with point of contact information, of the Project Authority to whom the proposed engagement advisor reported to.

Please clarify whether a written reference or simply contact information is being requested.

Answer 9

Contact information will be required.



Question 10

Question: It is not clear if this position is part-time or full time, the RFP references “as and when required basis”. For purposes of the financial document I will need to know if this is full time or part time work?

Answer 10

Phase 1 are full time until March 31, 2018. Phase 2 is on an “as and when required” basis. Project Authority will advise when services will be required on Phase 2.

Question 11

I am based out of Alberta and require financial information for travel outside of my region. How many days per month are anticipated for work in BC?

Answer 11

Anticipate five (5) days per month after March 31, 2018.

Question 12

Many years ago, my company was previously registered (listed in the Aboriginal directory) under the federal program as an Aboriginal business. Should I be noting this in my bid?

Answer 12

Yes, note. It is also recommended for any firm who has been or is registered with the federal program to confirm if they still are. Please note Mandatory criteria M3.