

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

PWGSC/TPSGC Acquisitions
Bid Receiving Box/Boîte de Récepti
1st Floor/1ière étage, Suite 1212
100-1045 Main Street
Moncton
New Brunswick
E1C 1H1
Bid Fax: (506) 851-6759

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
NB / PEI Division - Moncton Acquisitions Office
1045 Main Street
1st Floor, Lobby C
Unit 108
Moncton, NB E1C 1H1

Title - Sujet RISO Fire Alarm Test./Maint./Repair	
Solicitation No. - N° de l'invitation 21201-188793/A	Date 2018-01-24
Client Reference No. - N° de référence du client 21201-188793	GETS Ref. No. - N° de réf. de SEAG PW-\$MCT-018-5365
File No. - N° de dossier MCT-7-40065 (018)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-03-06	Time Zone Fuseau horaire Atlantic Standard Time AST
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Martin, Lisa M.	Buyer Id - Id de l'acheteur mct018
Telephone No. - N° de téléphone (506)851-7811 ()	FAX No. - N° de FAX (506)851-6759
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: CORRECTIONAL SERVICE OF CANADA 2ND FL. 1045 MAIN ST MONCTON New Brunswick E1C1H1 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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21201-188793/A
Client Ref. No. - N° de réf. du client
MCT-7-40065

Amd. No. - N° de la modif.
File No. - N° du dossier
21201-188793

Buyer ID - Id de l'acheteur
mct018
CCC No./N° CCC - FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Insurance Requirements
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments, and any other annexes

1.2 Summary

Correctional Services Canada in Moncton, NB requires up to 7 (seven) Regional Individual Standing Offers for the provision of all labour, materials, tools, supervision and equipment necessary for inspection, testing, maintenance, repair and upgrade of Fire Alarm Systems in 7 locations.

The period of services required is from 01 April 2018 to 31 March 2019 with options available to renew for up to 4 additional and separate periods of one year each.

The various locations are within the following Atlantic Region:

Atlantic Institution, Renous, New Brunswick
Dorchester Penitentiary, Dorchester, New Brunswick
Springhill Institution, Springhill, Nova Scotia
Nova Institution, Truro, Nova Scotia
Parrtown CCC, St-John, New Brunswick
St-John's CCC, St-John, Newfoundland and Labrador
Jamieson CCC, Dartmouth, Nova Scotia

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2017/04/27) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2.1.1 SACC Manual Clauses

SACC Reference	Section	Date
M0019T	Firm Price and/or Rates	2007/05/25

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3 Former Public Servant

Former Public Servant - Competitive - Offer

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES** () **NO** ()

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES** () **NO** ()

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;

- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Section I: Technical Offer (1 copy)
Section II: Financial Offer (1 copy)
Section III: Certifications (1 copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "D" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

Mandatory Technical Criteria as specified in Annex "F"

4.1.2 Financial Evaluation

SACC Manual Clause [M0220T](#) (2016/01/28), Evaluation of Price - Offer

To be deemed responsive, Bidders MUST:

- (a) Bidders MUST bid on all items in location 1 and/or up to 7 locations in Year 1 and each optional year.
- (b) The evaluated cost/bid price will be based on the aggregate of all the extended prices per location of the same items detailed at **Annex B – Basis of Payment**.

The evaluation for 7 locations will be done separately, therefore one or up to 7 standing offer(s) maybe authorized as a result of the solicitation process.

Proposals may be accepted in whole or in part, with or without negotiation.

4.2 Basis of Selection

SACC Manual Clause [M0031T](#) (2007/05/25), Basis of Selection - Mandatory Technical Criteria Only

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.1.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/canada-labour's) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.1.3 Workers Compensation Certification - Letter of Good Standing

The Bidder must have an account in good standing with the applicable provincial or territorial Workers' Compensation Board.

The Bidder must provide, within TWO (2) days following a request from the Contracting Authority, a certificate or letter from the applicable Workers' Compensation Board confirming the Bidder's good standing account. Failure to comply with the request may result in the bid being declared non-responsive.

PART 6 - INSURANCE REQUIREMENTS

6.1 Insurance Requirements

Insurance Requirements – Proof of Availability – Prior to issuance of a Standing Offer

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex C.

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex "A".

7.2 Security Requirements

There is no security requirement applicable to the Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

[2005](#) (2016/04/04) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from 1 April 2018 to 31 March 2019.

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional four (4) period, from 1 April 2019 to 31 March 2020, 1 April 2020 to 31 March 2021, 1 April 2021 to 31 March 2022 and 1 April 2022 to 31 March 2023 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 10 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Lisa Martin
Public Services and Procurement Canada
Acquisitions Branch
Address: 1045 Main Street, Unit 108
Moncton, New Brunswick
E1C 1H1
Telephone: (506) 851-7811
Facsimile: (506) 851-6759
E-mail address: lisa.m.martin@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative (Offeror please complete)

Name: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

7.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

Correctional Services Canada, Atlantic Region

7.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 1 and 2 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
 - standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer;
 - description and unit price for each line item;
 - total value of the call-up;
 - point of delivery;
 - confirmation that funds are available under section 32 of the Financial Administration Act;
 - confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

7.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$100,000.00 (Applicable Taxes included).

7.10 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$4,244,325.00 (Applicable Taxes excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 2 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;

- c) the general conditions 2005 (2016/04/04), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010C (2016/04/04), General Conditions - Services (Medium Complexity);
- e) Annex A, Statement of Work
- f) Annex B, Basis of Payment
- g) Annex C, Insurance Requirements
- h) the Offeror's offer dated _____

7.12 Certifications and Additional Information

7.12.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.12.2 SACC Manual Clauses

SACC Reference	Section	Date
A0285C	Workers Compensation	2007/05/25

7.13 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **New Brunswick**.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

2010C (2016/04/04), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

Section 13 Interest on Overdue Accounts, of 2010C will not apply to payments made by credit cards.

7.3 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

7.5 Payment

7.5.1 Basis of Payment- Firm Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex B. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.5.2 Limitation of Price

SACC *Manual* clause C6000C (2017/08/17) Limitation of price

7.5.3 Method of Payment

SACC Reference	Section	Date
H1000C	Single Payment	2008/05/12

7.5.4 SACC *Manual* Clauses

SACC Reference	Section	Date
A9117C	T1204 - Direct Request by Customer Department	2007/11/30

7.5.5 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- Visa Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)

7.6 Invoicing Instructions

- The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a copy of time sheets to support the time claimed;
- a copy of the release document and any other documents as specified in the Contract;
- a copy of the invoices, receipts, vouchers for all direct expenses;

2. Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

7.7 Insurance Requirements

Insurance - Specific Requirements

The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

7.8 SACC Manual Clauses

SACC Reference	Section	Date
A9068C	Government Site Regulations	2010/01/11
B1501C	Electrical Equipment	2006/06/16
B6800C	List of Non-consumable Equipment and Material	2007/11/30
B7500C	Excess Goods	2006/06/16
C0710C	Time and Contract Price Verification	2007/11/30
C0711C	Time Verification	2008/05/12

ANNEX "A" - STATEMENT OF WORK

Objective:

The work under this Standing Offer Agreement includes but must not be limited to the provision of all labour, materials, tools, supervision and equipment necessary for inspection, testing, maintenance, repair and upgrade of Fire Alarm System

This standing offer will also be use for emergency service situations where the contractor is required to bring the equipment operational if it's not functioning per intended design.

Location:

The contractor must provide services on Fire Alarm and Detection System and all associated auxiliary equipments at one or more of the following locations:

Atlantic Institution 13175 Route 8 PO Box 102 Renous, New Brunswick E9E 2E1 Chief Facilities Management: Tel: (506) 623-4204 Fax: (506) 623-4288	Dorchester Penitentiary 4902 Main Street Dorchester, New Brunswick E4K 2Y9 Chief Facilities Management: Tel: (506) 379-4507 Fax: (506) 379-4641	Springhill Institution 330 McGee Street PO Box 2140 Springhill, Nova Scotia BOM 1X0 Chief Facilities Management: Tel: (902) 597-0190 ext 2190 Fax: (902) 597-3262
Nova Institution 180 James Street Truro, Nova Scotia B2N 6R8 Chief Facilities Management: Tel: (902) 597-0190 ext 2190 Fax: (902) 597-3262	Parrtown CCC 23 Carleton Street St-John, New Brunswick E2L 2Z2 Regional Engineering Maintenance Officer Tel: (506) 378-4425 Fax: (506) 851-3135	St-John's CCC 531 Charter Avenue St-John, Newfoundland and Labrador A1A 1P7 Regional Engineering Maintenance Officer Tel: (506) 378-4425 Fax: (506) 851-3135
Jamieson CCC 21 Morris Dartmouth, NS Regional Engineering Maintenance Officer Tel: (506) 378-4425 Fax: (506) 851-3135		

Annual Requirements

The entire Fire Alarm System must be inspected and tested yearly in accordance with most recent CAN/ULC code.

The annual inspection and testing must be coordinated to ensure proper notification procedures are in place to avoid false alarm during the inspection and testing.

Fire protection and alarm system will not be left inactive at end of working day without authorisation from Technical Authority.

The annual inspection and testing date shall be coordinated at the beginning of each calendar year with the project authority.

Report;

The contractor must provide to the Technical Authority, after each visit, a service report containing all details of work performed. When applicable, the contractor must provide a list of defects/deficiencies discovered during the visit with recommended corrective actions and estimated budget cost to correct any deficiencies. The contractor must provide all activities report to the following email:

GEN-ATLRHQTechServ@csc-scc.gc.ca.

The contractor is responsible to provide annual Fire Alarm report stating all equipment status. A detailed and comprehensive inspection report must be submitted to the Technical authority no later than ten working days following the completion of the annual inspection and testing.

The report must include the major and minor deficiencies noted during the inspections, tests, checks, maintenance and service defined within this Statement of Work. A budget estimate proposal to render the system 100% functional must be provided with labour and parts breakdown.

The Contractor must also identify in the report any modifications or improvements to the equipment or system(s) that will enhance equipment serviceability, life expectancy and/or efficiency.

All documents within the report are to be presented in Adobe Acrobat PDF format.

Manufacturer equipment;

The Contractor must have the complete operational and adjustment procedures of the manufacturers for the equipment concerned, including direct access to the manufacturer's technical support services and service bulletins. The contractor must ensure the manufacturer's recommendations are submitted to the Technical Authority for review to maintain the equipment at its original performance level to provide trouble-free operations.

The manufacturers may possess Proprietary Rights on some or all of the equipment listed in Table 1 – Equipment Inventory. Should a need arise to test, inspect, reconfigure, replace or reprogram such equipment, the Contractor must advise the Technical Authority prior any work.

Deficiencies;

While the Contractor is on site, deficiencies discovered that can be repaired with available material from the Contractor's stock must be invoice as per the Basis of Payment in the standing offer. The approval to proceed with this corrective work can only be authorized by the Technical Authority.

For any repairs associated with the Equipment Inventory or other, the Contractor must submit to the Technical Authority for review, within forty-eight hours, a comprehensive part & labour cost summary and the reason for repair(s). The proposed repairs must not proceed without prior consent via a call up from the Technical Authority.

Emergency service;

The contractor will advise the Technical Authority of the telephone number at which he/she or his/her representative may be contacted 24 Hours a day, 7 days a week.

The contractor must provide emergency service during and after regular hours with an on-site response time of 4 hours or agreed upon response time with Technical Authority.

The contractor must respond to service call 24 Hr/day, 7 days a week. For an outside regular work hours service call, the contractor must contact the Technical Authority on the first working day to obtain a work order number.

Contractor's responsibilities;

The contractor must report to the site with a service vehicle which is well stocked with replacement parts to carry out repairs on the system in use in these facilities.

The contractor must remove and dispose of debris, used and obsolete material on a daily basis.

Technician requirements;

When responding to a service request, the contractor must send one licensed technician. For any additional licensed technician or apprentice/labourer requirements, it must be pre-approved in writing or e-mail by the Technical Authority.

The Contractor must notify the Technical Authority by phone within an hour and subsequently to follow up with a written report by fax or e-mail within twenty-four hours of any negligent operation or misuse of the equipment by Canada and other parties. The Contractor may be required to make repair or replace components necessitated by such occurrence at extra cost.

Replacement Parts:

The contractor is required to repair or replace worn or defective parts of the system(s) using only genuine manufacturer's replacement parts.

Replacement parts by another manufacturer may be used with permission of the Technical Authority.

The contractor must request direction from the Technical Authority prior to replacing any component.

Maintain sufficient supply of replacement parts to prevent extended downtime. Defective parts must be replaced within twenty-four (24) hours or with timeframe approved by the Technical Authority.

Compliance Requirements:

The contractor must conform to the following Codes and Standards applicable at the time of installation or alteration:

- CAN/ULC-S536-04 Inspection and Testing of Fire Alarm systems.
- CAN/CSA Control of hazardous energy – Lockout and other methods.
- National Building Code and National Fire Code of Canada.

Comply with the Canada Labour Code Part II and the Canada Occupational Health and Safety Regulations.

Comply with the Provincial Occupational Health and Safety Act and follow Occupational General Safety Regulations.

The contractor and his/her personnel must adhere to the Federal Government 'No Smoking' policy while in Federal facilities and/or scent free policy where applicable.

The contractor must have certified technicians performing the work as per applicable Provincial or Federal requirements. The technician must maintain their applicable provincial certification to work in our facilities.

Security ;

The contractor's technicians are required, upon arrival to the site facility to provide identification (ID) and log into the institutional Visitor's Register maintained at the Principal Entrance.

The contractor must, upon arrival on site, submit a complete tools list (3 copies). Any missing or lost tools must be reported to the Correctional Manager desk by the contractor or escort staff/commissionaire.

Facilities Closure:

The contractor must perform all work during the regular working hours (07:30 to 17:00 hours) of the regular working days. If work is required outside of the regular working hours, alternate pre-approved arrangement can be made to accommodate the contractor.

In case of "CLOSURE OF GOVERNMENT FACILITIES" in regards to delays caused by the Crown at the site, the following will apply:

- ✓ Where the contractor or the contractor's employees are providing services on government premises pursuant to this contract and the said premises become non accessible due to evacuation or closure of government facilities, and consequently no work is being performed as a result of the closure, the Crown will not be liable for payment to the contractor for the period of closure.
- ✓ In the event of closure, the contractor must immediately notify the Site Authority or his/her delegate. The contractor will be compensated for the time to return at their closest office or at a maximum of 2 hour whichever is less.

Invoicing:

The Contractor must allow 30 days from delivery of invoice for payment without interest charges. The Contractor may not invoice prior to performance of the service or delivery of the goods.

Invoice should show:

- Call Up number.
- Work Location and Date
- Name of person who authorized the service call.
- Hours Broken down as per Unit Price Table.
- Parts landed cost and % mark-up.
- Trades Person(s) name and License(s) number(s).

All invoice should be typed not hand written.

In the event of a dispute, the contractor is to make any and all records available to the Department to substantiate time and/or material spent on any one job.

All invoices for the fiscal year must be submitted to payment before April 10 of each calendar year.

Table 1: Atlantic Institution- Fire alarm panel component. (Not limited)

Equipment	Siemens XLS Main Building (Node 1)	Siemens XLS Building 16 (Node 2)	Siemens XLS (Vesda) Living Unit 5 (Node 3)
Conventional Interface Device and Relay Output (R)			12
Duel Conventional Interface Device (D)			52
Photoelectric Type Smoke Detector (S)			61
Manual Pull Station (M)			10
2nd Stage Keyswitch (KS)			10
Photoelectric Type Duct mounted Smoke Detector (DS)			2
Voice Speaker (SP)			83
Strobe Light (ST)			84
Vesda (V)			24

Table 2: Nova - Fire alarm panel component. (not limited)

Equipment	Siemens XLS		
Conventional Interface Device and Relay Output (R)			
Duel Conventional Interface Device (D)			
Photoelectric Type Smoke Detector (S)			
Manual Pull Station (M)			
2nd Stage Keyswitch (KS)			
Photoelectric Type Duct mounted Smoke Detector (DS)			
Voice Speaker (SP)			
Strobe Light (ST)			
Vesda (V)			

Table 3: Dorchester- Fire alarm panel component. (Not limited)

Equipment	Tyco		
Conventional Interface Device and Relay Output (R)			12
Duel Conventional Interface Device (D)			52
Photoelectric Type Smoke Detector (S)			61
Manual Pull Station (M)			10
2nd Stage Keyswitch (KS)			10
Photoelectric Type Duct mounted Smoke Detector (DS)			2
Voice Speaker (SP)			83
Strobe Light (ST)			84
Vesda (V)			24

Table 4: Springhill - Fire alarm panel component. (not limited)

Equipment	Tyco		
Conventional Interface Device and Relay Output (R)			12
Dual Conventional Interface Device (D)			52
Photoelectric Type Smoke Detector (S)			61
Manual Pull Station (M)			10
2nd Stage Keyswitch (KS)			10
Photoelectric Type Duct mounted Smoke Detector (DS)			2
Voice Speaker (SP)			83
Strobe Light (ST)			84
Vesda (V)			24

Table 5: Parrtown CCC - Fire alarm panel component. (Not limited)

Equipment	Firelite MS-9600LS
Relay Output (R)	1 (all fans shut-off)
Photoelectric Type Smoke Detector (S)	12
Manual Pull Station (M)	12
2nd Stage Keyswitch (KS)	0
Flow Switch (FS)	7
Pressure Switch (PS)	2
Tamper Switch (TS)	11
Bell (B)	23
Voice Speaker (SP)	N/A
Strobe Light (ST)	N/A

Table 6: Jamieson CCC - Fire alarm panel component. (Not limited)

Equipment	Siemens XLS
Smoke Detector (SD)	93
CO Smoke Detector (SDco)	23
Duct Mounted Smoke Detector (SDduct)	2
Manual Pull Station (F)	9
Relay Interface Module (Fr)	12
Dual Interface Module (AIM)	18
Loop Isolation Module (I)	9
Sprinkler Flow Switch (SFS)	2
Sprinkler Supervisory Switch (SVS)	16
Horn/Strobe (HS)	15
Strobe (S)	20
Mini Horn (H)	40
Audible Base (AB)	40

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File No. - N° du dossier
21201-188793

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mct018
CCC No./N° CCC - FMS No./N° VME

Table 7: St.John's CCC - Fire alarm panel component. (Not limited)

Equipment	Notifier AFP-200
Smoke Alarm (SA)	6
Smoke Detector (SD)	18
Heat Detector (H)	4
Manual Pull Station (F)	6
Flow Switch (FS)	8
Valve Monitoring (VM)	9
Strobe Light (SL)	20
Pressure Switch (PS)	3
Strobe Buzzer (SB)	5
Strobe Horn (SH)	8

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21201-188793/A
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ANNEX "B" - BASIS OF PAYMENT

(see attached documents)

ANNEX “C” - INSURANCE REQUIREMENTS

Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - (a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - (b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - (c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - (d) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - (e) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - (f) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - (g) Employees and, if applicable, Volunteers must be included as Additional Insured.
 - (h) Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - (i) Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - (j) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - (k) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
 - (l) Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
 - (m) Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.

- (n) Litigation Rights: Pursuant to subsection 5(d) of the *Department of Justice Act*, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8

For other provinces and territories, send to:

Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

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ANNEX “D” to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)

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Annex F – Mandatory Technical Criteria

Mandatory Evaluation Criteria

Offers MUST meet all of the following mandatory requirements. Offers must be supported by proper and adequate detail, particularly where a mandatory item requires supporting evidence. **Those not meeting all of these mandatory requirements will be given no further consideration.**

ATTENTION OFFERORS: WRITE THE RELEVANT PAGE NUMBER(S) FROM YOUR OFFER WHICH ADDRESSES THE REQUIREMENT BESIDE THE CRITERIA BELOW.

Item	Requirement	FOR EVALUATION PURPOSES ONLY			
		Page #	Met	Not Met	Comments
1	The Contractor must have a minimum of 5 years' experience in providing inspection and testing of Fire Alarm Panel. A minimum of 3 current customers contact to be provided to demonstrate these evaluation criteria.				
2.	The contractor must provide a copy of their Technician Fire Alarm Technician Certificate.				

ANNEX B – BASIS OF PAYMENT

Atlantic Institution : Financial Coding 20731.674																
Item	Description	Unit of Item	Estimated Quantity (Hour)	Year 1: 2018-2019		Optional Year 1: 2019-2020		Optional Year 2: 2020-2021		Optional Year 3: 2021-2022		Optional Year 4: 2022-2023				
				Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount			
1	During regular working Hours (Monday through Friday, 7h30-17h00 hours)															
a)	Certified Fire Alarm Technician	Hour	240	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	80	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2	During outside regular working hours from Monday to Friday, weekends and Statutory Holidays.															
a)	Certified Fire Alarm Technician	Hour	50	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	10	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
3	Annual Fire Alarm inspection and Testing. (All inclusive hourly rate)															
a)	Certified Fire Alarm Technician	Hour	96	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	48	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4	Allowance for parts and materials. Net cost, plus a markup of 20% applied to the net cost. The Departmental Representative may request original receipt at his discretion	Allowance	N/A	N/A	\$50,000.00	N/A	\$50,000.00	N/A	\$50,000.00	N/A	\$50,000.00	N/A	\$50,000.00	N/A	\$50,000.00	\$50,000.00

21201-188793/A

ANNEX B – BASIS OF PAYMENT

Dorchester Institution : Financial Coding 20724.674													
Item	Description	Unit of item	Estimated Quantity (Hour)	Year 1: 2018-2019		Optional Year 1: 2019-2020		Optional Year 2: 2020-2021		Optional Year 3: 2021-2022		Optional Year 4: 2022-2023	
				Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount
1	During regular working Hours (Monday through Friday, 7h30-17h00 hours)												
a)	Certified Fire Alarm Technician	Hour	450	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	150	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2	During outside regular working hours from Monday to Friday, weekends and Statutory Holidays.												
a)	Certified Fire Alarm Technician	Hour	50	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	10	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
3	Annual Fire Alarm inspection and Testing. (All inclusive hourly rate)												
a)	Certified Fire Alarm Technician	Hour	240	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	120	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4	Allowance for parts and materials. Net cost, plus a markup of 20% applied to the net cost. The Departmental Representative may request original receipt at his discretion	Allowance	N/A	N/A	\$200,000.00	N/A	\$100,000.00	N/A	\$100,000.00	N/A	\$100,000.00	N/A	\$100,000.00

ANNEX B – BASIS OF PAYMENT

Jamieson CCC : Financial Coding 20731.674													
Item	Description	Unit of item	Estimated Quantity (Hour)	Year 1: 2018-2019		Optional Year 1: 2019-2020		Optional Year 2: 2020-2021		Optional Year 3: 2021-2022		Optional Year 4: 2022-2023	
				Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount
1	During regular working Hours (Monday through Friday, 7h30-17h00 hours)												
a)	Certified Fire Alarm Technician	Hour	30	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	10	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2	During outside regular working hours from Monday to Friday, weekends and Statutory Holidays.												
a)	Certified Fire Alarm Technician	Hour	15	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	10	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
3	Annual Fire Alarm inspection and Testing. (All inclusive price)	Fix	1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4	Allowance for parts and materials. Net cost, plus a markup of 20% applied to the net cost. The Departmental Representative may request original receipt at his discretion.	Allowance	N/A	N/A	\$10,000.00	N/A	\$10,000.00	N/A	\$10,000.00	N/A	\$10,000.00	N/A	\$10,000.00

ANNEX B – BASIS OF PAYMENT

Nova Institution : Financial Coding 20750.674													
Item	Description	Unit of Item	Estimated Quantity (Hour)	Year 1: 2018-2019		Optional Year 1: 2019-2020		Optional Year 2: 2020-2021		Optional Year 3: 2021-2022		Optional Year 4: 2022-2023	
				Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount
1	During regular working Hours (Monday through Friday, 7h30-17h00 hours)												
a)	Certified Fire Alarm Technician	Hour	200	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	40	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2	During outside regular working hours from Monday to Friday, weekends and Statutory Holidays.												
a)	Certified Fire Alarm Technician	Hour	50	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	10	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
3	Annual Fire Alarm Inspection and Testing. (All inclusive hourly rate)												
a)	Certified Fire Alarm Technician	Hour	80	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	40	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4	Allowance for parts and materials. Net cost, plus a markup of 20% applied to the net cost. The Departmental Representative may request original receipt at his discretion	Allowance	N/A	N/A	\$35,000.00	N/A	\$35,000.00	N/A	\$35,000.00	N/A	\$35,000.00	N/A	\$35,000.00

ANNEX B – BASIS OF PAYMENT

Parrtown CCC : Financial Coding 20727.674													
Item	Description	Unit of item	Estimated Quantity (Hour)	Year 1: 2018-2019		Optional Year 1: 2019-2020		Optional Year 2: 2020-2021		Optional Year 3: 2021-2022		Optional Year 4: 2022-2023	
				Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount
1	During regular working Hours (Monday through Friday, 7h30-17h00 hours)												
a)	Certified Fire Alarm Technician	Hour	30	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	10	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2	During outside regular working hours from Monday to Friday, weekends and Statutory Holidays.												
a)	Certified Fire Alarm Technician	Hour	15	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	10	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
3	Annual Fire Alarm Inspection and Testing. (All inclusive price)	Fix	1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4	Allowance for parts and materials. Net cost, plus a markup of 20% applied to the net cost. The Departmental Representative may request original receipt at his discretion.	Allowance	N/A	N/A	\$10,000.00	N/A	\$10,000.00	N/A	\$10,000.00	N/A	\$10,000.00	N/A	\$ 10,000.00

ANNEX B – BASIS OF PAYMENT

Springhill Institution : Financial Coding 20723.674													
Item	Description	Unit of item	Estimated Quantity (Hour)	Year 1 : 2018-2019		Optional Year 1: 2019-2020		Optional Year 2: 2020-2021		Optional Year 3: 2021-2022		Optional Year 4: 2022-2023	
				Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount
1	During regular working Hours (Monday through Friday, 7h30-17h00 hours)												
a)	Certified Fire Alarm Technician	Hour	360	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	120	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2	During outside regular working hours from Monday to Friday, weekends and Statutory Holidays.												
a)	Certified Fire Alarm Technician	Hour	50	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	10	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
3	Annual Fire Alarm inspection and Testing. (All inclusive hourly rate)												
a)	Certified Fire Alarm Technician	Hour	200	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	100	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4	Allowance for parts and materials. Net cost, plus a markup of 20% applied to the net cost. The Departmental Representative may request original receipt at his discretion	Allowance	N/A	N/A	\$75,000.00	N/A	\$75,000.00	N/A	\$75,000.00	N/A	\$75,000.00	N/A	\$75,000.00

ANNEX B – BASIS OF PAYMENT

ST.JOHN'S CCC: Financial coding 20729.674													
Item	Description	Unit of item	Estimated Quantity (Hour)	Year 1: 2018-2019		Optional Year 1: 2019-2020		Optional Year 2: 2020-2021		Optional Year 3: 2021-2022		Optional Year 4: 2022-2023	
				Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount	Unit price (Rate)	Estimated Extended Amount
1	During regular working Hours (Monday through Friday, 7h30-17h00 hours)												
a)	Certified Fire Alarm Technician	Hour	30	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	10	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2	During outside regular working hours from Monday to Friday, weekends and Statutory Holidays.												
a)	Certified Fire Alarm Technician	Hour	15	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
b)	Apprentice or helper	Hour	10	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
3	Annual Fire Alarm inspection and Testing. (All inclusive price)	Fix	1	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4	Allowance for parts and materials. Net cost, plus a markup of 20% applied to the net cost. The Departmental Representative may request original receipt at his discretion.	Allowance	N/A	N/A	\$10,000.00	N/A	\$10,000.00	N/A	\$10,000.00	N/A	\$10,000.00	N/A	\$ 10,000.00